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## REVISED

### General Committee

**Date:** January 12, 2022  
**Time:** 9:30 AM  
**Location:** Online Video Conference

#### Members

Mayor Bonnie Crombie	
Councillor Stephen Dasko	Ward 1
Councillor Karen Ras	Ward 2
Councillor Chris Fonseca	Ward 3
Councillor John Kovac	Ward 4
Councillor Carolyn Parrish	Ward 5
Councillor Ron Starr	Ward 6
Councillor Dipika Damerla	Ward 7
Councillor Matt Mahoney	Ward 8 (CHAIR)
Councillor Pat Saito	Ward 9
Councillor Sue McFadden	Ward 10
Councillor George Carlson	Ward 11

#### Participate Virtually or by Telephone

Advance registration is required to participate and/or make a comment in the meeting. Questions for Public Question Period shall be provided to Clerk's staff at least 24 hours in an advance of the meeting.

Comments submitted will be considered as public information and entered into public record.

To register, please email [dayna.obaseki@mississauga.ca](mailto:dayna.obaseki@mississauga.ca) and for Residents without access to the internet via computer, smartphone or tablet, can register by calling Dayna Obaseki at 905-615-3200 ext. 5425 **no later than Monday, January 10, 2022 before 4:00PM**. You will be provided with directions on how to participate from Clerks' staff.

#### Contact

Dayna Obaseki, Legislative Coordinator, Legislative Services  
905-615-3200 ext. 5425 | Email: [dayna.obaseki@mississauga.ca](mailto:dayna.obaseki@mississauga.ca)

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1. **CALL TO ORDER**

2. **INDIGENOUS LAND STATEMENT**

“We acknowledge the lands which constitute the present-day City of Mississauga as being part of the Treaty and Traditional Territory of the Mississaugas of the Credit First Nation, The Haudenosaunee Confederacy the Huron-Wendat and Wyandotte Nations. We recognize these peoples and their ancestors as peoples who inhabited these lands since time immemorial. The City of Mississauga is home to many global Indigenous Peoples.

As a municipality, the City of Mississauga is actively working towards reconciliation by confronting our past and our present, providing space for Indigenous peoples within their territory, to recognize and uphold their Treaty Rights and to support Indigenous Peoples. We formally recognize the Anishinaabe origins of our name and continue to make Mississauga a safe space for all Indigenous peoples.”

3. **APPROVAL OF AGENDA**

4. **DECLARATION OF CONFLICT OF INTEREST**

5. **MINUTES OF PREVIOUS MEETING**

5.1. General Committee Minutes - December 1, 2021

6. **PRESENTATIONS - Nil.**

7. **DEPUTATIONS**

8. **PUBLIC QUESTION PERIOD - 15 Minute Limit**

**Public Comments:** Advance registration is required to participate and/or to make comments in the public meeting. Any member of the public interested in speaking to an item listed on the agenda must register by calling 905-615-3200 ext. 5425 or by emailing [dayna.obaseki@mississauga.ca](mailto:dayna.obaseki@mississauga.ca) by **Monday, January 10, 2022 before 4:00PM.**

Pursuant to Section 42 of the Council Procedure By-law 0139-2013, as amended:

General Committee may grant permission to a member of the public to ask a question of General Committee, with the following provisions:

1. Questions may be submitted to the Clerk at least 24 hours prior to the meeting;
2. A person is limited to two (2) questions and must pertain specific item on the current agenda and the speaker will state which item the question is related to;
3. The total speaking time shall be five (5) minutes maximum, per speaker, unless extended by the Mayor or Chair; and
4. Any response not provided at the meeting will be provided in the format of a written response.

**9. MATTERS PERTAINING TO COVID-19**

**10. CONSENT AGENDA**

**11. MATTERS TO BE CONSIDERED**

- 11.1. Progress Report on Equity, Diversity and Inclusion
- 11.2. 2022 Provincial and Federal Pre-Budget Submission Recommendations (Revised)
- 11.3. A Review of the City's Asset Naming Policies Through an Equity, Diversity and Inclusion Lens
- 11.4. Request for Proposal to the Hamilton100 Bid Committee for consideration to be a partner host venue site in their Commonwealth Games 2030 Bid.
- 11.5. Amendments to Transit By-law 0425-2003 (Revised)
- 11.6. Amendments to the Fare Integration Agreement between the City of Mississauga and Metrolinx
- 11.7. PRC001503 Waste Bin Services to City Facilities: Increase to the Contract with GFL Environmental Inc.
- 11.8. 2021 Obsolete Policies and Procedures
- 11.9. 2022 Interim Tax Levy for Properties on the Regular Instalment Plan
- 11.10. Delegation of Regional Tax Ratio Setting Authority for 2022

**12. ADVISORY COMMITTEE REPORTS**

- 12.1. Environmental Action Committee Report 9- 2021 December 7, 2021
- 12.2. Mississauga Cycling Advisory Committee Report 11 - 2021 - December 7, 2021
- 12.3. Road Safety Committee Report 9 - 2021 - December 7, 2021

**13. MATTERS PERTAINING TO REGION OF PEEL COUNCIL**

**14. COUNCILLORS' ENQUIRIES**

**15. OTHER BUSINESS/ANNOUNCEMENTS**

**16. CLOSED SESSION**

(Pursuant to Subsection 239(3.1) of the *Municipal Act, 2001*)

- 16.1. An educational or training session for the members of Committee, provided that no member discusses or otherwise deals with the matter in a way that materially advances the business or decision –making of the Committee: Dundas Bus Rapid Transit

**17. ADJOURNMENT**

# City of Mississauga Corporate Report



Date: November 30, 2021  To: Chair and Members of General Committee	Originator's files:
From: Paul Mitcham, P.Eng, MBA, City Manager and Chief Administrative Officer	Meeting date: January 12, 2022

## Subject

**Progress Report on Equity, Diversity and Inclusion**

## Recommendation

That the Equity, Diversity and Inclusion 2021 Progress Report attached as Appendix 1 to the report from the City Manager and Chief Administrative Officer dated November 30, 2021 and entitled "Progress on Equity, Diversity and Inclusion", be received.

## Executive Summary

- The Equity, Diversity and Inclusion 2021 Progress Report (Appendix 1) (the Report) is an account of the combined and collaborative efforts of the City Manager's Office and the Human Resources Division on implementing the actions of the Workforce Diversity & Inclusion Strategy, Council directions and corporate priorities on equity, diversity and inclusion (EDI).
- The report was prepared in response to direction from General Committee on May 12, 2021.
- EDI initiatives in the Report have been organized under four themes:
  - **Supporting Change:** EDI initiatives that help raise employee awareness of the importance of EDI work.
  - **Supporting a Culture of EDI Learning & Development:** EDI initiatives that help increase employee and leader knowledge, understanding and outreach.
  - **Developing EDI Policy & Governance:** EDI practices that offer a consistent equity lens and procedural support to corporate initiatives.
  - **Identifying and Addressing Systemic Barriers:** EDI initiatives that aim to restructure processes and policies with an aim to building an equitable and inclusive Corporation.
- The Report concludes with EDI work that will continue in 2022/2023.



## Background

On May 12, 2021, General Committee (GC) received an update on the City of Mississauga's (City's) first ever Workforce Diversity and Inclusion Survey (the Survey). The Survey data underscored that equity-deserving groups (Black, racialized, 2SLGBTQ+, people with disabilities, gender non-conforming, and Indigenous employees) who are disproportionately impacted by lack of progress on diversity and inclusion remain skeptical of the City's commitment to diversity and inclusion. Furthermore, it was clear that equity-deserving groups within the Corporation are under-represented in the High Potential pool and leadership roles when compared to both the available labour pool at the City and 2016 Statistics Canada Census data for Mississauga.

GC provided direction to staff to make changes within the Corporation to enhance representation of racialized people in senior leadership and to increase EDI efforts across the Corporation. Lastly, they requested that an EDI progress report be shared at a future GC meeting.

The Report provides a summary of the EDI initiatives undertaken by the City throughout 2021 that addresses key actions from the Strategy, the results of the Survey, and responds to Council's priorities and requests.

## Comments

Please see Appendix 1 for the Report (specific actions related to the Workforce Diversity and Inclusion Strategy (the Strategy) are denoted by their Action number) along with an overview of what's coming up in 2022-2023. This report will be posted at the [Equity, Diversity and Inclusion webpage](#) on the City's external website. In addition, a progress report will be prepared annually for information for Council.

## Financial Impact

There is no financial impact as a result of this report.

## Strategic Plan

The report supports the Belong and Connect pillars of the Strategic Plan.

## Conclusion

The City is open and committed to doing more to realize two fundamental goals of EDI:

- a. Fulfill the Strategy's vision of creating a respectful and supportive workplace that attracts, retains and develops a talented workforce reflective of our communities and citizens.
- b. Embed EDI considerations in a meaningful manner into all City policies, programs and services to nurture a culture of equity and inclusion.

Progress was made in 2020 and 2021 and will continue to be made in EDI initiatives across all parts of the Corporation.

## Attachments

Appendix1: Equity, Diversity and Inclusion 2021 Progress Report



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Paul Mitcham, P.Eng, MBA, City Manager and Chief Administrative Officer

Prepared by: Uzma Shakir, Strategic Leader, Diversity & Inclusion, Strategic Communications & Initiatives and Antonietta Di Salvo, Senior Manager, Human Resources

# **EQUITY, DIVERSITY AND INCLUSION**

## **2021 PROGRESS REPORT**



MISSISSAUGA



The City of Mississauga's City Council and Leadership Team are fully committed to the principles of equity, diversity, and inclusion (EDI). As City Manager, I have made it a pillar of my mandate to meaningfully advance our EDI efforts as a corporation. It is no longer enough to talk about these principles, we must live them on a daily basis from the City Manager to the front line employee. This report is demonstrating that commitment by supporting change; supporting a culture of EDI learning; developing EDI related policies and governance structures; and by identifying and addressing systemic barriers.

Our City and the residents we serve are changing. As a corporation, it is our duty to adapt and change as well. Our EDI work is a journey and we continue to learn and grow along the way. Our corporation and our City will be a respectful and supportive place that fosters a culture of diversity and inclusion for all.

Sincerely,

**Paul A. Mitcham, P.Eng., MBA**

Pronouns: he, him, his

City Manager and Chief Administrative Officer

Categorized under four themes, this document provides an account of the combined and collaborative efforts of the City Manager's Office and Human Resources on implementing the actions of the Workforce Diversity & Inclusion Strategy, Council directions and corporate priorities on equity, diversity and inclusion. These initiatives are either completed or in progress. It is followed by a brief list of anticipated actions for 2022-2023.

Theme	Description
<b>Supporting Change</b>	EDI initiatives that help raise employee awareness of the importance of EDI work and to create a desire to embed EDI considerations within the Corporation.
<b>Supporting a Culture of EDI Learning &amp; Development</b>	EDI initiatives that help increase employee and leader EDI knowledge and understanding along with outreach opportunities/ partnerships developed that target equity-deserving groups.
<b>Developing EDI Policy &amp; Governance</b>	EDI practices that offer a consistent equity lens and procedural support to corporate initiatives.
<b>Identifying and Addressing Systemic Barriers</b>	EDI initiatives that aim to restructure processes and policies with an aim to building an equitable and inclusive Corporation.

# SUPPORTING CHANGE

**EDI Asset Inventory:** A central repository of EDI innovative stories across the corporation to showcase in-house promising EDI work, create a consistent narrative on EDI and foster mutual learning. To be released by the end of 2021.

**Project Grant:** In response to Council Resolution 161 on Anti-Muslim Hate and an earlier Resolution 207 on Anti-Black Racism, the Culture Division dedicated an existing Project Grant to “Unifying Arts for Social Justice” which focusses on building community capacity on anti-racism/anti-hate. This grant is scheduled for 2022.

**EDI Data Mapping:** A process has been initiated to collate data disaggregated by race, gender, class, ability, sexual orientation, gender identity and gender expression and other markers of marginality cross-referenced by geography, immigration status, socio-economic indicators to produce consistent and comprehensive ‘evidence’ on EDI needs of City’s ‘priority’ groups. Work is currently underway and scheduled for completion in 2022.

**Corporate Dates & Events:** To develop criteria that will assist the City in determining which dates and events ought to be recognized by the Corporation and by the community in a manner that contributes to the quality and diversity of our City and workplace. To be finalized by the end of 2021.

**Review of the City Naming Processes (Streets, Places and Tangible Assets):** Responds to Council resolution 0156-2021 of June 30, 2021 asking staff to review and report back to General Committee in the fall of 2021 outlining the scope and proposed work plan for the review of street naming/renaming and the public art policy related to historic names and figures. To be completed by the end of 2021.

**EDI Consultations:** Providing ongoing consultation and advice on how to infuse EDI considerations in corporate and divisional strategies, master plans, policies, community engagement templates, by-laws, programs and services.

**EDI External Webpage:** Initiated a process to design an outward facing EDI webpage consolidating corporate EDI initiatives at the City undertaken by City Council and key divisions. The tentative timeframe to launch this new external webpage is set for Q1 2022.

# SUPPORTING A CULTURE OF EDI LEARNING & DEVELOPMENT

## **Equity Alerts:**

An 'Equity Alert' is a monthly 'learning bite' (typically two to three pages) that is posted on Inside Mississauga, the City's internal website, accessible by all employees. The topics begin at a foundational level and have grown in complexity over the year. Each alert includes supplementary resources for learning and discussion questions for individuals or teams to complete. Equity Alerts will continue into 2022.

## **Leader Skills Assessment (Action 1.3 from the Strategy):**

A Leader Skills Assessment was conducted anchored in the City's Core Competencies (Acting with Integrity, Communicating Effectively, Driving Continuous Improvement and Serving Customers) as well as the Leader Competencies (Developing Talent, Driving for Results, Working with Financial Information and Setting a Strategic Vision). A refreshed Leadership Learning Curriculum will be available in 2022.

## **The ONYX Initiative (Action 2.3 from the Strategy):**

The ONYX Initiative is a not for profit organization committed to expanding the Black talent pipeline by developing mutually-beneficial partnerships to close the systemic gap that exists in the recruitment and selection of Black college and university students. The ONYX Initiative has committed to hire three to four interns annually. This partnership will be ongoing.

## **Ready, Willing and Able (RWA) (Action 2.3 from the Strategy):**

RWA is a not-for-profit partnership of Inclusion Canada funded by the Government of Canada designed to increase the labour force participation of people with an intellectual disability or Autism Spectrum Disorder (ASD). The City has committed to hire up to two RWA candidates for a period of four to six months in 2021. This partnership will be ongoing.

## **EDI Training For Human Resources Staff – Recruiters and Investigators:**

Staff within the Division are being trained to increase their awareness of how unconscious bias impacts our day to day interactions especially in recruitment and investigations.

**Review of EDI Learning Content (insight Learning) (Action 1.3 from the Strategy):** A comprehensive review and redesigning of all EDI learning modules available to employees through insight Learning was completed in 2021. Work is currently underway to continue to build EDI course offerings for employees for 2022.

**Mandatory Indigenous Peoples Learning:**

Although not a formal action under the Strategy, the City is supplementing its current diversity and inclusion training offered to all employees by including mandatory learning for all employees on the history of Indigenous Peoples. Work is currently underway partnering with NVision Insight Group Inc. and implementation is targeted for 2022.

**EDI Speakers:**

In 2021, City employees were invited to attend sessions with three EDI Speakers:

- Trey Anthony - is a visionary creator who uses the unique blend of comedy, theatre, motivational talk, and her own life experiences to inspire and lift up others (Leadership Conference session).
- Tanya Talaga - Ojibwe author and truth-teller. Tanya is a visionary for Canada's reconciliation journey (176 participants).
- Niigaanwewidam James Sinclair - Niigaanwewidam James Sinclair is an Anishinaabe academic and writer based in Winnipeg (245 participants).

Work is currently underway for additional EDI speakers in 2022.

**EDI Toolkits:**

Two educational toolkits were built in 2020/2021 supporting employee learning as it relates to anti-racism/anti-Black racism and the history of Indigenous Peoples. The toolkits are available for all employees through Inside Mississauga and includes tactics such as articles, books, webinars and podcasts.



# DEVELOPING POLICY & GOVERNANCE

**The Employee Equity Advisory Committee (EEAC):**

As a precursor to several actions in the Strategy (Actions 1.5, 1.6, 1.8, 3.1) the EEAC was established jointly by Human Resources and the City Manager's Office in 2021. EEAC functions as a Community of Practice to provide advice to the City and senior leadership on building a corporate culture of shared responsibility for advancing EDI at all levels of the corporation. To date, five meetings of the EEAC have been held.

**Paid Holiday Policy Changes:**

Effective October 1, 2021 a number of changes were made to modernize the non union Paid Holidays Policy. These changes added flexibility while at the same time recognizing the City's commitment to equity, diversity and inclusion. In addition, Council approved a new National Day for Truth and Reconciliation paid holiday for all employees starting on September 30, 2021.

**Psychological Health & Safety Audit (Action 1.9 and 1.10 from the Strategy):**

Human Resources is currently finalizing its strategy to address our employee well-being strategy that will be shared with the City's Leadership Team early in 2022. The strategy will address both conducting a psychological health and safety management audit and implementing a Psychological Health and Safety Management System (PHSMS) Plan according to National Standards for Workplace Psychological Health and Safety.

# IDENTIFYING AND ADDRESSING SYSTEMIC BARRIERS

## **Recruitment & Succession Planning Process Reviews (Actions 2.2 and 2.4 from the Strategy):**

There are two specific actions in the Strategy that call for a review of our recruitment and promotional processes along with our succession planning process using an equity lens.

On September 24, 2021 Human Resources finalized its contract with KPMG as the successful firm to conduct these two reviews. Both reviews are expected to be completed within three – four months from the contract start date.

## **EDI Focus Groups with Mississauga Fire & Emergency Services (MFES) Employees:**

In partnership with Canadian Centre for Diversity & Inclusion, a series of confidential online Equity, Diversity and Inclusion Focus Groups will be held for MFES employees in December, 2021. These focus groups are intended to obtain the opinions on perceptions of equity, diversity and inclusion in MFES.

# WHAT'S NEXT IN 2022-2023?

The City Manager's Office and Human Resources will continue their EDI work in 2022/2023 focussing on the following key initiatives, but not limited to:

- Launch the 2022 Employee Engagement Survey that will include employee demographic questions
- Update the Workforce Diversity & Inclusion Strategy working with the EEAC
- Implementation of the Leader Learning Curriculum that will include EDI courses for leaders
- Begin the implementation of the recommendations resulting from the Recruitment and Succession Planning EDI reviews
- Implementation of the mandatory Indigenous Peoples eLearning Courses
- Review of the City's Respectful Workplace Policy
- Launch of Employee Resource Groups
- Development of an Equity Lens tool
- Research into the development of an Anti-Discrimination and Anti-Hate policy
- Establish new partnerships with outreach organizations supporting 2SLGBTQ+ and Indigenous Peoples
- Explore specialized EDI programs that focus on mentorships and internship opportunities for community members
- Launch 'Equity Cafes' for employees interested in discussing Equity Alerts in more detail



# City of Mississauga Corporate Report



Date: December 8, 2021

To: Chair and Members of General Committee

From: Paul Mitcham, P.Eng, MBA, City Manager and Chief  
Administrative Officer

Originator's files:

Meeting date:  
January 12, 2022

## Subject

**2022 Provincial and Federal Pre-Budget Submission Recommendations**

## Recommendation

1. That the report "2022 Provincial and Federal Pre-Budget Submissions" be endorsed as the City of Mississauga's priority issues for the 2022 Federal and Provincial Pre-Budget Submissions.
2. That the completed Pre-Budget Submissions be brought to Council on February 2, 2022 for approval prior to submission.

## Executive Summary

- Municipalities, along with other stakeholders provide written submissions to the Provincial and Federal governments as input into their annual budget process.
- In February 2021, the City of Mississauga submitted 14 recommendations, organized based on three themes: Financial, Community and Economic.
- For 2022, it is recommended that Mississauga's Pre-Budget Submissions focus on the following themes: City Building, Community and Culture, and Local Economy.
- To support these themes staff from Strategic Communications and Initiatives, working closely with EXLT and subject matter experts, have developed 12 recommendations. Most of the recommendations overlap between federal and provincial jurisdiction.
- These recommendations will be developed into documents that will be submitted to the federal and provincial governments in early February. At the request of Council in early 2021, staff are seeking approval of these themes and recommendations prior to submitting the pre-budget submissions for final approval.
- The recommendations in the provincial submission will form the basis of the City's advocacy activities during the upcoming 2022 provincial election.

