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## POST-MEETING General Committee

**Date:** May 8, 2024  
**Time:** 9:30 AM  
**Location:** Council Chambers, Civic Centre, 2nd Floor  
300 City Centre Drive, Mississauga, Ontario, L5B 3C1  
and Online Video Conference

### Members

Mayor (VACANT)	
Councillor Stephen Dasko	Ward 1
Councillor Alvin Tedjo	Ward 2
Councillor Chris Fonseca	Ward 3
Councillor John Kovac	Ward 4
VACANT	Ward 5
Councillor Joe Horneck	Ward 6
Councillor Dipika Damerla	Ward 7
Councillor Matt Mahoney	Ward 8
Councillor Martin Reid	Ward 9 (CHAIR)
Councillor Sue McFadden	Ward 10
Councillor Brad Butt	Ward 11

**To Request to Speak on Agenda Items** - Advance registration is required. To make a Deputation please email Allyson D'Ovidio, Legislative Coordinator at [allyson.dovidio@mississauga.ca](mailto:allyson.dovidio@mississauga.ca) or call 905-615-3200 ext. 8587 no later than **Monday, May 6, 2024 before 4:00 PM.**

**Questions for Public Question Period** – To pre-register for Public Question Period, questions may be provided to the Legislative Coordinator at least 24 hours in advance of the meeting. Following the preregistered questions, if time permits, the public may be given the opportunity to ask a question on an agenda item. Virtual participants must pre-register.

**Virtual Participation** - All meetings of Council are streamed live and archived at [Mississauga.ca/videos](https://Mississauga.ca/videos). To speak during the virtual meeting or if you do not have access to the internet, contact the Legislative Coordinator and you will be provided with directions on how to participate. Comments submitted will be considered as public information and entered into the public record.

### Contact

Allyson D'Ovidio, Legislative Coordinator, Legislative Services  
905-615-3200 ext. 8587 | Email: [allyson.dovidio@mississauga.ca](mailto:allyson.dovidio@mississauga.ca)

### Find it Online

<http://www.mississauga.ca/portal/cityhall/councilcommittees>

An asterisk (\*) symbol indicates an Item that has been either Revised or Added



1. **CALL TO ORDER**

2. **INDIGENOUS LAND STATEMENT**

“We acknowledge the lands which constitute the present-day City of Mississauga as being part of the Treaty and Traditional Territory of the Mississaugas of the Credit First Nation, The Haudenosaunee Confederacy the Huron-Wendat and Wyandotte Nations. We recognize these peoples and their ancestors as peoples who inhabited these lands since time immemorial. The City of Mississauga is home to many global Indigenous Peoples.

As a municipality, the City of Mississauga is actively working towards reconciliation by confronting our past and our present, providing space for Indigenous peoples within their territory, to recognize and uphold their Treaty Rights and to support Indigenous Peoples. We formally recognize the Anishinaabe origins of our name and continue to make Mississauga a safe space for all Indigenous peoples.”

3. **APPROVAL OF AGENDA**

4. **DECLARATION OF CONFLICT OF INTEREST**

5. **MINUTES OF PREVIOUS MEETING**

5.1 General Committee Minutes - April 24, 2024

6. **PRESENTATIONS - Nil**

7. **DEPUTATIONS**

Any member of the public interested in making a deputation to an item listed on the agenda must register by calling 905-615-3200 ext. 8587 or by emailing [allyson.dovidio@mississauga.ca](mailto:allyson.dovidio@mississauga.ca) by **May 6, 2024 before 4:00 PM.**

Each Deputation to Committee is limited to speaking not more than 10 minutes.

Pursuant to Section 57.1 of the Council Procedure By-law 0044-2022, as amended:

Deputations shall be received and the matter shall be referred to staff for a report, unless there is a resolution or recommendation passed to “receive” the Deputation. After a Deputation is completed, Members shall each have one opportunity to make a preamble statement and ask questions to the Deputant(s) or staff for clarification purposes only, and without debate.

7.1 Hannah Wei, Chairperson and Sania Shah, Vice Chairperson, Mississauga Youth Action Committee (MYAC) regarding MYAC's contributions to the City and future plans

7.2 \*Item 10.9 - Jim Karygiannis, Consultant, GTA Strategies and Kuldeep Dhaliwal, Owner, Royal Crown Construction

\*Presentation added post meeting.

**8. PUBLIC QUESTION PERIOD - 15 Minute Limit**

**Public Comments:** Members of the Public that have a question about an item listed on the agenda may pre-register by contacting the Legislative Coordinator at least 24 hours in advance of the meeting. Following the registered speakers, if time permits the Chair will acknowledge members of the public who wish to ask a question about an item listed on the agenda. Virtual participants must pre-register.

Pursuant to Section 58 of the Council Procedure By-law 0044-2022, as amended:

General Committee may grant permission to a member of the public to ask a question of General Committee, with the following provisions:

1. Questions may be submitted to the Clerk at least 24 hours prior to the meeting;
2. A person is limited to two (2) questions and must pertain specific item on the current agenda and the speaker will state which item the question is related to;
3. The total speaking time shall be five (5) minutes maximum, per speaker, unless extended by the Mayor or Chair; and
4. Any response not provided at the meeting will be provided in the format of a written response.

**9. CONSENT AGENDA****10. MATTERS TO BE CONSIDERED**

- 10.1 Musician Fair Pay Policy
- 10.2 2024 Traffic Calming Program (Ward 4)
- 10.3 2024 Tax Ratios, Tax Rates and Due Dates
- 10.4 Delegation of Authority for Taxation Matters
- 10.5 Authorization to Enter into a Development Charges Deferral Agreement with Frog in Hand Productions Inc.
- 10.6 Provincial Gas Tax Report – City of Mississauga 2023/2024 Allocation and Authority for Subsequent Agreements
- 10.7 Single Source Procurements Related to 2024 – Q2 Information Technology (IT) Contracts: (Enghouse Transportation Limited, HLP Inc., Precisely Software Incorporated, True North Safety Group Incorporated, Bentley Systems Incorporated, VertiGIS North America Ltd., GoDaddy Incorporated and DigiCert Incorporated).
- 10.8 Surplus Land Declaration for the purposes of disposal of City-owned lands located at 1720 Sherwood Forrest Circle (Ward 8)
- 10.9 Formal Bid Dispute by Royal Crown Construction RE: PRC004414 Area Roadway Maintenance and Miscellaneous Repairs

**11. ADVISORY COMMITTEE REPORTS**

- 11.1 Accessibility Advisory Committee Report 2 - 2024 - dated April 15, 2024
- 11.2 Mississauga School Traffic Safety Action Committee Report 3 - 2024 - dated April 24, 2024
- 11.3 Road Safety Committee Report 3 - 2024 - dated April 30, 2024
- 12. **CORRESPONDENCE - Nil**
- 13. **MATTERS PERTAINING TO REGION OF PEEL COUNCIL**
- 14. **COUNCILLORS' ENQUIRIES**
- 15. **OTHER BUSINESS/ANNOUNCEMENTS**
- 16. **CLOSED SESSION**  
(Pursuant to Section 239(2) of the *Municipal Act, 2001*)
- 16.1 A proposed or pending acquisition or disposition of land by the municipality or local board:  
Authority to execute an Agreement of Purchase and Sale for the acquisition of property for Park Purposes (Ward 7)
- \*16.2 Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory:  
Update on Peel Transition (Verbal)
- 17. **ADJOURNMENT**

MYAC DEPUTATION 2024

# Mississauga Youth Action Committee



# Our Mission

We aid youth by promoting and discussing topics like mental and physical health, extracurriculars, time management, post-secondary education, and more.



## **Connect and Empower the Youth of Mississauga!**

We represent the 145,000 youth in the city of Mississauga and work with the city to engage youth in our local community. Both virtual and in person, MYAC has remained diligent in engaging Mississauga Youth.

# Meet our Team: The Board of Directors

**HANNAH WEI**

Chairperson

**SANIA SHAH**

Vice Chairperson

**CONNIE ZHOU**

Administration

**AKASH  
NAGABHIRAVA**

Membership Affairs

**CYNTHIA DONG**

Finance

**ADILA LIU &  
EVANGELINE  
STEFANIUK**

Communications

**ETHAN LUONG**

General Director



P03 | MYAC DEPUTATION: WHO WE ARE



# Meet our Team: Ambassadors



# MYAC's Accomplishments

- Average 90 Signups for Each Connect
- 400+ Canned Food Item Donations
- Collaborated with University of Toronto Mississauga twice: first for University mentorship event, second time for virtual leadership workshop series (Next Steps)
- Wrote Christmas Cards for seniors
- Created care packages for homeless shelters and refugees
- Worked with Chief Claire Sault of the Mississauga of the Credit First Nations in our Mississauga's Golden Jubilee Event
- Promotion of community involvement, self-love, mental health, time management and more



# Our Monthly Connects

## What is a connect?

- Events designed to engage and empower the youth
- Provides volunteer hours & leadership development
- Activities and initiatives throughout the event
- Encourage a sense of community
- Inform the youth across Mississauga



## 2023-2024 Connects

- September: MYAC Hits the Books
- October: October 32nd
- November: Mentorship Night with UTM
- December: Fireside Festivities
- February: Recap, Rest, Reset
- March: Next Step Workshop Series with UTM
- April: Mississauga's Golden Jubilee & Art Showcase



# Our Advocacy & Community Development Focus

A big part of our connects are to not only give the youth of Mississauga an engaging and fun night, but to also help give back to our wonderful community. Some ways that we have done this is by:

- *Collecting 300+ non-perishable food during our connects and donated them to the Eden Food for Change organization*
- *Making Christmas cards for senior homes*
- *Creating care packages for homeless shelters and refugees*
- *Hosting an art showcase to feature youth artists and celebrate the city*
- *Encouraging youth to partake in volunteerism*



# MYAC's Outreach

**Demographic:** High Schoolers from 20+ different schools around Mississauga

**Social Media Platforms:** Instagram & TikTok & Facebook

**Follower Count:** 1,502 & counting

**NEXT STEP**

MARCH 5TH VIRTUAL WORKSHOP  
**LEADERSHIP 101**

MARCH 12TH VIRTUAL WORKSHOP  
**CREATIVE PROBLEM SOLVING**

MARCH 19TH VIRTUAL WORKSHOP  
**PUBLIC SPEAKING**

MARCH 26TH IN-PERSON WORKSHOP  
**ACTIVE LISTENING & CONFLICT RESOLUTION**

**MYAC** UNIVERSITY OF TORONTO MISSISSAUGA



< myac\_mississauga 🔔 ...

**MYAC** 353 posts 1,502 followers 285 following

**MYAC**  
The Mississauga Youth Action Committee  
We represent the 145 000+ youths in the city.  
We help, engage and empower.

**See Translation**

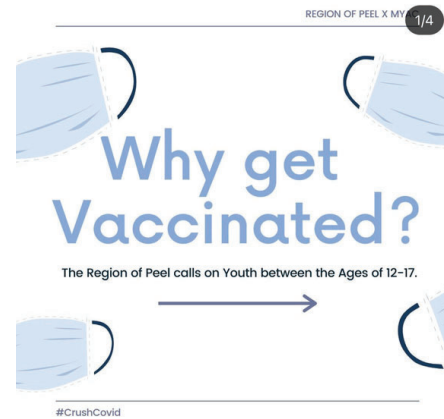
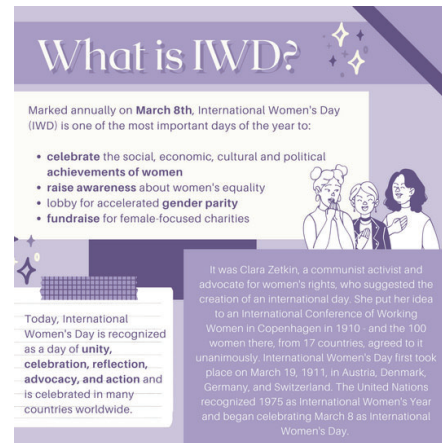
<p>University advice from @myac for students</p> <p>▶ 3,068</p> <p>celebrating for myac's art showcase because murder is wrong</p> <p>▶ 2,368</p>	<p>▶ 4,339</p> <p>jack! this is legit!</p> <p>we have a strategy project together so through that we should get to know each other!</p> <p>Who gave u my number?</p> <p>ok, william</p> <p>Ok delete my number after the project</p> <p>▶ 24.1K</p>	<p>▶ 2,592</p> <p>▶ 4,002</p>
<p>▶ 4,002</p>	<p>THE SHOEBOX PROJECT</p>	<p>▶ 4,002</p>

# MYAC's Advocacy on Social Media

In addition to Connect posts, we utilize social media to spread awareness and inform people about important social justice issues.

Some of these topics include:

- Black History Month
- International Women's Day
- COVID-19 vaccine resource



MYAC also helps promote amazing leadership opportunities from other incredible organizations. We are a great resource for volunteerism in community for the youth of Mississauga.

# Get Involved.

- Follow & connect with us on our social media
- Add our social media to your monthly newsletter
- Inform & connect us with pizza/food vendors, sponsorships & donations.



[@myac\\_mississauga](https://www.instagram.com/myac_mississauga)



# Upcoming Campaign: Youth Week

When: May

Where: Virtual; social media

Purpose: Celebrate community, creativity and youth engagement.

What:

- Encourage youth to attend city-planned youth week events and engagements
- Inspire youth involvement and bring youth across Mississauga together
- Revisit fond memories and opportunities made in the city
- Involve youth in upcoming opportunities





# Upcoming Event: Palais Royale

Date: May 30th

Time: 7:00 PM - 11:00 PM

Where: 1601 Lake Shore Blvd

Purpose: Connect youth and  
fundraise for SickKids Toronto

More:

- In collaboration with the International Humanitarian Peel Youth Council
- Raise money for and bring awareness to important causes
- Connect youth across the region



# Upcoming Event: Asian Heritage Celebration + Carnival

Date: June 28th (tentatively)

Time: 4:00 PM - 8:00 PM

Where: Mississauga

Purpose: Celebrate Asian cultures, and engage the community in fun activities and performances

More:

- In collaboration with Filipinos Forward, multiple school organizations
- Expecting large turnout



Thank you for  
your  
time.



# Formal Bid Protest

PRC004414 – Area Roadway  
Maintenance and  
Miscellaneous Repairs.



# Summary of the Bid Process

- Published Date: Fri Mar 1, 2024 3:25:00 PM (EST)
- **Estimated Value of the Bid is not published with the Bid**
- Bid Closing Date: Tue Mar 26, 2024 2:00:00 PM (EDT)
- Unofficial bid results Declared on: Thru Mar 26, 2024
- The Value of Bid Quoted by the least 3 Bidders is shown below:

ROYAL CROWN CONSTRUCTION	Gorantla, Praveen 1251 OLD SCHOOL RD , CALEDON ON, CANADA L7C0X4	\$4,108,612.78
Forest Contractors Ltd.	Gurreri, Domenic 240 Chrislea Road, Vaughan Ontario, Canada L4L 8V1	\$4,891,668.38
Royal Ready Construction Limited	Capobianco, Tony Jr 2447 Royal Windsor Drive, Oakville Ontario, Canada L6J 7X6	\$5,071,810.00

# Requirement for City of Mississauga Procurement

- As per Notice published on City of Mississauga Procurement Portal regarding Occupational Health and Safety Management System (OHSMS) certification the following statements are stated:
- Contractors are **not required to submit any documentation at this time**. Effective July 1, 2024, Contractors will be required to provide their **proof of registration with an OHSMS for projects valued between \$500,000 and \$5,000,000** at time of award and upon request.
- Currently, Contractors on any construction project being undertaken with the City of Mississauga with a value over \$5,000,000 must be **certified** with an approved OHSMS.
- Phase 5A implementation of OHSMS issued in January 2024 requires:

Phase	Implementation Date	Requirement
Phase 5A	July 1, 2024	Construction contracts valued between \$500,000 and \$5,000,000 will require, at minimum, <b>registration</b> with an approved OHSMS program
Phase 5B	January 1, 2025	Construction contracts valued greater than \$500,000 will require <b>certification</b> with an approved OHSMS program

## Reason for Protest

- On 24th April 2024 Royal crown construction was disqualified from bidding due to not having the OHSMS certification and stating project value will be more 5 million if the project is awarded to Royal Crown construction for 2025.
- But as per the Phase 4 of OHSMS implementation issued on January 1st, 2024, projects valued more than \$5 Million dollar will only have to carry the OHSMS certification which will not be applied to subjected project as the lowest bidder is at \$4.1 Million and contract extension for further years would be a mutual agreement between both the city and contractor.
- Royal Crown construction is registered for the Certificate of Recognition (CORTM) program in Ontario which is the requirement from July 1, 2024 and we are thriving to get the Certificate in the next 6 months (A copy of letter issued by the agency was also provided to the Procurement team and the same is attached for your reference).
- The Notice published on 24<sup>th</sup> April 2024 and qualification requirement mentioned in the bid were contradictory.

