
General Committee

Date: September 8, 2021
Time: 9:30 AM
Location: Council Chambers, Civic Centre, 2nd Floor
300 City Centre Drive, Mississauga, Ontario, L5B 3C1
And Online Video Conference

Members

Mayor Bonnie Crombie	
Councillor Stephen Dasko	Ward 1
Councillor Karen Ras	Ward 2
Councillor Chris Fonseca	Ward 3
Councillor John Kovac	Ward 4
Councillor Carolyn Parrish	Ward 5
Councillor Ron Starr	Ward 6
Councillor Dipika Damerla	Ward 7
Councillor Matt Mahoney	Ward 8
Councillor Pat Saito	Ward 9
Councillor Sue McFadden	Ward 10
Councillor George Carlson	Ward 11 (CHAIR)

Participate Virtually and/or via Telephone OR In Person

Advance registration is required to participate and/or make a comment in the meeting. Questions for Public Question Period are required to be provided to Clerk's staff at least 24 hours in an advance of the meeting. Any materials you wish to show the Committee during your presentation must be provided as an attachment to the email. Links to cloud services will not be accepted. Comments submitted will be considered as public information and entered into public record.

To register, please email dayna.obaseki@mississauga.ca and for Residents without access to the internet via computer, smartphone or tablet, can register by calling Dayna Obaseki at 905-615-3200 ext. 5425 **no later than Tuesday, September 7, 2021 before 10:00AM..** You will be provided with directions on how to participate from Clerks' staff.

Contact

Dayna Obaseki, Legislative Coordinator, Legislative Services
905-615-3200 ext. 5425
Email: dayna.obaseki@mississauga.ca

Find it Online

<http://www.mississauga.ca/portal/cityhall/generalcommittee>
Meetings of Council streamed live and archived at Mississauga.ca/videos

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DECLARATION OF CONFLICT OF INTEREST
4. MINUTES OF PREVIOUS MEETING
- 4.1. General Committee Minutes - June 23, 2021
5. PRESENTATIONS - Nil.
6. DEPUTATIONS - Nil.
7. PUBLIC QUESTION PERIOD - 15 Minute Limit

Public Comments: Advance registration is required to participate and/or to make comments in the virtual and in-person public meeting. Any member of the public interested in speaking to an item listed on the agenda must register by calling 905-615-3200 ext. 5425 or by emailing dayna.obaseki@mississauga.ca by **Tuesday, September 7, 2021 before 10:00AM.**

Pursuant to Section 42 of the Council Procedure By-law 0139-2013, as amended:

General Committee may grant permission to a member of the public to ask a question of General Committee, with the following provisions:

1. Questions shall be submitted to the Clerk at least 24 hours prior to the meeting;
2. A person is limited to two (2) questions and must pertain specific item on the current agenda and the speaker will state which item the question is related to;
3. The total speaking time shall be five (5) minutes maximum, per speaker, unless extended by the Mayor or Chair; and
4. Any response not provided at the meeting will be provided in the format of a written response.

8. MATTERS PERTAINING TO COVID-19
9. CONSENT AGENDA
10. MATTERS TO BE CONSIDERED
- 10.1. Update to the Expression of Sympathy Policy
- 10.2. Single Source Contract Extension of Questica Software Inc. Integrated Budgeting System (File Ref: PRC003111 / FA.49.828-11)
- 10.3. Servicing Agreement Assumption – Residential Subdivision Servicing Agreement, City File M-1710, Di Blasio Corporation – Di Blasio Estates West – Phase II Subdivision (Ward 11, Z-44W)

- 10.4. Correction to Corporate Report dated June 8, 2021 - Proposed Street Names to be added to the City of Mississauga Approved Street Name Reserve List

11. ADVISORY COMMITTEE REPORTS

- 11.1. Environmental Action Committee Report 5-2021 - July 6, 2021
- 11.2. Heritage Advisory Committee Recommendation Report 7-2021 - July 13, 2021
- 11.3. Mississauga Cycling Advisory Committee Report 7-2021 - July 13, 2021

12. CORRESPONDENCE

- 12.1. Letter dated September 1, 2021 from Dr. Lawrence Loh, Region of Peel Medical Officer of Health regarding the Extension of the Municipal Mandatory Face Covering By-laws

13. MATTERS PERTAINING TO REGION OF PEEL COUNCIL

14. COUNCILLORS' ENQUIRIES

15. OTHER BUSINESS/ANNOUNCEMENTS

16. CLOSED SESSION

(Pursuant to Subsection 239(2) of the *Municipal Act, 2001*)

- 16.1. The security of the property of the municipality or local board: Update on Cybersecurity Projects and Initiatives Presentation
- 16.2. The security of the property of the municipality or local board: Update on Cybersecurity Projects and Initiatives
- 16.3. Labour relations or employee negotiations: National Day for Truth and Reconciliation (September 30) Paid Holiday

17. ADJOURNMENT

City of Mississauga Corporate Report



10.1

Date: August 11, 2021

To: Mayor and Members of General Committee

From: Shari Lichterman, CPA, CMA, Commissioner of
Corporate Services and Chief Financial Officer

Originator's files:

Meeting date:
September 8, 2021

Subject

Update to the Expression of Sympathy Policy

Recommendation

That the changes outlined in the report entitled "Update to the Expression of Sympathy Policy" from the Commissioner of Corporate Services, dated August 11, 2021 be approved.

Background

The Expression of Sympathy policy identifies the City protocol for expressions of sympathy and establishes procedures to ensure that expressions of sympathy are made appropriately. Expressions of sympathy are extended on behalf of the Mayor, Members of Council and City of Mississauga staff in recognition of the passing of City of Mississauga full time and retired full time employees or their immediate families; elected officials or their immediate families; former elected officials; and prominent public figures.

Comments

The Expressions of Sympathy policy outlines how and when expressions of sympathy are extended on behalf of the Mayor, Members of Council and City of Mississauga staff. The current policy addressed expressions of sympathy related to the passing of City of Mississauga full time and retired full time employees or their immediate families; elected officials or their immediate families; former elected officials; and prominent public figures.

Revisions to the policy are proposed to include part time employees and sitting members of Committees of Council.

In recognition of the contributions made by part-time employees the policy is proposed to be revised by recognizing the passing of the employee with a Council resolution, and flowers or a

charitable donation. This change to include part-time employees speaks to the City's commitment to treat all employees equally wherever it is possible to do so.

An additional revision is proposed to the policy to include a sitting member of a Committee of Council by recognizing the passing of a sitting committee member with a "Resolution of Sympathy", to be included on a Council agenda, and read and passed in Council. This change acknowledges the voluntary contribution to the City made by sitting Committee of Council members.

Financial Impact

The financial impact is minimal, as costs are covered by general accounts per division.

Conclusion

Staff have updated the Expression of Sympathy Policy to recognize the contributions made by retired employees, part-time employees and sitting members of a Committee of Council.