## Background

Annually, municipalities across Ontario are encouraged to provide written submissions to the Provincial and Federal governments as input into their annual budget process. In previous years, the City of Mississauga used this opportunity to submit pre-budget submissions that articulated the needs of the City and formed the foundation of the City's government advocacy efforts for that year.

For 2021, through annual budget consultations, both the Provincial and Federal governments requested public input on various issues, including ideas on how to continue to support families, workers and businesses during COVID-19, while positioning the province and country for a strong economic recovery.

In alignment with the City's COVID-19 Recovery Framework, the City of Mississauga's 2021 pre-budget submissions were organized into 14 recommendations based on three recovery pillars: Financial, Community and Economic. The 2021 Provincial and Federal Pre-Budget Submissions included detailed information on each recommendation and priority area. Staff anticipate that the deadline for the 2022 Provincial and Federal pre-budget submissions will be early February 2022.

## Comments

The City of Mississauga uses our annual Pre-Budget Submissions to form the foundation of the City's government advocacy efforts for the year ahead. Over the past year, these advocacy efforts have played a significant role ensuring financial sustainability for the City. In particular, achieving the removal of the 5 per cent cap on payments in lieu of taxes (PILTs) for the GTAA, and securing additional safe restart funding are examples of successes. Successful government advocacy requires coordination, discipline, and often takes significant time to realize results.

### **Mississauga's Approach to Pre-Budget Submissions**

The City's current advocacy approach has resulted in achieving or making progress on all of our pre-budget priorities.

As our city grows and political landscapes evolve, intergovernmental advocacy is becoming more complex, but also increasingly critical to Mississauga's continued success. There is immense competition for government resources from not only the municipal sector, but many other industries and stakeholders. This competition will only increase as governments become more focused on deficit reduction in the years ahead, in response to the spending during COVID-19.

The recommendations contained within this report will be used as a basis for meetings with politicians and staff within government, including at the annual Federation of Canadian Municipalities (FCM) and Association of Municipalities of Ontario (AMO) conferences. Staff will

monitor progress on each recommendation and report back to Council through analysis of the federal and provincial budgets, as well as government announcements.

**Mississauga's 2022 Proposed Pre-Budget Recommendations:**

This year, staff recommend three themes for our pre-budget submission: City Building, Community and Culture, and Local Economy.

These themes will be supported by the following 12 recommendations to be included in the City's Federal and Provincial Pre-Budget Submissions:

**CITY BUILDING:**

The City of Mississauga is a dynamic, diverse and growing city, home to almost 800,000 people and over 94,000 businesses. As the City continues to grow, we face increased challenges that go beyond the day-to-day pressures of a growing city, such as transit, aging infrastructure, climate change, and the need to address the growing backlog of Provincial Offence Notices in our courts. In addition, there is a growing demand for services that surpass the availability of revenue and resources to implement them. We run an efficient and effective government.

In order to build world-class cities, municipalities require new revenue tools, which address the issues we face, from delivering high-quality services and building 21st Century infrastructure, to responding to the impacts of climate change and adapting to changes in the national and global economies. Cities need the support of federal and provincial partners to continue to provide essential front-line services, as well as invest in critical infrastructure. The important role cities play and the fiscal instability we face has been made clear throughout the COVID-19 pandemic.

The following are Mississauga's proposed recommendations to the federal and provincial governments. Each will be discussed in greater detail in the submission, along with charts, and graphics where appropriate.

***Recommendation 1:*** Work with municipalities to continue to provide safe restart funding for 2022 and develop new revenue tools to ensure cities can fulfill their responsibilities and invest in a higher quality of life for all.

***Recommendation 2:*** Deliver sustainable, long-term and predictable funding for infrastructure renewal, transit, and active transportation projects to keep our communities moving.

***Recommendation 3:*** Provide the additional Justices of the Peace required to address the growing backlog of Provincial Offence Notices in our court system.

**Recommendation 4:** Provide the funding and support necessary to assist Mississauga in realizing its priority transit projects:

- i. Provincial support on Two-Way All-Day Service on the Milton Go Rail Corridor
- ii. Restoring the downtown loop to the Hurontario LRT project;
- iii. Eglinton Crosstown West Extension to the airport
- iv. Downtown Mississauga Terminal and Transitway Connection; and
- v. Dundas Bus Rapid Transit Corridor.

**Recommendation 5:** Provide investments in projects that mitigate the impacts of climate change and increase the resiliency and adaptability of our communities.

- i. Transition of bus fleet to zero-emission vehicles
- ii. Bus Maintenance and Storage Facility Zero-Emission Conversion
- iii. Solar power and green building standards for our municipal facilities

**Recommendation 6:** Termination of the Hwy 413/GTA West project due to the detrimental impact on the environment, encouragement of residential sprawl, and increased dependence on cars.

## **COMMUNITY AND CULTURE**

Investments in affordable housing, community amenities, support networks, activities, and other cultural facets will help ensure that residents can continue to live, work and play in the City of Mississauga.

Through the City's continued work with its many community stakeholders, residents have shown a willingness to join and participate in the rich opportunities of a vibrant municipal life.

**Recommendation 7:** Partner with cities to fund and build affordable housing to close the supply gap and ensure everyone has a safe place to live.

### **Supply**

- Enhance and introduce mechanisms to discourage investor-owned residential real estate such as capital gains tax, improvements to the Provincial Non-resident Speculation Tax such as increasing the tax rate and requiring that purchases of any amount of units be subject to the tax (not just less than six units).
- Enhance and introduce supports for first-time home buyers such as assistance with closing costs.
- Provide direct funding to municipalities such as:
  - Reinstate Provincial Brownfield Remediation Fund to support municipalities in safely building affordable housing on former industrial sites
  - Create Complete Communities Fund to provide municipalities with planning resources to more effectively up-zone existing residential areas



### Affordability

- Enhance and/or introduce funding and financing for affordable housing developers and work with municipalities to better coordinate the funding process and timing.
- Amend the Planning Act to permit inclusionary zoning everywhere that the market can support it (e.g. large greyfield sites) and permit cash-in-lieu of Inclusionary Zoning.
- Enhance and/or introduce tools for municipalities to raise funds for affordable housing as well as offer direct funding to municipalities such as the expected federal Housing Accelerator Fund.
- Leverage the potential of Provincially- and Federally-owned land by:
  - requiring a minimum number of affordable units be provided when selling surplus land to developers;
  - offering surplus land to non-profit housing providers for a below market price; and
  - evaluating co-development of provincially- and federally-owned lands with affordable housing uses.
- Provide direct incentives and more favourable market conditions for rental housing producers.
- Introduce HST rebates, provincial tax credits, and revise other tax policies to incentivize the development of affordable housing.
- Use additional housing-related tax revenue from the above measures to directly fund local housing incentive programs.

**Recommendation 8:** Invest in the Mississauga community to create great places and amenities for everyone. Projects include:

- i. Lakeview Village
- ii. Port Credit Harbour Marina
- iii. JC Saddington/Brightwater Waterfront Parks
- iv. Cooksville Parkland Development

### LOCAL ECONOMY

At the same time as governments are assisting the municipal sector, they must also continue to assist our business community. Some sectors (life sciences, healthcare, etc.) have fared well through this pandemic, while other sectors (aerospace, hospitality, and manufacturing) have been hard hit. In particular, small businesses, tourism, and creative industries have experienced unprecedented losses. Staff propose the following recommendations to support our local economy:

**Recommendation 9:** Continue targeted support for sectors hardest hit by the COVID-19 pandemic, including main street businesses, recreation, travel and tourism, creative sector and air travel.

- i. Support should be sector specific when appropriate and prioritize non-repayable financial assistance

**Recommendation 10:** Invest in local business innovation and competitiveness.

- i. Enhance existing and introduce new funding programs to support local business innovation, start-up and scale-up capacity
- ii. Enhance existing and introduce new funding programs to support local business competitiveness through technology adoption and automation
- iii. Invest in local business capacity to develop and adopt the technologies and practices required for a clean energy transition consistent with Canada's climate goals
- iv. Invest in Canada's supply chain infrastructure, including physical infrastructure and digital technology capacity of supply chain organizations and companies
- v. Take proactive measures to support small, medium and large enterprise access to global markets

**Recommendation 11:** Invest in talent development and access.

- i. Enhance existing and introduce new funding programs to address labour shortages that are locally appropriate and developed in partnership with industry, education, regional and municipal representatives
- ii. Improve and expand pathways for immigrants to address industry labour shortages

**Recommendation 12:** Prioritize investments that support a fair and inclusive economic recovery.

- i. Ensure access to affordable childcare
- ii. Keep our workers safe by providing adequate sick pay.
- iii. Enhance existing and introduce new funding programs to identify and address barriers to full participation of women, racialized and indigenous people and those with disabilities in entrepreneurship and labour markets
- iv. Take proactive measures to ensure government support programs and procurement processes are open and accessible to under-represented groups, including women, racialized and indigenous people and those with disabilities, as well as small and medium enterprises

## Financial Impact

There is no financial impact associated with the production of these submissions.

## Conclusion

The City of Mississauga appreciates the opportunity to provide the Ministry of Finance with information and suggestions for the upcoming Provincial and Federal 2022 Budgets. All of the recommendations outlined in this report are of importance to the City and would have a positive

impact on funding vital infrastructure, supporting a climate change, creating local jobs and stimulating the economy.



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Paul Mitcham, P.Eng, MBA, City Manager and Chief Administrative Officer

Prepared by: *Robert Trewartha, Director of Strategic Communications and Initiative*

# City of Mississauga Corporate Report



Date: December 1, 2021

To: Chair and Members of General Committee

From: Paul Mitcham, P.Eng, MBA, City Manager and Chief  
Administrative Officer

Originator's files:

Meeting date:  
January 12, 2022

## Subject

**A Review of the City's Asset Naming Policies Through an Equity, Diversity and Inclusion Lens**

## Recommendation

1. That the recommended approach to review the City's asset naming policies through an equity, diversity, and inclusion lens, as outlined in this report entitled "A Review of the City's Asset Naming Policies Through an Equity, Diversity and Inclusion Lens" dated December 1, 2021 be approved.
2. That the Council-imposed moratorium on adding new street names to the Street Name Reserve List continue until a revised naming policy is approved.
3. That the Mayor, on behalf of Council, write to the federal and provincial governments as well as the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) to request their support (financial and legislative) and guidance on this issue that is national in scope.
4. That a new capital project PN 22-862 "City Assets Naming Policy Review Through An EDI Lens" be established with a gross and net budget of \$130,000 and that funding be allocated from Capital Reserve Fund Account #33121.
5. That all necessary by-laws be enacted.

## Executive Summary

- In September 2020, on receipt of a petition with 14,000 signatures calling for the renaming of Dundas Street, the City of Toronto undertook a review of the history of Henry Dundas using third party expertise (Equity Diversity Inclusion (EDI) consultants, historians, and academics). Following this initial review of Dundas Street, in July 2021, Toronto Council directed staff to:

- Rename Dundas Street and all associated assets bearing his name
  - Develop principles for commemoration in the public realm
  - Convene a community advisory committee to provide input on recognition and commemoration
  - Develop a transition plan to support residents and business along Dundas Street
- On June 30, 2021, Mississauga Council passed resolution 0156-2021 directing staff to review and report to General Committee outlining the scope and proposed work plan for the review of street naming and renaming, and the public art policy related to historic names and figures.
- Subsequent to Council Resolution 156-2021, the Ontario Human Rights Commission (OHRC) published proposed content for a policy on the discriminatory display of names, words and images to recognize the enduring impact of colonialism and increase awareness of negative impacts on individuals and groups. Once the OHRC has affirmed this policy (likely in 2022), it will guide municipalities on how to comply with the Human Rights Code.
- On October 13, 2021, City Council adopted the Governance Committee's recommendation GC-0516-2021, which states that no further street names be added to the Street Name Reserve List until the diversity review is completed by the City Manager's Office.
- In response to these two Council resolutions, staff recommend the following approach:
  - Conduct a review of the City's asset naming and recognition policies through an EDI lens to develop guiding principles for asset namings, and further refine the existing seven asset naming policies, using third-party expertise and engaging in targeted consultation. The cost for this review is approximately \$130,000;
  - Use the Draft Seven Principles for Commemoration in the Public Realm from the City of Toronto to review street names submitted for use in new developments in the short term; and
  - Not pursue a review of existing named public assets, including Dundas Street, until such time as new commemoration and recognition policies are developed for the City of Mississauga.
- The issue of naming and renaming municipal public infrastructure through an EDI lens will affect every municipality in Canada and the financial burden alone is significant. As such, staff recommend the Mayor, on behalf of Council, request the federal and provincial governments provide guidance, support and financial assistance for municipalities that choose to undertake a review and rename existing infrastructure, including streets, public art and facilities.

## Background

### City of Toronto Recognition Review

In June 2020, Toronto's City Council received a petition signed by close to 14,000 individuals calling for Dundas Street to be renamed, citing its namesake Henry Dundas' role in delaying the abolition of the trans-Atlantic slave trade.

In September 2020, Toronto City Council approved a consultation and research plan to explore options to respond to the petition, which included:

- Doing nothing and maintaining the status quo;
- Maintaining current street names but including an additional interpretation;
- Maintaining current street names but change the names of other civic assets bearing the Dundas name; and
- Undertaking a full renaming of streets and civic assets bearing the Dundas name.

Toronto City staff began with consultations, not with the wider community, but with those groups most impacted. They centred the work on equity deserving communities. In consultation with these communities, staff developed guiding principles to inform their Commemorations and Recognitions review. A key objective of Toronto's Recognition Review is to examine and respond to how systemic racism and discrimination may be embedded in place names and City assets.

Throughout their review, Toronto received over 400 case studies and engaged with 20 academics from around the world. They dedicated a team of 50 people for this project, 27 of whom have been meeting every week for over a year. Toronto has 44 divisions, and 14 of them are involved in this project. The scope of their review was not just Dundas Street, but all streets within the City. To date, 60 streets have been deemed problematic and in need of further review. The cost just to rename Dundas Street in Toronto is estimated at \$5.1M - \$6.3M.

In July 2021, Toronto's City Council directed staff to:

- Proceed with the renaming of Dundas Street and other City assets bearing this name;
- Develop principles for Commemoration in the Public Realm and recommendations for a new commemorations framework and implementation plan;
- Convene a Community Advisory Committee made up of representatives from the diverse communities, Business Improvement Areas and Residents Associations represented along Dundas Street. The Committee will develop and seek community input on potential new names;
- Develop a transition plan to support Dundas Street residents and businesses impacted by the name change;
- Prepare a full cost recovery program related to changing the name of Dundas Street for any business, regardless including tangible costs related to rebranding and/or exterior signage;
- Mandate that City divisions and agencies are to include costs related to renaming Dundas Street as part of their 2022 and 2023 Budget submissions.

A report of the broader review will be brought to the Executive Committee in the second quarter of 2022.

### **Jurisdictional Scan**

As part of its Recognition Review, the City of Toronto undertook a jurisdictional scan. The following is taken from the City of Toronto website as of November 2021:

- The Dundas renaming petition is one of many global efforts currently underway to confront anti-Black racism and discrimination against other communities. In order to identify best practices, staff are actively monitoring global developments to understand how other jurisdictions are responding to proposals to rename streets and facilities, and requests to remove monuments.
- As of May 31, 2021, 430 case studies from 2017 to 2020 have been identified, drawn from Canada, the U.S., the U.K., Germany, Spain and Australia.
- 129 municipalities changed a street/public asset name (Montreal, Halifax); 37 did not (Kitchener); 2 added interpretive plaques
- 13 municipalities issued anti-racism statements (including the City of Mississauga's Resolution 207 regarding anti-Black and Indigenous systemic racism)
- 15 are looking into a variety of ways to honour Indigenous and equity-deserving communities (Halifax)
- 47 established advisory committees, and 135 included public consultation (Halifax, Winnipeg)
- 178 removed monuments (Victoria, Regina, Halifax); 26 kept monuments but added or plan to add new interpretative plaques or make other modifications (Kingston); 17 kept monuments and made no further changes

### **Proposed Ontario Human Rights Commission Policy on the Discriminatory Display of Names, Words and Images**

In September 2021, the Ontario Human Rights Commission (OHRC) published proposed content for inclusion in a policy statement on the discriminatory display of names, words and images. The purpose of the policy statement is to:

- Recognize the enduring impact of colonialism on Indigenous peoples and Ontario's historical links to slavery by promoting awareness about the negative impacts the discriminatory display of names and images has on individuals and groups;
- Promote understanding and compliance with legal obligations under the Code, including the duty to respond, investigate and resolve allegations of discrimination;
- Set out a human rights-based analysis and procedure framework for dealing with issues in the community and before tribunals and courts;
- Encourage municipalities and other obligated organizations to develop their own policies through community input; and
- Help avoid situations that may lead to discrimination or a poisoned environment.

**If approved by the OHRC, the policy would apply to:**

- Organizations that provide services within the meaning of section 1 of the Human Rights Code (the Code), including provincial and municipal governments, public and private sector organizations; and
- Discriminatory situations, involving the display of words and images, including names, terms, descriptions, depictions, symbols and other markers used for, but not limited to: street and road names; geographic areas, landmarks, buildings and outdoor facilities; commemorative statues, plaques and days; sports teams and their mascots; events; or other similar uses.

According to the draft overview, the policy will guide municipalities in meeting obligations of the Code in examining names, terms and images that might involve current or historic persons known for their discriminatory views and actions or links to discriminatory views or actions. Furthermore, Mississauga could be required to re-evaluate names, terms and images that might also represent or negatively appropriate the culture of groups such as Indigenous peoples or racialized communities protected by grounds of the Code. An outline of the proposed OHRC policy positions can be found in Appendix 1. The final policy will be released some time in 2022.

**City of Mississauga Council Resolutions**

Prompted by Toronto Council's then pending decision, on June 30, 2021, Mississauga Council passed resolution 0156-2021 directing staff to:

*“Review and report back to General Committee in the fall of 2021 outlining the scope and proposed work plan for the review of street naming/renaming and the public art policy related to historic names and figures due to concerns raised by the community and actions being undertaken by the City of Toronto.”*

To date, the City has only received six emails and four phone enquiries on the topic of equitable, diverse and inclusive (EDI) street namings. The enquiries were received through the Mayor's and Councillors' Offices and the 311 Citizen Contact Center. The enquiries related to seven streets:

- Acorn Place
- Clansman Trail
- Colonial Drive
- Duke of York Boulevard
- Dundas Street East and West
- Indian Road
- Winston Churchill Boulevard



Collectively, there are over 7500 properties including residences, businesses, not-for profit organizations, places of religious assembly located along these streets that may be potentially affected by any decisions on the respective street names.

Subsequent to Mississauga Council passing resolution 0156-2021 in June 2021, Council passed Resolution GC-0516-2021 on October 13, 2021, which reads:

*“That no further street names be added to the Street Name Reserve List until the Diversity review is completed by the City Manager’s Office” (GC-0516-2021).*

The following report is a response to both resolutions of Council. It outlines a plan to review how the City names its assets, including street names, facilities, public art, and parks through an EDI lens.

## Comments

### City of Mississauga Current Street Naming Policy

At present, there are 162 names on the current Street Name Reserve List. Some names on the list date back 30 years and the review process for their addition to the list is unknown. The current process for naming streets is as follows:

- If proposed as part of a development application, the name will be sent to the Region of Peel Street Names Committee for review and approval. The Committee reviews the name from the perspective of ease of provision of emergency services and considers such things as duplication of street names, potential for spelling errors and ease of pronunciation. If approved at the Region, it will then be sent to Mississauga City Council for approval.
- Names are not permitted if they:
  - Conflict with existing street names
  - Discriminate against people in accordance with Ontario Human Rights Code
  - Damage the image of the City and its employees
  - Are likely to cause deep or widespread offence
  - Are named after a business or industry
  - Cause any confusion to emergency services
- Approved street names that are not used straight away are added to a reserve list for future use within the City

To date, the City of Mississauga has not applied an equity, diversity and inclusion (EDI) lens to any of the names on this list. At this time, there is no division in the City with the required competency and capacity to undertake a comprehensive review of existing street names on the registry. External expertise would be necessary to review the entire registry of names and provide recommendations on policy changes to facilitate ongoing review.