- Royal Crown Construction has over a decade of experience in executing Infrastructure Projects and has the capability for execution of project in a safe and timely manner with value for the money service. We have a vast fleet at our disposal along with skilled manpower to tackle the project of this nature.
- We kindly request the Committee to consider our bid for Award, as this would result in saving the taxpayer money sum of \$ 700,000.00 and since we are registered for OHSMS and in process for getting certificated, we would maintain the best standard for safety and are competent for execution of the Project

Thank you



City of Mississauga  
**Corporate Report**



<p>Date: April 16, 2024</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Jodi Robillos, Commissioner of Community Services</p>	<p>Meeting date: May 8, 2024</p>

## Subject

### Musician Fair Pay Policy

## Recommendation

That the Musician Fair Pay Policy, attached as Appendix 1 to the Corporate Report dated April 16, 2024 entitled "Musicians Fair Pay Policy" from the Commissioner of Community Services be approved.

## Executive Summary

- This Policy is a recommendation from the approved Music Strategy.
- Staff identified a gap in policy whereby no set minimum payments for musicians contracted for City-produced events existed.
- Musicians are the foundation of a vibrant music ecosystem.
- To ensure payments for all City-produced events support professional musicians, staff recommend following minimum payment guidelines set by the Toronto Musicians' Association 149, the local union branch of the American Federation of Musicians of the United States and Canada.

## Background

The approved Mississauga Music Strategy identifies a vibrant music scene brings a multitude of benefits including job creation, tourism, city brand-building, and attraction and retention of skilled workers. At the foundation of any music scene is musicians.

Staff in the Creative Industries Office identified a gap in policy whereby no set minimum payments for musicians contracted for City-produced events existed.

## Present Status

The majority of musicians for City-produced events are contracted by the Culture and Events unit, which includes Event Development and Creative Industries teams. Musicians are also contracted, though much less frequently, by units such as Corporate Communications, Libraries and Culture Programs for events such as protocol events and conferences.

Currently, some payments to musicians are lower than industry standard rates and do not recognize the compensation standards for professional musicians.

## Comments

This policy applies to City-produced events where musicians are contracted by City Staff for live performances.

### Exclusions

This policy does not apply to:

- Vocalists contracted by the City only to perform the National Anthem
- Musicians performing in the Sauga Busks Program
- Musicians being contracted by the City for purposes other than live music performances
- Partnerships with other agencies to produce events where the City is not directly contracting musicians, or engagements where a musician is contracted by the City but paid by a third-party, or
- Community music groups, music clubs and/or citizens' bands contracted by the City whose members are fully or partially comprised of volunteer musicians

For greater clarity, the following are out of the scope of this policy:

- Individuals or organizations receiving grant funding from the City of Mississauga
- Registered Affiliate Groups of the City of Mississauga
- Business Improvement Areas (BIAs)
- Musicians contracted by the Mayor and Members of Council
- Community-led events held on City property, or
- Any music licensing fees due to SOCAN, Re: Sound, Entandem or other collective management organizations

## Strategic Plan

This policy results directly from the City's first Music Strategy (2022-2026), which recommends developing a policy to set minimum payments to musicians for all city-produced events.

## Engagement and Consultation

To determine industry standard rates, staff consulted with Toronto Musicians' Association 149 (TMA 149), the local union branch of the American Federation of Musicians of the United States and Canada (AFM). TMA 149 represents professional musicians and establishes annual minimum rates for live performances on behalf of its membership. Mississauga falls within the jurisdiction of TMA 149.

## Financial Impact

There is no financial impact to this report. Musicians booked for events at cultural venues such as Celebration Square and the Living Arts Centre are at minimum paid the industry rates and often times due to competitive markets above the minimum rates. Musicians contracted for Creative Industries Office programs such as the Summer Concert Series are currently paid standard TMA 149 minimum rates.

## Conclusion

Adopting this policy will ensure payments to musicians for City-produced events are in line with industry standards, contributing to a complete and vibrant local music economy.

## Attachments

Appendix 1: Musician Fair Pay Policy



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Jodi Robillos, Commissioner of Community Services

Prepared by: Corey Poole, Music Development Coordinator, Creative Industries

## DRAFT ONLY

**Resources for Authors & Reviewers:**
[Instructions](#)
[Annotated Policy Template](#)
**Policy Title: Musician Fair Pay**
**Policy Number: [Policy No.]**
**Section: Community Services**
**Subsection: Culture**
**Effective Date: [Effective Date]**
**Last Review Date: N/A**
**Approved by:**
**Owner Division/Contact:**
**Click here to enter text.**
**Recreation and Culture, Creative  
Industries, Music Office**

## Policy Statement

The City of Mississauga recognizes the important contributions of Musicians in Mississauga by establishing minimum payment rates for Musicians at City-produced Events based on minimum scale rates set in the current Tariff of Fees by the Toronto Musicians' Association, Local 149.

## Purpose

To establish minimum payment rates for Musicians performing at City-produced Events.

## Scope

This policy applies to City-produced Events where Musicians are contracted by City Staff for live performances.

## Exclusions

This policy does not apply to:

- Vocalists contracted by the City only to perform the National Anthem
- Musicians performing in the Sauga Busks program
- Musicians being contracted by the City for purposes other than Live Music performances
- Partnerships with other agencies to produce events where the City is not directly contracting Musicians, or engagements where a Musician is contracted by the City but paid by a third-party, or
- Community music groups, music clubs and/or citizens' bands contracted by the City whose members are fully or partially comprised of volunteer Musicians

For greater clarity, the following are out of the scope of this policy:

- Individuals or organizations receiving grant funding from the City of Mississauga

Policy Number: [Last Review]

Effective Date: [Click here to enter text.](#)

Policy Title: Musician Fair Pay

Last Review Date: N/A

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- Registered Affiliate Groups of the City of Mississauga
- Business Improvement Areas (BIAs)
- Musicians contracted by the Mayor and Members of Council
- Community-led events held on City property, or
- Any music licensing fees due to SOCAN, Re:Sound, Entandem or other collective management organizations

## Definitions

For the purposes of this policy:

“Band Leader” means a solo musician, or single member within a group of musicians, who acts as the contract administrator and liaison for a City-produced Event.

“City” means the Corporation of the City of Mississauga.

“City-produced Event” means any event organized on behalf of the City by City Staff.

“City Staff” means City of Mississauga employees assigned the task of selecting and booking Musicians for City-produced Events.

“Live Music” means the singing or performing of live vocals or performing live on instruments to a live audience at the same location.

“Musician” means a solo singer, instrumentalist, or group thereof who performs for an audience. DJs performing recorded music are considered Musicians.

“Toronto Musicians’ Association, Local 149” or “TMA 149” is the local union branch of the American Federation of Musicians of the United States and Canada (AFM), which is the professional association for musicians in the greater Toronto area, whose jurisdiction includes Mississauga. TMA 149 establishes annual minimum rates for live performances on behalf of its membership every five years. The rates established by TMA 149 serve as the industry standard minimum payment rates for professional musicians.

## Minimum Rates & Payment Guidelines

Payment to Musicians contracted by the City for City-produced Events must follow the following rate and payment guidelines:

- Musicians are to be paid per hour at a minimum of the rates established by the current tariff rate of TMA 149, based on the number of Musicians in the group, up to 5 Musicians
  - The minimum payment for groups larger than 5 Musicians does not increase with every subsequent Musician for the purposes of this policy (i.e. the City’s minimum payment is based on a maximum of 5 Musicians), and
  - The Band Leader is always paid double the applicable hourly rate. A solo musician is considered a Band Leader

Policy Number: [Last Review]

Effective Date: [Click here to enter text.](#)

Policy Title: Musician Fair Pay

Last Review Date: N/A

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- The per Musician (up to 5), per hour, payment rate must be at least equal to the applicable minimum fees and “step ups” (i.e. Band Leader fee) outlined in the current TMA 149 Tariff of Fees
  - The Music Development Coordinator, Recreation and Culture Division, prepares a synopsis of rates and guidelines and circulates the document to applicable City staff
- Musicians may negotiate, and be paid by the City, rates higher than those minimums set out in the current TMA 149 Tariff of Fees (unless fees are set in a call for applications), and
- Payments that are aligned with the minimum Tariff of Fees set by TMA 149 must be for a minimum three-hour call (for example, in the case of a 20-minute performance, a payment based on a minimum of three hours is required)

### Examples

If the current minimum rate is \$73.00 per musician per hour and you contract a group comprised of 3 musicians for 2 hours, the minimum payment would be \$876.00.

Band Member	Hourly Rate (\$73.00)	Number of hours (3-hour minimum)	Minimum Payment
Band Leader (hourly rate x 2)	\$146.00	3	\$438.00
Additional Band Member #1	\$73.00	3	\$219.00
Additional Band Member #2	\$73.00	3	\$219.00

**Minimum Payment Total = \$876.00**

If the current minimum rate is \$73.00 per musician per hour and you contract a band comprised of 6 musicians for 2 hours, the minimum payment would be \$1,314.00.

Band Member	Hourly Rate (\$73.00)	Number of hours (3-hour minimum)	Minimum Payment
Band Leader (hourly rate x 2)	\$146.00	3	\$438.00
Additional Band Member #1	\$73.00	3	\$219.00
Additional Band Member #2	\$73.00	3	\$219.00
Additional Band Member #3	\$73.00	3	\$219.00
Additional Band Member #4	\$73.00	3	\$219.00
Additional Band Member #5	N/A	N/A	N/A

**Minimum Payment Total = \$1,314.00**

### Related Policies and Documents

- Mississauga Music Strategy (2022-2026)
- Procurement By-law 0013-2022
- Records Retention Schedule By-law 0097-2017

Policy Number: **[Last Review]**Effective Date: **Click here to enter text.**

Policy Title: Musician Fair Pay

Last Review Date: N/A

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- Corporate Policy and Procedure – 05-03-05 - Procuring Performers for City-Produced Culture Events

## Revision History

Reference	Description
Enter previous review - e.g. GC-1234-2015	

City of Mississauga  
**Corporate Report**



<p>Date: April 17, 2024</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files: RT.10.Z28</p>
<p>From: Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works</p>	<p>Meeting date: May 8, 2024</p>

## Subject

**2024 Traffic Calming Program (Ward 4)**

## Recommendation

1. That the report from the Commissioner of Transportation and Works, dated April 17, 2024 and entitled "2024 Traffic Calming Program (Ward 4)" be approved.
2. That the report from the Commissioner of Transportation and Works, dated April 17, 2024 and entitled "2024 Traffic Calming Program (Ward 4)" be referred to the Mississauga School Traffic Safety Action Committee, Cycling Advisory Committee, and the Mississauga Road Safety Committee for information.

## Background

Wilcox Road in Ward 4 (Appendix 1) has been identified by staff as well as the Ward Councillor as a priority location for physical traffic calming measures to address issues of confirmed speeding and aggressive driving behaviour. Staff worked in consultation with the Ward Councillor in developing plans that would address the issues and reduce speeding on the roadway. The project will be funded through the Special Project Ward Funding.

The results of the most recent speed reviews at each of the above locations are as follows:

<b>Wilcox Road</b>	<b>Posted Speed (km/h)</b>	<b>85th Percentile Speed (km/h)</b>
Multiple location average	40	56



## Comments

Preliminary plans were developed by staff. Consideration was given to the type, number, location, and spacing of traffic calming devices based on the individual roadway characteristics. The plan was designed specific to the roadway to have the maximum impact on operating speeds while ensuring a consistent speed throughout the area.

## Engagement and Consultation

The traffic calming proposal was presented to the directly impacted residents in the form of an online survey. Residents were given an opportunity to provide feedback and voice their support or opposition to the plan. No significant opposition was received from residents who engaged in the staff issued online survey. At the request of the Ward Councillor, a subsequent public open house meeting was held for residents to further engage with staff. Again, no significant opposition was received.

Staff provided the concept traffic calming plans to all emergency services and MiWay and no concerns have been raised regarding the proposed traffic calming.

## Financial Impact

The estimated cost associated with the traffic calming project in Ward 4 can be accommodated within the Special Ward 4 Funding allocated for road safety improvements:

Project	Estimate	PN#	Ward
Wilcox Road <ul style="list-style-type: none"> <li>• 3 speed cushion installations</li> <li>• 1 raised crossing</li> </ul>	\$59,000	D22199	Ward 4

## Conclusion

Through consultation with the Ward Councillor and local residents, staff are recommending the installation of physical traffic calming measures on Wilcox Road to increase roadway safety and reduce operating speeds.

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## Attachments

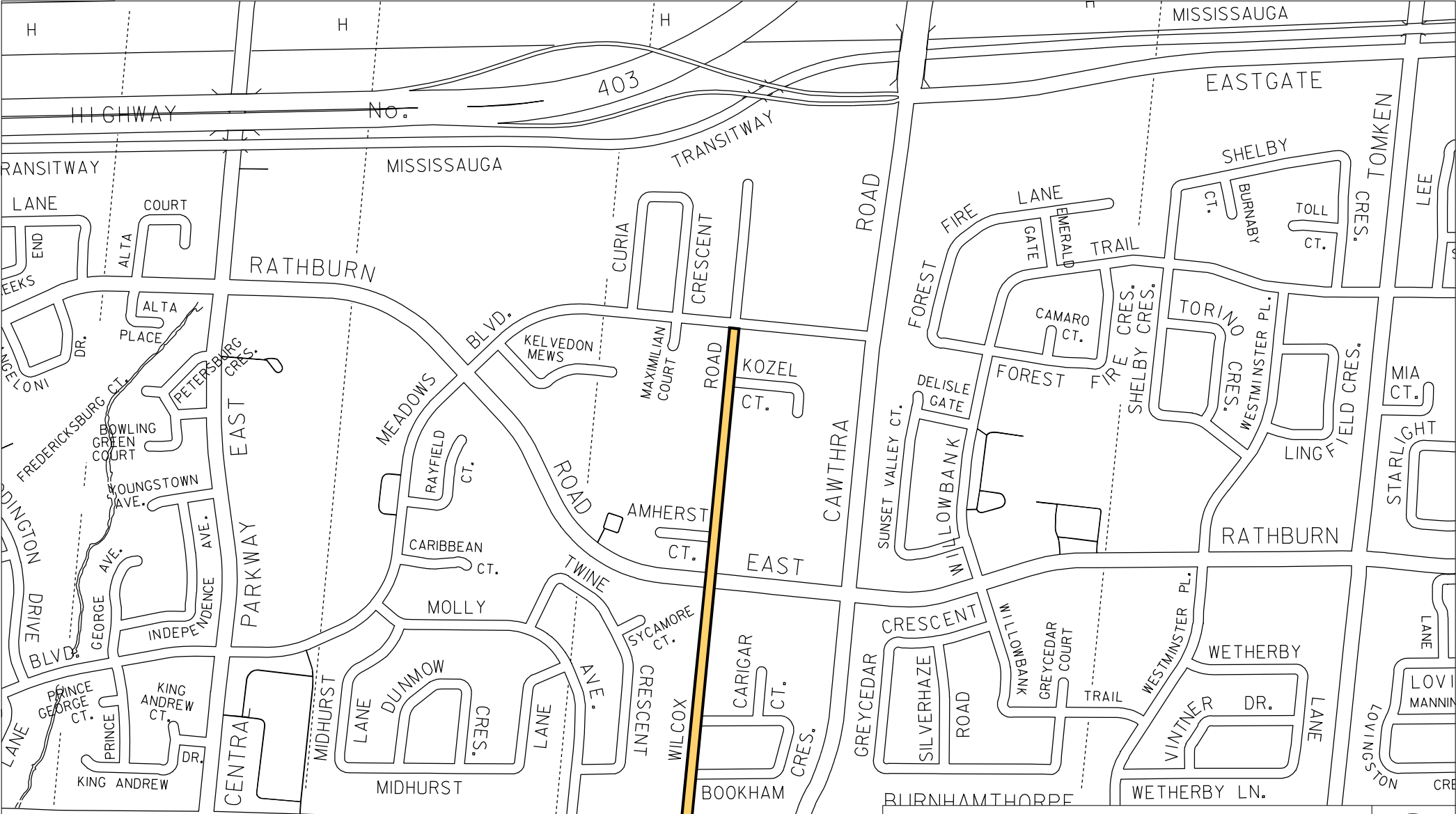
Appendix 1: Location Map – Traffic Calming Wilcox Road (Ward 4)



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Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works

Prepared by: Maxwell Gill, C.E.T., Supervisor, Road Safety



**MISSISSAUGA**



**Transportation and Works  
Traffic Mgmt & Municipal Parking**

**Location Map - Traffic Calming  
Wilcox Road  
Ward 4**



City of Mississauga  
**Corporate Report**



<p>Date: April 8, 2024</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Shari Lichterman, CPA, CMA, City Manager and Chief Administrative Officer</p>	<p>Meeting date: May 8, 2024</p>

## Subject

### 2024 Tax Ratios, Tax Rates and Due Dates

## Recommendation

1. That the 2024 net operating municipal property tax levy for the City of Mississauga be approved at \$681,965,790.
2. That the tax ratios for the City of Mississauga be approved as follows:

Residential	1.000000
Commercial	1.516977
Industrial	1.615021
Multi-Residential	1.265604
New Multi-Residential	1.000000
Pipeline	1.313120
Farmland	0.250000
Managed Forest	0.250000
3. That the 2024 tax rates for the City of Mississauga be established as outlined in Appendix 1 of this report dated April 8, 2024 and titled "2024 Tax Ratios, Tax Rates and Due Dates" from the City Manager and Chief Administrative Officer.
4. That the levy amounts for the 2024 taxation year for colleges and universities, public hospitals and correctional facilities ("Heads and Beds" levy) be based on the current legislated rates.
5. That the 2024 residential property tax due dates be set for July 4, August 1 and September 5, 2024.
6. That the 2024 non-residential property tax due date be set for August 1, 2024.
7. That the 2024 due dates for properties enrolled in the City's pre-authorized tax payment plan be set based on their chosen withdrawal date.