Attachments

Appendix 1: Revised Expression of Sympathy policy

Appendix 2: Comparison and Rationale Chart



Shari Lichterman, CPA, CMA, Commissioner of Corporate Services and Chief Financial Officer

Prepared by: Diana Rusnov, Director of Legislative Services and City Clerk

City of Mississauga

Corporate Policy & Procedure



Policy Title: Appendix 1 - Revised Expressions of Sympathy Policy - 06-04-02.docx

Policy Number: 06-04-02

Section:	Public Relations	Subsection:	Recognition
Effective Date:	January 20, 2010	Last Review Date:	March, 2018
Approved by: Council	Owner Division/Contact: Legislative Services, Corporate Services Department		

Policy Statement

Expressions of sympathy are extended on behalf of the Mayor, Members of Council and City of Mississauga staff in recognition of the passing of existing or retired City of Mississauga employees or their immediate families; elected officials or their immediate families; former elected officials; current sitting members of a Committee of Council; and prominent public figures.

Purpose

This policy identifies City protocol for expressions of sympathy and establishes procedures to ensure that expressions of sympathy are made appropriately.

Scope

This policy applies to existing or retired City of Mississauga Employees or their immediate families; elected officials or their immediate families; former elected officials; current sitting members of a Committee of Council; and prominent public figures

This policy does not include procedures for flying flags at half-mast. Refer to Corporate Policy and Procedure - Public Relations – Recognition – Flag Protocol at City Facilities for information on flying flags at half-mast in recognition of the death of prominent public figures; active or retired City of Mississauga firefighters; a fallen soldier; or the death of a firefighter in a surrounding municipality in the line of duty.

Requests to name a City facility on behalf of a deceased person may be made in accordance with Corporate Policy and Procedure – Facility Planning – Facility Naming.

Definitions

For the purposes of this policy:

“Employee” means all employees of the City of Mississauga, current and retired, including part-time employees.

“Spouse” includes the person with whom the Employee is living in a spousal relationship.

Note: “Parent or child” does not include “in-law” relationships.

Related Policies

[Flag Protocol at City Facilities](#)

[Community Recognition Program](#)

Types of Expressions of Sympathy

Sympathy is expressed through:

- The personal condolences of the Mayor, Members of Council and/or senior staff
- Resolutions of sympathy
- Floral arrangements or charitable donations, and/or
- Flags flown at half-mast (in accordance with Corporate Policy and Procedure - [Flag Protocol at City Facilities](#))

More than one type of expression of sympathy may be appropriate. Each section of this policy should be reviewed to ensure that all appropriate action is taken. Exceptions to this policy may be approved by Council.

Personal Condolences of Mayor, Members of Council, Sr. Staff

The Mayor, Members of Council and senior staff are given an opportunity to express their personal condolences in the event of the death of an Employee or an Employee's Spouse, parent or child.

Procedure

Any staff member who becomes aware of the death of an Employee or an Employee's Spouse, parent or child should inform their supervisor immediately. The supervisor should inform the manager, director and the applicable department's administrative coordinator.

The department's administrative coordinator is responsible for informing the commissioner, the City Manager's Office, the Mayor's Office and all councillors immediately. Since timeliness is a factor, e-mail is recommended.

Resolution of Sympathy

A “Resolution of Sympathy” is read and passed in Council when the City Clerk is advised of the death of:

- A current elected official of the City of Mississauga
- An Employee
- A former elected official of the City of Mississauga (including the Towns of Mississauga, Port Credit and Streetsville and the Township of Toronto)
- A retired Employee
- A prominent community member or prominent public figure whom Council wishes to recognize, or
- A current sitting member of a Committee of Council

Procedure

Anyone who becomes aware of the death of any member of the group listed below should immediately notify the City Clerk:

- A retired Employee
- A former elected official
- A prominent public or community figure, or
- A current sitting member of a Committee of Council

In the event of the death of an active Employee, the department’s administrative coordinator is responsible for notification to the City Clerk. The name and address of the next of kin is required.

The City Clerk or designate prepares a resolution for inclusion on the next available Council agenda and advises the bereaved family, by letter, of Council's resolution.

Floral Arrangement/Charitable Donation

A floral arrangement is sent or a charitable donation made should the City be made aware of the passing of:

- A current elected official of the City of Mississauga
- An Employee
- The Spouse, parent or child of an Employee or an elected official of the City of Mississauga, or
- The Chairperson of the Region of Peel or a current elected official of a municipality within the Region of Peel

Procedure

The total expenditure for flowers or for a charitable donation may not exceed \$100.00, exclusive of taxes and delivery charges. Charitable donation receipts must be forwarded to the Accounting Supervisor, Financial and Treasury Services Division, Corporate Services Department.

Established procedures for purchasing apply and reimbursement through petty cash is not permitted. Specific responsibilities are outlined below.

NOTE: Staff wishing to recognize the death of an individual not listed are responsible for all costs incurred.

City Employee

The applicable department's administrative coordinator or designate is responsible for ordering flowers or making a charitable donation. The costs incurred are funded by the applicable department. The message included with the flowers or donation must express the sympathy of the Mayor, Members of Council and staff of the City of Mississauga.

City Elected Official

Legislative Services is responsible for ordering flowers or making a donation in the event of the death of an elected official or the Spouse or child of an elected official of the City of Mississauga. The costs incurred are funded by Legislative Services. The message included with the flowers or donation must express the sympathy of the Mayor, Members of Council and staff of the City of Mississauga.

Other Elected Official

Upon notification of the death of an elected official of another municipality or the Chairperson of the Region of Peel, Legislative Services is responsible for ordering flowers expressing the sympathy of the Mayor and Members of Council of the City of Mississauga or for making a charitable donation. The costs incurred are funded by Legislative Services.

Flags at Half-mast

Flags will be flown at half-mast in accordance with Corporate Policy and Procedure - [Flag Protocol at City Facilities](#).

Revision History

Reference	Description
GC-23-93 - 1993 01 13	
April 01, 1999	Revised to update definition of "spouse"
November 04, 1999	Revised to include prohibition of reimbursement through petty cash
June 30, 2002	Revised– clarified procedures for flags at half-mast
GC-102-2003 - 2003 03 26	Re: Remembrance Day

Policy Number: 06-04-02

Effective Date: January 20, 2010

Policy Title: Appendix 1 - Revised Expressions of
Sympathy Policy - 06-04-02.docx

Last Review Date: March, 2018

5 of 5

10.1

June 30, 2008	Revised to expand flying flags at half-mast to include National Day of Mourning
GC-0002-2010 – 2010 01 20	Moved half-masting information to new Flag Protocol policy
January 29, 2014	Admin revision – donation receipt sent to Finance
March 6, 2018	Scheduled review. Admin changes for clarity only.