### **City of Mississauga Asset Naming Policies**

At present, asset naming in Mississauga is governed by seven policies:

1. Street Names – Policy #10-02-01
2. City Plaques - Policy # 06-01-03
3. Tree and Bench Donation Program – Policy #05-07-02
4. Collections Policy 05-01-11
5. City Acquired Art Policy \_ 05-02-07
6. Facility Naming - Policy #05-02-02
7. Use of Indigenous Images/Themes in City Sports Facilities – Policy #08-03-08

To date, there has been no assessment of these policies through an EDI lens.

### **City of Toronto Draft Principles for Commemoration in the Public Realm**

As part of Toronto's Recognition Review, staff have drafted seven Principles for Commemoration of the Public Realm to be used when naming new assets or renaming existing assets. Staff are currently seeking public feedback on these guiding principles:

1. **Indigenous Place-Keeping**
2. **Co-Creation**
3. **Demonstrated Community Support and Engagement**
4. **Relevance to the City of Toronto**
5. **Celebrating Untold Stories**
6. **Historical and Community Research**
7. **Compliance with Legislation, City By-Laws and Policies**

According to the City of Toronto, the Principles for Commemoration in the Public Realm will guide the development, review and application of City policies and programs related to commemoration through tangible physical assets on City property. This includes policies and programs related to the naming and renaming of streets, parks, community centres and other civic facilities along with the acquisition of new and stewardship of existing commemorative works in the City's public art and monuments collection, and interpretive plaque programs.

Despite the Council imposed moratorium on adding new names, in July 2021, Toronto Council did approve the naming of Freemon Redmon Circle and used the seven principles to evaluate the name. It is a good case study of how the criteria can be applied and how Mississauga could use these draft criteria to evaluate the approximately 30 street names on the City's Street Name Registry for short term needs. This case study and application of the draft guiding principles can be found in Appendix 2.

### A Review of Dundas Street in Mississauga

As per Council Resolution 0156-2021, staff undertook a review of the costs associated with reviewing and renaming Dundas Street, based on the resources needed for undertaking a similar review to that of the City of Toronto. To undertake the public consultation and engagement, as well as engage the necessary expertise, the projected cost to conduct a review of Dundas Street is approximately \$540,000, based on the experience of the City of Toronto.

As in Toronto, this review could produce a number of outcomes, from providing education about the history of Dundas, to a full renaming of all City assets that bear the Dundas name. If the latter option was chosen, the cost to physically rename all assets bearing the Dundas name in Mississauga would be approximately \$1.3 million. This is based on the costs to residents and businesses associated with the name change, as well as the need to replace physical assets like street signs. The following is an estimate of the costs involved:

Description	Estimated Costs
MiWay Transit costs (includes changes to bus shelters, signage, and information technology)	\$83,950
Works Operations and Maintenance costs (includes changes to street and highway directional guide signs, wayfinding signage, and costs for materials, fabrication and labour)	\$99,000
Engagement and Communication costs (media relations, social media, advertising, translation, engagement, video/photography, AV support, printing, mail)	\$115,000
Compensation to residents and non-residents (businesses, religious organizations, not-for-profit) based on provisions in the Street Names policy	\$1,005,000
<b>Total Estimated Cost</b>	<b>\$1,277,000</b>

A full breakdown of the actions involved in renaming Dundas Street can be found in Appendix 5. The costs associated with renaming other potentially problematic streets cannot be known at this time as they have not yet been identified.

### Recommended Approach

The City of Toronto began their Recognition Review by focusing on Dundas Street, as per the petition received with over 14,000 signatures. Their initial review and consultation on Dundas Street lasted close to one year and involved multiple divisions and consultants, as outlined above. While Mississauga has to date not received the same number of requests to review existing street names, such as Dundas Street, there is still a need to address the principles of Resolution 207 from 2020 which states:

“The City of Mississauga reaffirms its commitment to address systemic racism and discrimination by creating and supporting policies and programs that address the inequities that Indigenous Peoples, racialized communities, and in particular, Black communities continue to experience in the City of Mississauga.”

To honour the intent of this resolution, in particular addressing systemic racism, staff recommend conducting a review of our asset naming policies, in particular our street naming policy, through an EDI lens. The goal will be to develop a set of guiding principles for recognition and commemoration, as well as a set of asset naming policies built on these principles, that will ensure the City undertakes proper due diligence and an EDI assessment when deciding upon new asset names.

Staff recommend approaching the work in two phases:

### Phase 1

1. **Immediate Need to Name Streets in New Developments** – Using the City of Toronto’s seven Draft Principles for Commemoration in the Public Realm to review street names submitted for new developments in Mississauga that are needed in the short-term. Approximately 30 such names are needed.
2. **Naming Policy Review** – Using internal resources and external expertise, review and refine the existing naming and recognition policies for City assets through targeted consultation and the use of independent expertise – Mississauga’s own ‘Commemoration and Recognition Review.’

### Phase 2

3. **Consider Reviewing Dundas Street and Existing Named Assets** - Following the outcome of this review and refinement of existing asset naming policies, as well as the development of guiding principles for future asset namings, staff and Council will be in a better position to make a decision on renaming existing city assets, including Dundas Street.

This approach will allow the City to develop a comprehensive framework and guiding principles needed to address current and future recognition and commemoration needs, as well as lay the foundation for a retroactive review of existing assets, if Council chooses to do so. It will also allow staff time to better understand resource implications of a larger review, as the policy environment is continuing to change.

In total, the City of Mississauga owns 3530 named public streets including highways, 374 buildings and facilities including arenas and Museums, and 158 commemoratively named parks and 18 items in its art collection including monuments and other public art.

## Phase 1

### Immediate Need to Name Streets in New Developments

To address the immediate pressure of naming approximately 30 streets in new developments, Strategic Initiatives and Communications will convene a working group comprised of the new Employee Equity Advisory Committee and staff from appropriate service areas to provide a more in-depth review of proposed street names. To complete this review, staff will engage with the necessary third-party experts, depending on the names chosen.

This working group will use the Draft Principles for Commemoration in the Public Realm City of Toronto as a guide for this work. Toronto staff have done significant due diligence and consultation to develop their seven guiding principles. While OHRC has not finalized its policy, their draft principles will be consulted as part of this exercise. The OHRC proposed policy guidelines combined with the draft principles from the City of Toronto, while not made-in-Mississauga, will act as a good guide foundation to undertake this short term work.

At the same time, there may be a need for park and other facility naming as the review is undertaken. Staff recommend using the same draft guiding principles from the City of Toronto along with the OHRC proposed policy guidelines to review proposed names should the need arise. At the end of the broader review, all asset policies at the City of Mississauga will be updated to reflect the new Council-approved guiding principles and direction.

### City Asset Naming Policy Review

Staff will engage in targeted consultation, especially with equity deserving groups, to develop the Mississauga-specific guiding principles that will underpin new asset naming policies. The scope of this review will include how names are proposed, how they are reviewed, the criteria and guiding principles that are applied to each name, and how they are finally approved.

Staff recommend the following process to conduct a City Asset Naming Policy Review through an EDI lens:

1. Convene an interdivisional working group of relevant staff from across the organization, as well as the Employee Equity Advisory Committee and the Diversity and Inclusion Advisory Committee;
2. Review the seven existing policies that govern asset naming, as well as City by-laws
3. Engage independent expertise to develop the guiding principles for asset naming, including targeted consultation with leaders from the Black, Indigenous communities and equity deserving groups;
4. Develop Mississauga's guiding principles for recognition and commemoration;
5. Develop a revised policy framework for City asset naming;
6. Test draft policy direction through targeted public consultation, with a focus on equity-deserving groups; and
7. Provide recommendations to Council on a revised policy and guiding principles, as well as an implementation plan.

This approach allows the application of an EDI perspective to current naming practices and, with representative input from impacted communities, provides even stronger criteria to augment asset naming in Mississauga in the future.

The estimated cost to conduct a review is \$104K - \$127K (rounded) for approximately a 6-month duration, depending on availability of required expertise. Included are costs to hire third party vendors to lead the development of guiding principles and revision of naming policies and costs for public engagement.

## Phase 2

Staff recommend not proceeding with a review of existing named assets, including Dundas Street and other potentially problematic streets and assets, until such time as the work in Phase 1 is complete. At that time, staff will be in a better position to make a recommendation to Council on whether to proceed with renaming, based on a revised policy and robust public consultation. The work done in Phase 1 could act as a foundation for such a review.

## Strategic Plan

The recommendations in this report support the strategic pillars Connect and Prosper.

## Financial Impact

A new capital project PN 22-862 is to be established with a Gross and net budget of \$130,000 as outlined below.

Description	Estimated Costs
Naming Policy Review and Development of Guiding Principles by Independent EDI Consultants	\$60,000 - \$70,000
Communication and Engagement Costs	\$30,000 - \$40,000
<b>Estimated Cost</b>	<b>\$90,000 - \$110,000</b>
Contingency 15%	\$13,500 - \$16,500
<b>Total Estimated Cost</b>	<b>\$103,500 - \$126,500</b>

## Conclusion

The renaming of assets that honour potentially problematic and even racist historical figures is a discussion that many institutions are having and will be forced to have in the years ahead. As a progressive organization committed to equity, the City of Mississauga has an obligation to engage with equity deserving and racialized communities to build a community where everyone belongs.

The names given to public assets like streets confer an honour upon those named. At present, the City does not have a consistent policy for recognition and commemoration of public assets and has not yet undertaken a review of these policies through an equity, diversity, and inclusion lens. Staff therefore recommend conducting this review first, before any decisions are made with respect to reviewing already named city assets, as the City of Toronto did with Dundas Street.

This process will take some time. It is important to build strong policies that will guide how the City confers recognition through City assets now and in the future, before embarking on a review of already named assets. This project is an important step on the City's equity, diversity and inclusion journey.

## Attachments

Appendix 1: Proposed Ontario Human Rights Commission Policy on the Discriminatory Display of Names, Words and Images

Appendix 2: City of Toronto Draft Guiding Principles for Commemoration in the Public Realm and their application to the naming of Freemon Redmon Circle, 2021

Appendix 3: Actions involved in the renaming of Dundas Street in Mississauga



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## Proposed content for an OHRC policy on the discriminatory display of names, words and images

### OHRC engages the public to develop a new policy on the discriminatory display of names, words and images<sup>1</sup>

TORONTO – The Ontario Human Rights Commission (OHRC) is developing a new policy statement on the discriminatory display of names, words and images, and **wants to hear** from the public about this quickly-evolving issue.

Indigenous peoples and racialized communities, among other groups, are calling for the removal of statues of historic figures who are perceived as colonizers, slave owners, or who advanced racist policies. Similar calls are being made to rename roads, schools, government buildings and other institutions named for the same reasons. Affected groups have described these displays as symbols of oppression, cultural genocide and intergenerational trauma.

These concerns are not new. For some time now, the OHRC has heard about the display of derogatory names, words and images, such as:

- The name of a street, building or landmark
- The name, logo or mascot of a group or organization
- Commemorative days, events, statues and plaques.

In 2018, the OHRC helped **settle** the case of *Gallant v Mississauga*, requiring that city to remove from its sports facilities all Indigenous-themed mascots, symbols, names and images related to non-Indigenous sports organizations. The OHRC then **wrote** to municipalities across Ontario to promote broader compliance with the settlement. In 2020, the OHRC commented on the issue of renaming “Colonization Road” in Fort Frances, and the potential implications under the Ontario *Human Rights Code* (*Code*). Human rights law has found that images and words that degrade people because of their ancestry, race, colour or ethnic origin may create a poisoned environment, amount to a denial of service, and violate the *Code*. To clarify the scope of people’s rights and responsibilities, the OHRC is developing a policy statement that focuses on service providers’ legal obligations to prevent and address discrimination against Indigenous peoples, racialized communities and potentially other *Code*-protected groups in situations that involve the display of derogatory names, words and images.

“What’s in a name? Often, everything,” said OHRC Chief Commissioner Patricia DeGuire.

“We continue to hear about communities disturbed by the name of a street, a sports

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<sup>1</sup> Source: [http://www.ohrc.on.ca/en/news\\_centre/ohrc-engages-public-develop-new-policy-discriminatory-display-names-words-and-images](http://www.ohrc.on.ca/en/news_centre/ohrc-engages-public-develop-new-policy-discriminatory-display-names-words-and-images)



team, a building or a monument. This policy statement is being designed to help foster better understanding of the human rights issues involved, and to prompt communities to work together in a respectful way to overcome these issues.”

The **proposed content** for this policy statement is available online. All Ontarians are invited to provide their input by completing an online **survey** or writing to [surveys@ohrc.on.ca](mailto:surveys@ohrc.on.ca) by **October 22, 2021**.

## Scope

The purpose of the policy statement on the discriminatory display of names, words and images is to:

- Recognize the enduring impact of colonialism on Indigenous peoples and Ontario’s historical links to slavery by promoting awareness about the negative impacts the discriminatory display of names and images has on individuals and groups
- Promote understanding and compliance with legal obligations under the *Code*, including the duty to respond, investigate and resolve allegations of discrimination
- Set out a human rights-based analysis and procedure framework for dealing with issues in the community and before tribunals and courts
- Encourage municipalities and other obligated organizations to develop their own policies through community input
- Help avoid situations that may lead to discrimination or a poisoned environment.

The policy would apply to:

- Organizations that provide services within the meaning of section 1 of the *Human Rights Code* (the *Code*), including provincial and municipal governments, public- and private-sector organizations
- Discriminatory situations under sections 1 and 13(1) of the *Code* involving the display of words and images, including names, terms, descriptions, depictions, symbols and other markers used for, but not limited to: street and road names; geographic areas, landmarks, buildings and outdoor facilities; commemorative statues, plaques and days; sports teams and their mascots; events; or other similar uses
- Names and images that might involve current or historic persons known for their discriminatory views and actions
- Derogatory terms and images that might represent or be linked with discriminatory views and actions
- Names, terms and images that might also represent or negatively appropriate the culture of groups such as Indigenous peoples or racialized communities protected by grounds of the *Code*.

The policy would not take any position:

- For or against the use of a specific name or image in a particular situation
- To interfere with freedom of expression of opinion such as the use of words or images in news media opinion editorials.

## Human rights principles

- Duty to prevent and maintain a non-discriminatory environment, to be aware of a poisoned environment, and to take steps to respond to discrimination
- Duty to make sure that rules, requirements, policies, procedures, practices and related decisions do not negatively affect *Code*-protected groups
- Duty to respond reasonably and adequately to claims of discrimination, investigate allegations, and resolve situations when discrimination is found
- Discriminatory treatment or impact includes harassment and a poisoned environment
- Important to consider the social and historical context around discrimination claims, and the reality and experiences of people affected.

## Proposed policy positions

- Service providers must make sure that the words and images they display do not result in denial of service, harassment or a poisoned environment for individuals and groups identified by a prohibited ground of discrimination
- Service providers have a legal duty to respond to and investigate complaints of discrimination involving the display of words and images within their service environments
- Service providers must take steps to learn about the circumstances of the complaint. They must consider the surrounding social and historical context, and examine what negative impact the words or images have on individuals and groups identified by a *Code* ground
- Service providers have a legal obligation to remedy situations where the display of words or images is found to have a discriminatory impact
- In some cases, it may be necessary to revisit long-standing norms and change certain names, descriptions or images
- In other cases, affected individuals and groups may not necessarily want derogatory names, words or images removed or changed, and may instead want other actions to promote awareness of historical rights violations
- Training and public awareness may be necessary to help address misinformation, prejudice and other barriers that contribute to tension and conflict

- Service providers may need to get professional guidance to help understand the surrounding context and negative impacts
- A collaborative approach may be needed to help promote social inclusion of affected groups, and bring communities together to find the best solutions.

## OHRC Survey Content

1. **Your experience with discriminatory display of names, words and images** - Do you have concerns about a situation where groups are calling for a name or image to be removed or changed because it may be discriminatory?

If you do, describe the situation in the text box below. Consider:

- Who is affected? How is it negatively affecting you, or another person or group?
- Is there a process to review and resolve the issues? Does it include any formal policies and procedures?
- What is the current status? Is there an outcome?

2. **Scope of the policy statement**

The purpose of the policy statement on the discriminatory display of names, words and images will be to:

- Recognize the enduring impact of colonialism on Indigenous peoples and Ontario's historical links to slavery by promoting awareness about the negative impacts the discriminatory display of names and images has on individuals and groups
- Promote understanding and compliance with legal obligations under the Code, including the duty to respond, investigate and resolve allegations of discrimination
- Set out a human rights-based analysis and procedure framework for dealing with issues in the community and before tribunals and courts
- Encourage municipalities and other obligated organizations to develop their own policies through community input
- Help avoid situations that may lead to discrimination or a poisoned environment

The policy statement will apply to:

- Organizations that provide services within the meaning of section 1 of the Code, including provincial and municipal governments, public- and private-sector organizations
- Discriminatory situations under sections 1 and 13(1) of the Code involving the display of words and images, including names, terms, descriptions, depictions, symbols and other markers used for, but not limited to: street and road names; geographic areas, landmarks, buildings and outdoor facilities; commemorative statues, plaques and days; sports teams and their mascots; events; and other similar uses
- Names and images that might involve current or historic persons known for their discriminatory views and actions
- Derogatory terms and images that might represent or be linked with discriminatory views and actions
- Names, terms and images that might also represent or negatively appropriate the culture of groups such as Indigenous peoples or racialized communities.

The policy statement will not take any position:

- For or against the use of a specific name or image in a particular situation
- To interfere with freedom of expression of opinion, such as the use of words or images in news media opinion editorials.

Provide your comments on the proposed **scope** of the policy statement in the text box below, including any recommendations.

### 3. Human rights principles

The OHRC proposes this content for to include the following **human rights principles** in the policy statement on service providers' legal obligations under the *Code* to prevent and address discrimination involving the discriminatory display of names, words and images:

- Duty to prevent and maintain a non-discriminatory environment, to be aware of a poisoned environment, and to take steps to respond to discrimination
- Duty to make sure that rules, requirements, policies, procedures, practices and related decisions do not negatively affect *Code*-protected groups

- Duty to respond reasonably and adequately to claims of discrimination, investigate allegations, and resolve situations when discrimination is found
- Discriminatory treatment or impact includes harassment and a poisoned environment
- Important to consider the social and historical context around discrimination claims, and the reality and experiences of the people affected.

Provide your comments on the proposed **human rights principles** of the policy statement in the text box below, including any recommendations.

**4. Policy positions** - The OHRC proposes to take the following **positions** in the policy statement on the discriminatory display of discriminatory names, words and images:

- Service providers must make sure the words and images they display do not result in denial of service, harassment or a poisoned environment for individuals and groups identified by a prohibited ground of discrimination
- Service providers have a legal duty to respond to and investigate complaints of discrimination involving the display of words and images within their service environments
- Service providers must take meaningful steps to engage with affected community members to learn about the circumstances of the complaint. They must consider the social and historical context, and examine what negative impact the words or images have on individuals and groups identified by a Code ground
- Service providers have a legal obligation to remedy situations where the display of words or images is found to have a discriminatory impact
- In some cases, it may be necessary to revisit long-standing norms and change names, descriptions or images
- In other cases, affected individuals and groups may not necessarily want derogatory names, words or images removed or changed, and may instead want other actions to promote awareness of historical rights violations
- Training and public awareness may be necessary to help address misinformation, prejudice and other barriers that contribute to tension and conflict
- Service providers may need to get professional guidance to help understand the surrounding context and negative impacts
- A collaborative approach may be needed to help promote social inclusion of affected groups and bring communities together to find the best solutions.

Provide your comments on the proposed **policy positions** of the policy statement in the text box below, including any recommendations

5. **Other comments** - Do you have any other comments on the OHRC's proposal to develop a policy statement on the discriminatory display of names, words and images?

## Naming of Freemon Redmon Circle

This report recommends that the name "Freemon Redmon Circle" be approved to identify a proposed new public street at 971-979 Warden Avenue. This new public street requires a name prior to occupancy on August 1, 2021. To meet occupancy timelines, staff have reviewed the request for compliance with the City's existing Street Naming Policy, and also for alignment with the draft City of Toronto Principles for Commemoration in the Public Realm.

An application was received from a developer on January 26, 2021, requesting to name the proposed public street. The developer worked with Ward Councillor Michael Thompson's office to request that the proposed public street be named "Freemon Redmon Circle," honouring a local resident and founding member of the Wexford community in Scarborough.