8. That the tax rates to levy the 2024 tax levy requirement for the Clarkson, Cooksville, Malton, Port Credit and Streetsville Business Improvement Areas (BIA) be established as set out in Appendix 2 of this report.
9. That the 2024 operating budget be adjusted to reflect a transfer to the Fiscal Stability Reserve Fund (#30125) in the amount of \$2,510,101.
10. That all necessary by-laws be enacted.

## Executive Summary

- Approval is being sought for the City's 2024 net property tax levy, tax ratios, tax rates, tax due dates and the 2024 tax rates for the Clarkson, Cooksville, Malton, Port Credit and Streetsville BIAs.
- A Budget adjustment of \$2,510,101 is proposed to reflect the final assessment growth compared to the estimated growth to be allocated to the Fiscal Stability Reserve Fund.
- The 2024 tax rebate amount for low-income seniors and low-income persons with disabilities be adjusted to \$523.00 reflecting the increase based on the blended tax impact.
- The 2024 taxes on a typical single family residential dwelling will increase by \$464.55; \$149.01 relating to the increase in City taxes and \$315.54 relating to the tax increase for the Region of Peel.
- The Province of Ontario continues to delay the next province wide reassessment from 2020. The assessment values used for 2024 taxes remain based on a valuation date of January 1, 2016. Therefore, property owners will not experience a tax change relating to the phase-in of assessment changes.
- Tax due dates consistent with previous years in number and timing are being proposed.

## Background

The City's 2024 budget was adopted on December 18, 2023, which provided a 6.3 percent budget increase on the City's portion of the tax bill and equates to an average 2.34 percent increase on the total residential tax bill. The Region of Peel Council approved its 2024 budget with a 10.6 percent budget increase for residents in Peel. The combined average blended tax impact for the City and Region is 7.21 percent on the total residential tax bill.

City Council also approved the 2024 budget submissions for the Clarkson, Cooksville, Malton, Port Credit and Streetsville Business Improvement Areas (BIA's). Section 208 of the *Municipal Act, 2001* requires a special charge to be levied upon the BIA members to provide the revenues as identified in each of the BIA budgets. The tax levy funding required for each BIA is as follows:

<b>BIA</b>	<b>2024 Tax Levy Requirement</b>
Clarkson	\$115,000
Cooksville	\$300,050
Malton	\$250,000
Port Credit	\$1,038,985
Streetsville	\$457,695
<b>Total</b>	<b>\$2,161,730</b>

The Province of Ontario prescribes the tax rates for education by regulation. There is one Province-wide rate for residential taxpayers.

Section 310 of the *Municipal Act, 2001* requires Council to establish tax ratios for property classes annually. This report outlines the decisions necessary by Council to establish the tax ratios and tax rates for 2024 and authorize the final tax levy.

As of 2023 the Region has exited the previous capping regime for the commercial, industrial and multi-residential classes. Therefore, no properties remain capped, and all properties are taxed at full CVA tax level.

## Comments

### Property Assessment

The province continues to delay the province wide reassessment that had been planned for 2020. Property assessments for the 2024 taxation year continue to be based on a valuation date of January 1, 2016. This is the same valuation date as used since the 2017 taxation year. As the assessment increases from the 2016 reassessment were fully phased-in for the 2020 taxation year, there is no phase-in assessment adjustment for 2024.

### Tax Ratios and Rates

Typically, tax ratios are adjusted to address shifts in tax burden between property classes resulting from the phase-in of assessment changes. This practice is referred to as revenue neutral tax ratios since the adjustments result in the same amount of taxes being collected from each property class prior to any budget adjustments. Tax ratio adjustments can also be made to address policy initiatives such as reducing tax ratios to within the provincially set ranges of fairness. All tax ratio adjustments will result in a shift in tax burden mainly impacting the residential class as the ratio for the residential class is legislated at 1.000. As there is no phase-in impact in 2024, the proposed tax ratios remain the same as 2023.

For 2024, the residential education tax rate remains unchanged from 2020 as the property assessment values for the 2024 taxation year will continue to be based on the same valuation date that was in effect for the 2020 taxation year.

The province is also maintaining the same education tax rates for business properties as established for 2021. The rate will remain at 0.88%. To ensure municipalities are not negatively impacted by the business education tax (BET) reduction implemented in 2021, the province is maintaining the 2020 BET rates for properties whose payments in lieu (PILT) of education taxes is retained by the municipality.

Since the assessment values continue to be based on the same valuation date that was in effect for the 2020 taxation year, there is no shift in education taxes normally relating to the phase-in of assessment increases.

Attached as Appendix 1 are the tax rates based upon these ratios. Education tax rates as set by the province through regulation are included in Appendix 1 for information purposes.

#### Levy Due Dates

It is proposed that the 2024 final levy for residential properties with regular instalment due dates be payable in three instalments on July 4, August 1 and September 5, 2024, and that the 2024 final levy for commercial, industrial and multi-residential properties on the regular instalment plan be payable in a single instalment on August 1, 2024. The final levy due dates recommended are consistent in time and number of instalments with previous years.

The 2024 final levy for properties enrolled in the City's Pre-authorized Tax Payment Plan will be payable based on their chosen withdrawal date. The Pre-authorized Tax Payment Plan is available to all taxpayers.

#### Levy Adjustment

When the 2024 budget was prepared in the fall of 2023, assessment growth for 2023 was projected at 0.50%. With receipt of the 2024 assessment roll, final assessment growth has been determined at 0.894%. The previous year's assessment forms the base for the current year's tax levy. Because the budget was approved before the final growth numbers were calculated, it is necessary to amend the budget and the 2024 levy by \$2,510,101 to reflect the final assessment growth. It is proposed that the additional funds be allocated to the Fiscal Stability Reserve Fund.

#### 2024 BIA Budgets and Levy

City Council approved the 2024 budget submissions for the Clarkson, Cooksville, Malton, Port Credit and Streetsville Business Improvement Areas (BIA's). The BIA tax rates have been calculated as indicated in Appendix 2 using the CVA provided by the Municipal Property Assessment Corporation (MPAC) for the 2024 taxation year for the properties within each of the BIA boundaries in order to raise the required revenues.

### Heads and Beds Levy

Section 323 of the *Municipal Act* provides local municipalities may by by-law levy an annual PILT on provincial institutions such as public hospitals, universities, community colleges and correctional facilities. The current rate as established in O. Reg. 384/98 is \$75 per hospital bed, full time student enrolled or resident place. The levy calculation is based on institution capacity information for the previous year as provided by the Ministry of Municipal Affairs and Housing.

The revenue collected in 2023 was approximately \$1.6M. The rate has not changed since 1987, when it was increased from \$50. If this rate had been increased to reflect the Consumer Price Index in each year since 1987, the current rate would be in excess of \$170. If the rate had been inflated the estimated revenue in 2024 would be \$3.7M, a shortfall of \$2.1M. This current underfunding adds a financial burden on the City by providing municipal services to these properties. All Ontario municipalities with facilities that qualify for the Heads and Beds Levy are affected by this underfunding.

While these facilities provide economic benefit and contribute to the community, updating the Heads and Beds levy would more accurately reflect the municipal costs associated with demand placed on local infrastructure by these facilities, increase demand for public transit and other municipal services. Advocacy to the Provincial government to increase this rate by inflation has been ongoing for many years and continues to be a key ask of all impacted municipalities. To date there has been no commitment from the province to review this rate.

### Minimum tax

In accordance with Section 355 of the *Municipal Act*, the municipality may pass a by-law providing that where the total final tax levy to be imposed on a property would be less than the tax amount specified by the municipality, the amount of actual taxes payable shall be zero. Therefore, it is recommended that where the total final levy taxes to be imposed on a property would be less than twenty-five dollars (\$25), the amount of actual taxes shall be zero.

## **Financial Impact**

Adjusting the 2024 operating budget to reflect the final assessment growth will result in an increase of \$2,510,101. It is proposed that the additional funds be allocated to the Fiscal Stability Reserve Fund.

The tax levy changes affecting a typical single-family home are as follows:

2023 taxes on \$730,000 assessment	\$ 6,445.98
City tax increase	149.01
Region tax increase	<u>315.54</u>
2024 taxes on \$730,000 assessment	<u>\$ 6,910.53</u>



## Conclusion

The 2024 tax rates have been calculated, as shown in Appendix 1, to raise the required property tax revenue for City and Region of Peel services. The tax rates in Appendix 1 also reflect the tax rates as established by the Province of Ontario for the funding of education. The proposed final levy due dates are consistent with prior years.

2024 BIA tax rates have been calculated as shown in Appendix 2 to raise the required revenue for the purposes of the BIA Boards of Management.

## Attachments

Appendix 1: 2024 Final Tax Rates

Appendix 2: 2024 Business Improvement Area Tax Rates



Shari Lichterman, CPA, CMA, City Manager and Chief Administrative Officer

Prepared by: Louise Cooke, Manager, Revenue and Taxation

**The Corporation of the City of Mississauga  
2024 Final Tax Rates**

Description	Tax Class	City	Region	Education	Total Rate
Residential	RT	0.348937%	0.444712%	0.153000%	0.946649%
Residential Shared (PIL for Ed)	RH	0.348937%	0.444712%	0.153000%	0.946649%
Residential Farm Awaiting Development I	R1	0.104681%	0.133413%	0.045900%	0.283995%
Residential Farm Awaiting Development II	R4	0.348937%	0.444712%	0.153000%	0.946649%
Residential - Education Only	RD	0.000000%	0.000000%	0.153000%	0.153000%
Multi-Residential	MT	0.441617%	0.562829%	0.153000%	1.157445%
Multi-Residential Farm Awaiting Development I	M1	0.104681%	0.133413%	0.045900%	0.283995%
Multi-Residential Farm Awaiting Development II	M4	0.441617%	0.562829%	0.153000%	1.157445%
New Multi-Residential	NT	0.348937%	0.444712%	0.153000%	0.946649%
Commercial	CT	0.529330%	0.674617%	0.880000%	2.083947%
Commercial Shared (PIL for Ed)	CH	0.529330%	0.674617%	0.944727%	2.148674%
Commercial Taxable (No Ed)	CM	0.529330%	0.674617%	0.000000%	1.203947%
Commercial Excess Land (PIL for Ed)	CK	0.529330%	0.674617%	0.944727%	2.148674%
Commercial Farm Awaiting Development I	C1	0.104681%	0.133413%	0.045900%	0.283995%
Commercial Farm Awaiting Development II	C4	0.529330%	0.674617%	0.880000%	2.083947%
Commercial Small Scale On-Farm Business	C0	0.132333%	0.168654%	0.220000%	0.520987%
Commercial Small Scale On-Farm Business	C7	0.132333%	0.168654%	0.220000%	0.520987%
Commercial Excess Land	CU	0.529330%	0.674617%	0.880000%	2.083947%
Commercial Vacant Land (PIL for Ed)	CJ	0.529330%	0.674617%	0.944727%	2.148674%
Commercial Vacant Land	CX	0.529330%	0.674617%	0.880000%	2.083947%
Office Building	DT	0.529330%	0.674617%	0.880000%	2.083947%
Office Building Shared (PIL for Ed)	DH	0.529330%	0.674617%	0.944727%	2.148674%
Office Building Excess Land	DU	0.529330%	0.674617%	0.880000%	2.083947%
Office Building Excess Land (PIL for Ed)	DK	0.529330%	0.674617%	0.944727%	2.148674%
Shopping Centre	ST	0.529330%	0.674617%	0.880000%	2.083947%
Shopping Centre Excess Land	SU	0.529330%	0.674617%	0.880000%	2.083947%
Parking Lot	GT	0.529330%	0.674617%	0.880000%	2.083947%
Industrial	IT	0.563541%	0.718219%	0.880000%	2.161760%
Industrial Shared (PIL for Ed)	IH	0.563541%	0.718219%	1.066032%	2.347792%
Industrial Farm Awaiting Development I	I1	0.104681%	0.133413%	0.045900%	0.283995%
Industrial Farm Awaiting Development II	I4	0.563541%	0.718219%	0.880000%	2.161760%
Industrial Small Scale On-Farm Business	I0	0.140885%	0.179555%	0.220000%	0.540440%
Industrial Small Scale On-Farm Business	I7	0.140885%	0.179555%	0.220000%	0.540440%
Industrial Excess Land	IU	0.563541%	0.718219%	0.880000%	2.161760%
Industrial Vacant Land	IX	0.563541%	0.718219%	0.880000%	2.161760%
Industrial - Water Intake System	II	0.563541%	0.718219%	1.066032%	2.347792%
Industrial Vacant Land (PIL for Ed)	IJ	0.563541%	0.718219%	1.066032%	2.347792%
Industrial Excess Land (PIL for Ed)	IK	0.563541%	0.718219%	1.066032%	2.347792%
Large Industrial	LT	0.563541%	0.718219%	0.880000%	2.161760%
Large Industrial Shared (PIL for Ed)	LH	0.563541%	0.718219%	1.066032%	2.347792%
Large Industrial Vacant Land (PIL for Ed)	LJ	0.563541%	0.718219%	1.066032%	2.347792%
Large Industrial Excess Land (PIL for Ed)	LK	0.563541%	0.718219%	1.066032%	2.347792%
Large Industrial Excess Land	LU	0.563541%	0.718219%	0.880000%	2.161760%
Pipeline	PT	0.458197%	0.583960%	0.880000%	1.922156%
Farm	FT	0.087234%	0.111178%	0.038250%	0.236662%
Managed Forests	TT	0.087234%	0.111178%	0.038250%	0.236662%

**Clarkson Business Improvement Area  
2024 Final Tax Rates and Levy**

**Appendix 2**

	<b>Description</b>	<b>Assessment for 2024</b>	<b>Tax Rate</b>	<b>Tax \$</b>
CT	Commercial	90,298,510	0.115037%	103,877
CH	Commercial Shared (PIL for Ed)		0.115037%	0
CM	Commercial Taxable (No Ed)		0.115037%	0
CK	Commercial Excess Land (PIL for Ed)		0.115037%	0
C4	Commercial Farm Awaiting Development II		0.115037%	0
CU	Commercial Excess Land		0.115037%	0
CJ	Commercial Vacant Land (PIL for Ed)		0.115037%	0
CX	Commercial Vacant Land		0.115037%	0
DT	Office Building		0.115037%	0
DH	Office Building Shared (PIL for Ed)		0.115037%	0
DU	Office Building Excess Land		0.115037%	0
DK	Office Building Excess Land (PIL for Ed)		0.115037%	0
ST	Shopping Centre	9,669,400	0.115037%	11,123
SU	Shopping Centre Excess Land		0.115037%	0
GT	Parking Lot		0.115037%	0
IT	Industrial		0.115037%	0
IH	Industrial Shared (PIL for Ed)		0.115037%	0
I4	Industrial Farm Awaiting Development II		0.115037%	0
IU	Industrial Excess Land		0.115037%	0
IX	Industrial Vacant Land		0.115037%	0
II	Industrial - Water Intake System (PIL for Ed)		0.115037%	0
IJ	Industrial Vacant Land (PIL for Ed)		0.115037%	0
IK	Industrial Excess Land (PIL for Ed)		0.115037%	0
LT	Large Industrial		0.115037%	0
LH	Large Industrial Shared (PIL for Ed)		0.115037%	0
LJ	Large Industrial Vacant Land (PIL for Ed)		0.115037%	0
LK	Large Industrial Excess Land (PIL for Ed)		0.115037%	0
LU	Large Industrial Excess Land		0.115037%	0
	<b>Total</b>	<b>99,967,910</b>		<b>115,000</b>

**Cooksville Business Improvement Area  
2024 Final Tax Rates and Levy**

**Appendix 2**

	Description	Assessment for 2024	Tax Rate	Tax \$
CT	Commercial	296,965,625	0.074857%	222,300
CH	Commercial Shared (PIL for Ed)		0.074857%	0
CM	Commercial Taxable (No Ed)		0.074857%	0
CK	Commercial Excess Land (PIL for Ed)		0.074857%	0
C4	Commercial Farm Awaiting Development II		0.074857%	0
CU	Commercial Excess Land	771,200	0.074857%	577
CJ	Commercial Vacant Land (PIL for Ed)		0.074857%	0
CX	Commercial Vacant Land	5,295,300	0.074857%	3,964
DT	Office Building	38,451,700	0.074857%	28,784
DU	Office Building Excess Land		0.074857%	0
DK	Office Building Excess Land (PIL for Ed)		0.074857%	0
ST	Shopping Centre	37,885,800	0.074857%	28,360
SU	Shopping Centre Excess Land		0.074857%	0
GT	Parking Lot	2,913,000	0.074857%	2,181
IT	Industrial	17,106,400	0.074857%	12,805
IH	Industrial Shared (PIL for Ed)		0.074857%	0
I4	Industrial Farm Awaiting Development II		0.074857%	0
IU	Industrial Excess Land	1,441,800	0.074857%	1,079
IX	Industrial Vacant Land		0.074857%	0
II	Industrial - Water Intake System (PIL for Ed)		0.074857%	0
IJ	Industrial Vacant Land (PIL for Ed)		0.074857%	0
IK	Industrial Excess Land (PIL for Ed)		0.074857%	0
LT	Large Industrial		0.074857%	0
LH	Large Industrial Shared (PIL for Ed)		0.074857%	0
LJ	Large Industrial Vacant Land (PIL for Ed)		0.074857%	0
LK	Large Industrial Excess Land (PIL for Ed)		0.074857%	0
LU	Large Industrial Excess Land		0.074857%	0
	<b>Total</b>	<b>400,830,825</b>		<b>300,050</b>