**Comparison of Current and Proposed –
Expressions of Sympathy Policy**

10.1

**Appendix 2
2021 08 11
Page 1 of 8**

<i>Current Policy – What Exists Today in Expressions of Sympathy policy</i>	<i>Proposed Policy – If the information in a specific section is unchanged, or has required minimal revision to terminology only, “No change” will appear.</i>	<i>Rationale – Why changes (deletions and/or additions) to the revised policy were made.</i>
<p>POLICY STATEMENT</p> <p>Expressions of sympathy are extended on behalf of the Mayor, Members of Council and City of Mississauga staff in recognition of the passing of City of Mississauga employees or their immediate families; elected officials or their immediate families; former elected officials; and prominent public figures.</p>	<p>POLICY STATEMENT</p> <p>Expressions of sympathy are extended on behalf of the Mayor, Members of Council and City of Mississauga staff in recognition of the passing of existing or retired City of Mississauga employees or their immediate families; elected officials or their immediate families; former elected officials; current sitting members of a Committee of Council; and prominent public figures.</p>	<p>The recommendation is to extend recognition to both existing and retired employees and to include part-time employees.</p>
<p>PURPOSE</p> <p>This policy identifies City protocol for expressions of sympathy and establishes procedures to ensure that expressions of sympathy are made appropriately.</p>	<p>PURPOSE</p> <p>No change.</p>	
<p>SCOPE</p> <p>This policy does not include procedures for flying flags at half-mast. Refer to Corporate Policy and Procedure - Public Relations – Recognition - Flag Protocol at City Facilities for information on flying flags at half-mast in recognition of the death of</p>	<p>SCOPE</p> <p>This policy applies to existing or retired City of Mississauga employees or their immediate families; elected officials or their immediate families; former elected officials; current sitting members of a Committee of Council; and prominent public figures.</p> <p>No change.</p>	<p>Added for clarity.</p>

**Comparison of Current and Proposed –
Expressions of Sympathy Policy**

10.1

**Appendix 2
2021 08 11
Page 2 of 8**

<i>Current Policy – What Exists Today in Expressions of Sympathy policy</i>	<i>Proposed Policy – If the information in a specific section is unchanged, or has required minimal revision to terminology only, “No change” will appear.</i>	<i>Rationale – Why changes (deletions and/or additions) to the revised policy were made.</i>
prominent public figures; active or retired City of Mississauga firefighters; a fallen soldier; or the death of a firefighter in a surrounding municipality in the line of duty.	Requests to name a City facility on behalf of a deceased person may be made in accordance with Corporate Policy and Procedure – Facility Planning – Facility Naming.	Added for clarity/information.
DEFINITIONS For the purposes of this policy: “Employee” includes employees who are receiving disability benefits. When “permanent, full -time Employee” is specified, all other employees are excluded.	DEFINITIONS For the purposes of this policy: “Employee” means all employees of the City of Mississauga, current and retired, including part-time employees	Revised for clarity and to align with the Scope of the policy.
“Spouse” includes the person with whom the Employee is living in a spousal relationship. Note: “Parent or child” does not include “in-law” relationships.	No change.	
RELATED POLICIES Flag Protocol at City Facilities	RELATED POLICIES No change. Community Recognition Program	Included Community Recognition Program that includes, for example, the National Day of Mourning and Remembrance Day.

**Comparison of Current and Proposed –
Expressions of Sympathy Policy**

10.1

**Appendix 2
2021 08 11
Page 3 of 8**

<i>Current Policy – What Exists Today in Expressions of Sympathy policy</i>	<i>Proposed Policy – If the information in a specific section is unchanged, or has required minimal revision to terminology only, “No change” will appear.</i>	<i>Rationale – Why changes (deletions and/or additions) to the revised policy were made.</i>
<p>TYPES OF EXPRESSIONS OF SYMPATHY Sympathy is expressed through:</p> <ul style="list-style-type: none"> • The personal condolences of the Mayor, Members of Council and/or senior staff • Resolutions of sympathy • Floral arrangements or charitable donations, and/or • Flags flown at half-mast <p>More than one type of expression of sympathy may be appropriate. Each section of this policy should be reviewed to ensure that all appropriate action is taken. Exceptions to this policy may be approved by Council.</p>	<p>TYPES OF EXPRESSIONS OF SYMPATHY Sympathy is expressed through:</p> <ul style="list-style-type: none"> • No change. • No change. • No change. • Flags flown at half-mast (in accordance with Corporate Policy and Procedure - Flag Protocol at City Facilities) <p>No change.</p>	<p>Added reference to the Flag Protocol policy.</p>
<p>PERSONAL CONDOLENCES OF MAYOR, MEMBERS OF COUNCIL, SR. STAFF The Mayor, Members of Council and senior staff are given an opportunity to express their personal condolences in the event of the death of an Employee, or an Employee's Spouse, parent or child.</p>	<p>PERSONAL CONDOLENCES OF MAYOR, MEMBERS OF COUNCIL, SR. STAFF No change.</p>	

**Comparison of Current and Proposed –
Expressions of Sympathy Policy**

10.1

**Appendix 2
2021 08 11
Page 4 of 8**

<i>Current Policy – What Exists Today in Expressions of Sympathy policy</i>	<i>Proposed Policy – If the information in a specific section is unchanged, or has required minimal revision to terminology only, “No change” will appear.</i>	<i>Rationale – Why changes (deletions and/or additions) to the revised policy were made.</i>
<p>Procedure</p> <p>Any staff member who becomes aware of the death of an Employee or an Employee's Spouse, parent or child should inform his/her supervisor immediately. The supervisor should inform the manager, director and the applicable department's administrative coordinator.</p> <p>The department's administrative coordinator is responsible for informing the commissioner, the City Manager's Office, the Mayor's Office and all councillors immediately. Since timeliness is a factor, e-mail is recommended.</p>	<p>Procedure</p> <p>Any staff member who becomes aware of the death of an Employee or an Employee's Spouse, parent or child should inform their supervisor immediately. The supervisor should inform the manager, director and the applicable department's administrative coordinator.</p> <p>No change.</p>	<p>Minor edit to replace “his/her” with gender neutral “their”.</p>
<p>RESOLUTION OF SYMPATHY</p> <p>A “Resolution of Sympathy” is read and passed in Council when Legislative Services is advised of the death of:</p> <ul style="list-style-type: none"> • A current elected official of the City of Mississauga • A permanent, full time Employee of the City of Mississauga • A former elected official of the City of Mississauga (including the Towns of Mississauga, Port Credit and Streetsville and the Township of Toronto) • A retired City of Mississauga Employee, or 	<p>RESOLUTION OF SYMPATHY</p> <p>A “Resolution of Sympathy” is read and passed in Council when the City Clerk is advised of the death of:</p> <ul style="list-style-type: none"> • No change. • An Employee • No change. • No change. 	<p>Specified the City Clerk, as opposed to “Legislative Services”.</p> <p>The policy will now apply to all employees as defined in the policy.</p>