The following background and rationale was provided by the developer and the Ward Councillor's office:

### "Freemon Redmon Circle"

*Born in Toronto in 1925, and worked at the family owned Redmon Haulage, Toronto's first black owned haulage company. He was a founding member of the Wexford community in Scarborough. Freemon was active in his community, volunteering in youth organizations, sponsoring sports and the first Black Debutante Ball in 1968. Freemon spoke about the importance of participating in the democratic process as a Black person. He started his own general contracting company in the 1970s. He was invited to speak at the University of Toronto Summer Mentorship Program for Black and Indigenous Youth. He discovered a passion for sharing his history and in 2010 collaborated with historian and curator Dr. S. Taylor with The Northern Lights: African-Canadian Stories exhibit.*

### Review of Application

This naming was reviewed under the provisions of Section 3.8 of the Street Naming Policy which states:

*3.8 Street names, including ceremonial names, shall not:*

*3.8.6 Make a direct or indirect reference to recent events or recently deceased individuals, except where the event or the individual had a legacy or significant contributions to the City of Toronto. Names of recent events or recently deceased individual may be considered after two years.*

Freemon Redmon passed away on April 19, 2020. Based on the named party's contributions to the Wexford community in Scarborough, as a founding member and lifelong volunteer, it is determined that this naming is in compliance with section 3.8.6 of the Street Naming Policy. The Redmon family has a long history in Toronto. Freemon was the youngest of six children born to Nathan and Goldie Redmon. The Redmons arrived in Toronto from Chicago in 1913 with their infant daughter Helen. During their

first eight years in Toronto the Redmons lived at various addresses, all within a few blocks of Bathurst and College Streets. Nathan took a job as a porter with the Canadian Pacific Railway's sleeping, dining car and news service. When the Great War ended, Nathan saw an opportunity and established a trucking business with another CPR porter, Joseph Jenkins. The partnership was short lived, but it created the foundation for Redmon Haulage. In 1923, the family built a house at 122 Belgravia Avenue in the new suburban village of Fairbank. Nathan and Goldie would raise their family and operate the business from there for the next 35 years.

The proposed naming was also reviewed to determine its alignment with the draft City of Toronto Principles for Commemoration in the Public Realm, as described in the table below.

<b>Alignment with Draft Principles for Commemoration in the Public Realm</b>	
<b>Principle</b>	<b>Comments</b>
Indigenous place-keeping	The proposed name does not relate to Indigenous Peoples.
Diversity our strength	The proposed name commemorates the life and legacy of a Black Torontonian. Black communities are one of the priority groups for improved representation in public commemorations.
Co-creation	The applicant sought advice and input from the local Councillor's office to develop an appropriate name based on community needs and interests.
Demonstrated community support and community engagement	Consent was provided from Kathleen Petrie, the daughter of the named party. Broader engagement is not required per Section 5.1.3 of the existing Street Naming Policy as this is a new street by redevelopment and as such there are no property owners/residents to give support.
Relevance to Toronto	The proposed name commemorates a resident of Wexford, with ties to local business and history.
Celebrating untold stories	There are no existing commemorations for Freeman Redmon in Toronto.
Historical and community research	Research by the applicant and City staff, detailed above, support the proposed street name.
Compliance with legislation, City By-laws and policies	The proposed name complies with all appropriate legislation, City By-laws and policies.

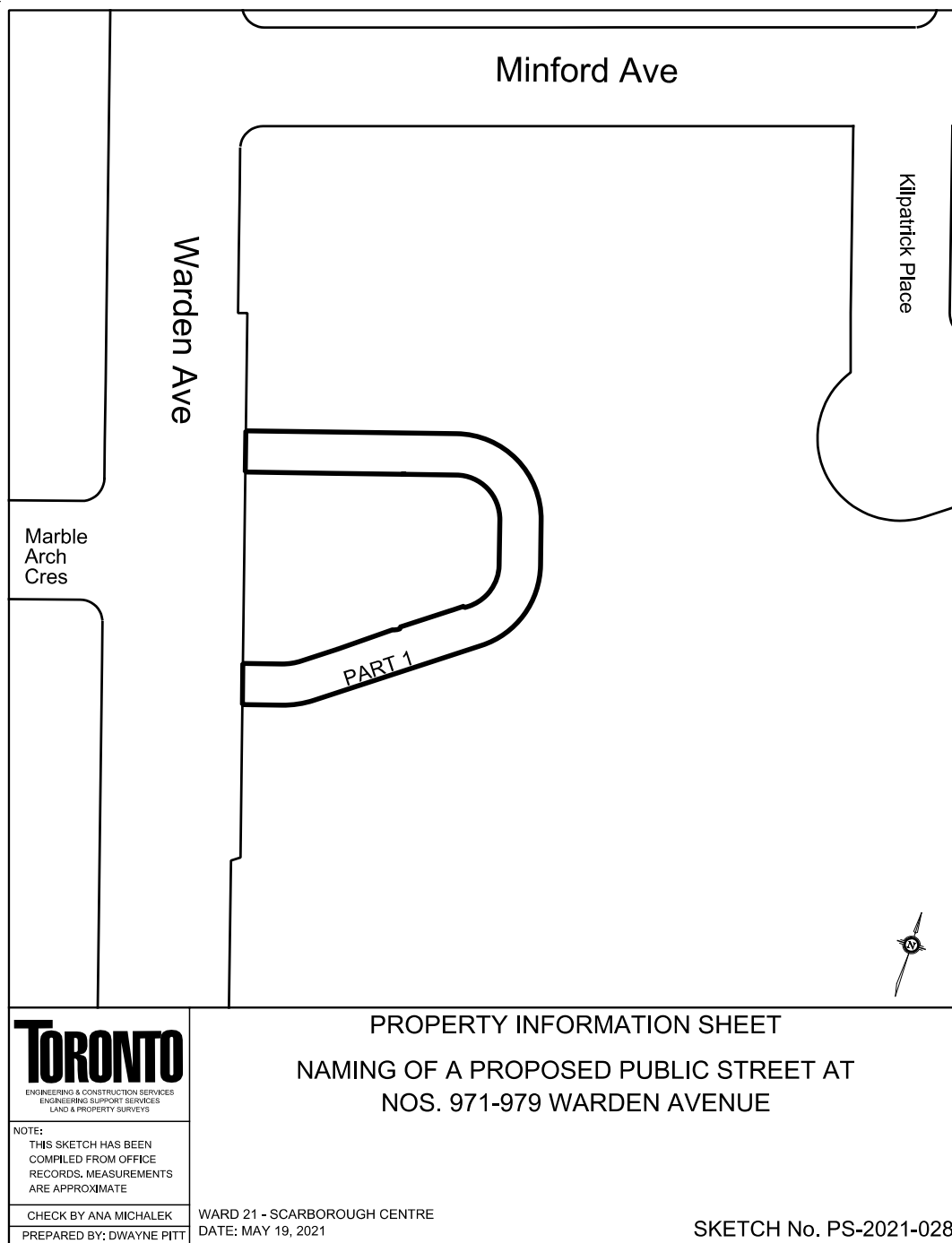
The proposed name has been circulated for comment and is acceptable to Toronto Police Service, Toronto Fire Services, and Toronto Paramedic Services. The local Councillor for Ward 21 Scarborough Centre is also in support of this naming.



The cost to install street name signage is approximately \$500 and is included within the Transportation Services Division Operating Budget.

"PART 1" in the illustration below shows the location of the proposed public street, east of Warden Avenue and south of Minford Avenue.

*Figure 1: Location of proposed public street at 971-979 Warden Avenue*



### **Actions involved in the renaming of Dundas Street in Mississauga**

If Council were to proceed to rename Dundas Street and civic assets bearing the Henry Dundas name, based on the City's Street Names policy, it could cost the City an estimated \$1.3M (rounded) to reimburse residents and businesses, and to make changes to the City's infrastructure.

Dundas Street through Mississauga, is home to an estimated population of 12,000 and the location of 572 residences, and 2499 non-residences that would require address changes. Under the "Change Initiated by Municipality" section in the Street Names policy, the City compensates businesses and residents required to change their addresses because of a street name and/or address-numbering change deemed necessary by the City.

Each residential property owner or tenant will receive \$70 and each business will receive up to \$401 in compensation on presentation of proof of costs incurred. In addition, approximately 16 businesses with Dundas in their name may incur costs related to rebranding and signage should they choose to change their name as well. Additional costs would be incurred, should the City follow Toronto's precedent to compensate such businesses.

Also located on Dundas Street are City assets and operations spanning Miway Transit, Infrastructure Planning and Engineering, Traffic Management and Municipal Parking, Parks, Forestry and Environment, Works Operations and Maintenance. If Dundas Street were renamed, the impact on City assets and services would be;

The removal and replacement of 117 signs along Dundas Street, including:

- 20 Street Name Signs (Street Sign Extrusion 15cm x 75cm)
- 6 BIA Street Name Signs
- 18 Advance Street Name Signs
- 73 Oversized Street Name Signs

The removal and replacement of MiWay Transit route information and signs including:

- Destination Signs - Hastus/Luminator/iBus worklist (x20)
- Route Descriptions - Transit Communication/IM (x22 descriptions)
- Maps Page - Route Maps (website and PDF updates) x 36 maps
- Maps Page - Terminal Maps (website and PDF updates) x 2 maps
- Record Audio Announcements (x100 announcements)
- Create New Places (x33) - Associate to Stops
- Meeting Rooms - Name Plate Dundas
  - Bus Cards - Install cards (x 54)
- Stop Posters (x54)

Community Engagement and Communications (general scope):

- Engagement – focused on equity deserving groups followed by wider community - (virtual, in-person, outreach-surveys, polls)
- Printing, Mail
- Video/Photography
- Media relations, Social Media,
- Advertising (print and digital)

- Translation

Updates would also be made to relevant databases, information systems and applicable by-laws and associated schedules.

# City of Mississauga Corporate Report



Date: December 14, 2021

To: Chair and Members of General Committee

From: Jodi Robillos, Commissioner of Community Services

Originator's files:

Meeting date:  
January 12, 2022

## Subject

**Request for Proposal to the Hamilton100 Bid Committee for consideration to be a partner host venue site in their Commonwealth Games 2030 Bid.**

## Recommendation

1. That the Commissioner of Community Services be authorized to submit a proposal in consultation with Tourism Mississauga for consideration by the Hamilton100 Bid Committee as a potential partnership host venue for the Commonwealth Games 2030 Bid.
2. That the Commissioner of Community Services be authorized to execute the MOU as a condition of the Request for Proposal.

## Executive Summary

- The City of Mississauga has been offered an opportunity to respond to a non-binding Request for Proposal for potential sites to be considered as a host venue for the Hamilton100 Bid Committee final bid for the Commonwealth Games in 2030.
- Mississauga is a community rich with cultural diversity, inclusion and great civic pride; demonstrated success in hosting international sport events; operational excellence with first-class facilities that position the City as a great hosting partner.
- This provides an excellent opportunity to once again, showcase Mississauga on the global sport stage and additionally support tourism initiatives in cooperation with Tourism Mississauga.
- Proposals submitted may include potential funding requests to levels of government as an opportunity for financial support within the Games preparation window.
- Paramount Fine Foods Centre has been recognized as an established site for previous provincial, national and international sport competitions with recent experience hosting the martial arts sports of Judo and Wrestling at the International level.

- As demonstrated in recent Ontario Summer Games experiences the City also has great outdoor facilities that would meet the requirements of hosting outdoor sport competition.
- The submission from the City would include proposals to be the host sport venue for Judo & Wrestling, Cricket and 3 x 3 Basketball.

## Background

The Commonwealth Games are an international multi-sport event involving athletes from the Commonwealth of Nations. The event was first held in 1930, in Hamilton, ON Canada, and with the exception of a few years, has taken place every four years since then, with 2030 being the 100<sup>th</sup> anniversary of the event. The City of Hamilton has a vested group who have established a bid committee to move forward with a competitive bid submission. These Games are taking a regional approach to hosting, similar to what was done for the Toronto 2015 Pan Am/Parapan Am Games.

Hamilton100 Bid Committee has released an RFP inviting surrounding municipalities and/or venue owners to submit non-binding proposals for sports and venues to support their bid for the Commonwealth Games 2030. Presently Hamilton100 is developing a strong and innovative 2030 Commonwealth Games Hosting Proposal, garnering public and government support & commitments. If awarded the Games, they have a long planning & delivery “runway” to community build, inspire a nation and advance the global Commonwealth Sport Movement. The host city is to be named in 2023.

Given the success the City has had hosting provincial, national, international events, and multi-sport games, coupled with the desire to support Sports Tourism opportunities with Tourism Mississauga, the RFP presents an exciting potential partnership on the quest to be a host site for the 100th anniversary of the Commonwealth Games in 2030.

## Comments

A venue and sport proposal is to be submitted to Hamilton100 Bid Committee by January 31, 2022. Staff are committed to work through details of the proposal which will position Mississauga as viable option for inclusion in the Games.

Mississauga’s proposal must be supported by a local, provincial or national governing sport body and must include the following:

- Proposed sport, discipline, event (including para events).
- Projected number of athletes competing (men, women, para)
- Projected number of competition days
- A commitment to equality (equal number medalling events for men and women)
- National and/or international level experience staging the proposed sport in the proposed venue within the last 10 years
- A signed Hamilton100 Commonwealth Games Bid MOU is also required

- Potential new build or major renovations to facilities should also be identified and include a description on how the proposed new venue(s) fit into the future needs of the sport and the community

Signing of the MOU is non-binding. By entering as an applicant the City agrees to be recognized as an intended participant in all Games programs and will be included as a member of the Bid Committee. It also acknowledges that the City agrees, in principle, to the Venue Operations Requirements and/or Venue Design Build Requirements as outlined by the Bid Committee. Should Canada be successful with the bid, the MOU will serve as the basis for, and be superseded by an Agreement with the Games Organizing Committee.

Staff from Tourism Mississauga and Community Services have examined the sports included in the 2030 Games roster and believe that the City possesses a strong ability to host three sports within the Games; Martial Arts, Cricket and 3x3 Basketball, all of which will include coordination and staff supported by Culture, Parks and the Recreation Divisions.

When proposing these additional sports staff took into consideration the possibility of the City being competitive to win the sport / venue host submitted. It is important to recognize the assets and facilities that the host location, Hamilton has, such as the outdoor sports stadium (Tim Hortons Field), and the expectation that they would utilize their sites before considering other neighbouring municipalities.

### **Sport and Venue Overview**

#### **Martial Arts (including Judo, Boxing, Wrestling and Weightlifting)**

The Paramount Fine Foods Center (PFFC) has been the site of previous national and international martial arts events. In its current state it meets the requirements of the sport specifications and has the potential to provide a first class experience for the participants.

The facility is over 20 years old and the games bid may provide an opportunity to fund the refurbishment and modernization of aging amenities that would further support the facility to remain competitive as a spectator venue of choice within the GTA market. Based on historical involvement, staff position Judo and Weightlifting to be the sports included in the specific proposal for the Games.

#### **Cricket**

The high level of demand for cricket pitch time, as well as the number of sport stakeholders that the City currently works with, provides a significant advantage for a proposal of cricket as a sport/venue host in the City of Mississauga for the 2030 Commonwealth Games. Supporting diversity, and a passionate group of local organizations that Parks and Recreation staff have an established relationship with further enhances this opportunity. The Recreation & Parks Future Direction Study have recommendations specific to the development of the sport and capital dollars identified in the budget to continue to meet the growing demand for cricket pitch access.

The recent construction of 2 natural turf pitches at Danville, as well as the dollars allocated in the 2023 budget for the inclusion of lighting of both pitches, the Danville site would create a 'one of a kind' experience for the participants of the Commonwealth Games 2030. Further examination of the proposal may allow the City the opportunity to have additional funding support if the Bid was successful.

### **Basketball 3x3**

The newly constructed Paul Coffey Park basketball courts, in partnership with the Superfan Nav Bhatia Foundation, would provide a perfect site for a host venue in the new sport of 3x3 basketball. As an additional benefit the courts are also lit. Future expansion and inclusion of washroom amenities would make the site further desirable for such an event. Further enhancements of temporary spectator seating and lighting coupled with the significant support for basketball in the City creates a strong case for a successful proposal in hosting this sport.

## **Engagement and Consultation**

Community Services staff will work with appropriate staff and stakeholders to meet the requirements as identified in the RFP for local, provincial and national Sport Organizations involvement and support in principle.

## **Financial Impact**

Should the Bid be successful, a detailed budget will be brought forward for Council's consideration and approval prior to any formal agreement with Hamilton 100 Bid Committee.

## **Conclusion**

Staff are confident that the City will be well positioned to bring a solid proposal for consideration by the Hamilton100 Commonwealth Games 2030 Bid Committee for three sport venue host sites. The inclusion of Martial Arts, Cricket, and 3x3 Basketball sports each align with the City's Future Directions Master Plan and priorities. This RFP provides a significant opportunity to advance the Sports Tourism Initiatives by Tourism Mississauga.

## **Attachments**

Appendix 1: 2030 Commonwealth Games Bid Request for Proposals

Appendix 2: Commonwealth Addendum



Jodi Robillos, Commissioner of Community Services

Prepared by: Kelly Reichheld, Manager, Sports Development, Community & Neighbourhood Development and Standards and Training



## *2030 Commonwealth Games Bid Request For Proposals*

### Sports & Venues

Due: January 31, 2022

October 15, 2021

An aerial view of a large stadium at night, filled with spectators. The stadium is illuminated with bright lights, and the Hamilton 2030 logo is visible on the field. In the background, a city skyline is visible under a dark sky filled with exploding fireworks. The word 'ALL' is written in large, white, bold letters across the top of the image, and the word 'IN' is written in large, white, bold letters across the bottom of the image.

# ALL IN



# BACKGROUND



## Background

The Commonwealth Games Federation (CGF) is the global franchise holder for the Commonwealth sport movement, including the Commonwealth Games, and is responsible for delivering the Vision of the Commonwealth sports movement and the direction of the Commonwealth Games (CWGs). Commonwealth Sport Canada (CSC) is a Founding Member of the CGF and is responsible for the growth and development of the Commonwealth sport movement in Canada. Hamilton100 Bid Committee is CSC’s Candidate to bid for the 2030 Commonwealth Games.

Presently Hamilton100 is developing a strong & innovative 2030 Commonwealth Games Hosting Proposal, garnering public and governments’ support & commitments, and if awarded the Games, has along planning & delivery “runway” to community build, inspire a nation and advance the global Commonwealth Sport Movement.



# SPORTS & VENUES PROPOSAL GUIDELINES



# Applicant

The “Applicant” can be a local, provincial or national sport governing body, together with a municipal or private sector Venue Owner(s). Conversely, a municipality and/or private sector Venue Owner, together with a local, provincial or national sport governing body(s) can also be an Applicant

**The “Applicant” must submit:**

- proposed sport(s), discipline(s) and event(s), including para events,
- projected number of athletes competing (men, women and para)
- projected number of competition days,
- a commitment to equality (i.e. equal number medalling events for both men & women)
- national and/or international experience staging the proposed sport(s) at the proposed venue(s) in the last 10 years



## Sports

Recently CGF revised the list of eligible sports in the Commonwealth Games, offering more flexibility and encouraging innovative co-hosting across multiple cities/regions.

Accordingly, Hamilton100 is accepting proposals from the following sports to potentially be on the 2030 Commonwealth Games program: Archery (Recurve), Athletics (including para), Badminton, Basketball (3x3, including para), Boxing, Cycling (Road and/or Track (including para) and/or Mountain Bike), Cricket, Diving, Field Hockey, Gymnastics (Artistic and/or Rhythmic), Judo, Lacrosse, Lawn Bowls (including para), Rugby Sevens, Rowing, Squash, Swimming (including para), Table Tennis (including para), Triathlon (including para), Weightlifting (including para), Wrestling (Freestyle) and Volleyball (Beach).





## Venues

Eligible sport competition venues are those located within the geographical boundaries of the Regions of: Brant, Durham, Hamilton-Wentworth, Haldimand, Halton, Niagara, Oro-Medonte, Peel, Toronto, Waterloo and York.

Venue planning guidelines for eligible sports on the 2030 Commonwealth Games program are attached. The Hamilton100 Bid Committee reserves the right to work with Proposal submitters in developing the requirements for the Games.