**Malton Business Improvement Area  
2024 Final Tax Rates and Levy**

**Appendix 2**

	Description	Assessment for 2024	Tax Rate	Tax \$
CT	Commercial	216,231,844	0.080689%	174,475
CH	Commercial Shared (PIL for Ed)		0.080689%	0
CM	Commercial Taxable (No Ed)		0.080689%	0
CK	Commercial Excess Land (PIL for Ed)		0.080689%	0
C4	Commercial Farm Awaiting Development II		0.080689%	0
CU	Commercial Excess Land	55,000	0.080689%	44
CJ	Commercial Vacant Land (PIL for Ed)		0.080689%	0
CX	Commercial Vacant Land	5,556,000	0.080689%	4,483
DT	Office Building	1,672,200	0.080689%	1,349
DH	Office Building Shared (PIL for Ed)		0.080689%	0
DU	Office Building Excess Land		0.080689%	0
DK	Office Building Excess Land (PIL for Ed)		0.080689%	0
ST	Shopping Centre	82,865,400	0.080689%	66,863
SU	Shopping Centre Excess Land		0.080689%	0
GT	Parking Lot		0.080689%	0
IT	Industrial	3,452,000	0.080689%	2,785
IH	Industrial Shared (PIL for Ed)		0.080689%	0
I4	Industrial Farm Awaiting Development II		0.080689%	0
IU	Industrial Excess Land		0.080689%	0
IX	Industrial Vacant Land		0.080689%	0
II	Industrial - Water Intake System (PIL for Ed)		0.080689%	0
IJ	Industrial Vacant Land (PIL for Ed)		0.080689%	0
IK	Industrial Excess Land (PIL for Ed)		0.080689%	0
LT	Large Industrial		0.080689%	0
LH	Large Industrial Shared (PIL for Ed)		0.080689%	0
LJ	Large Industrial Vacant Land (PIL for Ed)		0.080689%	0
LK	Large Industrial Excess Land (PIL for Ed)		0.080689%	0
LU	Large Industrial Excess Land		0.080689%	0
	<b>Total</b>	<b>309,832,444</b>		<b>250,000</b>

**Port Credit Business Improvement Area  
2024 Final Tax Rates and Levy**

**Appendix 2**

	<b>Description</b>	<b>Assessment for 2024</b>	<b>Tax Rate</b>	<b>Tax \$</b>
CT	Commercial	301,456,940	0.261403%	788,019
CH	Commercial Shared (PIL for Ed)		0.261403%	0
CM	Commercial Taxable (No Ed)		0.261403%	0
CK	Commercial Excess Land (PIL for Ed)		0.261403%	0
C4	Comm Farm Awaiting Development II		0.261403%	0
CU	Commercial Vacant Units		0.261403%	0
CJ	Commercial Vacant (PIL for Ed)		0.261403%	0
CX	Commercial Vacant Land	19,311,600	0.261403%	50,481
DT	Office Building	4,057,000	0.261403%	10,605
DH	Office Building Shared (PIL for Ed)		0.261403%	0
DU	Office Building Vacant Units		0.261403%	0
DK	Office Building Excess Land (PIL for Ed)		0.261403%	0
ST	Shopping Centre	66,989,600	0.261403%	175,113
SU	Shopping Centre Vacant Units		0.261403%	0
GT	Parking Lot	4,977,000	0.261403%	13,010
IT	Industrial		0.261403%	0
IH	Industrial Shared (PIL for educ)		0.261403%	0
I4	Industrial Farm Awaiting Development II		0.261403%	0
IU	Industrial Vacant Units		0.261403%	0
IX	Industrial Vacant Land	672,000	0.261403%	1,757
II	Industrial - Water Intake System (PIL for Ed)		0.261403%	0
IJ	Industrial Vacant (PIL for Ed)		0.261403%	0
IK	Industrial Excess Land (PIL for Ed)		0.261403%	0
LT	Large Industrial		0.261403%	0
LH	Large Industrial Shared (PIL for Ed)		0.261403%	0
LJ	Large Industrial Vacant (PIL for Ed)		0.261403%	0
LK	Large Industrial Excess Land (PIL for Ed)		0.261403%	0
LU	Large Industrial Vacant Units		0.261403%	0
	<b>Total</b>	<b>397,464,140</b>		<b>1,038,985</b>

**Streetsville Business Improvement Area  
2024 Final Tax Rates and Levy**

**Appendix 2**

	<b>Description</b>	<b>Assessment for 2024</b>	<b>Tax Rate</b>	<b>Tax \$</b>
CT	Commercial	139,656,760	0.278602%	389,086
CH	Commercial Shared (PIL for Ed)		0.278602%	0
CM	Commercial Taxable (No Ed)		0.278602%	0
CK	Commercial Excess Land (PIL for Ed)		0.278602%	0
C4	Commercial Farm Awaiting Development II		0.278602%	0
CU	Commercial Excess Land		0.278602%	0
CJ	Commercial Vacant Land (PIL for Ed)		0.278602%	0
CX	Commercial Vacant Land	2,825,000	0.278602%	7,870
DT	Office Building		0.278602%	0
DH	Office Building Shared (PIL for Ed)		0.278602%	0
DU	Office Building Excess Land		0.278602%	0
DK	Office Building Excess Land (PIL for Ed)		0.278602%	0
ST	Shopping Centre	21,294,134	0.278602%	59,326
SU	Shopping Centre Excess Land		0.278602%	0
GT	Parking Lot	507,000	0.278602%	1,413
IT	Industrial		0.278602%	0
IH	Industrial Shared (PIL for Ed)		0.278602%	0
I4	Industrial Farm Awaiting Development II		0.278602%	0
IU	Industrial Excess Land		0.278602%	0
IX	Industrial Vacant Land		0.278602%	0
II	Industrial - Water Intake System (PIL for Ed)		0.278602%	0
IJ	Industrial Vacant Land (PIL for Ed)		0.278602%	0
IK	Industrial Excess Land (PIL for Ed)		0.278602%	0
LT	Large Industrial		0.278602%	0
LH	Large Industrial Shared (PIL for Ed)		0.278602%	0
LJ	Large Industrial Vacant Land (PIL for Ed)		0.278602%	0
LK	Large Industrial Excess Land (PIL for Ed)		0.278602%	0
LU	Large Industrial Excess Land		0.278602%	0
	<b>Total</b>	<b>164,282,894</b>		<b>457,695</b>

# City of Mississauga Corporate Report



<p>Date: April 2, 2024</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Shari Lichterman, CPA, CMA, City Manager and Chief Administrative Officer</p>	<p>Meeting date: May 8, 2024</p>

## Subject

**Delegation of Authority for Taxation Matters**

## Recommendation

1. That a new by-law be enacted to delegate authority to the Director, Finance and Treasurer or their designate to hold meetings, give notice and make decisions with respect to tax adjustment applications pursuant to Sections 334, 357 (excluding Section 357(1)(d.1)), 357.1, 358, 359 and 359.1 of the *Municipal Act, 2001* and report annually to Council as outlined in the report dated April 2, 2024 entitled "Delegation of Authority for Taxation Matter" from the City Manager and Chief Administrative Officer.
2. That By-law 0268-2006, as amended, be further amended to delegate authority to the Director, Finance and Treasurer or their designate to commence, maintain and settle appeal proceedings on behalf of the City at the Assessment Review Board regarding property assessment and classification pursuant to Section 40 of the *Assessment Act* and report annually to Council.
3. That all matters related to all appeals outlined in Recommendation 3 including execution of minutes of settlement, if appropriate, are settled in accordance with By-law 0268-2006, as amended.

## Executive Summary

- Sections 334, 357, 357.1, 358, 359 and 359.1 of the *Municipal Act, 2001* provide for applications to request an adjustment in property taxes.
- Tax adjustment applications under Section 357(1)(d.1), compassionate appeals has previously been delegated to the Assessment Review Board (ARB).
- Decisions for tax adjustment applications are based on changes in assessment as provided by the Municipal Property Assessment Corporation (MPAC).
- Legislation requires Council to hold a meeting and give notice, where applicants may make representation to Council regarding their tax adjustment decision. The current



practice of presenting tax adjustment applications to Council for consideration is a procedural formality.

- Legislation provides for the delegation of the authority for rendering tax adjustment decisions.
- Section 40 of the *Assessment Act* provides Council with the ability to appeal to the ARB. All appeals received by the ARB are subject to review, consultation and / or settlement discussions between the owner, MPAC and the municipality.
- Where an appeal is not resolved, the ARB has the final determination on the settlement of an appeal. Decisions by the ARB are final and binding unless there is an error in law.
- Staff are recommending the delegation of authority of tax adjustment matters and City initiated appeals outlined above to the Director, Finance and Treasurer or their designate.

## Background

Section 23.1(1) of the *Municipal Act, 2001* (the Act) provides that Council may delegate their powers and duties subject to certain conditions. Generally, administrative powers may be broadly delegated to committees, individual members of Council, or City staff. Further, Section 23.2 authorizes: “a municipality to delegate legislative and quasi-judicial powers...to an individual who is an officer, employee or agent of the municipality.” There are stricter requirements associated with delegation of legislative and quasi-judicial powers. Any delegation of legislative and quasi-judicial powers to staff (in contract to members of Council or a committee) is limited to minor matters.

Under Sections 334, 357, 357.1, 358, 359 and, 359.1 of the Act, tax adjustment applications can be made for the cancellation, reduction, refund or increase of taxes or payments-in-lieu of taxes if certain conditions occur or to correct an error in calculating the taxes.

Section 357 (1)(d.1) applications, compassionate appeals for extreme poverty or sickness are forwarded to the ARB through previous delegated authority under By-Law 0150-2021. This delegation provides for an independent decision process for compassionate appeals.

All other tax adjustment applications are forwarded to MPAC to provide a response detailing any changes to property value and/or classification. Revenue staff review all responses for reasonableness and where applicable, calculates any resulting adjustments to the property taxes. The Act requires Council to hold a meeting and give notice of the meeting to provide the applicant with an opportunity to make representation to Council regarding the decision on the applicable change in taxes. The current practice of presenting tax adjustment applications to Council for consideration is a procedural formality. Where legislation allows, applicants who disagree with the results of their tax adjustment application have the option to appeal to the ARB.

The ARB also hears property assessment appeals to ensure properties are assessed and classified in accordance with the provisions of the *Assessment Act*. Section 40 of the *Assessment Act* provides the City with the ability to appeal properties to the ARB if the

assessment value or classification is incorrect or if other information is incorrect pursuant to the *Assessment Act*.

Council previously approved delegation for the Director, Finance and Treasurer to file complaints to the ARB relating to requests for reconsideration of assessment, to settle assessment appeals and requests for reconsideration of assessment, and execute minutes of settlement, pursuant to Section 39.1 of the *Assessment Act* (By-law 0268-2006, as amended).

Delegation of authority in the municipal context is well established as both a necessary and useful tool to allow the effective and efficient management of municipal affairs. It allows staff to exercise judgement where appropriate based on their professional training, accreditation, and expertise.

## Comments

### Tax Adjustment Applications

Tax Adjustments under Sections 334, 357, 357.1, 358, and 359 and 359.1 of the Act, are routine and minor in nature. Staff calculate the adjustment based on the response received from MPAC. Currently, as a procedural formality, staff must report the adjustments to Council for approval of the adjustment decisions to meet the requirements of holding a meeting and give notice of the meeting to provide an opportunity for the applicant to address Council on the decision. Therefore, the power to hold meetings and give notice under the subject sections of the Act can be delegated to staff.

Through delegation of authority, staff would be responsible for approval of the adjustment decisions, holding a meeting and give notice of the meeting to the applicant to provide an opportunity for the applicant to address staff on the decision. Where legislation allows, applicants who disagree with the results of their tax adjustment application have the option to appeal to the ARB. A streamlined practice for administering tax adjustment applications will improve productivity.

Delegated authority to the Director, Finance and Treasurer will facilitate efficient resolution of tax adjustments. The fiscal benefits will include accurate and consistent revenue collection while taxpayers will benefit from improved response times to tax adjustments along with refunds of overpayments. The proposed by-law is attached as Appendix 1.

### Section 40 Assessment Act Appeals

Annually, staff prepare a list of properties to be appealed under Section 40 of the *Assessment Act* to the ARB for Council approval prior to submitting the appeal application. All appeals received by the ARB are subject to review, by consultation and / or settlement discussions between the owner, MPAC and the municipality. Where an appeal is not resolved, the ARB has the final determination on the settlement of an appeal.

The delegation of filing complaints with the ARB has similar benefits as delegating authority for tax adjustments. It will allow staff the ability to file complaints as they are identified and in advance of the annual deadline. This change will improve organizational efficiency, eliminate unnecessary reporting and process and enable more effective time management.

All matters related to City initiated Section 40 *Assessment Act* appeals including execution of minutes of settlement, if appropriate, would be settled in accordance with By-law 0268-2006 as amended. The proposed by-law amendment is attached as Appendix 2.

The Director, Finance and Treasurer, or their designate will keep Council apprised of all tax adjustments and City initiated assessment appeals by providing annual financial reporting.

## Financial Impact

There is no financial impact as a result of this report.

## Conclusion

Council may delegate the authority to make decisions, pursuant to the subject sections of the Act and delegate authority to submit appeals to the ARB under the *Assessment Act* to the Director, Finance and Treasurer or their designate provided that the Director, Finance and Treasurer or designated staff comply with all provisions of the applicable sections of the Act and the *Assessment Act*.

The efficient management of these processes and the ability to respond to issues in a timely manner can be accomplished by granting authority, pursuant to Section 23.1(1) of the Act, to the Director, Finance and Treasurer or their delegate to approve tax adjustments under section, 334, 357, 357.1 358, 359 and 359.1 of the Act and submit appeals under Section 40(1) of the *Assessment Act*.

## Attachments

Appendix 1: Proposed new delegated authority By-law

Appendix 2: Proposed Amendment to By-law 0268-2006, as amended



Shari Lichterman, CPA, CMA, City Manager and Chief Administrative Officer

Prepared by: Louise Cooke, Manager, Revenue and Taxation

A by-law to delegate authority to the  
Treasurer with respect to tax adjustment  
applications

**WHEREAS** Sections 8, 9 and 11 of the *Municipal Act, 2001* authorizes The Corporation of the City of Mississauga to pass by-laws necessary or desirable for municipal purposes and, in particular, paragraph 3 of subsection 11(2) authorizes by-laws respecting the financial management of the municipality;

**AND WHEREAS** Sections 334, 357, 357.1, 358, 359 and 359.1 of the *Municipal Act, 2001* authorize the City to adjust taxes in specific circumstances as prescribed by the *Municipal Act, 2001*;

**AND WHEREAS** Section 23.1 of the *Municipal Act, 2001* authorizes the City to delegate its authority;

**AND WHEREAS** subsection 23.2(1)(c) of the *Municipal Act, 2001* authorizes the City to delegate quasi-judicial powers under the *Municipal Act, 2001* to an individual who is an officer, employee or agent of the City;

**NOW THEREFORE** the Council of The Corporation of the City of Mississauga ENACTS as follows:

1. For the purposes of this By-law:  
  
“City” means The Corporation of the City of Mississauga;  
  
“Council” means the Council of the City; and  
  
“Treasurer” means the City's Director, Finance and Treasurer.
2. That the Treasurer or their designate, is delegated the authority to hold meetings, give notice and make decisions with respect to tax adjustment applications pursuant to Sections 334, 357 (excluding Section 357(1)(d.1)), 357.1, 358, 359 and 359.1 of the *Municipal Act, 2001*.
3. That the Treasurer's exercise of their delegated authority under this By-law shall be reported to Council at least once in a calendar year.