**Comparison of Current and Proposed –
Expressions of Sympathy Policy**

10.1

**Appendix 2
2021 08 11
Page 5 of 8**

<i>Current Policy – What Exists Today in Expressions of Sympathy policy</i>	<i>Proposed Policy – If the information in a specific section is unchanged, or has required minimal revision to terminology only, “No change” will appear.</i>	<i>Rationale – Why changes (deletions and/or additions) to the revised policy were made.</i>
<ul style="list-style-type: none"> A prominent community member or prominent public figure whom Council wishes to recognize 	<ul style="list-style-type: none"> No change. A current sitting member of a Committee of Council 	<p>Revised to add current sitting members of committees.</p>

<p>Procedure</p> <p>Anyone who becomes aware of the death of a retired City of Mississauga Employee, former elected official or prominent public or community figure should notify the City Clerk immediately.</p> <p>In the event of the death of a staff member, the department's administrative coordinator is responsible for notification. The name and address of the next of kin is required.</p> <p>The City Clerk or designate prepares a resolution for inclusion on the next available Council agenda and advises the bereaved family, by letter, of Council's resolution.</p>	<p>Procedure</p> <p>Anyone who becomes aware of the death of any member of the group listed below should immediately notify the City Clerk:</p> <ul style="list-style-type: none"> • An Employee • No change. • No change. • A current sitting member of a Committee of Council <p>In the event of the death of an active employee, the department's administrative coordinator is responsible for notification to the City Clerk. The name and address of the next of kin is required.</p> <p>No change.</p>	<p>Arranged into bullet format.</p> <p>Revised to include all employees.</p> <p>Revised to include sitting member of committees.</p> <p>Minor revision to specify an active employee and notification to the City Clerk.</p>
<p>FLORAL ARRANGEMENT/CHARITABLE DONATION</p> <p>A floral arrangement is sent or a charitable donation made, in the event of the death of:</p> <ul style="list-style-type: none"> • A current elected official of the City of Mississauga • A permanent, full time Employee of the City of Mississauga 	<p>FLORAL ARRANGEMENT/CHARITABLE DONATION</p> <p>A floral arrangement is sent or a charitable donation made should the City be made aware of the passing of:</p> <ul style="list-style-type: none"> • No change. • An Employee 	<p>Revised to clarify that the City must be aware that the person has passed.</p> <p>Revised to include all employees.</p>

**Comparison of Current and Proposed –
Expressions of Sympathy Policy**

10.1

**Appendix 2
2021 08 11
Page 7 of 8**

<ul style="list-style-type: none"> • The Spouse, parent or child of a permanent full time Employee or an elected official of the City of Mississauga, or • The Chairman of the Region of Peel or a current elected official of a municipality within the Region of Peel. 	<ul style="list-style-type: none"> • The Spouse, parent or child of an employee or an elected official of the City of Mississauga, or • The Chairperson of the Region of Peel or a current elected official of a municipality within the Region of Peel 	<p>Revised to include all employees.</p> <p>Revised to be gender neutral.</p>
<p>Procedure</p> <p>The total expenditure for flowers or for a charitable donation may not exceed \$100.00, exclusive of taxes and delivery charges. Charitable donation receipts must be forwarded to the Accounting Supervisor, Financial and Treasury Services Division, Corporate Services Department. Established procedures for purchasing apply and reimbursement through petty cash is not permitted. Specific responsibilities are outlined below.</p> <p>NOTE: Staff wishing to recognize the death of an individual not listed are responsible for all costs incurred.</p>	<p>Procedure</p> <p>No change.</p>	
<p>City Employee</p> <p>The applicable department's administrative coordinator or designate is responsible for ordering flowers or making a charitable donation. The costs incurred are funded by the applicable department. The message included with the flowers or donation must express the sympathy of the Mayor, Members of</p>	<p>City Employee</p> <p>No change.</p>	

**Comparison of Current and Proposed –
Expressions of Sympathy Policy**

10.1

**Appendix 2
2021 08 11
Page 8 of 8**

Council and staff of the City of Mississauga.		
City Elected Official Legislative Services is responsible for ordering flowers or making a donation in the event of the death of an elected official or the Spouse or child of an elected official of the City of Mississauga. The costs incurred are funded by Legislative Services. The message included with the flowers or donation must express the sympathy of the Mayor, Members of Council and staff of the City of Mississauga.	City Elected Official No change.	
Other Elected Official Upon notification of the death of an elected official of another municipality or the Chairman of the Region of Peel, Legislative Services is responsible for ordering flowers expressing the sympathy of the Mayor and Members of Council of the City of Mississauga or for making a charitable donation. The costs incurred are funded by Legislative Services.	Other Elected Official Upon notification of the death of an elected official of another municipality or the Chairperson of the Region of Peel, Legislative Services is responsible for ordering flowers expressing the sympathy of the Mayor and Members of Council of the City of Mississauga or for making a charitable donation. The costs incurred are funded by Legislative Services.	Revised to be gender neutral.
Flags at Half-mast Flags will be flown at half-mast in accordance with Corporate Policy and Procedure - Flag Protocol at City Facilities.	Flags at Half-mast No change.	

City of Mississauga Corporate Report



10.2

Date: July 16, 2021

To: Chair and Members of General Committee

From: Shari Lichterman, CPA, CMA, Commissioner of
Corporate Services and Chief Financial Officer

Originator's files:

Meeting date:
September 8, 2021

Subject

**Single Source Contract Extension of Questica Software Inc. Integrated Budgeting System
(File Ref: PRC003111 / FA.49.828-11)**

Recommendation

1. That the single source procurement of maintenance and support services for the Questica Integrated Budgeting System, including new modules and professional services, for a period of five (5) years, as detailed in the corporate report entitled "Single Source Contract Extension of Questica Software Inc. Integrated Budgeting System", dated July 16, 2021, from the Commissioner of Corporate Services and Chief Financial Officer ("Purchase"), File Ref: PRC003111; FA.49.828-11 be approved;
2. That the Purchasing Agent or designate be authorized to execute all contracts and related ancillary documents with respect to the Purchase between the City and Questica Software Inc. for an estimated amount of \$425,000 exclusive of taxes, in accordance with the City's Purchasing By-law 374-06, as amended;
3. That the Purchasing Agent or designate be authorized to execute the necessary amendments to increase the value of the contract between the City and Questica Software Inc. for additional products, software licensing, subscription services, professional services, and maintenance and support, including additional features and modules, as required by the City for the purpose of accommodating growth or to ensure business continuity, if the funding for such contract increase has been approved by Council;
4. That the Questica Integrated Budgeting System be approved as a City Standard for a period of five (5) years in accordance with the City's Procurement By-law 374-06, as amended.

Executive Summary

- In 2011, the City completed a two (2) step competitive bid process, Request for Expression of Interest (RFEI) and Request for Proposal (RFP), (FA.49.1084-10, FA.49.828-11), to procure an integrated business planning and budgeting system.