For an existing proposed venue for the 2030 CWGs, the Applicant must submit:

- proposed venue(s) location, general description and site plan, including;
  - number of fields of play (training & competition),
  - permanent and temporary spectator capacities,
  - spectator and venue user accessibility standards, and
  - operational footprint (interior and exterior).
- validation the proposed venue(s) meets the sport(s) technical requirements of the International Federation (IF) technical requirements including; field of play, warm up spaces, back of house spaces, Games family and hospitality requirements, spectator plaza, and
- a signed **Hamilton 2030 Commonwealth Games Bid MOU (Version: Sports & Venues Applicant)**, (see Appendix).

If a proposed venue for the 2030 CWGs is not built yet, or is to undergo a major renovation(s), the Applicant must also submit:

- a description on how the proposed new venue(s) fit into the future needs of the sport and the community,
- the process and timelines of land acquisition and any legal requirements and expected date of building completion,
- an Environmental Impact Study confirming no environmental issues required to be addressed (i.e. contaminated land requiring remediation, no protected areas adversely impacted by the venue and natural habitats for flora or fauna are not impacted adversely impacted by the venue and natural habitats for flora or fauna are not impacted,
- a validated capital budget and proof of financing,
- the ownership and management structure,
- a commitment and description of a community social development\* project, with an estimated annual budget and source of funds, for a minimum of 20 years, and
- high-level post games venue utilization strategy, operating costs and revenues (strategy for subsidization of any operating loss, if applicable) and an environment sustainability plan for the operational phase.

Sports & Venues Proposals must accurately reflect the current situation and in a realistic manner. For all venues the Applicant must outline how the facility integrates within the surrounding context and contributes to meaningfully improve the wellbeing of the community.



## Sustainability & Wellbeing

The Vision for the 2030 Games is to foster a movement that can immediately and meaningfully improve the wellbeing of communities and add to the global effort to promote sustainable forms of development. Improving the overall livability of our communities is a shared responsibility. The Games are an opportunity to help facilitate and realize current regional social, environmental, transportation and housing goals.

We define Community Wellbeing as “the combination of social, economic, environmental, cultural and political conditions identified by individuals and their communities as essential for them to flourish and fulfill their potential” – as per the Community Wellbeing Framework by the Conference Board of Canada (2018).

While the venues – either new or existing – will play an active role through the Games, their most pivotal role will be their ongoing contribution to the community and it’s context, pre- and post-games.

Applicants should consider how their proposals contribute to the surrounding context and community. Submissions should explore municipal and community-based initiatives that can be aligned with or be supported through the implementation of their initiative.

Applicants should outline how the commitment to community wellbeing and sustainability will be supported and achieved through their participation.



# SUBMISSION PROCESS





## Submission Process

Submit an e-copy in PDF format of the Sports & Venues Proposal(s) to Hamilton100 at: [hamilton2030games@gmail.com](mailto:hamilton2030games@gmail.com), by **5 pm EST, December 17, 2021**. Sports & Venues Proposals received after the deadline will not be accepted.

For additional information and answers to questions please contact:

**Greg Maychak** ([maychak.greg@gmail.com](mailto:maychak.greg@gmail.com) / 905-536-1100 cell), or

**Brian MacPherson** ([brian@commonwealthsport.ca](mailto:brian@commonwealthsport.ca) / 613-795-5155 cell).

All representations, statements and other commitments contained in the Hosting Plan are legally binding. Hamilton100 reserves the right to seek clarification.

# APPENDIX



# 2030 Commonwealth Games - Venues Planning Guidelines

Eligible Sports (Athlete Estimate)	CGF Venue Requirements: Competition	CGF Venue Requirements: Training
Athletics * (944 athletes)	<ul style="list-style-type: none"><li>40,000 seats</li><li>Final warm-up area; 80m, 6 lanes track adjacent</li></ul>	<ul style="list-style-type: none"><li>Warm-up area: 4 lane, 400m track (with an identical surface to competition track),</li><li>throwing area (a natural grass area of 136mx70m). close</li><li>proximity to field-of-play (FOP)</li></ul>
Archery (100 athletes)	<ul style="list-style-type: none"><li>2,500 seats</li><li>70m lane x 2 (finals)</li><li>150m field (prelims)</li></ul>	N/A
Badminton (144 athletes)	<ul style="list-style-type: none"><li>2,500 seats</li><li>70m lane x 2 (finals)</li><li>150m field (prelims)</li></ul>	<ul style="list-style-type: none"><li>2 courts, near to competition venue</li></ul>
Basketball (3x3) (96 athletes / 80 para athletes) Team Sport	<ul style="list-style-type: none"><li>5,000 seats</li></ul>	N/A
Boxing (206 athletes)	<ul style="list-style-type: none"><li>3,000 seats</li><li>1 ring</li></ul>	<ul style="list-style-type: none"><li>4 X 25m sq. warm up areas, near to competition venue</li></ul>
Cricket (M & W) (300 athletes) Team Sport	<ul style="list-style-type: none"><li>New games sport - Venue requirements TBD</li></ul>	TBD
Cycling Mountain Bike (50 athletes)	<ul style="list-style-type: none"><li>1,000 seats at the Start/Finish</li><li>4.5-6km course</li></ul>	N/A
Cycling – Road / Time Trials (211 athletes)	<ul style="list-style-type: none"><li>1,000 seats at the Start/Finish</li><li>12km loop</li><li>minimum of 2 climbing sections at opposite ends of the course</li><li>TT - 40km (Men) and 30km (Women). A single loop</li></ul>	<ul style="list-style-type: none"><li>A length of road of approximately 800m is required before the Start line for warm-up.</li></ul>
Cycling Track (incl Para) (135 athletes)	<ul style="list-style-type: none"><li>4,000 seats</li><li>250m Indoor Track</li></ul>	N/A
Diving (50 athletes)	<ul style="list-style-type: none"><li>2,500 seats</li><li>One 25m x 25m pool; 1 each of 5m/7.5m/10m platforms, 3x3m &amp; 2x1m springboards</li></ul>	N/A
Gymnastics – Artistic (96 athletes)	<ul style="list-style-type: none"><li>7,500 seats</li><li>Ceiling ht min 12m</li></ul>	<ul style="list-style-type: none"><li>2 x 40m x 20m areas near to competition venue.</li></ul>
Gymnastics – Rhythmic (25 athletes)	<ul style="list-style-type: none"><li>3,000 seats</li></ul>	N/A
Field Hockey (360 athletes) Team sport	<ul style="list-style-type: none"><li>5,000 seats</li><li>2 competition pitches, oriented North-South</li></ul>	N/A
Judo (158 athletes)	<ul style="list-style-type: none"><li>2,500 seats</li><li>2 mats</li></ul>	<ul style="list-style-type: none"><li>open area of 400m2 near to competition venue</li></ul>

Eligible Sports (Athlete Estimate)	CGF Venue Requirements: Competition	CGF Venue Requirements: Training
Lawn Bowls * (246 athletes)	<ul style="list-style-type: none"><li>2,500 seats, majority at Main Green</li><li>Min. 5 competition greens</li></ul>	<ul style="list-style-type: none"><li>N/A use competition greens</li></ul>
Rugby7s (m/w) (288 athletes) Team sport	<ul style="list-style-type: none"><li>10,000 seats</li></ul>	N/A
Squash (100 athletes)	<ul style="list-style-type: none"><li>2,500 seats around Show Court, + 500 seats at other courts</li><li>1 Show Court (Singles and Doubles) + 4 Doubles Courts and 6 Singles Courts.</li></ul>	<ul style="list-style-type: none"><li>open area for stretching. near to competition venue</li></ul>
Swimming * (373 athletes)	<ul style="list-style-type: none"><li>5,000 seats</li><li>50m pool 8 lanes</li></ul>	<ul style="list-style-type: none"><li>50m pool 6 lanes</li><li>Adjacent to competition pool</li></ul>
Table Tennis (182 athletes / 16 para athletes)	<ul style="list-style-type: none"><li>2,500 seats</li><li>2 Show Courts + 8 Match courts</li></ul>	<ul style="list-style-type: none"><li>10 warm up courts near to competition venue</li></ul>
Triathlon (58 athletes / 15 para athletes)	<ul style="list-style-type: none"><li>2,000 seats at transition zone</li><li>1500m swim, 300m required to the first turn, with a max 8 turns</li><li>40km cycling, 6-8 laps, min. width 5m, min.1 hill gradient of 8% +</li><li>10km cycling, 3-4 laps, min. width 3m, min.1 hill gradient of 8 - 10%</li></ul>	N/A
Volleyball – Beach (64 athletes)	<ul style="list-style-type: none"><li>5,000 seats</li></ul>	N/A
Weightlifting * (215 athletes)	<ul style="list-style-type: none"><li>2,500 seats</li><li>1 stage area</li></ul>	<ul style="list-style-type: none"><li>min. 12 platforms of 3m x 3m, near to competition venue</li></ul>
Wrestling (120 athletes)	<ul style="list-style-type: none"><li>2,500 seats</li><li>3 mats</li></ul>	<ul style="list-style-type: none"><li>Min. 6 warm-up mats, near to competition venue</li></ul>

### Notes:

- Spectator seating requirements can be revised, with empirical evidence, to fit the local conditions
- Gender Parity (equal number of Men’s & Women’s events) must be factored in.
- The word “Commonwealth” is incorporated in the name of at least one major facility that is built or renovated for the Games and the naming rights remain in perpetuity. The facility must also be branded with the Commonwealth Games Canada logo.







# Hamilton 2030 Commonwealth Games Bid Memorandum of Understanding (non-binding)

(Version: “Sports & Venues Applicant”)

BETWEEN

Hamilton100 (herein after referred to as the “Bidco”)

AND

\_\_\_\_\_ (herein after referred to as the “Applicant”)

WHEREAS the Bidco and the Applicant work together towards securing the rights to host the 2030 Commonwealth Games,

WHEREAS the Bidco and the Applicant sets out a framework for the planning and delivery of the specific venue(s), services, and/or programs for a successful Commonwealth Games with lasting impacts and legacies,

WHEREAS in the event the 2030 Commonwealth Games are awarded to Canada, this MOU will be superseded by an Agreement between the Organizing Committee (OC) and the Applicant.

## Therefore, Bidco obligations are:

- 1. Offering the Applicant an opportunity to create a close association with the Bidco including, but not limited to:
  - a. Joint emblem/logo and phraseology “Participating City /Nation of the 2030 Commonwealth Games Bid” in accordance to CGF Constitution and Regulations,
  - b. Inclusion of Applicant promotional materials in Bidco promotional materials,
  - c. Inclusion of Applicant participation in Bidco events – domestically & internationally,
- 2. Offering the Applicant a position on the Bidco Committee;
- 3. Recognize Applicant as the intended location for the following 2030 Commonwealth Games sport(s):\_\_\_\_\_.
- 4. Recognize the Applicant as an intended participant in the following 2030 Commonwealth Games programs: (select all applicable)

Queen’s Baton Relay  
Youth development programming  
Volunteer development programming  
Indigenous Peoples & Nations recognition and development programming  
Education / Schools programming  
Cultural programming  
Other: \_\_\_\_\_

## Therefore, Applicant obligations are:

- 1. IF the Applicant is an owner of an existing venue intended for a 2030 Commonwealth Games related activity (i.e. sport competition, live site, trade/tourism/investment event, etc.) then the Applicant agrees-in-principle to the 2030 Commonwealth Games Planning & Delivery - Venue Operations Requirements (attached).
- 2. IF the Applicant is an owner for a to be built, or will undergo major upgrade(s), venue(s) intended for a 2030 Commonwealth Games related activity (i.e. sport competition, live site, trade/tourism/investment event, etc.) and expect funds from the OC then the Applicant agrees-in-principle to 2030 Commonwealth Games Planning & Delivery - Venue Design & Build Requirements (attached)
- 3. Confirm no major public or private event, conference, or other meeting which could have an impact on the successful planning, organising, financing, and staging of the Games or their public and media exposure, will take place during the Games, or during the preceding and following week of the Games.
- 4. As one of Canada’s fundamental values, linguistic duality Canadians expect linguistic duality to be prominent at major events held in this country, and visitors want to enjoy the experience. All Bid related activities are conducted in both Canada’s official languages and applicable Indigenous Peoples language(s). Also, agree-in-principle the same for games planning & delivery activities. This includes but not limited to: signage and displays, backgrounders and promotional materials, websites and social media communications and information transmitted verbally or visually during an event.
- 5. Make a cash and/or budget relief VIK contribution of approximately \$\_\_\_\_\_ to the OC for the planning and delivery of the 2030 Commonwealth Games.

Should Canada be awarded the hosting rights for the 2030 Commonwealth Games this MOU will serve as the basis for, and be superseded, by an Agreement with the Games Organizing Committee.

Venue Owner	Hamilton100	Sport Organization
Signed:	Signed:	Signed:
Name:	Name:	Name:
Position:	Position:	Position:
Date:	Date:	Date:







# Hamilton 2030 Commonwealth Games

## Planning & Delivery

### Venue Operational Requirements

HEADS OF TERMS

in relation to the proposed use of:

[Insert Venue Name] as an official venue of the Commonwealth Games [2030]

1. **Background:** This document sets out the principal terms on which it has been agreed that the Venue Owner (defined below) will make its Venue(s) available to [Organizing Committee] (“the OC”) as one of the venues to be used for the purposes of hosting the 2030 Commonwealth Games (“the Games”).

A. PARTIES	[ORGANIZING COMMITTEE]. [VENUE OWNER]
B. VENUES	<p>[NAME], comprising the following parts (as more specifically shown edged in [red] on the attached plan at Appendix 1 (Venue Plan)):</p> <p>i. [List Main parts]</p> <p>The Venue as defined shall not include the following areas (as shown [shaded red] on the attached plan at Appendix 2 (Phased Venue Plan))</p> <p>i. [List Main parts]</p> <p>which shall remain within the control of the Venue Owner (or, where relevant, the then current lessee) during the Exclusive Use Period (as defined below).</p>
C. VENUE HIRE FEE	<p>1. The Venue Hire Fee is a fixed amount of <b>[\$1, receipt of which by the Venue Owner is hereby acknowledged] OR [Insert Amount]</b> This Venue Hire Fee covers the entire Exclusive Use Period of <b>[Insert Date] to [Insert Date]</b> (inclusive) (the “<b>Exclusive Use Period</b>”).</p> <p>The Venue Hire Fee is inclusive of:</p> <p>i. the exclusive use of all parts of the Venue and all plant, machinery, equipment, technology, facilities and advertising space inside the Venue, by the OC during the Exclusive Use Period; and</p> <p>ii. such other costs as are expressly set out as being included within the Venue Hire Fee in these Heads of Terms; and</p> <p>iii. the non-exclusive use of the Venue by the OC before and after the Exclusive Use Period (with the prior written approval of the Venue Owner, such approval not to be unreasonably withheld) to enable the OC to undertake (or to arrange for a third party to undertake on its behalf) to undertake Games-related operations, such as phased works and alterations, reinstatement works, inspections, staff and volunteer training, test events, verification of seating manifests, planning visits and for the installation, testing and removal of temporary equipment, technology, signage, advertising and Games “look and feel”.</p> <p>2. FOR VENUES WITH A NOMINAL VENUE HIRE FEE] – The OC shall reimburse the Venue Owner on a revenue foregone basis (as calculated below) in respect of the following “Revenue Generating Parts”:</p> <p>i. [list these, e.g. X car park]</p> <p>ii.</p> <p>but soley to the extent that such Revenue Generating Parts will be unavailable or otherwise non-revenue generating as a result of the use of the such Revenue Generating Parts by the OC during the Exclusive Use Period.</p>

	<p>Revenue foregone shall be calculated by reference to the revenue generated by each Revenue Generating Part of the Venue during the period which is equivalent to the Exclusive Use Period in the calendar year immediately preceding the Exclusive Use Period (the “Reference Period”), as reasonably demonstrated by the Venue Owner on an open-book basis. Any revenue which is actually generated by the Venue Owner in relation to any Revenue Generating Part of the Venue during the Exclusive Use Period (whether as a result of such Revenue Generating Part having been released to the Venue Owner pursuant to an Exclusive Use Exception or otherwise) shall be deducted from the total sum of revenue foregone which is due from the OC to the Venue Owner. Where required by the OC, the Venue Owner shall provide such reasonable additional supporting information as may be requested by the OC or a third-party auditor acting on its behalf to verify the revenue foregone figures submitted by the Venue Owner in respect of the Reference Period.]</p> <p>3. In the event that the OC requests that the Venue Owner incurs (or procures that a third party incurs) additional costs associated with the hosting of the Games (either during the Exclusive Use Period or at such other times as the parties may agree), such expenses shall be charged to the OC at cost (with the OC reimbursing the Venue Owner for all relevant, direct costs which have been reasonably and properly incurred by it, as demonstrated on an open-book basis), provided that all such expenditure has been pre-agreed with the OC in advance of having been incurred by or on behalf of the Venue Owner.</p>
D. EXCLUSIVE USE PERIOD	<p>The Exclusive Use Period <b>[Insert Date] to [Insert Date]</b> (inclusive) - comprising a period of <b>[Insert Number]</b> days before the commencement of the Games and <b>[Insert Number]</b> days after the conclusion of the Games.</p> <p>Subject to the Exclusive Use Exceptions, the Venue Owner shall make the Venue(s) available for the exclusive and unrestricted use by the OC throughout the Exclusive Use Period in connection with the staging of the Games Including, but not limited to, the exclusive right for the OC:</p> <p>i. to use the Venue(s) for staging the sports competitions, test events and Games-related operations;</p> <p>ii. to erect and install temporary equipment, alterations, signage, advertising and Games “look and feel”;</p> <p>iii. to use the existing facilities in connection with the delivery of the Games;</p> <p>iv. to disable any existing technology infrastructure at the Venue(s) (in consultation with the Venue Owner’s facilities manager) in the event that such infrastructure is causing interference with the technology of the OC;</p> <p>v. to remove or cover up any branding at the Venue(s) (at the cost of the Venue Owner)</p> <p>vi. to determine all conditions of accreditation and access to the Venue(s);</p> <p>vii. to be the exclusive distributor of tickets for all sporting and other events relating to the Games at the Venue(s);</p> <p>viii. to provide any and all hospitality, catering and entertainment at the Venue(s);</p> <p>ix. to determine all product lines supplied and sold at the Venue(s) (including public bar sales, hospitality, merchandise etc. <b>[the OC shall cover the reasonable and properly incurred direct costs (excluding any mark up or profit) of those products which cannot be used and which cease to be resaleable by the Venue Owner as a result of other competing products being, supplied and sold at the Venue(s) during the Exclusive Use Period provided that the Venue Owner has mitigated its loss and in so far as such products are unable to be resold or used elsewhere];]</b></p> <p>x. to arrange, conduct or permit photography, broadcasts and audio or audio-visual recordings of the sporting or other events taking place at the Venue(s); and</p> <p>xi any other rights necessary for the staging of the Games at the Venue(s).</p>