**ENACTED AND PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Approved by Legal Services <b>City Solicitor</b> City of Mississauga
Chris Ibarra
Date:
File: LA.25-22.303

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

A by-law to amend By-law 0268-2006, being a by-law to authorize the Director, Finance and Treasurer to file complaints to the Assessment Review Board relating to requests for reconsideration of assessment, and to settle assessment appeals and requests for reconsideration of assessment, where appropriate

WHEREAS on June 21, 2006, Council for The Corporation of the City of Mississauga (“Council”) enacted the By-law 0268-2006, as amended, being a by-law to authorize the Director, Finance and Treasurer to file complaints to the Assessment Review Board relating to requests for reconsideration of assessment, and to settle assessment appeals and requests for reconsideration of assessment, where appropriate;

AND WHEREAS on \_\_\_\_\_, 2024, Council passed Resolution \_\_\_\_\_ approving General Committee Recommendation \_\_\_\_\_ to amend By-law 0268-2006 to delegate authority to the City Treasurer or their designate to commence, maintain and settle appeal proceedings on behalf of the City at the Assessment Review Board regarding property assessment and classification pursuant to Section 40 of the *Assessment Act*, R.S.O. 1990, c.A. 31;

NOW THEREFORE the Council of The Corporation of the City of Mississauga ENACTS as follows:

1. That By-law 0268-2006, as amended, is hereby further amended, as follows:

(a) by adding the following new recitals:

AND WHEREAS Section 40 of the Assessment Act provides that any person, including a municipality, may appeal in writing to the Assessment Review Board on any basis prescribed in Section 40(1)(a) or (b);

AND WHEREAS it is expedient that the Corporation of the City of Mississauga delegates to the Director, Finance and Treasurer, the authority to appeal to the Assessment Review Board on any basis prescribed in Section 40(1)(a) or (b), where it is appropriate to do so, in order to safeguard the City’s appeal rights pursuant to Section 40 of the Assessment Act;

(b) by adding a new section, to be inserted as Section 2, and the existing sections shall be renumbered accordingly:

2. That The Corporation of the City of Mississauga hereby authorizes and delegates to the Director, Finance and Treasurer or their designate, the authority to commence, maintain and settle appeal proceedings on behalf of the City at the Assessment Review Board regarding property assessment and classification pursuant to Section 40 of the Assessment Act and hereby directs that the Director, Finance and Treasurer report to Council annually regarding the exercise of their delegated authority pursuant to this Section.

ENACTED and PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Approved by Legal Services <b>City Solicitor</b> City of Mississauga
Chris Ibarra
Date:
File: LA.25-22.303

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

# City of Mississauga Corporate Report



<p>Date: March 28, 2024</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Shari Lichterman, CPA, CMA, City Manager and Chief Administrative Officer</p>	<p>Meeting date: May 8, 2024</p>

## Subject

**Authorization to Enter into a Development Charges Deferral Agreement with Frog in Hand Productions Inc.**

## Recommendation

That the Director, Finance and Treasurer, and the City Clerk, or their designate, be authorized to enter into a development charges deferral agreement on behalf of the City with Frog in Hand Productions Inc., with the content satisfactory to the Director, Finance and Treasurer and in a form satisfactory to the City Solicitor, to defer the payment of development charges for the structures at 887 Jim Tovey Boulevard (formerly Hydro Road) as outlined in the report dated March 28, 2024 entitled "Authorization to Enter into a Development Charges Deferral Agreement with Frog in Hand Productions Inc." from the City Manager and Chief Administrative Officer.

## Executive Summary

- In 2023, Frog in Hand Productions Inc. applied for a building permit to erect a temporary dome and storage trailers in support of their "Art Shelter" rehearsal space, located at 887 Jim Tovey Boulevard (formerly Hydro Road).
- Based on the current development charges ("DC") By-law definition of "Temporary", the structures related to the rehearsal space are required to pay DCs.
- Staff are recommending that Council authorize a DC Deferral Agreement to defer the calculation and payment of the DCs for at least three years.
- Staff will undertake a review of the definition of "temporary building or structure" and incorporate any changes, as appropriate, for Council's consideration through the next DC By-law review.
- The total applicable City DCs amount to \$22,767.34.



## Background

Staff have been in discussions with Frog in Hand Productions Inc. (the “Applicant”). Frog in Hand Productions Inc. is a performance company of dance theatre artists. The Applicant is incorporated as a non-for-profit organization and is based in Mississauga. The artists exist to cultivate Mississauga as a cultural hub where they can create unique opportunities in the City for artists to remain connected to their community.

The Applicant has installed a temporary structure, entitled “The Art Shelter” which is an off grid geodesic dome, as well as two shipping containers for storage, shown in Figure 1 below. The purpose of the Art Shelter is to provide artists with a rehearsal space in the City, where this type of space is in short supply. The Art Shelter is intended to be an arts incubation hub, primarily for rehearsals. As such, there will be no performances for the general public on site. The Art Shelter is located at 887 Jim Tovey Boulevard (formerly Hydro Road), where the land is owned by Lakeview Community Partners Ltd (LCPL). The Applicant currently has a lease with LCPL which terminates on May 31, 2027, with the possibility of yearly extensions until LCPL is ready to develop on site.

**Figure 1**



The structures that the Applicant has erected attract a development charge per the policies and definitions contained in the current DC By-law. Given its temporary nature, the Applicant has requested a deferral of the DCs. The Applicant has submitted this written request, attached as Appendix 1 to this report.

## Comments

The DC By-law contains a limited number of exemptions, including that no DCs are imposed on “temporary buildings or structures”, as defined in the By-law. A building or structure is defined

as temporary if the building or structure is constructed or placed on the land for a period not exceeding 245 days within any twelve-month period. The Art Shelter does not meet this definition.

The impetus of this report is for staff to receive authorization to enter into a DC deferral agreement, beyond the term defined in the By-law, to defer the calculation of the DCs until such point in time that the DC by-law is renewed by Council, likely to occur in 2027. Staff will undertake a review of the temporary building or structure definition and bring forward any proposed revisions for Council's consideration during the 2027 By-law review.

The definitions, policies and rates contained in the By-law will continue to be in force until such time that Council amends or renews the By-law. Staff does not advise for Council to open and amend the By-law simply to change one policy and definition, as the passage of a new by-law would be subject to appeals to the Ontario Land Tribunal.

The DC Deferral Agreement will provide for the payment of DCs, should the use become protracted or no longer deemed to be a temporary structure, in accordance with the By-law.

## Financial Impact

The following is a breakdown of the DCs applicable for the Art Shelter and shipping containers.

City of Mississauga DCs	\$22,767.34
Region of Peel DCs	\$46,223.70
Peel District School Board DCs	\$810.71
Dufferin Peel Catholic School Board DCs	\$776.32
<b>Total Development Charges</b>	<b>\$70,578.07</b>

It is noted that the Region of Peel's policy regarding temporary structures is consistent with the City's. Regional staff would need to bring forward a similar recommendation for Regional Council's consideration in order to accommodate the Applicant's request. The education development charges have been paid in full by the Applicant as there is no exemption contained in the School Boards' by-law nor is there a deferral provision in the *Education Act*.

Finally, it should be noted that an exemption contained in the By-law does not constitute a waiver or grant-in-lieu of DCs. The City's current By-law already contemplates the exemption of temporary uses from the payment of DCs; this current proposal simply seeks more time to defer the calculation of the DCs until staff have the opportunity to review the definition of temporary in the By-law.

## Conclusion

This report has been prepared to provide an overview of the application of the DC by-law, its exemption for temporary buildings and structures, and how the By-law would apply to the

structures emplaced by Frog in Hand Productions Inc. Staff are seeking authorization to enter into a DC Deferral Agreement to defer the calculation and payment of development charges beyond 36 months for the structures associated with Frog in Hand Productions Inc. until such time that the 2027 DC By-law is renewed by Council and the definition of temporary building or structure is reviewed for Council's consideration.

## Attachments

Appendix 1: Deferral Request Letter from Frog in Hand Productions Inc.

A handwritten signature in black ink, appearing to be 'SML', written over a horizontal line.

Shari Lichterman, CPA, CMA, City Manager and Chief Administrative Officer

Prepared by: Janet Lee, Manager, Manager of Development Financing and Reserve Management

**To the Planning & Building Department, City of Mississauga  
Letter in support of building application at 887 Hydro Road BP 3NEW 23-6714**

**April 2024**



To Whom It May Concern,

Frog in Hand is an incorporated not-for-profit with a 10 year track record of artistic excellence. We receive operating funding from the City of Mississauga to create and share unforgettable arts experiences. We are the only arts organization of our kind in Ontario. The structure we have installed at 887 Hydro Road, "The Art Shelter," is our rehearsal and creation space. There is a staggering lack of affordable creative space in Ontario, and we are first responders to this crisis. Indeed, the Art Shelter is our response. It will provide necessary infrastructure to allow the arts in Mississauga to adapt and continue. The dome opened on November 25th, 2023.

This temporary shelter is intended for use as an arts incubation hub. It is absolutely not a theatre - as such there will be no performances in the dome. Use will be year-round, for short term rehearsals. Our timeline is limited - as our lease states clearly that once development starts on the property, the dome will be removed.

As this temporary structure is being treated as per our approved SPAX as fairground use, we will be providing on site portable washrooms as needed for short term uses. The use of the proposed rehearsal dome will be on a temporary basis. There will be occasional year-round use during the existence of the structures. Winter use while possible, will not be a common occurrence as there will be no heat or electricity provided to the dome. Based on the current definitions in the development charges (DC) by-law, the dome and storage containers are required to pay development charges. Frog in Hand is requesting a deferral of the development charges until December 31, 2035.

If you have questions or require additional information, please do not hesitate to contact me.

Thank you,

Colleen Snell

*Colleen Snell*

Artistic Director, Frog in Hand

PG. Dip, D.E.C., M.A.

City of Mississauga  
**Corporate Report**



<p>Date: April 10, 2024</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Shari Lichterman, CPA, CMA, City Manager and Chief Administrative Officer</p>	<p>Meeting date: May 8, 2024</p>

## Subject

**Provincial Gas Tax Report – City of Mississauga 2023/2024 Allocation and Authority for Subsequent Agreements**

## Recommendation

1. That a by-law be enacted to authorize the Mayor and the City Manager to execute, on behalf of The Corporation of the City of Mississauga, the letter of agreement with His Majesty the King in right of the Province of Ontario, as represented by the Minister of Transportation for the Province of Ontario, under the Dedicated Gas Tax Funds for Public Transportation Program (2023/2024), which agreement is attached as Appendix 1 to the corporate report dated April 10<sup>th</sup>, 2024 titled "Provincial Gas Tax Report – City of Mississauga 2023/2024 Allocation and Authority for Subsequent Agreements" from the City Manager and Chief Administrative Officer.
2. That a by-law be enacted to authorize the Mayor and the City Manager, or their designates, to execute, on behalf of The Corporation of the City of Mississauga, all subsequent letters of agreement with His Majesty the King in right of the Province of Ontario, as represented by the Minister of Transportation for the Province of Ontario, under the Dedicated Gas Tax Funds for Public Transportation Program, including any amendments or ancillary documents, each in a form satisfactory to Legal Services.
3. That an additional 44 Full Time Equivalent (FTE) Transit Operators, 7 FTE Mechanics and 4 FTE Maintenance Supervisors be approved in 2024 to be put towards an additional 57,000 annual service hours and 2,496 hours of maintenance repairs, funded by the Provincial Gas Tax reserves.

## Background

On June 13, 2013, Provincial Gas Tax funding was made permanent when the Dedicated Funding for Public Transportation Act, 2013 received Royal Assent. Annually, the Minister of Transportation advises each municipality of the amount of gas tax funds it is eligible to receive.

## Comments

To support and improve local public transportation services in the Municipality this program under the Province of Ontario provides two cents out of the provincial gas tax to municipalities. The Ministry of Transportation recognizes the variation in ridership recovery in the province. As a result, the province has committed an additional \$3 million in funding for the 2023-24 Gas Tax program. This additional funding maintains the funding envelope at the 2022-23 program year as the province recognizes transit systems are continuing to build back their ridership levels.

For the 2023-2024 program year, the allocations have been calculated using 2022 ridership data from the 2022 CUTA Facts Books and 2022 population estimates derived from the 2016 census data along with the highest level of reported municipal spending from 2018 to 2022.

The Ministry of Transportation has agreed to provide funding to the City of Mississauga to a maximum amount up to \$23,363,091. This is \$3,704,989 more than identified in last year's agreement. The program allocation formula remains unchanged and is based on 70% ridership and 30% population.

The 2023/2024 Provincial gas tax funding may only be used for operating and capital expenditures for transit services, unchanged from the previous year's program. The City of Mississauga's 2023/24 annual allocation of \$23.4 million will be deposited into a dedicated Provincial Gas Tax Reserve Fund account. MiWay's 2024 operating budget includes an allocation of approximately \$18.5 million from the Provincial Gas Tax Reserve Fund to cover the costs of service expansion and improvements. The additional funding received is proposed to be used for immediate needs to increase MiWay service as outlined below.

To secure the City's share of funding from this program, the Ministry of Transportation must receive a signed letter of agreement. A copy of the agreement is attached as Appendix 1. The signed letter of agreement must be accompanied by a by-law that authorizes municipal officers to execute the letter of agreement on behalf of the City. As the Dedicated Gas Tax Funds for Public Transportation Program recurs annually, staff request delegation of authority from Council to the Mayor and the City Manager, or their designates, to execute subsequent letters of agreement in future years. Once the delegation of authority by-law is enacted, a new by-law will no longer be an annual requirement.

### **Request for In-year Service Expansion and Staffing Increase**

MiWay ridership across the network has bounced back from the impacts of the pandemic, surpassing 2019 levels by 9.5% in 2023. A 4% increase in service hours was approved in the 2024 budget, however we continue to see significant ridership growth in Mississauga and recognize a need to provide additional service to better meet customer demand. Given that additional unbudgeted Provincial Gas Tax funding has been received, it is proposed to deploy that surplus funding to immediately expand service.

The proposed additional 57,000 annual service hours and 2496 hours of maintenance repairs will require an additional 44 new operators and 11 maintenance staff to be recruited in 2024. This enables MiWay to introduce new service enhancements in the fall of 2024. This new service includes the following:

- Burnhamthorpe Express: Route 126
- Increase frequency to University of Toronto Mississauga (UTM) via Routes 44 and 110
- Increase frequency to Kipling Bus Terminal via Route 11 - Westwood
- Increase service capacity by redirecting 60' busses to busy corridors such as Mavis Road (Route 61), McLaughlin Road (Route 66).

## Financial Impact

Total provincial gas tax funding from the province for 2023/2024 is \$23,363,091, which represents a \$3.7 million increase from the 2022/2023 funding of \$19,658,102. The Ministry of Transportation will process a payment for \$17,522,318 (75%) when they receive the authorizing municipal by-law and signed agreement. The remaining \$5,840,773 (25%) will be paid at a later date.

The 2024 financial impact of the in-year increase of 44 FTE transit operators and 11 FTE maintenance staff is estimated at around \$2.69 million, which will be funded through Miway's 2024 operating budget and the Provincial gas tax reserve fund.

## Conclusion

A municipal by-law permitting the municipality to enter into the letter of agreement needs to be enacted and forwarded to the Ministry of Transportation. This will secure the City's share of provincial gas tax funding. Leveraging unbudgeted additional funding received, MiWay service can be expanded in-year in order to meet demand and improve service delivery.

## Attachments

Appendix 1: Letter of Agreement



Shari Lichterman, CPA, CMA, City Manager and Chief Administrative Officer

Prepared by: Angela Li, Manager, Strategic Financial Initiatives

Ministry of  
Transportation

Office of the Minister

777 Bay Street, 5<sup>th</sup> Floor  
Toronto ON M7A 1Z8  
416 327-9200  
[www.ontario.ca/transportation](http://www.ontario.ca/transportation)

Ministère des  
Transports

Bureau du ministre

777, rue Bay, 5<sup>e</sup> étage  
Toronto ON M7A 1Z8  
416 327-9200  
[www.ontario.ca/transports](http://www.ontario.ca/transports)



March 15, 2024

Mayor (Acting) Joe Horneck  
City of Mississauga  
300 City Centre Drive  
Mississauga ON L5B 3C1

Dear Mayor (Acting) Horneck:

**RE: Dedicated Gas Tax Funds for Public Transportation Program**

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This Letter of Agreement between the **City of Mississauga** (the "Municipality") and His Majesty the King in right of the Province of Ontario, as represented by the Minister of Transportation for the Province of Ontario (the "Ministry"), sets out the terms and conditions for the provision and use of dedicated gas tax funds under the Dedicated Gas Tax Funds for Public Transportation Program (the "Program"). Under the Program, the Province of Ontario provides two cents out of the provincial gas tax to municipalities to improve Ontario's transportation network and support economic development in communities for public transportation expenditures.

The Ministry intends to provide dedicated gas tax funds to the Municipality in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2023-24 Guidelines and Requirements (the "guidelines and requirements").

In consideration of the mutual covenants and agreements contained in this Letter of Agreement and the guidelines and requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

1. To support local public transportation services in the Municipality, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount of up to **\$23,363,091** ("the "Maximum Funds") in accordance with, and subject to, the terms and conditions set out in this Letter of Agreement and, for greater clarity, the guidelines and requirements.
2. Subject to Section 1, the Ministry will, upon receipt of a fully signed copy of this Letter of Agreement and a copy of the authorizing municipal by-law(s) and, if applicable, resolution(s) for the Municipality to enter into this Letter of Agreement, provide the Municipality with **\$17,522,318**; and any remaining payment(s) will be provided thereafter.