- After a comprehensive evaluation process, Questica Inc. was awarded a ten (10) year contract to supply software, on-site maintenance support, implementation and consulting services for the period of November 24, 2011 to November 23, 2021.
- The maintenance and support contract is expiring on November 23, 2021 and Questica Software Inc. has provided a 45% cost reduction for maintenance and support and a 75% cost reduction on the new Open Book module, for the proposed 5-year contract extension.
- The extension term contract for Questica Software Inc. services needs Council approval per Purchasing By-law 374-06 Schedule B for High Value Non-competitive Acquisitions over \$100,000.

Background

In 2011, the City completed a two (2) step competitive bid process, Request for Expression of Interest and Request for Proposal (FA.49.1084-10, FA.49.828-11), to procure an integrated business planning and budgeting system.

After a comprehensive evaluation process, Questica Inc. was awarded a ten (10) year contract to supply software, on-site maintenance support, and consulting services for the period of November 24, 2011 to November 23, 2021.

The system was implemented in August 2012 and improved efficiencies and data accuracy through the elimination of many spreadsheets and manually extensive business planning and budgeting processes.

Over the last nine (9) years, Questica Software Inc. has provided technical support, software upgrades and upgrade services as part of the annual maintenance and support fees, which allowed the City to configure the system to meet changing business requirements and stay current with features and technology.

On February 19, 2019, Questica Inc. continued into the jurisdiction of British Columbia from Ontario with the name Questica Software Inc.

Today, Questica Software Inc. is a leader in budgeting preparation software for over 800 public sector agencies across Canada and the United States. Comparative Canadian municipalities using the Questica Integrated Budgeting System include City of Brampton, City of Edmonton, City of Hamilton and Metro Vancouver.

The maintenance and support contract is expiring on November 23, 2021 and Questica Software Inc. has provided a cost effective 5-year contract extension proposal.

Comments

The City has used the Questica Integrated Budgeting System to manage the business planning and budgeting processes for 1.01 billion dollars of annual operating budget and 1.9 billion dollars of annual capital budget. The system generates four-year operating and ten-year capital budget forecasts and is a source to the creation of the City's annual budget book of which the City has been the recipient of the Government Finance Officers Associations (GFOA) Distinguished Budget Presentation Award for the past 31 years.

Questica Software Inc. continues to evolve the system by offering additional modules such as OpenBook, which provides features to showcase financial data with interactive charts, tables and graphics through all social channels using mobile devices.

For the past ten (10) years, the annual maintenance and support fee which includes software upgrades and upgrade professional services has remained fix at \$30,900. Due to our ten (10) year relationship, Questica Software Inc. has provided the City, for this next 5-year contract extension term, a forty-five (45) percent discount on the current maintenance and support pricing as well as a seventy-five (75) percent discount for the OpenBook module.

Questica Software Inc. has been declared as a City Standard in the annual report to Council and needs to continue to be a City Standard for the next 5 years given that budget has not yet been approved to replace this system.

During this 5-year extension term, the City will evaluate solutions in the market through a competitive procurement process and/or the feasibility of incorporating the functionality within the SAP portfolio. Replacement of this system will be subject to this evaluation and budget approval.

Purchasing By-law Authorization

The recommendation in this report is made in accordance with Purchasing By-law 374-06, Schedule "A" (1) using the Single/Sole Source Acquisition justification clause shown below, which has been reviewed and approved by Materiel Management:

- (b) (xi) A need exists for compatibility with, or for the maintenance and support of a City Standard and there are no reasonable alternatives, substitutes, or accommodations

Information Technology, Legal Services and Materiel Management staff are collaborating to establish the detailed requirements, negotiate the final arrangements and prepare the requisite forms including the contract agreements.

Financial Impact

The total estimated value of the existing contract will increase by approximately \$425,000.00 from \$654,493.00 to \$1,079,493.00 as a result for the new five (5) year contract term (summarized in the table below). The existing contract is funded in the 2021 approved IT operating budget using cost centre 715601-22352. The recommended contract extension will

be funded from IT operating budget for 2021 and beyond, with any increases subject to budget approvals. The financial detail for the contract can be found in Appendix 1.

Description	2022	2023	2024	2025	2026	Total Cost
Contract extension with Questica Software Inc. Budget System Maintenance and Support including: <ul style="list-style-type: none">• Unlimited license in Operating, Capital and Personnel• Unlimited Read-Only• Financial Statements• Allocations• Performance• Statistics• OpenBook	\$45,000	\$70,000	\$70,000	\$70,000	\$70,000	\$325,000
Optional professional services	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
TOTAL	\$65,000	\$90,000	\$90,000	\$90,000	\$90,000	\$425,000

Conclusion

An offer representing good value has been received from Questica Software Inc. for maintenance and support services for a five (5) year term. This report recommends the award to Questica Software Inc. on a single source basis.

Attachments

Appendix 1: Statement of Work



Shari Lichterman, CPA, CMA, Commissioner of Corporate Services and Chief Financial Officer
Prepared by: Helen Chin-Donofrio, Senior Manager of Enterprise Business Solutions

Statement of Work

Procurement No.	Vendor (proper legal name)	Description	Expiry Date	Requested Extension / Renewal Term	Contract \$ Value To-Date	\$ Value of Extension Term	New Total Contract \$ Value	Extending on Same T&Cs? (Y/N)	Scope of Work (SOW)	Rationale to Support Justification (3 bullets from SS Justification Form)
SINGLE SOURCE JUSTIFICATION CRITERIA; (b) (xi) A need exists for compatibility with, or for the maintenance and support of a City Standard and there are no reasonable alternatives, substitutes, or accommodations										
PRC003111/ FA.49.828-11	Questica Software Inc.	Request for Change for Maintenance & Support for Integrated Budgeting System (IBS) for Questica Software Inc.	11/23/2021	5 years	\$654,493.00	\$ 325,000.00	\$ 979,493.00	N	Budget System Maintenance and Support including: • Unlimited license read only (in Operating, Capital and Personnel) • Financial Statements • Allocations • Performance • Statistics • OpenBook	1) Questica Software Inc. is our current supplier of the City's financial budget software. 2) The City owns perpetual licenses and we are required to pay annual maintenance and support fees that include the software upgrades and services to implement the upgrades. 3) The Finance leadership team has approved the renewal of the maintenance and support contract from Questica Software Inc. for an additional 5 years.
		Professional Services				\$ 100,000.00	\$ 100,000.00	N		
		TOTALS				\$ 654,493.00	\$ 425,000.00	\$ 1,079,493.00		

OPERATING BUDGET ESTIMATED FORECAST FOR 2021-2025

Procurement No.	Vendor (proper legal name)	Description	Requested Extension / Renewal Term	2022	2023	2024	2025	2026	TOTAL
PRC003111/ FA.49.828-11	Questica Software Inc.	Contract extension with Questica Software Inc. Budget System Maintenance and Support including: • Unlimited license in Operating, Capital and Personnel • Unlimited Read-Only • Financial Statements • Allocations • Performance • Statistics • OpenBook	5 years to 2026/11/23	\$ 45,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 325,000.00
		Optional professional services	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$ 100,000.00
	TOTALS			\$65,000.00	\$90,000.00	\$90,000.00	\$90,000.00	\$90,000.00	\$425,000.00