<b>E. EXTENT OF THE VENUE FOR USE BY [INSERT OC NAME]</b>	<b>[Subject to the Exclusive Use Exceptions below]</b> , the OC shall have at all times during the Exclusive Use Period, the exclusive right to use all the parts of the Venue(s) as shown on the attached plan (including any plant, machinery, equipment (such as scoreboards, videoboards and big screens)), facilities (such as the Wi-Fi network) advertising space and associated car parking therein.
<b>F. VENUE COMPENSATION</b>	The Venue Hire Fee is inclusive of the OC’s use of all parts of the Venue(s) (subject to the Exclusive Use Exceptions) and includes , the closure of any retail units or third-party tenanted areas or other business operations inside or forming part of the Venue(s) during the Exclusive Use Period.
<b>G. [EXCLUSIVE USE EXCEPTIONS]</b>	<b>[The following exclusions are expressly carved-out of the extent of the OC exclusive use of the Venue during the Exclusive Use Period:</b>  i. <b>[Insert any parts out which are to be excluded from the Exclusive Use Period, e.g. the use by the Venue Owner of staff offices within the Venue for a period within the Exclusive Use Period]</b>  <b>The use of any of the excluded parts by any third party during the Exclusive Use Period shall be subject to the prior written approval of the OC, including approval as to the identity of the proposed user and the proposed use of the facilities during any such period of third-party use. In particular, the OC shall not approve the use of any excluded parts during the [X Period] or by any third party whose interests would compete with or otherwise be detrimental to those of the OC, the CGF (Commonwealth Games Federation), CGFP (Commonwealth Games Federation Parterships) and/or any official Games Sponsor]</b>
<b>H. CLEAN VENUE REQUIREMENTS</b>	<p>The field of play, seating bowl, and all other parts of the Venue(s) as required by the Commonwealth Games Federation (“CGF”) to be clean, shall be provided by the Venue Owner clean of any commercial branding during the Exclusive Use Period.</p> <p>The Venue Owner shall be solely liable for all costs which are associated with the removal/covering up of any commercial branding in the Venue(s), as well as any external branding to the extent that such external commercial branding:</p> <ul style="list-style-type: none"><li>i. comes within the area shown by the red line on the attached plan at Appendix 1 (Venue Plan) irrespective of whether such commercial branding has been placed there by the Venue Owner, a third-party tenant or otherwise; and</li><li>ii. comes into existence after the date of these Heads of Terms (branding in existence as at the date of these Heads of Terms is specified in Appendix 2 (Existing External Branding)</li></ul>
<b>I. UTILITIES AND OTHER OVERHEADS</b>	<p>The cost of all utilities (including general heating, lighting and air-conditioning, including supply and connection) is included in the Venue Hire Fee. All taxes, business rates, insurance premiums, operating licence fees and other all other costs and/or overheads in connection with the operation of the Venue(s) (whether incurred during the Exclusive Use Period or otherwise) are included in the Venue Hire Fee. The Venue Owner shall not subject the OC or the CGF to any taxes or parking charges at the Venue(s).</p> <p><b>OR [For Venues for which the Venue Hire Fee is Nominal]</b></p> <p><b>[the OC shall be responsible for any additional utilities costs which are incurred at the Venue as a result of the OC’s use of the Venue and which are over and above the normal business-as-usual utilities costs incurred by the Venue Owner, (as evidenced on the meter-readings which are recorded on the detailed takeover / hand back manifest). To the extent that any such costs are charged directly to the Venue Owner then it shall charge these back to the OC at cost without any associated management or administration fee].</b></p>

<b>J. REPAIR AND MAINTENANCE</b>	<p>The Venue Owner shall (at no additional cost to the the OC, i.e. as part of the Venue Hire Fee) inspect, maintain and repair the Venue(s) (including all facilities therein) from the date of commencement of the Venue Use Agreement onwards (including carrying out all routine planned and preventative maintenance) to ensure that, at all times during the Exclusive Use Period, the Venue(s) and all facilities therein are structurally sound and free of material defects, in good working order and maintained to at least the same high quality and standard to which it is / they are being maintained as at the date of these Heads of Terms and that, as at the commencement of the Exclusive Use Period that the Venue(s) is/are in a clean and tidy condition and of a generally satisfactory standard. The Venue Owner shall not carry out any non essential repairs or maintenance to the Venue(s) during the Exclusive Use Period without the prior written approval of the OC.</p> <p>Venue repair and maintenance costs during the Exclusive Use Period are included in the Venue Hire Fee unless caused by the act or omission of the OC, its nominees and their personnel.</p>
<b>K. OVERLAY</b>	<p>The OC shall have the right to procure and carry out (or ask the Venue Owner to procure and carry out) the installation and subsequent reinstatement of such temporary overlay and other works as may be required by the OC. Such works may be undertaken outside the Exclusive Use Period provided that they do not materially adversely affect the ongoing business of the Venue(s).</p> <p>To the extent that any such works are carried out by the Venue Owner, the incremental costs incurred by the Venue Owner in respect of such works which do not form part of the included Services shall be charged to the OC at cost without any management fee chargeable by the Venue Owner.</p>
<b>L. SERVICES</b>	The Venue Owner and the OC will discuss the extent to which the Venue Owner is able to provide any services and facilities to the Organiser in relation to the Venue at no incremental cost to the Venue Owner and, where it is able to do so, the Venue Owner will provide such services and facilities to the OC at no additional cost.
<b>M. VENUE STAFFING</b>	<p>The Venue Hire Fee is inclusive of the use by the OC of the following personnel at no additional cost:</p> <ul style="list-style-type: none"><li>i. <b>[The Venue/ Site Manager];</b></li><li>ii. <b>[Insert Job Titlte] and</b></li><li>iii. all personnel otherwise normally engaged in connection with the operation of the Venue(s) and/or the staging of events at the Venue(s) of a similar scale to the Games</li></ul> <p>To the extent that additional personnel are required to facilitate the staging of any Games event at the Venue during the Exclusive Use Period then the OC shall be responsible for the provision and cost of such personnel.</p>
<b>N. STAFF TRAINING</b>	<p>If required by the OC, the Venue Owner will provide, at no additional cost to the OC, that the Venue Owner’s permanent staff (including stewarding and security personnel) who will be working at the Venue(s) during the Games shall be suitably trained by the OC, (with the details of such training to be agreed between the parties in advance) and the Venue Owner shall provide the OC with the use of a suitable room at the Venue for the provision of the relevant training. <b>[Training of temporary staff shall be paid for by the OC.]</b></p> <p>In addition, the Venue Owner shall arrange for all of its permanent and temporary staff who require accreditation for the Games to attend such venue/location as required at times to be specified by the OC to obtain their accreditation at no additional cost to the the OC.</p>



<b>O. COMMERCIAL RIGHTS</b>	<p>The OC and CGFP (as appropriate) shall have the right (at no additional cost):</p> <ul style="list-style-type: none"><li>• to manage and sell tickets and hospitality in relation to the Games at the Venue and to retain all proceeds from the same;</li><li>• to manage and sell hospitality spaces/ rooms and specialty seats in relation to the Games for the Venue(s);</li><li>• to arrange, conduct or permit commercial and non-commercial photography, broadcasts and audio or audio-visual recordings in connection with the Games at the Venue(s) and to sell broadcast and other multi-media rights in relation to the Games being held at the Venue;</li><li>• to determine all product lines supplied and sold at the Venue(s) during the Exclusive Use Period (e.g. beer);</li><li>• to determine all conditions of access to the Venue(s) during the Exclusive Use Period;</li><li>• to have exclusive use of all indoor and outdoor signage at the Venue(s), as well as signage adjacent thereto and under the control of the Venue Owner;</li><li>• to sell sponsorship in relation to the Games being held at the Venue(s);</li><li>• to brand the Venue during the Exclusive Use Period;</li><li>• to have exclusive control of all Venue naming rights and signage, including but not limited to the right to re-brand or cover existing signage. In the event that the name of the Venue is associated with a commercial brand, the OC may give the Venue(s) an alternative non-branded name for the purposes of the promotion of the Games;</li><li>• to use and reproduce the Venue(s') name and logo and Venue(s') scenes and images (including architectural features and aerial photographs) in any form of audio, visual, audio/visual or electronic or digital or Internet coverage, promotion or publicity in connection with the Games (including match programmes and any official Games video game); and</li><li>• to require the Venue(s) to be provided during the Exclusive Use Period free from any rights or activities or occupiers or incumbents (including leases, reserved seating arrangements, supply and merchandising agreements, hospitality agreements and/or any food, beverage and catering agreements).</li></ul>
<b>P. EXCLUSIVE USE OF SPONSOR PRODUCTS</b>	<p>The Venue Owner agrees that the OC and CGFP shall have the right to exclusively use products and services of Games' sponsors at the Venue(s) (and to re-brand existing products and services, to the extent necessary to respect the exclusive rights granted to Games' sponsors) including, but not limited to, the following product categories:</p> <ul style="list-style-type: none"><li>i. payment systems (including but not limited to credit card acceptance, automated teller machines (ATMs) and telephone payment systems) in relation to all sales occurring at the Venue(s) related to the Games;</li><li>ii. non-alcoholic and alcoholic beverages;</li><li>iii. audio-visual equipment including but not limited to video boards and speakers; and</li><li>iv. timing, scoring and in-venue results equipment including but not limited to scoreboards.</li></ul>

<b>Q. RETAILING AND CONCESSIONS</b>	<p>The Venue Owner grants the OC and CGFP the right to:</p> <ul style="list-style-type: none"><li>i. be the sole and exclusive manager and operator of merchandise retail outlets/units and food and beverage concessions at the Venue(s);</li><li>ii. trade from any merchandise selling points or shops located in the Venue(s) (and the Venue Owner is responsible, at the OC's cost, for removing and storing any existing stock and removing/covering up any commercial branding inside such points/shop or procuring that this is done);</li><li>iii. sell Games merchandise at retail outlets and food/beverage concessions services, facilities and outlets at the Venue(s);</li><li>iv. access all merchandise retail outlets as well as food and beverage concessions in the Venue(s) including in the public common areas inside the Venue(s); and</li><li>v. use staff of its choice and dress such staff in uniforms of its choice to operate the merchandise retail outlets and food/beverage concessions.</li></ul>
<b>R. HOSPITALITY AND CATERING</b>	<p>The OC and CGFP shall have the exclusive right during the Exclusive Use Period to provide all hospitality, catering and spectator and VIP entertainment in connection with the Games.</p> <p>The OC shall have the right to appoint its own caterer. However, the Venue Owner shall ensure that its incumbent caterer offers the OC equal or better rates in respect of catering as offered by the incumbent caterer to the Venue Owner on normal event days at the Venue(s).</p>
<b>S. NO MARKETING RIGHTS</b>	<p>The Venue Owner shall not, by virtue of these Heads of Terms or the execution of a Venue Use Agreement, acquire any right to use the Games marks or to associate itself with the Games (whether prior to, during or after the Games) and the Venue Use Agreement shall include the OC/CGFP standard 'no marketing rights' restrictions.</p>
<b>T. NO USE OF GAMES MARKS</b>	<p>The Venue Owner agrees that, at no time, shall it have the right to use any Games marks, symbols, terminology or derivatives thereof other than any official composite logo developed by the OC for Games venue owners.</p>
<b>U. BRAND PROTECTION AND ANTI-AMBUSH ASSISTANCE</b>	<p>Ambush Marketing is any activity, commercial or non-commercial undertaken by any person or entity which creates, implies or refers to a direct or indirect association of any kind with the Games, the OC or CGFP.</p> <p>The Venue Owner agrees to assist the OC and CGFP to prevent and combat attempts of ambush marketing by advertisers at the Venues (so far as is reasonably practicable). The OC will provide reasonable training and guidance to the Venue Owners and their staff on how to identify and deal-with ambush marketing, e.g. the type of activities which it would consider to constitute ambush marketing and how these may best be dealt with.</p> <p>The Venue Owner will also assist the OC and CGFP in procuring the compliance of all third-party tenants, employees or otherwise whose sites, offices, workplaces and/or facilities are located outside of the Venue (as defined) but within the External Branding Plan Area as shown by the red line on the plan at Appendix 2 (Phased Venue Plan) with the OC and the CGF's brand protection and anti-ambush marketing requirements.</p>
<b>V. ANNOUNCEMENTS</b>	<p>The Venue Owner shall not make any announcement in respect of the selection of the Venue(s) as an official venue of the Games or these Heads of Terms without the prior written consent of the OC.</p>







# 2030 Commonwealth Games Planning & Delivery Venue(s)

## Design Building Requirements

Terms & Conditions for a Venue Development Agreement for new/upgraded venue(s) owned by the Venue Owner for use in 2030 Commonwealth Games related activities are:


1. The Venue Owner:
  - a. identifies all investments in relation to planned new/upgrade venue(s) and provide guarantees from the relevant authorities, or private developers, for the financing of the venue. Also state the percentage of investments covered by each entity,
  - b. provides a guarantee from the relevant authority confirming the new venue(s) will not be in an environmentally protected area and complies with applicable environmental legislation,
  - c. takes appropriate measures to fully mitigate any unfavourable environmental or social impacts caused by the construction of (or other works on the venue(s).
  - d. has due regard for the pre- and post-games use of the facility and how it contributes to meaningfully improving the wellbeing of the surrounding community.
  - e. provides a guarantee(s) from the competent authorities stating all venue(s) construction complies with:
    - i. local, regional and national regulations and acts, and
    - ii. international agreements and protocols ratified by the Canadian & Provincial Governments regarding planning, construction, protection of the environment, health and safety, labour, and anti-corruption laws.
  - f. oversees and manages activities necessary to prepare for venue(s) construction activities including but not limited to:
    - i. providing support to any necessary provincial and federal environmental assessments in accordance with applicable legislation,
    - ii. obtaining all applicable permits, licenses, agreements (including utility agreements) and approvals from federal, provincial, and municipal governmental and regulatory agencies including but not limited to those which are required to be obtained for the site plan approval, minor variances required and all required building permits and any zoning or use amendments,
    - iii. demolition activities, and
    - iv. servicing and enabling works.
  - g. acknowledges and agrees if remediation or related mitigation measures on the lands are required either before or during construction, the Venue Owner shall be responsible for any costs incurred directly attributable to such additional remediation and related mitigation measures, including but not limited to financial losses arising from delays to construction and other schedule impacts and any requirement for additional building design measures and equipment requirements,
  - h. develop a functional program for the venue design and build to the level required for procurement processes including meeting and incorporating all information and statutory requirements and all applicable international sport technical requirements, all of which is incorporated into the design and build documents,
  - i. engage users, the community, and Indigenous Peoples as appropriate, to ensure their input is reflected in design and build of the new/upgraded venue(s),
  - j. lead in developing or causing to be developed the drawings and specifications to support review and approval of the new/upgraded venue(s) by the OC and international sports federations,
  - k. provide all drawings to OC in AutoCAD format to support development of Games overlay,
  - l. lead in the provision of project management activities of the new/upgraded venue(s) construction work,

- 11.4
- m. lead all design and build related procurement required for the new/upgraded venue(s) through Request for Qualifications/Proposals (“RFP”) processes, obtaining OC approval prior to issuing any procurement documents and prior to contracting with consultants or contractors and involving the OC as active members of the evaluation and selection process in all instances, including full participation in establishing the criteria for and approving the RFPs. All procurement shall be in accordance with approved open, fair and transparent contract competition procedures, in accordance with the OC’s purchasing policy, including Social Value provisions,
  - n. keeps the OC informed, at regular project update meetings, with respect to the status of design and build, and seek input from the OC to ensure the effective and efficient delivery of the new/upgraded venue(s)
  - o. provides the following reports and information to the OC:
    - i. monthly construction reports in a form and manner as directed by the OC, and
    - ii. financial information, records and documentation quarterly related to the new/upgraded venue(s) build construction in accordance with generally accepted accounting principles and in a manner that clearly distinguishes between “hard” and “soft” costs and the components thereof.
  - p. leads the day-to-day on-site contract management and administration, including change order management of the contractor and all consultants during construction to facilitate an on-time and on-budget delivery. This excludes contract management and administration for agreements with respect to work (including construction and demolition work) related to overlay for the Games,
  - q. employs best practices for project management, design and construction in order to support the efficient, effective delivery of the new/upgraded venue(s) in a manner that will meet or exceed the requirements and expectations of the OC;
  - r. be responsible for all insurance needs of the new/upgraded venue(s) design and build and the usual activities associated with the operation of the Venue and name the OC as an additional insured,
  - s. provide access to the OC and its designates who shall have full access and full disclosure rights during all phases of the new/upgraded venue(s) design and build,
  - t. enforce applicable provisions of the contract documents with consultants and contractors,
  - u. complete all the foregoing with due dispatch and within the timelines established by the OC to ensure that the new/upgraded venue is complete and ready in advance of the Games and in any event by no later than \_\_\_\_\_.
  - v. plan and deliver at least 1 (one) national or international level “test event” in the sport(s) staged in the new/upgrade venue(s) prior to the Games.
  - w. from the date of execution of an Agreement to and during the Games period, OC reserves the right to:
    - i. designate the name for the Venue,
    - ii. erect OC trademarks or branding signage for the Venue without limitation on the construction/venue site,
    - iii. any of the foregoing rights may be sublicensed to any OC sponsor OC and the Venue Owner will not enter nor permit anyone else to enter into any agreement or commitment with any Venue Owner that conflicts with such sponsors rights or interferes with or derogates from OC’s rights hereunder.
2. The OC:
    - a. can rename and re-brand the venue for Games use,
    - b. provides Games-related information on a timely basis to assist the Venue Owner with the timely venue design and build activities,
    - c. provides timely approvals, subject to rights and obligations under the MPA and HCC, when and as required to allow the timely design and build of the new/upgraded venue,
    - d. participate in the development, review, and approval of the design documents at designated intervals as they are being prepared for the Project to the level required for the Project procurement processes based on the approved delivery model, including meeting and incorporating all information, statutory and continuity of functional programming requirements,
    - e. subject to invoice approval and audit rights, contribute up to \_\_\_\_% of the Project Budget,
    - f. upon receipt of the required drawings and information, facilitate review and approval of the Venue by the international sports federations,
    - g. lead the development of Games overlay plans and its operational oversight for the Project including a traffic management plan,

- h. lead the development, negotiation, and execution of the Venue Use Agreement with venue owner,
  - i. be responsible for supplemental insurance needs at the test event(s) and Games events hosted at the Venue which supplemental insurance shall be in addition to insurance placed by venue owner and will name venue owner as an “additional insured”,
- 3. The OC and Venue Owner agree that time is of the essence for all aspects of the Project schedule and each Venue Owner shall use commercially reasonable measures to ensure that critical dates are met. To this end, the OC and Venue Owner acknowledge and agree that the Venue must be ready for pre-Games activities (including test events and training) by no later than \_\_\_\_\_. Critical dates and milestones will be further defined in the Facility Agreement.
- 4. The OC and Venue Owner acknowledge that the actual costs of completing the Project have not yet been determined but that they are estimated to be in the order of \$\_\_\_\_\_. The Venue Owner, in consultation with the OC, will prepare a budget for the Project (the “Budget”) which will include an appropriate contingency for unanticipated circumstances or cost overruns. Budget Allowable Costs and Excluded Costs shall generally be determined as follows
  - a. Allowable Costs will include:
    - i. hard construction costs including direct and indirect costs attributable to the construction of the Project,
    - ii. on-site development costs as required by the site plan application process including, as applicable, costs related to archaeological assessment, storm water management report, traffic impact study, soil stability and geotechnical report, lighting study, Federal Environmental Assessment and hydro-geological study, and
    - iii. OC soft costs including advisor costs, and Project management fees
  - b. Excluded Costs will include:
    - i. offsite enabling works, if required,
    - ii. Venue Owner administrative and other soft costs,
    - iii. Remediation costs,
    - iv. pre-development studies costs, and
    - v. costs resulting from increases in scope which are requested and approved by the Venue Owner including because of enhancements to the functional program.
  - c. Project Funding:
    - i. Venue Owner’s capital contribution to the Project shall be \_\_\_\_\_ of the actual costs associated with the Project,
    - ii. OC’s capital contribution to the Project shall be \_\_\_\_\_ of the actual costs associated with the Project, and
    - iii. if there is a reduction in actual costs the OC’s and Venue Owner’s capital contributions corresponding contribution shall be reduced accordingly. Any such reduction in Project Budget shall result in change to the scope of the Project, as agreed by the Parties, to ensure the adequacy of the available funding to complete the Project.

- 5. Budget Management:
  - a. it is the obligation of both the OC and Venue Owner to ensure that the expenditures will not exceed the amounts estimated and shown in the budget,
  - b. both OC and Venue Owner will monitor its expenditures diligently and will provide timely notice to the other of any potential over-runs,
  - c. both OC and Venue Owner will ensure that appropriate contingencies are incorporated into the Budget to provide funds in the event of any expenditure over-runs, and
  - d. if the costs associated with the proposals received from proponents under the RFP are more than the approved Project budget, the Parties agree to explore value engineering, mutually agreed upon scope reductions and other cost mitigations strategies to bring the Project within the capped amount described in Section 10.
- 6. OC may be required to disclose this Letter Agreement under the Freedom of Information and Protection of Privacy Act (“FIPPA”) or, alternatively, may choose to make voluntary disclosure by way of posting on its website. The Venue Owner expressly agrees to such disclosure.
- 7. The OC and the Venue Owner agree to develop joint strategies and work in cooperation to move communications priorities for the Project forward. A detailed communications protocol outlining roles and responsibilities will be further developed and agreed upon by the Parties.

**Once the new/upgraded venue(s) is operational, and the OC takes over operational control all Terms & Conditions outlined in the 2030 Commonwealth Games Planning & Delivery - Venue Operational Requirements apply.**



©Iroquois Nationals vs. Team Canada, 2018  
Men's Field Lacrosse World Championship -  
Photo by Canadian Lacrosse Association

### Contact Information

For additional information and answers to questions please contact:

Greg Maychak ([maychak.greg@gmail.com](mailto:maychak.greg@gmail.com) / 905-536-1100 cell) or

Brian MacPherson ([brian@commonwealthsport.ca](mailto:brian@commonwealthsport.ca) / 613-795-5155 cell).