-2-

3. If another municipality authorizes the Municipality to provide local public transportation services on its behalf and authorizes the Municipality to request and receive dedicated gas tax funds for those services also on its behalf, the Municipality will in the by-law(s) and, if applicable, resolution(s) described in Section 2 confirm that the Municipality has the authority to provide those services and request and receive those funds.
4. The Municipality agrees that any amount payable under this Letter of Agreement may be subject, at the Ministry's sole discretion, to any other adjustments as set out in the guidelines and requirements.
5. The Municipality will deposit the funds received under this Letter of Agreement in a dedicated gas tax funds reserve account, and use such funds and any related interest only in accordance with the guidelines and requirements.
6. The Municipality will adhere to the reporting and accountability measures set out in the guidelines and requirements, and will provide all requested documents to the Ministry.
7. The Municipality agrees that the funding provided to the Municipality pursuant to this Letter of Agreement represents the full extent of the financial contribution from the Ministry and the Province of Ontario under the Program for the 2023-24 Program year.
8. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand the return of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to paragraph 8(b); and (ii) subject to Section 1, provide the Municipality with funding to cover, in whole or in part, such costs. The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the Maximum Funding exceeding the amount specified under Section 1.
9. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies will survive its termination or expiration.
10. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
11. The Municipality agrees that it will not assign any of its rights or obligations, or both, under this Letter of Agreement.

-3-

12. The invalidity or unenforceability of any provision of this Letter of Agreement will not affect the validity or enforceability of any other provision of this Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.
13. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement.
14. The Municipality hereby consents to the execution by the Ministry of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please print and secure the required signatures, and then deliver a fully signed pdf copy to the Ministry at the email account below. Subject to the province's prior written consent, including any terms and conditions the Ministry may attach to the consent, the Municipality may execute and deliver the Letter of Agreement to the Ministry electronically. In addition, all program documents are also to be sent to the following email account:

[MTO-PGT@ontario.ca](mailto:MTO-PGT@ontario.ca)

Sincerely,



Prabmeet Singh Sarkaria  
Minister of Transportation

I have read and understand the terms and conditions of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms and conditions.

**Municipality**

\_\_\_\_\_

Date

\_\_\_\_\_

Name (print):  
Title (head of council or  
authorized delegate):

I have authority to bind the Municipality.

\_\_\_\_\_

Date:

\_\_\_\_\_

Name (print):  
Title (clerk or authorized delegate):

I have authority to bind the Municipality.

City of Mississauga  
**Corporate Report**



<p>Date: April 16, 2024</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Raj Sheth, P.Eng, Commissioner of Corporate Services</p>	<p>Meeting date: May 8, 2024</p>

## Subject

**Single Source Procurements Related to 2024 – Q2 Information Technology (IT) Contracts: (Enghouse Transportation Limited, HLP Inc., Precisely Software Incorporated, True North Safety Group Incorporated, Bentley Systems Incorporated, VertiGIS North America Ltd., GoDaddy Incorporated and DigiCert Incorporated).**

## Recommendation

1. That Council approve the single source procurements for software licensing, subscription services, professional services, and maintenance and support related to eight (8) Information Technology contracts as listed in Appendix 1 of the report dated April 16, 2024, from the Commissioner of Corporate Services, entitled "Single Source Procurements Related to 2024 – Q2 Information Technology (IT) Contracts: (Enghouse Transportation Limited, HLP Inc., Precisely Software Incorporated, True North Safety Group Incorporated, Bentley Systems Incorporated, VertiGIS North America Ltd., GoDaddy Incorporated and DigiCert Incorporated)".
2. That the Chief Procurement Officer or designate be authorized to execute all contracts and related ancillary documents with respect to the purchases between the City and the Suppliers identified in Appendix 1 for the goods and services, length of time, and estimated amounts exclusive of taxes specified there, in accordance with the City's Procurement By-law 0013-2022, as amended, and in a form satisfactory to Legal Services.

## Executive Summary

- Maintaining critical business functions supported by IT technology requires regular contract extensions to ensure they are on current supplier-supported versions, secure from security threats and that they allow for the deployment of necessary upgrades and updates.
- The transition from perpetual licensing to subscription-based models in the software industry presents several opportunities. The introduction of annual subscription fees

increases costs, but provides efficiencies, lowers risk to the City and increases the City's cybersecurity posture.

- The approval of this report would allow the specific IT supplier contracts identified in Appendix 1, totalling \$9,055,000, to be executed as required.

## Background

Currently, Information Technology (IT) manages over 200 contracts for hardware, software and services for the City. This number increases annually as the City embraces new business driven technologies required to improve service delivery for residents and staff. These contracts directly support business service delivery as well as critical IT infrastructure that “keeps the lights on” and occasionally introduces newer IT technologies. IT has an established operational work plan for contract extensions and/or new procurements to replace existing contracts that are scheduled to expire over the next twelve months.

## Comments

IT follows approved City processes for procuring software, professional services, maintenance and support and subscription services through a balance of competitive procurements or single source procurements. IT, Procurement Services and the applicable business unit are requesting the approval of eight (8) single source procurements to address expiring contracts as identified in Appendix 1. The approval of this report would allow the specific IT procurements and contracts identified in Appendix 1 to be executed, as required, ensuring business continuity and no service disruption to the City's operations that are dependent on these systems.

The transition from perpetual licensing to subscription-based models in the software industry presents several opportunities. The introduction of annual subscription fees increases costs, but provides efficiencies, lowers risk to the City and increases the City's cybersecurity posture.

### **Procurement By-law Authorization**

Eight (8) contracts identified in Appendix 1 will be executed under Procurement By-law 0013-2022, Schedule “A” using the Single Source Procurement justification clauses shown below, and the supporting rationale for each single source contract in Appendix 1, which has been reviewed and approved by Procurement Services:

- (b) There is a scarcity of supply in the market;
- (c) The Goods and/or Services are unique to one particular supplier and no reasonable alternative or substitute exists due to exclusive rights such as patent, copyright or license;
- (e) No acceptable Bids were submitted;
- (h) For additional Goods and/or Services from the original Supplier that were not included in the original Procurement, if the change of Supplier for such additional Goods and/or Services cannot be made for:

- (i) Economic or technical reasons such as requirements of interchangeability or interoperability with existing equipment, software, services or installations procured under the initial Procurement; and
- (ii) Would cause significant inconvenience or substantial duplication of costs for the City;

## Financial Impact

There are no financial impacts resulting from the recommendations in this report. The required contracts identified in Appendix 1 represent a total estimated spend of \$9,055,000 for the new contract terms. The existing contracts are funded in the 2024 approved IT operating budget (GL 715516). Any IT contracts in subsequent years will be subject to budget approvals. Capital expenditures will be funded through approved capital project budgets. The financial details for each contract can be found in Appendix 1.

## Conclusion

It is critical for IT to maintain support for key business systems that rely on IT technology to manage their day-to-day work. By moving these specific contracts forward as proposed in this report, the City will ensure continued service delivery in the respective service areas that are reliant on these IT systems.

## Attachments

Appendix 1: Statement of Work Criteria for Single Source Procurement



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Raj Sheth, P.Eng, Commissioner of Corporate Services

Prepared by: Stan Hankowski, Program Manager, IT Strategic Sourcing and Contract Management

Statement of Work Criteria for Single Source Procurement

LIST OF SINGLE SOURCE PROCUREMENTS  
with  
BUDGET FORECAST FOR 2024-2035

**SINGLE SOURCE JUSTIFICATION (SSJ) CRITERIA:**

- (b) There is a scarcity of supply in the market;
- (c) The Goods and/or Services are unique to one particular supplier and no reasonable alternative or substitute exists due to exclusive rights such as patent, copyright or license;
- (e) No acceptable Bids were submitted;
- (h) For additional Goods and/or Services from the original Supplier that were not included in the original Procurement, if the change of Supplier for such additional Goods and/or Services cannot be made for:
  - (i) Economic or technical reasons such as requirements of interchangeability or interoperability with existing equipment, software, services or installations procured under the initial Procurement; and
  - (ii) Would cause significant inconvenience or substantial duplication of costs for the City;

Procurement No.	Supplier	Technology Description	Current Contract Expiry Date	Requested New Term	Est. New Contract \$ Value for 2024-2035	Scope of Work (SOW)	SSJ Criteria	Rationale to Support Justification
New Contract (replacement of PRC001499)	Enghouse Transportation Limited	BusLine Interactive Voice Response System to Hastus application	2024/07/31	Up to 5 years to 7/31/2029, with option to extend for additional up to 5 years to 7/31/2034	\$ 670,000	1. Maintenance and Support including third party (i.e. Nuance Vocalizer) 2. Additional Licenses including third party (i.e. Nuance Vocalizer) 3. Data Integration with City Systems (e.g. Hastus) 4. Professional Services 5. Future Growth	h	<p><b>1. About the Product:</b> The BusLine Interactive Voice Response System (IVR) is integrated with the Hastus transportation software solution and offers self-serve automation for transit riders. Features of the voice system include providing around the clock bus times, bus schedule information, bulletins, and other essential transit information.</p> <p><b>2. SSJ Criteria:</b></p> <ul style="list-style-type: none"> <li>• The City has made substantial investments, both financially and operationally, to seamlessly integrate BusLine with municipal systems. This collaborative endeavour ensures the timely and accurate dissemination of information through the BusLine IVR, greatly benefiting residents. The system boasts numerous interfaces that facilitate intricate integration and established interoperability among different City services, equipment, software, and systems.</li> <li>• In 2021, the City engaged professional services to upgrade its BusLine IVR system and associated infrastructure to the latest version. By leveraging cutting-edge voice-over-internet-protocol (VoIP) technology, the BusLine IVR manages a high volume of calls. Replacing the solution would not be economically viable due to amount of additional staff needed to answer the same number of calls that the IVR currently handles and due to the recent investment made to upgrade the system. Not renewing the contract for the IVR would cause significant inconvenience and substantial cost duplication for the City.</li> </ul> <p><b>3. Contract Cost:</b> The current contract value is approximately \$650,000 (16 Years), averaging around \$41,000.00 annually. With additional users added, the new contract value over the next 10 years is estimated at \$670,000. The cost for annual maintenance and support was negotiated to a 3% annual increase rate.</p>
New Contract (replacement of PRC001523)	HLP, Inc.	Animal Services Pet Licensing and Shelter Management Solution - Chameleon software	2024/10/31	Up to 5 years to 10/31/2029, with option to extend for additional up to 5 years to 10/31/2034	\$ 790,000	1. Maintenance and Support 2. Web Subscription 3. Additional Licenses & Subscriptions 4. Data Integration with City Systems (e.g. City Admin.) 5. Professional Services 6. Future Growth	e	<p><b>1. About the Product:</b> The Chameleon Software is used for animal shelter management and streamlines tasks such as kennel management, field staff dispatching, licensing, record keeping, mapping, and barcoding. Field officers work efficiently using smartphones or tablets, accessing vital data on adopters' origins and impounded animals. The software allows patrons to license their pets online and enables volunteers to submit pet pictures seamlessly, enhancing operational efficiency and engagement.</p> <p><b>2. SSJ Criteria:</b></p> <ul style="list-style-type: none"> <li>• In 2023, the City initiated a procurement process, issuing a Request for Information (RFI) under reference PRC004167, seeking an Animal Services Pet Licensing and Shelter Management Solution. Despite an eight-week advertising period, only two submissions from custom development companies were received. Consequently, the City deemed the bids unacceptable due to the absence of suitable offerings.</li> <li>• For over two decades, the City of Mississauga's Animal Services has relied on the Chameleon software to manage pet licenses and shelter operations, demonstrating its enduring efficacy and reliability.</li> <li>• Recently, the City upgraded to the latest version of Chameleon, introducing a new web module with advanced functionalities and providing staff with mobile web-based access, further augmenting operational capabilities.</li> <li>• Chameleon seamlessly integrates with various City applications, facilitating automated email notifications for pet owners regarding expired licenses, as well as enabling online application submissions, fee payments, and address changes. This integration enhances efficiency and convenience for both City staff and residents.</li> </ul> <p><b>3. Contract Cost:</b> The current contract value is approximately \$350,000 (10 Years), averaging around \$35,000 annually. The new contract value over the next 10 years is estimated at \$790,000. This cost will encompass future growth, additional licenses, upgrades, support, integration and professional services. The cost for annual maintenance and support was negotiated to a 2% annual increase rate.</p> <p><b>Note:</b> Est. Total \$ Value of Expenditure has been converted from USD to CAD at the annual average Bank of Canada exchange rate as of December 31, 2023, of 1.3431.</p>

Statement of Work Criteria for Single Source Procurement

**LIST OF SINGLE SOURCE PROCUREMENTS  
with  
BUDGET FORECAST FOR 2024-2035**

**SINGLE SOURCE JUSTIFICATION (SSJ) CRITERIA:**

- (b) There is a scarcity of supply in the market;
- (c) The Goods and/or Services are unique to one particular supplier and no reasonable alternative or substitute exists due to exclusive rights such as patent, copyright or license;
- (e) No acceptable Bids were submitted;
- (h) For additional Goods and/or Services from the original Supplier that were not included in the original Procurement, if the change of Supplier for such additional Goods and/or Services cannot be made for:
  - (i) Economic or technical reasons such as requirements of interchangeability or interoperability with existing equipment, software, services or installations procured under the initial Procurement; and
  - (ii) Would cause significant inconvenience or substantial duplication of costs for the City;

Procurement No.	Supplier	Technology Description	Current Contract Expiry Date	Requested New Term	Est. New Contract \$ Value for 2024-2035	Scope of Work (SOW)	SSJ Criteria	Rationale to Support Justification
New Contract (replacement of PRC001831)	Precisely Software Incorporated	Winshuttle Studio Developer/Runner, Transaction Developer/Runner	2024/06/21	Up to 5 years to 06/21/2029, with option to extend for additional up to 5 years to 06/21/2034	\$ 390,000	1. Maintenance and Support 2. Additional Licenses	<b>h</b>	<p><b>1. About the Product:</b> Precisely Automate Studio, formerly known as Winshuttle Studio, stands as the premier Excel-to-SAP solutions platform. It enables business users to efficiently manage SAP data within Excel for tasks such as mass data changes and updates.</p> <p><b>2. SSJ Criteria:</b></p> <ul style="list-style-type: none"> <li>• Precisely's solution is crucial for supporting SAP ERP, a City Standard established for 10 years under GC-0014-2016. With the City's commitment to renew SAP as the ERP standard for another 10 years starting from 2025, Precisely's solution remains vital. It efficiently handles hundreds of thousands of SAP data transactions while optimizing costs, efforts, and time.</li> <li>• The City has invested in licenses for the current solution. Exploring alternatives would likely result in significant direct costs, potentially exceeding the initial investment. Transitioning to a new solution meeting all current requirements would incur an estimated cost of approximately \$75,000 for one-time and additional costs for annual licenses.</li> </ul> <p><b>3. Contract Cost:</b> The current contract value is approximately \$290,000 (10 Years), averaging around \$29,000 annually. The new contract value over the next 10 years is estimated at \$390,000. This cost will encompass future growth, additional licenses, upgrades, support, integration and professional services. The cost of the new contract will be negotiated.</p> <p><i>Note: Est. Total \$ Value of Expenditure has been converted from USD to CAD at the annual average Bank of Canada exchange rate as of December 31, 2023, of 1.3431.</i></p>
New Contract (replacement to PRC003628)	True North Safety Group Incorporated	Traffic Engineering Software (TES)	2024/12/17	Up to 5 years to 12/17/2029, with option to extend for additional up to 5 years to 12/17/2034	\$ 200,000	1. Maintenance and Support 2. Additional Licenses 3. Data Integration with City Systems (e.g. City Admin) 4. Professional Services	<b>b &amp; c</b>	<p><b>1. About the Product:</b> Transportation Engineering Software (TES) is an all-in-one transportation data management and analysis solution, that manages an efficient transportation network with large quantities of data. TES provides data storage, maintenance, reporting and analysis services to transportation authorities at the federal, provincial, regional and municipal levels.</p> <p><b>2. SSJ Criteria:</b></p> <ul style="list-style-type: none"> <li>• TES is the only non-custom software in Ontario capable of consolidating collision data, traffic studies, traffic volume metrics, sign inventories, and roadway infrastructure information into one database. It also offers powerful analytical tools generating customized reports through tailored queries .</li> <li>• TES is meticulously configured to meet the City's specific needs, including adapting reporting types and technical warrants to fit existing data formats. It seamlessly integrates data from Peel Regional Police, a unique requirement in Ontario.</li> <li>• By being part of a large user group across Ontario municipalities, the City benefits from economies of scale. Updates to TES are routinely implemented to accommodate changes to provincial legislation or regulation without extra costs.</li> <li>• TES is compatible with systems and data formats used by the Region of Peel and other road authorities. It streamlines the processing of collision records from Peel Regional Police, ensuring consistency and standardization across all relevant data sources.</li> </ul> <p><b>3. Contract Cost:</b> The current contract value is approximately \$106,000 (10 Years), averaging around \$11,000 annually. The new contract value over the next 10 years is estimated at \$200,000. This cost will encompass future growth, additional licenses, upgrades, support, integration and professional services. The cost for annual maintenance and support was negotiated to a 2% annual increase rate.</p>