Date: August 23, 2021

To: Chair and Members of General Committee

From: Geoff Wright, P.Eng, MBA, Commissioner of
Transportation and Works

Originator's files:
M-1710

Meeting date:
September 8, 2021

Subject

Servicing Agreement Assumption – Residential Subdivision Servicing Agreement, City File M-1710, Di Blasio Corporation – Di Blasio Estates West – Phase II Subdivision (Ward 11, Z-44W)

Recommendation

1. That the City of Mississauga assume the municipal works as constructed by the Di Blasio Corporation under the terms of the Residential Subdivision Servicing Agreement for Registered Plan 43M-1710 (Ward 11, Z-44W), lands located between the north and south branches of Fletcher's Creek, west of McLaughlin Road, known as the Di Blasio Estates West – Phase II Residential Subdivision (Appendix 1).
2. That the Letter of Credit in the amount of \$200,000 be returned to Di Blasio Corporation.
3. That a by-law be enacted to assume the road allowances within the Registered Plan 43M-1710 as Public Highway and part of the municipal system of the City of Mississauga as outlined in the corporate report dated August 23, 2021 from the Commissioner of Transportation and works entitled "Servicing Agreement Assumption – Residential Subdivision Servicing Agreement, City File M-1710, Di Blasio Corporation – Di Blasio Estates West – Phase II Subdivision".

Background

To support the creation of a residential development for 43M-1710, Di Blasio Corporation entered into a Subdivision Servicing Agreement with the City and the Region of Peel on April 12, 2006 to construct the applicable municipal infrastructure, which included:

- Underground services comprising of a storm sewer, sanitary sewer and watermain, and
- Road and boulevard surface works.

The location of the residential subdivision is shown in Appendix 1 and a summary of the relevant subdivision assumption information has been provided in Appendix 2.

Comments

The developer has completed the construction of the required municipal works in accordance with the terms of the Subdivision Servicing Agreement. Transportation and Works supports the assumption of the Di Blasio Estates West – Phase II Residential Subdivision (M-1710) based on the following criteria:

- Final inspections completed and approvals issued by Transportation and Works,
- Final approvals received from the Region of Peel,
- Final certification of the works received from the Engineering Consultant, and
- Terms of the warranty period have been fulfilled.

Financial Impact

The financial impact resulting from the adoption of the recommendations (maintaining the assumed roads and storm sewer infrastructure) is minimal and funding is available from the existing 2021 Roads Service Area and Stormwater Service Area operations and maintenance budgets.

With the assumption of the Di Blasio Estates West – Phase II Residential Subdivision (M-1710), the City will now be required to provide maintenance of 747 metres (2,451 feet) of roadway and 789 metres (2,589 feet) of storm sewer.

Conclusion

It is in order to assume the municipal works associated with the Di Blasio Estates West – Phase II Residential Subdivision (43M-1710) and return the associated Letter of Credit to the developer.

Attachments

Appendix 1: Approximate location of the Di Blasio Estates West – Phase II Residential Subdivision, M-1710

Appendix 2: Table of Assumption 43M-1710



Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works

Prepared by: John King, Development Area Supervisor

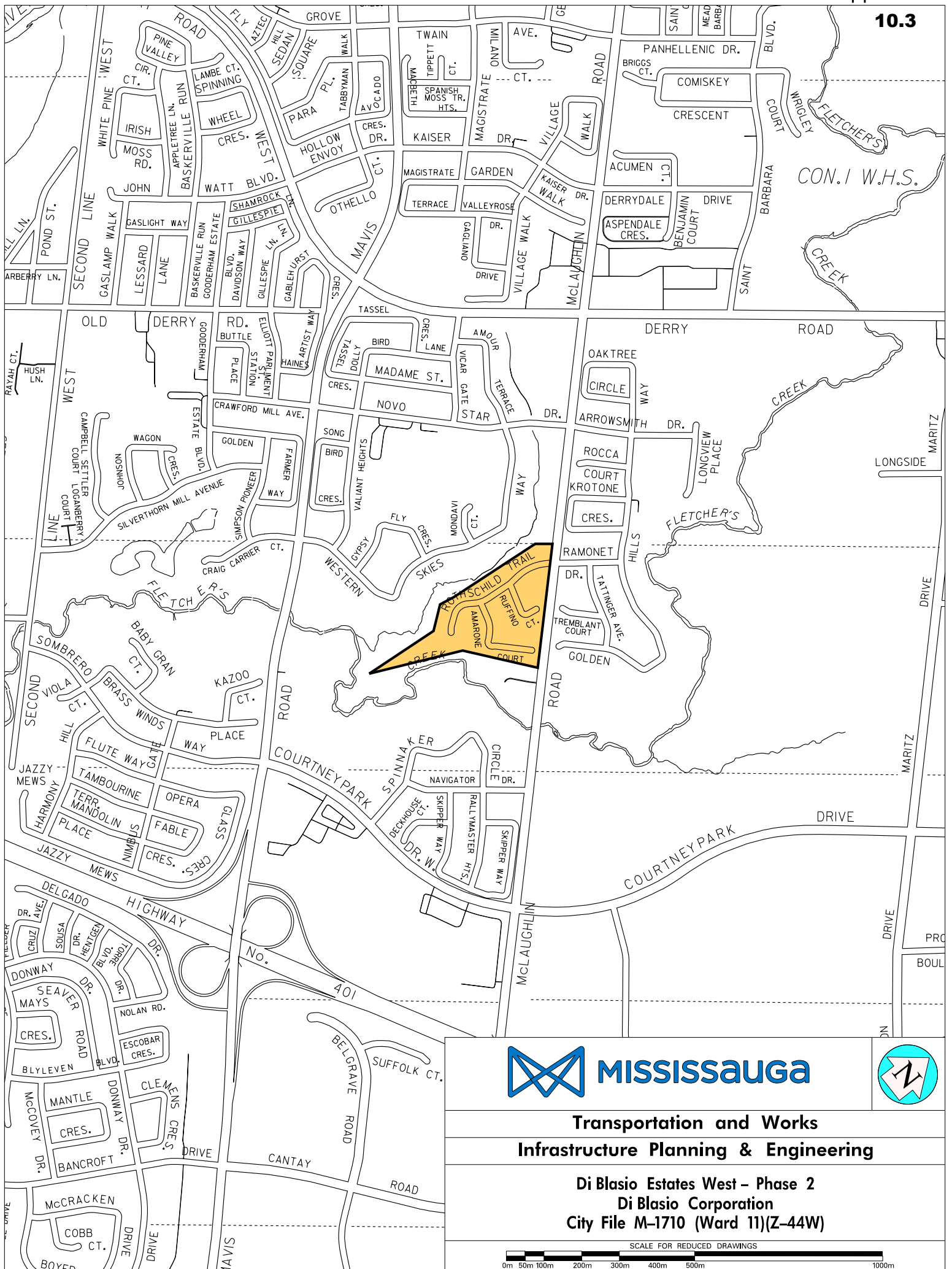


TABLE OF ASSUMPTION

PLAN/FILE REFERENCE #	LOCATION	DEVELOPER ADDRESS	SERVICING AGREEMENT DATE	SECURITIES TO BE RELEASED
43M-1710	North and south of Fletcher's Creek, west of McLaughlin Road, in Z- 44W.	Di Blasio Corporation 6620 Rothschild Trail Mississauga, ON L5W 0A7 Attn: Mr. Alvaro Di Blasio	April 12, 2006	\$200,000.00