## *2030 Commonwealth Games Bid Request For Proposals*

Sports & Venues

Due: January 31, 2022

# ADDENDUM

Issued: December 2021

# ALL IN





## Notice of Erratum

Be advised the 2030 Commonwealth Games 2030 Bid Request for Proposals, (Sports & Venues) dated October 15, 2021, contained an error. Specifically, on page 19 it states "*All representations, statements and other commitments contained in the Hosting Plan are **legally binding.***"

Please take notice, all representations, statements and other commitments contained in a Hosting Plan submitted in response to the 2030 Commonwealth Games 2030 Bid Request for Proposals (Sports & Venues), dated October 15, 2021, are **NOT** legally binding.



Brian MacPherson  
Hamilton100 Bid Committee Member and  
Chief Executive Officer, Commonwealth Sport Canada

December 13, 2021



# City of Mississauga Corporate Report



Date: December 8, 2021  To: Chair and Members of General Committee	Originator's files:
From: Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works	Meeting date: January 12, 2022

## Subject

**Amendments to Transit By-law 0425-2003**

## Recommendation

That a by-law be enacted to amend the Transit By-law 0425-2003, as amended, to include changes to requirements with respect to the cash fare refund policy, senior fare category, priority seating, PRESTO-related definitions and procedures, U-Pass definition and lost and found as outlined in the report titled 'Amendments to Transit By-law 0425-2003' from the Commissioner of Transportation and Works dated December 8, 2021.

## Executive Summary

- The cash fare refund policy has been updated by the City.
- The senior pass ID card and Senior \$1 fare category has been updated to reflect changes in the Fees & Charges By-law.
- The priority seating section should be updated to align with Integrated Accessibility Standard and Regulations (IASR) to be inclusive of those passengers travelling with mobility issues or other disabilities, and the update also clarifies the expectations of fellow passengers.
- PRESTO-related definitions and procedures should be updated to reflect the current business practice resulting from the technology enhancement and to add more clarity on the current process.
- U-Pass definition should be updated to align with the Transit Pass Agreement with the University of Toronto Mississauga (UTM) and UTM Student Union.
- The Lost and Found item process should be updated to reflect the length of time items are held at our City Centre Transit Terminal Information Booth location.



## Background

The City of Mississauga Transit By-law 0425-2003, as amended (the “Transit By-law”) was created in October 2003 to deal with rules and regulations regarding conduct on or about transit property as well as fares and payment on transit vehicles.

The Transit By-law has undergone several subsequent revisions to better address transit safety and provide guidelines to educate, inform, enforce transit safety, and to reflect PRESTO technology for MiWay customers and staff.

## Comments

### Cash Fare Refund Policy

The cash fare refund policy to be updated to remove the requirement for a Transit Operator to complete a cash fare overpayment report for a customer to submit for overpayment reimbursement (cash or special purpose ticket). With a high level of PRESTO adoption, cash fares continue to decline as the preferred method of payment.

The current Transit By-law requires an amendment to reflect that no cash fare overpayment refunds are provided by MiWay.

### Senior Fare Category

The current Transit By-law requires an amendment to reflect the changes to the Transit Fees & Charges By-law, effective January 1st, 2021, which addresses the discontinuation of issuance and selling of the Senior Photo ID Card. Seniors, if requested to show ID, will only be required to show valid government issued identification.

### Priority Seating

The use of priority seating definition has been updated to align with Integrated Accessibility Standard Regulations (IASR, 191-11) to ensure all persons with mobility or other disabilities including invisible or hidden disabilities have access to this area, and to clarify the expectations of fellow passengers.

The current Transit By-law requires an amendment to update the priority seating definition.

### PRESTO-related Definitions and Procedures

PRESTO related definitions are updated to reflect the current business practice resulting from the technology enhancement and to add more clarity on the terms of the program. The proposed Transit By-law changes for PRESTO comprise the following:

- ‘Loyalty scheme’ program name to be revised to ‘PRESTO Loyalty Program’ and add a time limit for qualifying for the rewards;
- PRESTO two hour free transfers are valid only for participating municipalities, not any GTHA transit service provider;

- 'Transfer' definition to be revised to the subject to the terms of conditions set out on MiWay website as terms are no longer contained on the reverse side of our printed transfers;
- PRESTO period pass holders currently tap the card on the PRESTO device. They do not present or show the card upon boarding the bus.

### **U-Pass**

U-Pass definition is updated to align with the Transit Pass Agreement with the University of Toronto Mississauga (UTM) and UTM Student Union to clarify the requirement of presenting a valid UTM Pass and a student identification card when boarding the MiWay bus.

### **Lost and Found**

The current Transit By-law requires an amendment to clarify that all lost property shall be kept at our City Centre Transit Terminal Information Booth location

## **Strategic Plan**

The changes to the Transit By-law contribute to the following strategic goal:

**Move-** Developing a transit-orientated city; Build a reliable and convenient transit system

## **Financial Impact**

There is no financial impact as a result of the Transit By-law 0425-2003 update

## **Conclusion**

The Transit By-law currently governs regulations with respect to the access and behaviour of passengers on MiWay vehicles, City property and regulations governing all fare related policy. Staff recommends that the current Transit By-law 0425-2003 be amended to reflect the cash fare refund policy, senior fare category, priority seating, PRESTO-related definitions and procedures, U-Pass definition and lost and found.

## **Attachments**

Appendix: Draft By-Law to amend Transit By-law 425-2003



Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works

Prepared by: Ji-Yeon Lee, P.Eng, Manager, Business Development, MiWay

A By-law to amend By-law No. 0425-2003,  
as amended, being the Transit By-law

**WHEREAS** sections 8, 9 and 11 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, enable a Council to pass by-laws to regulate and prohibit in respect of matters relating to transportation systems;

**AND WHEREAS** The Council of The Corporation of the City of Mississauga passed By-law 0425-2003, as amended ("Transit By-law") on October 22, 2003 to regulate the operation and control of Mississauga Transit;

**AND WHEREAS** The Council of The Corporation of the City of Mississauga wishes to amend the Transit by-law to add new and expand current definitions, update how Presto cards may now be used during transactions, clarify the reservation of priority seating at the front of the bus, and identify the location of where lost property may be kept by the City;

**NOW THEREFORE** the Council of The Corporation of the City of Mississauga **ENACTS** as follows:

1. That section 1 of the Transit By-law 0425-2003, as amended, be amended by adding the following definition in alphabetical order:  
  
"PRESTO Loyalty Program" means the Presto card program that rewards frequent MiWay users with zero cost travel after a set number of paid trips within a set amount of time;"
2. That the definition of "Loyalty scheme" in section 1 of the Transit By-law 0425-2003, as amended, be deleted and removed in its entirety.
3. That the definition of "Presto Transfer" in section 1 of the Transit By-law 0425-2003, as amended, be amended by deleting the word "any" and inserting the words "participating municipal" immediately after the words "two hours on".
4. That the definition of "transfer" in section 1 of the Transit By-law 0425-2003, as amended, be amended by deleting it in its entirety and replacing it with the following wording:  
  
"transfer" means a voucher issued to a passenger after the payment of the applicable exact cash fare or valid ticket which will permit the passenger to use and be transported by a bus of another route without payment of an additional fare, subject to the conditions of use found on the MiWay website;"
5. That the definition of "U-Pass" in section 1 of the Transit By-law 0425-2003, as amended, be amended by inserting the following wording immediately after the words "comprised of two (2) parts":  
  
  - “(i) a current and valid student identification card issued to a student by the University of Toronto at Mississauga; and
  - “(ii) a valid transit u-pass fare product (physical card or electronic version) issued to a student at the University of Toronto at Mississauga.”
6. That subsection 3(3) of the Transit By-law 0425-2003, as amended, be amended by deleting it in its entirety.
7. That subsection 3(4) of the Transit By-law 0425-2003, as amended, be amended by deleting it in its entirety.

8. That subsection 3(5) of the Transit By-law 0425-2003, as amended, be amended by deleting it in its entirety and replacing it with the following wording:
 

“(5) Notwithstanding subsection 3(1)(a), a person may tender the discounted Senior \$1 fare during “off-peak” hours weekdays 8:30am to 3:30pm and after 7:00pm to 5:59am and all day on Saturdays, Sundays and Holidays. Full cash fare or a valid Senior PRESTO card is required during peak hours from 6:00am to 8:29am and 3:31pm to 7:00pm.”
9. That section 3 of the Transit By-law 0425-2003, as amended, be amended by adding the following subsection immediately after subsection 3(5):
 

“(6) Notwithstanding subsection 3(1)(a), were a person to tender cash for payment of a fare, an amount greater than the applicable exact cash fare, Mississauga Transit shall not be required to refund any overpayment of cash fare payment.”
10. That subsection 7(1)(d) of the Transit By-law 0425-2003, as amended, be amended by deleting it in its entirety and replacing it with the following wording:
 

“(d) the pass holder of a Presto card shall tap the card on the Presto device upon boarding the transit vehicle; and”
11. That subsection 7(2) of the Transit By-law 0425-2003, as amended, be amended by deleting it in its entirety and replacing it with the following wording:
 

“In addition to complying with all the requirements in subsection 7(1), the holder of PRESTO senior’s pass with a senior fare rate shall provide a valid government issued identification for inspection upon request by the bus operator when boarding the vehicle, a Transit Supervisor, or an Enforcement Officer.”
12. That subsection 10(7) of the Transit By-law 0425-2003, as amended, be amended by deleting it in its entirety and replacing it with the following wording:
 

“(7) Priority seats at the front of the bus shall be reserved at all times for people with mobility issues and other disabilities. All passengers are expected to respect the priority seating area, and vacate these seats for passengers who are in need of them.”
13. That section 14 of the Transit By-law 0425-2003, as amended, be amended by inserting the words “by the City at its City Centre Transit Terminal Information Booth” immediately after the words “shall be kept”.
14. That section 15 of the Transit By-law 0425-2003, as amended, be amended by inserting the words “at the City Centre Transit Terminal Information Booth” immediately after the words “within 7 days”.
15. That section 16 of the Transit By-law 0425-2003, as amended, be amended by inserting the words “shall become” immediately after the words “within 7 days”.

ENACTED and PASSED this\_\_\_\_\_day of \_\_\_\_\_, 202\_.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

# City of Mississauga Corporate Report



Date: December 20, 2021  To: Chair and Members of General Committee	Originator's files:
From: Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works	Meeting date: January 12, 2022

## Subject

**Amendments to the Fare Integration Agreement between the City of Mississauga and Metrolinx**

## Recommendation

1. That the corporate report, entitled "Amendments to the Fare Integration Agreement between the City of Mississauga and Metrolinx" dated December 20, 2021, from the Commissioner of Transportation and Works, be approved.
2. That a by-law be enacted to authorize the Commissioner of Transportation and Works and the City Clerk to execute an amendment to the Fare Integration Agreement between The Corporation of the City of Mississauga and Metrolinx, including any further amendments and ancillary documents, to reflect that GO Transit will pay to the City of Mississauga an amount per passenger equivalent to 100% of the regular adult fare when using a PRESTO card to ride MiWay to access GO Transit services or the reverse trip, in a form satisfactory to Legal Services.

## Background

MiWay customers using a PRESTO card to connect with GO Transit service (both GO Rail and Bus services) are currently paying \$0.80 for a single fare instead of \$3.10 adult full fare with a transfer being active for three hours from the first tap of PRESTO card on the MiWay bus, GO train or GO bus.

This fare integration benefit for GO/MiWay customers is based on the existing Co-Fare Agreement between the City of Mississauga and the Toronto Area Transit Operating Authority (now Metrolinx), which was signed in 1996 and amended in 1998 (the "Agreement"). The Agreement outlines that GO Transit will pay to the City of Mississauga an amount per passenger equivalent to 75% of the regular adult fare when using a PRESTO card to ride MiWay accessing GO Transit services.

## Comments

Metrolinx initiated an amendment to the Agreement, whereby GO Transit will pay the municipality 100% of the municipal regular adult fare per every PRESTO user between GO Transit and the municipal transit services as part of their commutes effective February 1, 2022.

With this change being effective, MiWay customers benefit from free transfers when using a PRESTO card to ride MiWay to access GO Transit services or the reverse trip. In addition, this would promote an increase in First and Last mile travel journeys using MiWay accessing GO transit services supporting one of our strategic pillars, Transit-Oriented City.

The Agreement requires an amendment to reflect that GO Transit will pay to the City of Mississauga an amount per passenger equivalent to 100% of the regular adult fare, instead of 75% as currently set out in the Agreement.

## Strategic Plan

The amendment of the current Co-Fare Agreement contributes to the following strategic goal:  
**Move-** Developing a transit-orientated city; Build a reliable and convenient transit system

## Financial Impact

There is no financial impact as a result of the amendment of the Agreement between the City of Mississauga and Metrolinx.

## Conclusion

The Agreement between the City of Mississauga and Metrolinx sets out MiWay co-fare charge of \$0.80 for customers when using a PRESTO card connecting to/from GO Transit Services. With the amendment to the Agreement, customers benefit from free (no additional charge) transfers to/from GO Transit when using a PRESTO card to ride MiWay to access the GO Transit services or the reverse trip. There will be no financial cost to the City due to the 100% reimbursement of the cost by GO Transit to the City of Mississauga. Accordingly, Staff recommends endorsement and execution of the amendment to the Agreement with Metrolinx.



Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works

Prepared by: Ji-Yeon Lee, P.Eng, Manager, Business Development, MiWay

# City of Mississauga Corporate Report



Date: December 14, 2021  To: Chair and Members of General Committee	Originator's files:
From: Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works	Meeting date: January 12, 2022

## Subject

**“PRC001503 Waste Bin Services to City Facilities: Increase to the Contract with GFL Environmental Inc.”.**

## Recommendation

That the Purchasing Agent or designate be authorized to increase the contract with GFL Environmental Inc. for *Waste Bin Services to City Facilities*, from the current contract amount of \$1,204,551 to the amount of \$1,404,551 to ensure the continuance of waste bin services for various City facilities, as outlined in the report from the Commissioner of Transportation and Works, dated December 14, 2021 and entitled “*PRC001503 Waste Bin Services to City Facilities: Increase to the Contract with GFL Environmental Inc.*”.

## Executive Summary

- GFL Environmental Inc. through the Waste Bin Services to City Facilities contract provides the supply and servicing of industrial/commercial waste containers including haulage and disposal.
- This contract is administered by the Works Operations and Maintenance division and services various City divisions, including Works Operations and Maintenance, Parks, Forestry and Environment, Facilities and Property Management, MiWay – Transit, Recreation, and Fire and Emergency Services.
- Waste bin use has increased for certain divisions, mainly in Parks, Forestry and Environment because of the COVID-19 pandemic. An increase of \$200,000 to the current contract value is being requested. This increase will allow the waste bin services to continue uninterrupted until such time that the existing contract can be renewed or re-tendered in March 2022.
- The contract was previously increased by 20 per cent in June 2021. In accordance with Purchasing By-law No. 374-06, Section 18(2)(d)(i), Council approval is required if the cumulative value of all increases to a contract are greater than 20 per cent of the original contract value and greater than \$100,000.



## Background

In 2019, GFL Environmental Inc. was awarded the contract for Waste Bin Services to City Facilities, as the lowest compliant bidder. The scope of work under the contract includes the supply and servicing of industrial/commercial waste containers as well as hauling and disposal of mixed waste, wood and cardboard from various City facilities for a three-year contract term commencing April 1, 2019 to March 31, 2022. This contract is administered by the Works Operations and Maintenance division and services various City divisions including Works Operations and Maintenance, Parks, Forestry and Environment, Facilities and Property Management, MiWay – Transit, Recreation, and Fire and Emergency Services.

These services were tendered prior to the pandemic therefore the estimated usage quantities reflected pre COVID-19 pandemic conditions. Certain City divisions have experienced significant increases in waste being collected resulting in greater usage of waste bin services in 2020 and 2021, due to the effects of the COVID-19 pandemic. The original contract amount was previously increased by 20 per cent in June 2021. However, further increase of approximately \$200,000 is required due to the high demand for these services caused by the COVID-19 pandemic.

## Comments

Waste bin use has increased for certain divisions, mainly in Parks, Forestry and Environment because of the COVID-19 pandemic. Waste collected at individual parks is deposited into bins that are located at City operations depots. Given the increase in volume of collected waste, the bins have and are expected to continue to require additional servicing. Once the bins are at capacity they are transported to their proper disposal destination. As a result of the increased park and open space usage across Mississauga in 2020 and 2021, usage from the Parks, Forestry and Environment division has increased substantially. In 2020, usage increased by approximately 150 per cent. Year-to-date in 2021, usage in this area has increased by greater than 100 per cent from 2019 levels.

Staff are requesting an increase of \$200,000 to the GFL Environmental Inc., Waste Bin Services to City Facilities contract to address the increased expenditures caused by the effects of the COVID-19 pandemic. This increase will allow the waste bin services to continue uninterrupted until the existing contract can be renewed or re-tendered, prior to expiry, in March 2022.

The contract increase recommendation in this report is made in accordance with Purchasing By-law No. 374-06, Section 18(2)(d)(i), which requires Council approval if the cumulative value of all increases to a contract are greater than 20 per cent of the original contract value and greater than \$100,000.

## Strategic Plan

The recommendations contained in this report supports the Connect Pillar through the strategic goals: create great public spaces - to provide opportunities for every-one to enjoy great parks, plazas and unique natural environments.

## Financial Impact

The total value of the requested contract increase is \$200,000.

The Waste Bin Pick Up cost centre 23843 and account 715636 has sufficient funding within the approved works cleaning and litter pick-up program to accommodate the estimated net cost of \$50,000 as the estimated amount of \$150,000 will be revenue recovery for waste bin services to various user groups, mainly Parks, Forestry and Environment.

## Conclusion

An increase of \$200,000 for the Waste Bin Services to City Facilities contract with GFL Environmental Inc. is requested to allow for continuance of services related to this contract until March 2022. This increase is crucial to ensure that these services are uninterrupted.



Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works

Prepared by: Christopher Trombino, Manager, Works Maintenance

# City of Mississauga Corporate Report



<p>Date: December 7, 2021</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Paul Mitcham, P.Eng, MBA, City Manager and Chief Administrative Officer</p>	<p>Meeting date: January 12, 2022</p>

## Subject

**2021 Obsolete Policies and Procedures**

## Recommendation

That the following 10-08-01 – Closure of Walkways Corporate Policy and Procedure be declared obsolete and rescinded from the Corporate Policy and Procedure Manual.

## Executive Summary

- Corporate Policies and Procedures are reviewed on a three year cycle
- Staff responsible for reviewing policies may determine that the policy is no longer required and request that it be rescinded
- A rationale for declaring a policy obsolete is included for each policy

## Background

An annual review is undertaken of all Corporate Policies and Procedures on a three (3) year cycle to ensure that the City's policies remain current.

## Comments

The policy that is being recommended for obsolescence has been identified by departmental staff as no longer being required. A rationale for rescinding the policy is provided below.

- 10-08-01 – Closure of Walkways

The policy states that City of Mississauga considers the closure of walkways when they can be determined not to be an integral part of a pedestrian linkage.

With Council's endorsement of the Transportation Master Plan and the Pedestrian Master Plan, funding and grants to improve access to transit, the hiring of a new school travel planner; and the City of Mississauga's Accessibility Plan, T&W no longer feels this policy serves the best interest of residents and finds it conflicts with the plans, policies and programs recently adopted or endorsed by the City to make Mississauga more walkable and accessible.

## **Strategic Plan**

N/A

## **Financial Impact**

There is no financial impacts resulting in the Recommendation in this report.

## **Conclusion**

For the reasons outlined in this report, the Closure of Walkways policy, attached as Appendix 1, should be declared obsolete and removed from the Corporate Policies and Procedures manual.