Statement of Work Criteria for Single Source Procurement

LIST OF SINGLE SOURCE PROCUREMENTS  
with  
BUDGET FORECAST FOR 2024-2035

**SINGLE SOURCE JUSTIFICATION (SSJ) CRITERIA:**

- (b) There is a scarcity of supply in the market;
- (c) The Goods and/or Services are unique to one particular supplier and no reasonable alternative or substitute exists due to exclusive rights such as patent, copyright or license;
- (e) No acceptable Bids were submitted;
- (h) For additional Goods and/or Services from the original Supplier that were not included in the original Procurement, if the change of Supplier for such additional Goods and/or Services cannot be made for:
  - (i) Economic or technical reasons such as requirements of interchangeability or interoperability with existing equipment, software, services or installations procured under the initial Procurement; and
  - (ii) Would cause significant inconvenience or substantial duplication of costs for the City;

Procurement No.	Supplier	Technology Description	Current Contract Expiry Date	Requested New Term	Est. New Contract \$ Value for 2024-2035	Scope of Work (SOW)	SSJ Criteria	Rationale to Support Justification
New Contract (replacement to PRC001689)	Bentley Systems, Incorporated	Computer Aided Design (CAD), Building Information Model and Digital Twin Software for Engineering Designs related to Capital Projects ProjectWise - engineering document management software that provides the official records of Capital Projects	2024/08/31	Up to 5 years to 08/31/2029, with option to extend for additional up to 5 years to 08/31/2034	\$ 4,920,000	1. Maintenance and Support 2. Additional Licenses & Subscriptions (e.g. MicroStation, ProjectWise, OpenCities, etc.) 3. Future modules & Subscriptions that support CAD, Geospatial and Building Intelligence 4. Data Integration with City Systems (e.g. Capital Planning Software) 5. Training & Professional Services	<b>h</b>	<p><b>1. About the Product:</b> Bentley offers software for Infrastructure Engineering, aiding in the design, construction and operation of large projects like roads, bridges, buildings, parks and utility networks. Their suite includes tools like CAD, BIM, Digital Twins and Construction Records management.</p> <p><b>2. SSJ Criteria:</b></p> <ul style="list-style-type: none"> <li>• The City has CAD templates and design libraries developed over the last 20 years, seamlessly integrated into the City's work processes. These templates are also compatible with the Region of Peel's software. Moving to a new platform would mean migrating all files, incurring significant costs and time. These files hold historical data and knowledge. The City invested in Bentley Connect with Active Directory, enhancing licensing management and collaboration.</li> <li>• The City recently upgraded from InRoads to OpenRoads, Bentley's advanced standards, with investments exceeding \$100,000. The City hired MicroStation experts to align with the platform. Transitioning to a different platform would demand extensive training for over 60 staff, potentially disrupting daily operations.</li> </ul> <p><b>3. Contract Cost:</b> The current contract value is approximately \$2.95 million (10 Years), averaging around \$295,000 annually. The new contract value over the next 10 years is estimated at \$4.92 million. The City is planning to transition to an Enterprise Service Agreement (ESA). The ESA cost will encompass future growth, additional licenses, models, support, integration, training and professional services. The cost of the new contract will be negotiated with Bentley Systems Incorporated to establish the ESA.</p>
New Contract (replacement to PRC001287)	VertiGIS North America Ltd.	Geocortex/VertiGIS Studio Software (Web Mapping Viewer Application i.e. iMaps, eMaps, IZBL, Tree Maps & Stormwater etc.)	2025/04/30	Up to 5 years to 04/30/2030, with option to extend for additional up to 5 years to 04/30/2035	\$ 635,000	1. Maintenance and Support 2. Additional Licenses & Subscriptions 3. Data Integration with City Systems 4. Upgrades 5. Training & Professional Services	<b>c</b>	<p><b>1. About the Product:</b> Geocortex Essentials, now known as VertiGIS Studio, provides a powerful framework for designing, developing, and maintaining web mapping applications. Allows to seamlessly integrate with Esri's ArcGIS technology, VertiGIS Studio extends the ArcGIS platform by adding robust features for creating real-world GIS applications. VertiGIS Studio empowers users to digitize business processes, create user-friendly maps, and streamline workflows.</p> <p><b>2. SSJ Criteria:</b></p> <ul style="list-style-type: none"> <li>• The City has adopted the ESRI platform for GIS interactive web mapping, with VertiGIS's Geocortex Essentials serving as a strategic partner to provide a toolkit/COTS (commercial off-the-shelf) solution for creating intricate web map viewers that adhere to Accessibility for Ontarians with Disabilities Act (AODA) standards.</li> <li>• VertiGIS is widely recognized as an industry standard for municipalities and utilities, particularly in tandem with ESRI Enterprise GIS Platforms. Its adoption by the City was concurrent with the deployment of ESRI platforms, underscoring its status as a standard solution that aligns with the expectations of GIS application developers.</li> <li>• Given VertiGIS's established leadership in this vertical, transitioning to another supplier may entail a reduction in functionality and compatibility with ESRI platforms, potentially compromising the City's existing capabilities and investments in VertiGIS technology. The City estimates a significant cost of over \$120,000 to train and replace all existing websites, which have undergone four years of development effort.</li> </ul> <p><b>3. Contract Cost:</b> The cumulative contract value is approximately \$120,000 (4 Years), averaging around \$30,000 annually. With additional subscriptions of the Inline module covering GIS Studio Software (Web Mapping Viewer Application i.e. iMaps, eMaps, IZBL, Tree Maps &amp; Stormwater etc.) to support reporting for Asset Management, planned for 2024 at \$35,000. The new contract value over the next 10 years is estimated at \$635,000. The cost of the new contract will be negotiated with VertiGIS North America Ltd.</p>



Statement of Work Criteria for Single Source Procurement

LIST OF SINGLE SOURCE PROCUREMENTS  
with  
BUDGET FORECAST FOR 2024-2035

**SINGLE SOURCE JUSTIFICATION (SSJ) CRITERIA:**

- (b) There is a scarcity of supply in the market;
- (c) The Goods and/or Services are unique to one particular supplier and no reasonable alternative or substitute exists due to exclusive rights such as patent, copyright or license;
- (e) No acceptable Bids were submitted;
- (h) For additional Goods and/or Services from the original Supplier that were not included in the original Procurement, if the change of Supplier for such additional Goods and/or Services cannot be made for:
  - (i) Economic or technical reasons such as requirements of interchangeability or interoperability with existing equipment, software, services or installations procured under the initial Procurement; and
  - (ii) Would cause significant inconvenience or substantial duplication of costs for the City;

Procurement No.	Supplier	Technology Description	Current Contract Expiry Date	Requested New Term	Est. New Contract \$ Value for 2024-2035	Scope of Work (SOW)	SSJ Criteria	Rationale to Support Justification
New Contract	GoDaddy Incorporated	Domain Registrations	Various	Up to 5 years, with option to extend for additional up to 5 years	\$ 250,000	1. Domain Registrations and Annual Subscriptions	<b>h</b>	<p><b>1. About the Product:</b> GoDaddy Inc. is the world's largest and trusted domain registrar. The City utilizes GoDaddy to register, renew and manage domain names/web addresses (example: www.mississauga.ca).</p> <p><b>2. SSJ Criteria:</b></p> <ul style="list-style-type: none"> <li>• Currently, the City oversees an extensive portfolio of over 150 active domains managed through GoDaddy. The process of transferring domains involves substantial economic effort. Multiple teams would need to allocate significant time and resources to execute domain transfers and update DNS settings.</li> <li>• This effort also impacts operational efficiency and productivity. The minimum cost associated with switching domain providers is estimated to be \$250,000 or more. This figure encompasses not only direct expenses but also the indirect costs related to workforce allocation and potential disruptions during the transition.</li> <li>• From a technical standpoint, there are substantial risks associated with domain transfers. One notable concern is the possibility of losing domain names due to authorization issues.</li> </ul> <p><b>3. Contract Cost:</b> The current contract value exceeds \$120,000 (10 Years), averaging around \$12,000 annually. The new contract value over the next 10 years is estimated at \$250,000 which covers future growth for additional DNS Registrations. The cost of the new contract will be negotiated.</p> <p><i>Note: It's worth noting that the current payment method for these registrations is facilitated through Pcard.</i></p>
New Contract	DigiCert Incorporated	Website Security (i.e. SSL Certificates)	Various	Up to 5 years, with option to extend for additional up to 5 years	\$ 1,200,000	1. Website Security Annual Subscriptions	<b>h</b>	<p><b>1. About the Product:</b> DigiCert is a SSL certificate provider that ensures highest level of encryption and security for our websites and web servers.</p> <p><b>2. SSJ Criteria:</b></p> <ul style="list-style-type: none"> <li>• GeoTrust, a subsidiary of DigiCert, has received official approval from the Council under GC-0502-2021 as a designated SSL certificate expiring end of 2024.</li> <li>• The City currently relies on DigiCert for 185 active certificates. Transitioning away from DigiCert would entail significant effort and cost, including the purchase of certificates with varying validity periods from a new supplier. Additionally, the process would involve collaboration across different teams to generate the required Certificate Signing Requests (CSRs) and subsequently install the new SSL certificates on the respective servers.</li> </ul> <p><b>3. Contract Cost:</b> The current contract value exceeds \$120,000 (10+ Years). The new contract value over the next 10 years is estimated at \$1.2 million which covers future growth for additional SSL Certificates. The cost of the new contract will be negotiated.</p> <p><i>Note: It's worth noting that the current payment method for these certificates is facilitated through Pcard.</i></p>
<b>TOTALS</b>					<b>\$ 9,055,000</b>			

City of Mississauga  
**Corporate Report**



<p>Date: April 15, 2024</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Raj Sheth, P.Eng, Commissioner of Corporate Services</p>	<p>Meeting date:                  May 8, 2024</p>

**Subject**

**Surplus Land Declaration for the purposes of disposal of City-owned lands located at 1720 Sherwood Forrest Circle (Ward 8)**

**Recommendation**

1. That the City-owned lands located at 1720 Sherwood Forrest Circle, south of Dundas Street East and east of Mississauga Road, containing an area of approximately 455.62 square metres (4,904.41 square feet), legally described as Block F, Plan M151, under the Land Titles Act as PIN 13440-0036(LT), in the City of Mississauga, Regional Municipality of Peel (Ward 8), be declared surplus to the City's requirements (the "Subject Lands") as outlined in the corporate report dated April 15, 2024 and titled "Surplus Land Declaration for the purposes of disposal of City-owned lands located at 1720 Sherwood Forrest Circle (Ward 8)" from the Commissioner of Corporate Services.
2. That Realty Services staff be authorized to sell the Subject Lands and in so doing, enter into negotiations for a possible sale to the adjacent property owner, Argo Sherwood Forrest Limited and Sherwood Forrest Limited Partnership ("Argo"), on an "as-is/where-is" basis and at fair market value.
3. That the Manager of Realty Services be authorized to execute a conditional authorization letter, and any other documentation ancillary thereto, all in form and content acceptable to the City Solicitor, to allow Argo to include the Subject lands as part of their development application for the adjacent lands legally described as Part Lot 3, Range 1, South of Dundas Street, Racey Tract, Part 1, Plan 43R-41162 (PIN 13440-0398), (the "Argo Lands").
4. That all steps necessary to comply with the requirements of Section 2 (3) of the City Notice By-law 0215-2008, as amended, be taken, including giving notice to the public by posting a notice on the City of Mississauga's website for a two week period, where the expiry of the two week period will be at least one week prior to the execution of an agreement for the sale of subject lands.
5. That all necessary by-laws be enacted.

## Executive Summary

- Realty Services has completed its circulation and received confirmation that there are no concerns with the Subject Lands being declared surplus to the City's requirements and sold, at fair market value. The lands will be sold on an "as-is, where-is" basis.
- A circulation to various utility companies has been undertaken and easement protection over Block F, Plan M151 will be granted if required by any of the utility companies.
- Prior to the sale of the Subject Property, public notice will have been given by the posting of a notice of proposed sale on the City of Mississauga's website for a two-week period, where the expiry of the two-week period will be at least one week before the execution of the sale of the said lands. This notice satisfied the requirements of the City Notice By-law 0215-2008, as amended by By-law 0376-2008.
- In order to assist Argo with its timelines, staff is supportive of the City allowing Argo to submit the development application for the Argo Lands with the Subject Lands. It should be noted that allowing the Subject Lands to be included in Argo's proposed development application will not fetter Council's discretion to approve or disapprove the development application. The City will retain the right to revoke the letter of authorization.

## Background

The City is the registered owner of the Subject Lands.

At its meeting of July 13, 1977, by Recommendation No. 968, General Committee approved a report dated July 6, 1977, from the Commissioner of Engineering, Works and Building with reference to Sherwood Forrest Subdivision Development, registered Plans M-115 and M-151. The report pertains to the access route to the property owned by the Carmelite Sisters of Canada ("Carmelite Sisters"). The report states that in accordance with letter dated June 14, 1977, the City of Mississauga's Planning Department approached the Carmelite Sisters to alter the access to their property from Dundas Street East. The report recommended that the City of Mississauga pay to the Carmelite Sisters the amount of \$5,440.00, being the cost of constructing a new driveway from Sherwood Forrest Subdivision, on the understanding that the Carmelite Sisters will not object to the closing of the access onto Dundas Street East, by the City, after January 1, 1979.

Argo purchased the Argo Lands from Carmelite Sisters on July 21, 2023. Argo has now approached the City expressing an interest in purchasing the Subject Lands to incorporate them into a proposed development of the Argo Lands. In order to facilitate their application to redevelop the Argo Lands, staff is proposing to allow for the City Lands to be included within Argo's development application, while the Subject Lands are undergoing the City's surplus declaration process and while the City and Argo negotiate an agreement of purchase and sale, at fair market value and on an "as-is/where-is" basis. Providing Argo with an authorization letter at this time would allow Argo to proceed with its development application without having to wait for the required surplus declaration and sale of the Subject Lands.

The Acquisition and Disposal of Interests in Real Property policy requires that Council declare the required lands surplus prior to a sale, at fair market value.

## Comments

The Subject Lands currently provides access to the Argo Lands.

Realty Services has completed its circulation and received confirmation that there are no concerns with the Subject Lands being declared surplus to the City's requirements and sold, at fair market value. The lands shall be sold on an "as-is, where-is" basis.

The Subject Lands have been circulated to various external utility companies and easement protection over Block F, Plan M151 will be granted if required by any of the utility companies.

In order to assist Argo with its timelines, staff is supportive of the City allowing Argo to submit the development application for the Argo Lands with the Subject Lands as well. It should be noted that allowing the Subject Lands to be included in Argo's proposed development application will not fetter Council's discretion to approve or disapprove the development application. The City will retain the right to revoke the letter of authorization.

Argo is assuming any risk associated with including the Subject Lands in their development application in advance of purchasing the Subject Lands from the City. If negotiations for the sale of the Subject Lands between staff and Argo are not successful, Argo will be required to resubmit their development application without the Subject Lands.

Prior to the sale of the Subject Property, public notice will have been given by the posting of a notice of proposed sale on the City of Mississauga's website for a two-week period, where the expiry of the two-week period will be at least one week before the execution of the sale of the said lands. This notice satisfies the requirements of the City Notice By-law 0215-2008, as amended by By-law 0376-2008.

If a sale of the Subject Lands is successfully negotiated, an Agreement of Purchase and Sale to convey the Subject Lands will be signed pursuant to Real Estate Delegation of Authority By-law 0004-2024. Should the fair market value of the Subject Lands exceed the limits of delegated authority, staff shall report to Council to seek authority to execute an Agreement of Purchase and Sale.

## Financial Impact

There is no adverse financial impact resulting from the Recommendation in this report. However, there will be revenue generated for the City by any sale of the Subject Lands.

## Conclusion

As the Subject Lands are not required for municipal purposes, and in anticipation of a potential sale of the Subject Lands to Argo, on an 'as-is/where-is" basis and at fair market value, it is reasonable for the City to declare the Subject Lands surplus and to authorize Argo to include the Subject Lands as part of their Argo development application.