City of Mississauga Corporate Report



10.4

Date: August 23, 2021

To: Chair and Members of General Committee

From: Geoff Wright, P.Eng, MBA, Commissioner of
Transportation and Works

Originator's files:

Meeting date:
September 8, 2021

Subject

Correction to Corporate Report dated June 8, 2021 - Proposed Street Names to be added to the City of Mississauga Approved Street Name Reserve List

Recommendation

That the corporate report entitled, "Correction to Corporate Report dated June 8, 2021 - Proposed Street Names to be added to the City of Mississauga Approved Street Name Reserve List" dated August 23, 2021 from the Commissioner of Transportation and Works, be received for information.

Background

On June 23, 2021, General Committee considered a report titled "Proposed Street Names to be added to the City of Mississauga Approved Street Name Reserve List" dated June 8, 2021 from the Commissioner of Transportation and Works, attached as Appendix 1. The report recommended the addition of three (3) new street names to the City of Mississauga Approved Street Name Reserve List – Onofrio, Jasjit and Jasjit Singh. The report was prepared by staff in accordance with the City's *Street Names Policy*, and was approved by General Committee on June 23, 2021, and subsequently by Council on June 30, 2021.

In the background section of that report, staff stated that Jasjit Singh Bhullar was a prominent community leader and founding member of Ontario Khalsa Darbar.

The City was contacted by several members of the Ontario Khalsa Darbar advising that Mr. Bhullar was not a founding member and requesting that the Council record be corrected. This report addresses this request.

Comments

In accordance with the City's *Street Names Policy*, when the City is requested to consider a name in honour of an individual, staff ask for a brief written description of the person's significant

contribution to Mississauga, which should help explain why the honour should be granted. With that information, staff then request that the name be reviewed by the Region of Peel Street Names Committee. The Committee reviews the name from the perspective of ease of provision of emergency services and considers such things as duplication of street names, potential for spelling errors and ease of pronunciation. Once accepted by that Committee, City staff then prepare a Corporate Report for Council's review and approval.

With respect to the request received to name a street in honour of Mr. Jasjit Singh Bhullar, City staff did follow the above process. The submission that was received regarding Mr. Bhullar's contribution within his community included a significant list of contributions and accomplishments. The Corporate Report that was prepared did not include all of his accomplishments, but did make reference to Mr. Bhullar being a founding member of the Ontario Khalsa Darbar.

In response to the concerns raised, staff undertook an independent review of the articles of incorporation of the Ontario Khalsa Darbar and verified that Mr. Bhullar was not a founding member. As a result, the purpose of this report is to correct the information contained in the June 8, 2021 Corporate Report.

Members of the Ontario Khalsa Darbar were advised that the City was undertaking the independent review, and that staff would report back to Council with the results. Staff also apologized for any stress this matter may have caused, as it was not the City's intent.

Financial Impact

There are no financial impacts resulting from the adoption of the recommendations in this report.

Conclusion

City staff conducted an independent review of the articles of incorporation for the Ontario Khalsa Darbar, and has verified that Jasjit Singh Bhullar was not a founding member. Notwithstanding Mr. Bhullar's other contributions and accomplishments, the findings of the review are intended to set the record straight with respect to the concerns that were raised.

Attachments

Appendix 1: Corporate Report - Proposed Street Names for Reserve List - 0459-2021



Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works

Prepared by: Emma Calvert, Manager Development Engineering and Construction

City of Mississauga

Corporate Report



Date: June 8, 2021

To: Chair and Members of General Committee

From: Geoff Wright, P.Eng, MBA, Commissioner of
Transportation and Works

Originator's files:

Meeting date:
June 23, 2021

Subject

Proposed Street Names to be added to the City of Mississauga Approved Street Name Reserve List

Recommendation

That the street names **Onofrio**, **Jasjit** and **Jasjit Singh**, be approved for use in the City of Mississauga and be added to the City of Mississauga Approved Street Name Reserve List, as outlined in the Corporate Report dated June 8, 2021 from the Commissioner of Transportation and Works, Proposed Street Names to be added to the City of Mississauga Approved Street Name Reserve List.

Background

Staff received a request from the office of Councillor McFadden to consider the name Onofrio for use as a possible street name within the City of Mississauga.

A resident also submitted a request through the Mayor's office to consider the name Jasjit Singh Bhullar to use as a possible street name within the City of Mississauga.

Jasjit Singh Bhullar was a prominent community leader and a founding member of Ontario Khalsa Darbar, recognized today as one of the largest Sikh gurdwaras in the world, outside of India, and one of the busiest in North America. He used his platform and his abilities to bring together community in the name of faith, sports, and the greater good, and leaves behind a legacy of championing young people, and building safer communities for those who call Mississauga home.

Comments

Street names proposed within the City of Mississauga are reviewed by the Region of Peel Street Names Committee, which includes staff from the City of Mississauga's Transportation and Works Department and Fire and Emergency Services.

This committee reviews all names proposed for use from a regional perspective and determines whether the proposed names should be approved. Approved names that are not immediately used are added to a reserve list for future use.

In order to honour a specific individual who is not recognized as a national or international public figure, and in accordance with the Street Names Policy, consent has been provided by the next of kin for Jasjit Singh Bhullar.

The Region of Peel Street Names Committee has reviewed the names and has no objection to the use of Onofrio, Jasjit (as a one-name street name) and Jasjit Singh (as a two-name street name).

Financial Impact

There are no financial impacts resulting from the adoption of the recommendations in this report.

Conclusion

The names **Onofrio**, **Jasjit** and **Jasjit Singh** have been reviewed and approved by the Region of Peel Street Names Committee for use in the City of Mississauga. These names are to be added to the City of Mississauga Approved Street Name Reserve List, and used for assignment to future streets in the City of Mississauga.



Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works

Prepared by: Cynthia Urdaneta, Coordinator, Development Engineering and Construction

REPORT 5 - 2021

To: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Environmental Action Committee presents its fifth report for 2021 and recommends:

EAC-0020-2021

That the deputation and associated presentation by Amina Menkad, Planner, Official Plan Review regarding the Mississauga Official Plan Review be received.