## **Attachments**

Appendix 1: Corporate Policy and Procedure -10-08-01 – Closure of Walkways



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Paul Mitcham, P.Eng, MBA, City Manager and Chief Administrative Officer

Prepared by: Pam Shanks, Corporate Policy Consultant

# Corporate Policy & Procedure



## Appendix 1

**Policy Title: Appendix 1 - Current policy - Closure of Walkways - 10-08-01.docx**

**Policy Number: 10-08-01**

Section:	<b>Roads And Traffic</b>	Subsection:	<b>Walkways</b>
Effective Date:	<b>May 24, 1988</b>	Last Review Date:	<b>June, 2016</b>
Approved by: <b>Council</b>	Owner Division/Contact: <b>Traffic Management Section, Works Operations and Maintenance Division, Transportation and Works Department</b>		

## Policy Statement

The City of Mississauga considers the closure of walkways when they can be determined not to be an integral part of a pedestrian linkage.

## Request for Closure of Walkway

It is the responsibility of residents to submit a written request for the closure to Council. The City Clerk will issue a request for report to the Transportation and Works Department.

## Consideration of Request

The Transportation and Works Department notifies the Planning and Building Department, the Community Services Department and the school boards that the request has been made and asks for opinions on the feasibility of the closure.

If closure is considered feasible, the Transportation and Works Department, in conjunction with the ward councillor, conducts a survey of all affected residents to determine majority preference.

## Approval

Recommendations concerning closures of walkways are presented to the General Committee.

## Revision History

Reference	Description
OW-202-88 1988 05 24	
July 11, 2013 / June 22, 2016	Housekeeping – contact information

# City of Mississauga Corporate Report



<p>Date: November 26, 2021</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Shari Lichterman, CPA, CMA, Commissioner of Corporate Services and Chief Financial Officer</p>	<p>Meeting date: January 12, 2022</p>

## Subject

2022 Interim Tax Levy for Properties on the Regular Instalment Plan

## Recommendation

1. That the report of the Commissioner of Corporate Services and Chief Financial Officer dated November 26, 2021 entitled 2022 Interim Tax Levy for Properties on the Regular Instalment Plan be received.
2. That a by-law be enacted to provide for a 2022 interim levy for properties on the regular instalment plan.
3. That the 2022 interim taxes be calculated to be 50 percent of the previous year's annualized taxes on properties that existed on the previous year's tax roll.
4. That assessments added to the tax roll in the current year be levied an amount that approximates 50% of a full year's taxes, had the property been included on the previous year's tax roll, using tax rates set out in Appendix 1 of this report and the current year's phased-in assessment.
5. That the 2022 interim levy for residential properties on the regular instalment plan be payable in three instalments on March 3, April 7 and May 5, 2022.
6. That the 2022 interim levy for non-residential properties on the regular instalment plan be payable in one instalment on March 3, 2022.

## Executive Summary

- Section 317 of the *Municipal Act, 2001*, allows municipalities to levy interim taxes.
- An interim levy is required so that the City of Mississauga can meet its financial obligations during the first half of the year prior to the final billing of annual property taxes.
- As per legislation, the amount levied on a property may not exceed 50 percent of the total amount of taxes levied on the property for the previous year.
- Any budgetary impacts are applied to the final tax bill.

## Background

The *Municipal Act, 2001* provides municipalities with the ability to pass a by-law to levy interim taxes in order to meet financial obligations. A by-law for interim taxes for taxpayers on pre-authorized payment plans was passed by Council on November 24, 2021. This report provides for an interim billing for properties on the regular instalment plan.

## Comments

Section 317 of the *Municipal Act, 2001* allows municipalities to levy interim taxes. An interim levy allows the City to meet its financial obligations including payment of the levy requirements for the Region of Peel and school boards.

The amount levied on a property may not exceed 50 percent of the total amount of taxes levied on the property for the previous year, adjusted for any supplementary taxes or cancellations that applied to only part of the previous year as if the supplementary or cancellation had applied for the entire year. Any impact resulting from reassessment along with budgetary increases are applied on the final bill.

Assessments added to the tax roll for the current year are to be levied an amount that approximates 50 percent of a full year's taxes, had they been included in the previous year's tax roll, using the interim tax rates set out in Appendix 1 and the current year's phased-in assessment.

It is proposed that the 2022 interim levy for residential properties with regular instalment due dates be payable in three instalments on March 3<sup>rd</sup>, April 7<sup>th</sup> and May 5<sup>th</sup>, 2022 and that the 2022 interim levy for non-residential properties on the regular instalment plan be payable in a single instalment on March 3<sup>rd</sup>, 2022.

## Financial Impact

There is no financial impact with this report.

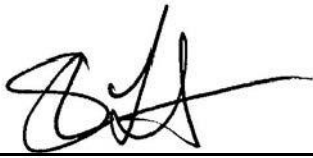
## Conclusion

A 2022 interim tax levy is required so that the City can meet its financial obligations. The 2022 interim levy for those properties paying through the regular instalment plan will be calculated to be 50 percent of the annualized taxes levied on the property in the previous year. Interim taxes for assessments added to the tax roll in the current year will be calculated using tax rates set out in Appendix 1 and the current year's phased-in assessment.

Instalment due dates for residential properties paying through the regular instalment plan will be March 3<sup>rd</sup>, April 7<sup>th</sup> and May 5<sup>th</sup>, 2022. The instalment due date for non-residential properties paying through regular instalment plan will be March 3<sup>rd</sup>, 2022.

## Attachments

Appendix: 2022 Interim Tax Rates



Shari Lichterman, CPA, CMA, Commissioner of Corporate Services and Chief Financial Officer

Prepared by: Louise Cooke, Manager, Revenue & Taxation



## Appendix 1

**The Corporation of the City of Mississauga  
2022 Interim Tax Rates**

Description	Tax Class	Tax Rate
Residential	RT	0.401530%
Residential Shared (PIL for Ed)	RH	0.401530%
Res Farm Awaiting Development I	R1	0.120459%
Res Farm Awaiting Development II	R4	0.401530%
Residential - Education Only	RD	0.076500%
Multi-Residential	MT	0.487860%
Multi-Residential Farm Awaiting Development I	M1	0.120459%
MR Farm Awaiting Development II	M4	0.487860%
New Multi-Residential	NT	0.401530%
Commercial	CT	0.933064%
Commercial Shared (PIL for Ed)	CH	0.933064%
Commercial Taxable (No Ed)	CM	0.493064%
Commercial Excess Land (PIL for Ed)	CK	0.965427%
Commercial Farm Awaiting Development I	C1	0.120459%
Commercial Farm Awaiting Development II	C4	0.933064%
Commercial Small Scale On-Farm Business	C7	0.933064%
Commercial Excess Land	CU	0.965427%
Commercial Vacant Land (PIL for Ed)	CJ	0.965427%
Commercial Vacant Land	CX	0.965427%
Commercial New Construction - Lower Tier and Education Only	XC	0.659548%
Commercial New Construction - Education Only	XD	0.440000%
Commercial New Construction Shared (PIL for Ed)	XH	0.933064%
Commercial New Construction Vacant Land (PIL for Ed)	XJ	0.965427%
Commercial New Construction Excess Land (PIL for Ed)	XK	0.965427%
Commercial New Construction - Upper Tier and Education Only	XL	0.713516%
Commercial New Construction	XT	0.933064%
Commercial New Construction Excess Land	XU	0.965427%
Commercial New Construction Vacant Land	XX	0.965427%
Office Building	DT	0.933064%
Office Building Shared (PIL for Ed)	DH	0.933064%
Office Building Excess Land	DU	0.965427%
Office Building Excess Land (PIL for Ed)	DK	0.965427%
Office Building New Construction - Lower Tier and Education Only	YC	0.659548%
Office Building New Construction - Education Only	YD	0.440000%
Office Building New Construction Shared (PIL for Ed)	YH	0.933064%
Office Building New Construction Excess Land (PIL for Ed)	YK	0.965427%
Office Building New Construction - Upper Tier and Education Only	YL	0.713516%
Office Building New Construction	YT	0.933064%
Office Building New Construction Excess Land	YU	0.965427%
Shopping Centre	ST	0.933064%
Shopping Centre Excess Land	SU	0.965427%
Shopping Centre New Construction - Lower Tier and Education Only	ZC	0.659548%
Shopping Centre New Construction - Education Only	ZD	0.440000%
Shopping Centre New Construction Shared (PIL for Ed)	ZH	0.933064%

Description	Tax Class	Tax Rate
Shopping Centre New Construction Excess Land (PIL for Ed)	ZK	0.965427%
Shopping Centre New Construction - Upper Tier and Education Only	ZL	0.713516%
Shopping Centre New Construction	ZT	0.933064%
Shopping Centre New Construction Excess Land	ZU	0.965427%
Parking Lot	GT	0.933064%
Industrial	IT	0.964931%
Industrial Shared (PIL for Ed)	IH	0.964931%
Industrial Farm Awaiting Development I	I1	0.120459%
Industrial Farm Awaiting Development II	I4	0.964931%
Industrial Small Scale On-Farm Business	I7	0.964931%
Industrial Excess Land	IU	0.964931%
Industrial Vacant Land	IX	0.964931%
Industrial - Water Intake System	II	0.964931%
Industrial Vacant Land (PIL for Ed)	IJ	0.964931%
Industrial Excess Land (PIL for Ed)	IK	0.964931%
Industrial New Construction Shared (PIL for Ed)	JH	0.964931%
Industrial New Construction - Water Intake System (PIL for Ed)	JI	0.964931%
Industrial New Construction Vacant Land (PIL for Ed)	JJ	0.964931%
Industrial New Construction Excess Land (PIL for Ed)	JK	0.964931%
Industrial New Construction - Non-Generating Station (PIL for Ed)	JN	0.964931%
Industrial New Construction - Generating Station (PIL for Ed)	JS	0.964931%
Industrial New Construction	JT	0.964931%
Industrial New Construction Excess Land	JU	0.964931%
Industrial New Construction Vacant Land	JX	0.964931%
Large Industrial	LT	0.964931%
Large Industrial Shared (PIL for Ed)	LH	0.964931%
Large Industrial Vacant Land (PIL for Ed)	LJ	0.964931%
Large Industrial Excess Land (PIL for Ed)	LK	0.964931%
Large Industrial Excess Land	LU	0.964931%
Large Industrial New Construction Shared (PIL for Ed)	KH	0.964931%
Large Industrial New Construction - Water Intake System (PIL for Ed)	KI	0.964931%
Large Industrial New Construction Excess Land (PIL for Ed)	KK	0.964931%
Large Industrial New Construction - Non-Generating Station (PIL for Ed)	KN	0.964931%
Large Industrial New Construction - Generating Station (PIL for Ed)	KS	0.964931%
Large Industrial New Construction	KT	0.964931%
Large Industrial New Construction Excess Land	KU	0.964931%
Large Industrial New Construction Vacant Land	KX	0.964931%
Pipeline	PT	0.866804%
Farm	FT	0.100381%
Managed Forests	TT	0.100381%

# City of Mississauga

# Corporate Report



<p>Date: November 26, 2021</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Shari Lichterman, CPA, CMA, Commissioner of Corporate Services and Chief Financial Officer</p>	<p>Meeting date: January 12, 2022</p>

## Subject

**Delegation of Regional Tax Ratio Setting Authority for 2022**

## Recommendation

1. That the report of the Commissioner of Corporate Services and Chief Financial Officer dated November 26, 2021 entitled Delegation of Regional Tax Ratio Setting Authority for 2022 be received.
2. That Council consent to the enactment of a Regional by-law delegating tax ratio setting from the Region of Peel to Mississauga, Brampton and Caledon in accordance with Section 310 of the *Municipal Act, 2001* for the 2022 property tax year.
3. That Council consent to the apportionment methodology in place in the 2021 taxation year updated for 2022 assessments.

## Executive Summary

- Section 310 of the *Municipal Act, 2001* provides for the delegation of tax ratio setting from the upper-tier municipality to its lower-tier municipalities.
- Delegation of tax ratio setting authority provides the Council of a lower-tier with the autonomy to establish tax ratios for both lower-tier and upper-tier purposes specific to lower-tier tax policy initiatives.
- The Region of Peel is currently the only upper-tier to delegate tax ratio setting authority, delegating this authority since property tax legislation was reformed in 1998.
- All lower-tier municipalities must consent to the delegation before the upper-tier municipality can pass its annual by-law. This by-law also establishes the apportionment methodology for the upper-tier levy to the lower-tier municipalities.
- If consent is not received then the Minister of Municipal Affairs and Housing may make regulations prescribing how tax ratios will be established for both the upper and lower-tier municipalities.

## Background

Section 310 of the *Municipal Act, 2001* provides for the Council of an upper-tier municipality to delegate to the Council of each of its lower-tier municipalities, the authority to pass a by-law establishing tax ratios within the lower-tier municipality for both the upper-tier and lower-tier tax levies for the year.

Legislation also states that the apportionment methodology must be established through an upper-tier by-law authorizing the delegation of tax ratio setting. All lower-tier municipalities must consent by resolution to this by-law establishing delegation and the apportionment methodology by the last day of February each year. An upper-tier that passes a by-law shall provide a copy of the by-law and lower-tier resolutions to the Minister of Municipal Affairs and Housing by March 15 each year, a regulation must be in force by April 1 designating the upper-tier for the purposes of delegating tax ratio authority in order for the upper-tier by-law to come into force. A by-law under section 310 may not be amended or repealed after the last day of February. The tax ratios established by a municipality must be the same for both the upper-tier and the lower tier.

## Comments

Delegation of tax ratio setting authority provides the Council of a lower-tier municipality with the autonomy to establish tax ratios for both lower-tier and upper-tier purposes. The Region of Peel has delegated tax ratio setting since property tax legislation was reformed in 1998. Currently, Peel is the only upper-tier municipality to delegate tax ratio setting authority.

Tax ratios reflect how a tax rate for a particular property class compares to the residential tax rate. The different relative tax burdens among property classes are based on the tax ratios set by the municipality. Changing tax ratios is revenue neutral and does not generate additional tax revenue; it does result in a shift of the tax burden among the different property classes.

Adjustments to tax ratios can be used to prevent large shifts of the tax burden caused by proportionally uneven changes in assessment among different property classes as well as to lower the tax rates on a particular class or classes.

All lower-tier municipalities must consent to the delegation of tax ratio setting. If consent is not received then a delegated authority by-law cannot be enacted and legislation then provides for the Minister to make regulations determining how tax ratios will be set within the Region of Peel in the absence of delegation.

The deadline for consent by the lower-tier municipalities and the passing of the Regional by-law is February 28, 2022. The Minister of Municipal Affairs and Housing must approve the delegation and the apportionment formula before it can take effect.

Staff are proposing to continue with delegation for the 2022 property tax year, utilizing the 2021 apportionment formula updated to 2022 assessments.

The apportionment formula used in 2021 and proposed for the 2022 taxation year is:

- Waste costs allocated based upon number of households in each municipality as determined by the Municipal Property Assessment Corporation (MPAC);
- Police costs split out with Caledon paying for Ontario Provincial Police (OPP) service and Mississauga and Brampton paying for Peel Regional Police based on weighted current value assessment;
- All other costs apportioned based on weighted current value assessment.

The Regional Council report on the delegation of tax ratio setting authority and the apportionment formula will be presented to Regional Council on January 13, 2022. The Region's by-law must also contain the method by which the upper-tier levy is apportioned between the lower-tier municipalities. Any changes to the apportionment methodology would need to be approved by Regional Council and then enacted through the tax ratio setting delegation by-law with all lower-tier municipalities consenting to the change in methodology.

## Financial Impact

There is no financial impact for this report.

## Conclusion

Delegation of the tax ratio setting authority provides lower-tier municipalities flexibility in determining their own tax ratios. Staff are recommending that delegation of tax ratio setting from the Region of Peel to Mississauga, Brampton and Caledon continue for the 2022 property tax year. The Regional Levy apportionment plan would remain the same as in 2021 updated to 2022 assessments. All lower-tier municipalities must consent to the delegation for the upper-tier municipality to be able to pass a by-law.

If consent is not received to continue with delegated authority of tax ratios then the Minister may make regulations prescribing how tax ratios will be established for both the upper and lower-tier municipalities.



Shari Lichterman, CPA, CMA, Commissioner of Corporate Services and Chief Financial Officer

Prepared by: Louise Cooke, Manager, Revenue & Taxation

## **REPORT 9 - 2021**

To: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Environmental Action Committee presents its ninth report for 2021 and recommends:

EAC-0036-2021

That the associated presentation and deputation from Michael Hoy, Supervisor, Environmental Planning, City of Brampton regarding Centre for Community Energy Transformation, be received.

(EAC-0036-2021)

EAC-0037-2021

That the associated presentation and deputation from Merissa Nudelman, Local Food Manager, Ecosource and Monica Bianco, Community Food Systems Coordinator regarding Deep Roots: Case Studies on Strengthening Neighbourhood Food Systems through Community Gardening in Mississauga, be received.

(EAC-0037-2021)

EAC-0038-2021

That the associated presentation and deputation from Teresa Chan, Climate Change regarding District Energy in Mississauga's Downtown, be received.

(EAC-0038-2021)

EAC-0039-2021

That the associated presentation and deputation from Alice Casselman, Environmental Action Committee Member, Founding President of Association for Canadian Educational Resources and Jonathan Brown regarding the MiDon Pilot Project, be received.

(EAC-0039-2021)

EAC-0040-2021

That the associated presentation and deputation by Will Le, Aydin Neykov and Noel Hand of the Port Credit Sea Scouts regarding Preserving Our Past with Future Solutions be received.

(EAC-0040-2021)

EAC-0041-2021

That the associated presentation and deputation from Aidan Rando, Michelle Kowalczyk and Racquel Pate, ALSET Team, University of Toronto Graduates regarding sustainable Transportation be received.

(EAC-0041-2021)

EAC-0042-2021

That the Environmental Action Committee Work Plan be approved as discussed at the December 7, 2021 EAC meeting.

(EAC-0042-2021)

## **REPORT 11 - 2021**

To: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Mississauga Cycling Advisory Committee presents its eleventh report for 2021 and recommends:

MCAC-0089-2021

That the deputation from Danica Spencer, Epic Tour regarding Tour de Mississauga 2021 Follow-up Update be received for information.

(MCAC-0089-2021)

MCAC-0090-2021

That the deputation from Gavin Longmuir, Manager, Parks regarding the Culham Trail be received for information.

(MCAC-0090-2021)

MCAC-0091-2021

That the Network and Technical Subcommittee Update from Kris Hammel, Citizen Member be received.

(MCAC-0091-2021)

MCAC-0092-2021

That the Communications and Promotions Subcommittee Update from Paula Pedziwiatr, Citizen Member be received.

(MCAC-0092-2021)

MCAC-0093-2021

That the Micromobility Working Group update from Suzanne Doyle, Vice-Chair be received.

(MCAC-0093-2021)

MCAC-0094-2021

That the National Active Transportation Fund Update from Matthew Sweet, Manager, Active Transportation be received.

(MCAC-0094-2021)

MCAC-0095-2021

That the Mississauga Cycling Advisory Committee 2021 Action List be approved.

(MCAC-0095-2021)



MCAC-0096-2021

That the 2021 Mississauga Cycling Advisory Committee Work Plan be received for information.

(MCAC-0096-2021)

## **REPORT 9 - 2021**

To: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Road Safety Committee presents its ninth report for 2021 and recommends:

RSC-0047-2021

That the deputation and associated presentation by Vikram Hardatt, Transportation Planner, IBI Group and David Forsey, Manager Transportation Engineering, IBI Group regarding the MicroMobility Project Phase 1, be received.

(RSC-0047-2021)

RSC-0048-2021

That the deputation and associated presentation by Catherine Nguyen-Pham, Communications Advisor regarding the Pedestrian Safety Month Update, be received.

(RSC-0048-2021)

RSC-0049-2021

That the following item(s) were approved on the Consent Agenda:

- 10.1 Traffic Calming (Wards 2, 6 and 11) (CONSENT)

(RSC-0049-2021)

RSC-0050-2021

That the report from the Commissioner of Transportation and Works, dated September 21, 2021 entitled "Traffic Calming", be received for information.

(RSC-0050-2021)

RSC-0051-2021

That the Citizen Member Verbal Update, be received for information.

(RSC-0051-2021)

RSC-0052-2021

That the Verbal Update on Ward 9 Bike Lane Safety Campaign, from Councillor Saito, be received for information.

(RSC-0052-2021)

RSC-0053-2021

That the verbal update by Constable Paul Dhillon, Peel Regional Police with respect to the Road Watch Statistics Program, be received.

(RSC-0053-2021)

RSC-0054-2021

That the 2022 Road Safety Committee meeting dates, be received.

(RSC-0054-2021)