## Attachments

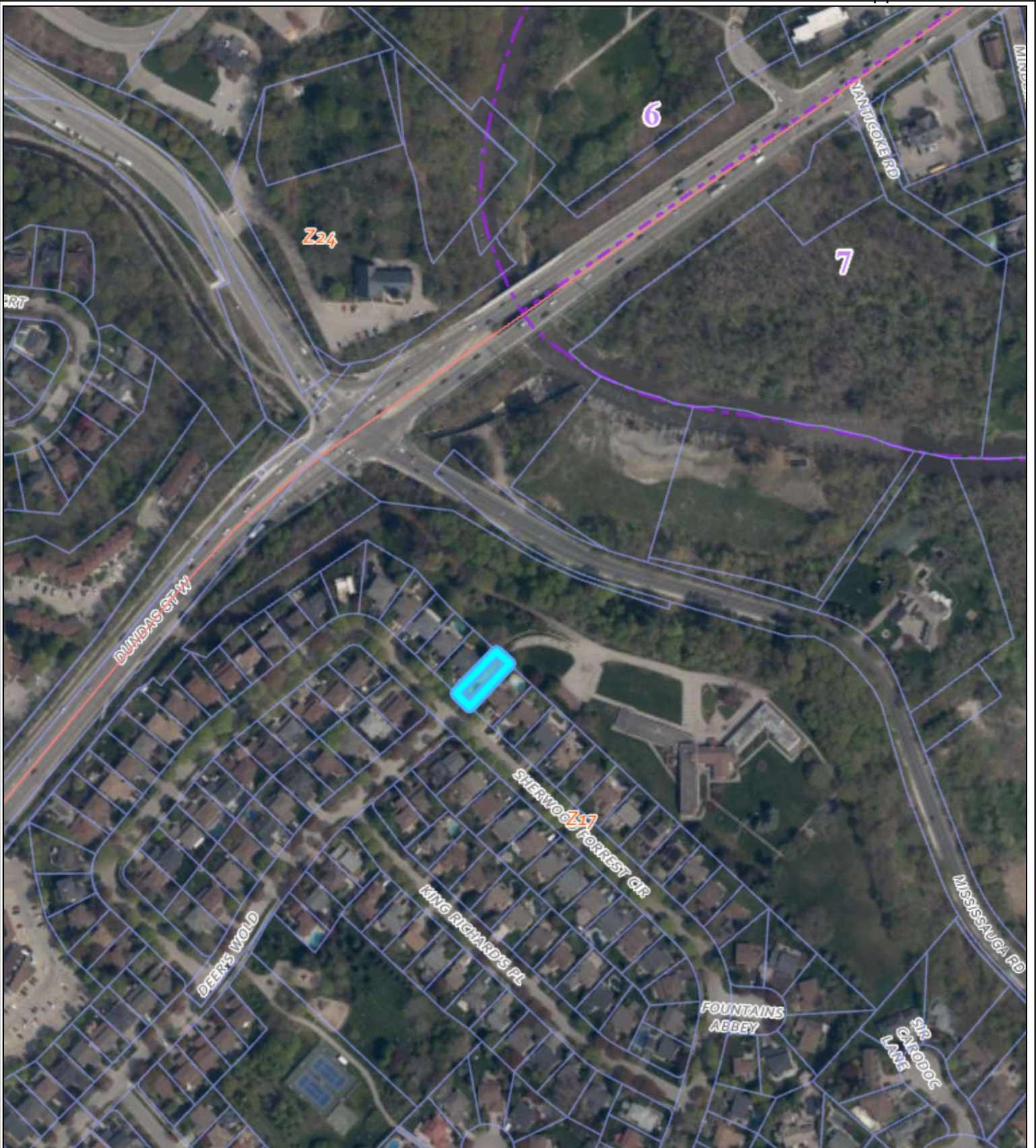
Appendix 1: Approximate location of the Subject Lands at 1720 Sherwood Forrest Circle to be declared surplus.



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Raj Sheth, P.Eng, Commissioner of Corporate Services

Prepared by: Susy Costa, Project Leader, Realty Services, Corporate Business Services

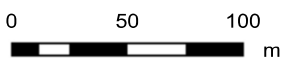


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THIS IS NOT A PLAN  
 OF SURVEY



1720 Sherwood Forrest Circle

City-owned lands to be declared surplus

PO.11.SHE

City of Mississauga  
**Corporate Report**



<p>Date: May 1, 2024</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Raj Sheth, P.Eng, Commissioner of Corporate Services</p>	<p>Meeting date: May 8, 2024</p>

## Subject

**Formal Bid Dispute by Royal Crown Construction RE: PRC004414 Area Roadway Maintenance and Miscellaneous Repairs**

## Recommendation

That procurement no. PRC004414 proceed with award of the contract to the lowest, compliant bidder, as outlined in the report dated May 1, 2024 from the Commissioner of Corporate Services entitled "Formal Bid Dispute by Royal Crown Construction RE: PRC004414 Area Roadway Maintenance and Miscellaneous Repairs"

## Executive Summary

- In September 2018, Council approved staff's recommendation to implement the requirement for Contractors to be certified with an Occupational Health and Safety Management System (OHSMS) certification for High Value Acquisition construction projects.
- The City took a phased in approach, with the current requirement being Contractors undertaking work with a project value of more than \$5M requiring certification with an OHSMS.
- A Request for Tender (RFT) was issued for works associated with area roadway maintenance and miscellaneous repairs with a total project estimate of \$10M.
- The City included a mandatory requirement related to certification with an OHSMS based on the total project estimate at time of tendering.
- OHSMS certification requirements are not based on bid prices submitted but are based on the total project estimate at time of issuing the bid request to ensure an open, fair, and transparent procurement process.
- A bid was received by Royal Crown Construction that did not meet the requirement for certification with an OHSMS as outlined in the RFT document and was disqualified in accordance with City Policy No. 03-06-02 Bid Review and Evaluation – High Value Acquisitions.

- Royal Crown Construction is making a Formal Bid Protest in accordance with City Policy 03-06-08 Bid Awards and Bid Protest to dispute the City's disqualification of their bid.
- Staff do not recommend accepting the bid submitted by Royal Crown Construction as the RFT document was clear regarding the mandatory requirement for OHSMS certification and the consequence of not meeting that requirement.
- The RFT process included a question period that permitted Royal Crown Construction to submit any concerns regarding the City's requirements. No questions were received by Royal Crown Construction.

## Background

In September 2018, Council approved a staff recommendation to implement the requirement for Contractors to be certified with an Occupational Health and Safety Management System (OHSMS) for HVA construction projects. The City took a phased in approach to implementation, with the most recent phase requiring Contractors be certified for projects with a value of \$5M or more.

The City issued a RFT for works associated with area roadway maintenance and miscellaneous repairs with a total project estimate of \$10M. The work was split into four (4) service areas with the intention of awarding each service area in whole to a single bidder. Each bidder could be awarded a maximum of two (2) service areas, based on the lowest acceptable bid for each area. The RFT was posted on March 1, 2024, and closed on March 26, 2024.

The City includes a question period in all its tendering processes. The purpose of the question period is to allow bidders to ask questions about the specifications, express concerns around any requirements and to communicate with the City any possible changes that may need to be addressed so that all necessary review and action can be undertaken prior to the closing date.

The question period for this project ended March 19, 2024 and there were five (5) questions related to the work, none of which were from Royal Crown Construction. At no time during the tendering period was a concern or question posed regarding the City's mandatory requirement for certification with an OHSMS included in the RFT document.

There were ten (10) bids received and subsequently checked for compliance to the City's RFT mandatory requirements, which included:

- (1) Bidder must demonstrate it has minimum average annual value of \$5M in construction activities over the last five (5) calendar years.
- (2) Bidder must demonstrate it has undertaken, as a general contractor or subcontractor, similar projects or scope and size.
- (3) Proof of certification with an OHSMS.



- (4) Acknowledgement that the bidder has not been charged with a violation of ESA, OHSA, have not been in default of contract requiring surety involvement and are not in bankruptcy proceedings.
- (5) Submission of a digitally verifiable bid bond in the amount of 10% of total bid price.
- (6) Submission of a digitally verifiable agreement to bond in the amount of 50% performance bond and 50% labour & material bond.

Royal Crown Construction failed to meet item (3) and did not provide proof of certification with an OHSMS. Furthermore, Royal Crown Construction indicated “yes” when responding to the mandatory question in their bid submission related to certification with an OHSMS, when in fact they did not have certification.

The City rejected Royal Crown Construction’s bid in accordance with City Policy No. 03-06-02 Bid Review and Evaluation – High Value Acquisitions and the RFT terms and conditions.

The procurement process is currently on hold, pending resolution of Royal Crown Construction’s bid protest.

## Comments

Royal Crown Construction claims that because their bid price is under \$5M that they are not required to provide certification with an OHSMS, contrary to the mandatory requirements outlined in the RFT document.

Staff provided Royal Crown Construction with an explanation as to its decision, referring to City policy and the bid document. City staff also advised Royal Crown Construction that the City conducts its procurement processes in an open, fair, and transparent manner and that the requirements included in a bid request document are based on the best knowledge of staff at time of bidding to ensure a fair landscape for all bidders. Accepting a bid without certification now based on their bid price and not the estimated project value at time of bid posting would mean the City is acting in an unfair manner as not all bidders were given the same opportunity to submit based on their bid price.

The bid submitted by Royal Crown Construction is non-compliant and is unacceptable to the City. In a Contract A process, the City is legally bound to reject non-compliant bidders. Failure to do so puts the integrity of the procurement process in question. Staff followed proper Policy and Procedure when handling the disqualification and there is no basis for not proceeding to award to the lowest, compliant bidder.

## Financial Impact

There is no financial impact resulting from the recommendation of this report.

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## Conclusion

Royal Crown Construction's bid is non-compliant and in being non-compliant, Staff recommends following the Policy and the public tendering laws and disqualify the bid accordingly.

## Attachments

Not Applicable.



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Raj Sheth, P. Eng., Commissioner of Corporate Services

Prepared by: Victoria Mirlocca, Manager, Procurement Services, Corporate Business Services

## **REPORT 2 - 2024**

To: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Accessibility Advisory Committee presents its second report for 2024 and recommends:

AAC-0005-2024

That the deputation and presentation by Dan Sadler, Manager, Standards Training and Compliance regarding the 2023 Accessibility Annual Status update on April 15, 2024, be received.

(AAC-0005-2024)

AAC-0006-2024

That the deputation and presentation by Alana Tyers, Manager of Service Development regarding MiWay's 2023 Annual Accessibility Plan on April 15, 2024, be received.

(AAC-0006-2024)

AAC-0007-2024

That the deputation and associated presentation by Wing-See Wu, Project Manager, Senior Capital Projects regarding South Common Community Centre and Library - Millwork Design to the Facility Accessibility Design Subcommittee on February 26, 2024, be received for information.

(AAC-0007-2024)

(FADS-0002-2024)

AAC-0008-2024

That the deputation and associated presentation by Jake Mete, Associate, Nak Design regarding Elmcreek Park Redevelopment Design to the Facility Accessibility Design Subcommittee on March 25, 2024, be received for information.

(AAC-0008-2024)

(FADS-0003-2024)

AAC-0009-2024

That the written updates from Steven Viera, Citizen Member regarding the Transit Advisory Committee on April 15, 2024, be received.

(AAC-0009-2024)

## **REPORT 3 - 2024**

To: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Mississauga School Traffic Safety Action Committee presents its third report for 2024 and recommends:

MSTSAC-0020-2024

That the deputation and associated presentation from Jacqueline Hunter, Transportation Demand Management Coordinator regarding Cycling Events & Outreach 2024 be received for information.

(MSTSAC-0020-2024)

MSTSAC-0021-2024

That the deputation and associated presentation from Laura Zeglen, Active Transportation Coordinator regarding School Walking Routes Program: Updates from Active Transportation be received for information.

(MSTSAC-0021-2024)

MSTSAC-0022-2024

1. That the warrants have not been met for the placement of a school crossing guard at the intersection of Runningbrook Drive and Tomken Road for the students attending Silverthorn Public School and St. Teresa of Calcutta Catholic Elementary School.
2. That Transportation and Works be requested to extend the walk phase of the traffic control signal east/west across Tomken Road to accommodate the slower walking speed of students.

(MSTSAC-0022-2024)

(Ward 3)

MSTSAC-0023-2024

1. That the warrants have not been met for the placement of a school crossing guard at the intersection of Webb Drive and Quartz Road for the students attending St. Giovanni Scalabrini Catholic Elementary School and Chris Hadfield Public School.
2. That Transportation and Works be requested to review the signage on Webb Drive, east and west of Quartz Road.
3. That Transportation and Works be requested to install "No Stopping" corner prohibitions on the northeast side of Webb Drive at Quartz Road.
4. That Transportation and Works be requested to:
  - a. Paint ladder markings on Quartz Road and Webb Drive.
  - b. Provide a physical barrier at the northeast corner of Webb Drive and Quartz Road to prevent vehicles from driving up on the sidewalk.

5. That Parking Enforcement be requested to enforce the "No Stopping"/"No Parking" zones once recommendation numbers 2) and 3) have been completed between the times of 8:15 - 9:00 am and 3:15 - 3:50 pm.
6. That Mississauga School Traffic Safety Action Committee be requested to re-inspect once recommendation numbers 2), 3), 4) and 5) have been completed.

(MSTSAC-0023-2024)

(Ward 7)

MSTSAC-0024-2024

That the report from the Commissioner of Transportation and Works, dated March 4, 2024 entitled "2024 Traffic Calming Program (Ward 1, Ward 5, Ward 6, Ward 7, Ward 8, Ward 10 and Ward 11)" be received for information.

(MSTSAC-0024-2024)

MSTSAC-0025-2024

That the Mississauga School Traffic Safety Action Committee (MSTSAC) review its membership in the fall of 2024 to determine if vacancies on the Committee need to be filled, notwithstanding the current Terms of Reference, due to the email dated March 25, 2024, from Seshagiri Pingali, Citizen Member regarding his resignation from MSTSAC.

(MSTSAC-0025-2024)

MSTSAC-0026-2024

1. That the warrants have not been met for the retention of the school crossing guard at Dream Crest Road and Lismic Boulevard for the students attending Sherwood Mills Public School.
2. That Transportation and Works be requested to:
  - a. Review the signage on Dream Crest Road in front of Rick Hansen Secondary School
  - b. Replace "No Parking" corner prohibition on Lismic Boulevard at Dream Crest Road with "No Stopping" east side.
  - c. Re-install "No stopping" corner prohibition west side of Lismic Boulevard that is lying on the ground.
  - d. Review the feasibility of installing stop signs on Dream Crest Road at Lismic Boulevard to make it a three-way intersection all way stop and/or;
  - e. Review the feasibility of installing a crossover on Dream Crest Road and Lismic Boulevard in front of Rick Hansen Secondary School
  - f. Review the feasibility of painting a center line on Dream Crest Road.
3. That once recommendation 2) has taken place that Mississauga School Traffic Safety Action Committee remove the school crossing guard at Dream Crest Road and Lismic Boulevard.

(MSTSAC-0026-2024)

(Ward 6)

**MSTSAC-0027-2024**

1. That the warrants have been met for the placement of a second school crossing guard at the northwest corner of the Collegeway and Colonial Drive for the students attending Garthwood Park Public School and Christ the King Catholic Elementary School when school starts in September 2024 as long as the sidewalk is open on the west side of Colonial Drive north of The Collegeway.
2. That Mississauga School Traffic Safety Action Committee be requested to re-inspect at the end of October 2024 to determine if the warrants continue to be met for the retention of the second school crossing guard.
3. That Transportation and Works be requested to:
  - a. Paint ladder markings on all four legs of the intersection of Colonial Drive and The Collegeway.
  - b. Review the feasibility of implementing a traffic control signal.
  - c. Review the signage on The Collegeway and Colonial Drive.

(MSTSAC-0027-2024)

(Ward 8)

**MSTSAC-0028-2024**

That the Site Inspection Statistics Report for April 2024 be received for information.

(MSTSAC-0028-2024)

**MSTSAC-0029-2024**

That the Parking Enforcement in School Zone Report for February 2024 be received for information.

(MSTSAC-0029-2024)

**MSTSAC-0030-2024**

That the Parking Enforcement in School Zone Report for March 2024 be received for information.

(MSTSAC-0030-2024)

**MSTSAC-0031-2024**

That the Transportation and Works Action Items List for March 2024 be received for information.

(MSTSAC-0031-2024)

## **REPORT 3 - 2024**

To: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Road Safety Committee presents its third report for 2024 and recommends:

RSC-0011-2024

That the deputation and associated presentation by Constable Claudia D'Amico, Peel Regional Police regarding an update on the Eliminate Racing Activity on Streets Everywhere Program (E.R.A.S.E) and Project Noisemaker, be received.

(RSC-0011-2024)

RSC-0012-2024

That the deputation and associated presentation by Mattea Turco, Transportation Planner, Active Transportation and Matthew Sweet, Manager, Active Transportation regarding the Shared Micro-mobility Program, be received.

(RSC-0012-2024)

RSC-0013-2024

That the following items were approved on the consent agenda:

- 11.1 2024 Traffic Calming Program (Ward 1, Ward 5, Ward 6, Ward 7, Ward 8, Ward 10 and Ward 11)
- 11.3 Road Watch Statistics

(RSC-0013-2024)

RSC-0014-2024

1. That one Citizen Member from the Road Safety Committee attend the Canadian Association of Road Safety Professionals Conference (CARSP) in Ottawa, Ontario taking place from June 16, 2024 to June 19, 2024 and that funds be allocated from the 2024 Committee budget for registration, transportation, accommodation and meal reimbursement costs up to the amount of \$4000.00.
2. That the Citizen Member who attends the conference provides a comprehensive written summary of the conference experience to the Road Safety Committee.

(RSC-0014-2024)

RSC-0015-2024

1. That due to the resignation of Brant Thompson, Citizen Member, a vacancy exists on the Road Safety Committee, and that the City Clerk be directed to fill the vacancy in accordance with the Corporate Policy #02-01-01 on Citizen Appointments to Committees, Boards and Authorities.

2. That the resignation dated April 12, 2024 from Brant Thompson, Citizen Member be received.

(RSC-0015-2024)

RSC-0016-2024

That the corporate report dated March 4, 2024 and titled "2024 Traffic Calming Program (Ward 1, Ward 5, Ward 6, Ward 7, Ward 8, Ward 10, and Ward 11)" from the Commissioner, Transportation and Works, be received for information.

(RSC-0016-2024)

RSC-0017-2024

That the January 2024 Road Watch Statistics dated April 23, 2024, be received.

(RSC-0017-2024)