(EAC-0020-2021)

EAC-0021-2021

That the deputation and associated presentation by Paris Liu, Summer Student, Waste Management and Diane Gibson, Supervisor, Environmental Sustainability regarding Litter Impacting Waterfowl be received.

(EAC-0021-2021)

EAC-0022-2021

That the deputation and associated presentation by Samantha Dilorio, Environmental Outreach Assistant and Diana Suzuki-Bracewell, Supervisor, Environmental Outreach regarding the Climate Change Youth Challenge: Mission to Earth be received.

(EAC-0022-2021)

EAC-0023-2021

That the deputation and associated presentation by Alice Casselman, Community Group Representative Environmental Action Committee Member and Catherine Sople, Founder, Building Up Our Neighbourhoods regarding the Project Crossroads - Canada Healthy Communities Initiative be received.

(EAC-0023-2021)

EAC-0024-2021

That the Environmental Action Committee Work Plan be approved as discussed at the July 6, 2021 EAC meeting.

(EAC-0024-2021)

REPORT 7 - 2021

To: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Heritage Advisory Committee presents its seventh report for 2021 and recommends:

HAC-0047-2021

That the request to alter a designated heritage property: 1200 Old Derry Road as per the Corporate Report dated June 16, 2021 from the Commissioner of Community Services be approved.

(HAC-0047-2021)

(Ward 11)

HAC-0048-2021

That the request to alter a designated heritage property: 1255 Old Derry Road as per the Corporate Report dated June 16, 2021 from the Commissioner of Community Services be approved.

(HAC-0048-2021)

(Ward 11)

HAC-0049-2021

That the request to alter the heritage designated property at 1560 Dundas Street West as per the Corporate Report dated June 29, 2021 from the Commissioner of Community Services be approved.

(HAC-0049-2021)

(Ward 7)

HAC-0050-2021

That the request to alter the heritage designated property at 915 North Service Road as per the Corporate Report dated June 16, 2021 from the Commissioner of Community Services be approved with the following conditions:

1. That lime based mortar be used for the chimney repointing; and
2. That if the new porch tile is found to match the existing, the side porch tiling be repaired rather than replaced.

(HAC-0050-2021)

(Ward 1)

HAC-0051-2021

That the property at 3611 Mavis Road be added to the Municipal Heritage Register for its associative value and that the appropriate City officials be authorized and directed to take the necessary action to give effect thereto as outlined in the report dated June 29, 2021 from the Commissioner of Community Services.

(HAC-0051-2021)

(Ward 7)

HAC-0052-2021

That the property at 1470 Pinetree Cres., which is listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, that the owner's request to demolish proceed through the applicable process, as per the Corporate Report from the Commissioner of Community Services dated June 29, 2021.

(HAC-0052-2021)

(Ward 1)

HAC-0053-2021

That the property at 347 Queen Street South, which is listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, that the owner's request to demolish proceed through the applicable process, as per the Corporate Report dated June 16, 2021 from the Commissioner of Community Services.

(HAC-0053-2021)

(Ward 11)

HAC-0054-2021

That the property at 1183 Mississauga Road, which is listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, that the owner's request to demolish proceed through the applicable process as per the Corporate Report from the Commissioner of Community Services dated June 29, 2021.

(HAC-0054-2021)

(Ward 2)

HAC-0055-2021

That the property at 640 Kedleston Way, which is listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, that the owner's request to demolish proceed through the applicable process, as per the Corporate Report dated June 29, 2021 from the Commissioner of Community Services.

(HAC-0055-2021)

(Ward 2)

HAC-0056-2021

That the Recommendations MVHCD-0006-2021 to MVHCD-0008-2021 contained in the Meadowvale Village Heritage Conservation District Subcommittee Report 4 - 2021 dated June 8, 2021, be approved.

(HAC-0056-2021)

REPORT 7 - 2021

To: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Mississauga Cycling Advisory Committee presents its seventh report for 2021 and recommends:

MCAC-0050-2021

That the deputation from Joe Perrotta, Director, LRT Project Office regarding a Hurontario LRT Project Overview and Construction Update be received.

(MCAC-0050-2021)

MCAC-0051-2021

That the Mississauga Cycling Advisory Committee establish a working group to discuss Micromobility.

(MCAC-0051-2021)

MCAC-0052-2021

That the Network and Technical Subcommittee Update from Kris Hammel, Citizen Member be received.

(MCAC-0052-2021)

MCAC-0053-2021

That the Communications and Promotions Subcommittee Update from Paulina Pedziwiatr, Citizen Member be received.

(MCAC-0053-2021)

MCAC-0054-2021

That the Memorandum dated July 8, 2021 from Fred Sandoval, Active Transportation Coordinator, Active Transportation and Amy Parker, Active Transportation Technologist, Active Transportation entitled "2021 Quarterly Cycling Program Update (Q2)" be received.

(MCAC-0054-2021)

MCAC-0055-2021

That the Open Data verbal update from Fred Sandoval, Active Transportation Coordinator be received.

(MCAC-0055-2021)

MCAC-0056-2021

That the verbal progress update on the Mississauga Mountain Bike Association from Raymond Lau, Project Leader Engineering be received.

(MCAC-0056-2021)

MCAC-0057-2021

That the Mississauga Cycling Advisory Committee 2021 Action List be approved.

(MCAC-0057-2021)

MCAC-0058-2021

That the Corporate Report from the Commissioner of Transportation and Works, dated June 8, 2021 entitled "Traffic Calming" be received for information.

(MCAC-0058-2021)

**Health
Services**

Office of the
Medical Officer
of Health

PO Box 667
RPO Streetsville
Mississauga, ON
L5M 2C2
tel: 905-799-7700

peelregion.ca

September 1, 2021

Dear Mayors Brown, Thompson and Crombie,

Re: Extension of the Municipal Mandatory Face Covering By-laws

The Mandatory Face Covering By-laws for the City of Brampton, City of Mississauga and Town of Caledon are set to expire on September 30, 2021.

As of August 30, 2021, the region of Peel is seeing increasing incidence of COVID-19, driven primarily by the fast-spreading Delta variant of concern. Despite COVID-19 vaccination rates of 74% fully vaccinated individuals age 12+ in Peel, we have seen an 18% increase in regional case incidence to 38.7 per 100,000 in one week alone. Given the ongoing risks of COVID-19 to Peel residents, an extension of the Municipal Mandatory Face Covering By-laws is necessary to help reduce the impact of the fourth wave.

The Region of Peel – Public Health adheres to the mask guidance from the Government of Ontario and Public Health Agency of Canada's (PHAC). While there are no content changes required to the municipal by-laws, **it is recommended that the by-laws be extended through to March 31, 2022**, at which point in time we expect a higher proportion of Peel residents will be vaccinated against COVID-19, including a significant proportion of the currently ineligible 5-11 year-old population.

If you have any questions, please contact Louise Aubin at louise.aubin@peelregion.ca.

Sincerely,

Lawrence C. Loh, MD, MPH, FCFP, FRCPC, FACPM (*he/his*)
Medical Officer of Health