
Governance Committee

Date: January 25, 2021
Time: 1:00 PM
Location: Online Video Conference

Members

Mayor Bonnie Crombie	
Councillor Karen Ras	Ward 2
Pat Saito	Ward 9 (Chair)
George Carlson	Ward 11
Carolyn Parrish	Ward 5
John Magill	Citizen Member
Sandy Milakovic	Citizen Member (Vice-Chair)

Participate Virtually and/or via Telephone

Advance registration is required to participate and/or make a comment in the virtual meeting. **Questions for Public Question Period are required to be provided to Clerk's staff at least 24 hours in an advance of the meeting.** Any materials you wish to show the Committee during your presentation must be provided as an attachment to the email. Links to cloud services will not be accepted. Comments submitted will be considered as public information and entered into public record.

To register, please email megan.piercey@mississauga.ca and for Residents without access to the internet via computer, smartphone or tablet, can register by calling Megan Piercey at 905-615-3200 ext. 4915 no later than Friday, January 22, 2021 before 4:00 PM. You will be provided with directions on how to participate from Clerks' staff.

Contact

Megan Piercey, Legislative Coordinator, Legislative Services
905-615-3200 ext. 4915
Email megan.piercey@mississauga.ca

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DECLARATION OF CONFLICT OF INTEREST
4. MINUTES OF PREVIOUS MEETING
- 4.1. Governance Committee Minutes - November 16, 2021
5. PRESENTATIONS - Nil
6. DEPUTATIONS - Nil
7. PUBLIC QUESTION PERIOD - 15 Minute Limit

Public Comments: Advance registration is required to participate and/or to make comments in the virtual public meeting. Any member of the public interested in speaking to an item listed on the agenda must register by calling 905-615-3200 ext. 4915 or by emailing megan.piercey@mississauga.ca by Friday, January 22, 2021 before 4:00 PM.

Pursuant to Section 42 of the Council Procedure By-law 0139-2013, as amended:

Governance Committee may grant permission to a member of the public to ask a question of Governance Committee, with the following provisions:

1. Questions shall be submitted to the Clerk at least 24 hours prior to the meeting;
2. A person is limited to two (2) questions and must pertain specific item on the current agenda and the speaker will state which item the question is related to;
3. The total public question period time is 15 minutes maximum and shall not be extended by the Chair; and
4. Any response not provided at the meeting will be provided in the format of a written response.

8. CONSENT AGENDA
9. MATTERS TO BE CONSIDERED
- 9.1. Governance Subcommittee Minutes - January 15, 2021
- 9.2. Governance Subcommittee Terms of Reference and Work Plan
- 9.3. Status of the Governance Committee Work Plan
10. MATTERS PERTAINING TO THE COUNCIL PROCEDURE BY-LAW
11. INFORMATION ITEMS - Nil

12. OTHER BUSINESS
13. DATE OF NEXT MEETING - March 8, 2021
14. ADJOURNMENT

Governance Committee

Date: November 16, 2020
Time: 1:00 PM
Location: Online Video Conference

Members Present

Mayor Bonnie Crombie	Ex-Officio (arrived 1:07 PM)
Councillor Karen Ras	Ward 2
Pat Saito	Ward 9 (Chair)
George Carlson	Ward 11
Carolyn Parrish	Ward 5
John Magill	Citizen Member
Sandy Milakovic	Citizen Member (Vice-Chair)

Staff Present

Paul Mitcham, City Manager and Chief Financial Officer
Andrea Maxwell, City Solicitor
Lori Kelly, Director, Human Resources
Diana Rusnov, Director, Legislative Services and City Clerk
Sacha Smith, Manager, Legislative Services and Deputy City Clerk
Allyson D'Ovidio, Legislative Coordinator, Legislative Services

1. CALL TO ORDER – 1:00 PM

2. APPROVAL OF AGENDA

Approved (Councillor C. Parrish)

3. DECLARATION OF CONFLICT OF INTEREST - Nil

4. MINUTES OF PREVIOUS MEETING

4.1 Governance Committee Draft Minutes - September 28, 2020

Approved (Councillor G. Carlson)

5. PRESENTATIONS - Nil

6. DEPUTATIONS

6.1 Item 10.1. Jonathan Giggs, Resident (Ward 1)

Jonathan Giggs, resident, Ward 1, addressed the Committee with respect to item 10.1 on the agenda related to public question period. Mr. Giggs recommended the following:

- That the limit of three people permitted to ask questions during public question period be eliminated.
- That the time limit of 15 minutes for public question period be removed.
- That members of the public be allowed to ask their questions after each agenda item is discussed by committee members.

6.2 Item 10.1. Sue Shanly, Chair, Mississauga Residents' Associations Network (MIRANET)

Sue Shanly, Chair, Mississauga Residents Associations Network (MIRANET) addressed the Committee with respect to item 10.1 on the agenda related to public question period. Ms. Shanly noted the following:

- That members of MIRANET were concerned with limiting public question period to three people.
- That extending public question period to all committee meetings was a significant step forward in the City of Mississauga's governance structure.
- That participating in virtual meetings was difficult for members of the public.
- That limitations on public question period were perceived as a hindrance.
- That MIRANET supports an open question period with a limit of five minutes per speaker and with strict criteria so that there is no duplication of questions.

The Chair requested that Ms. Shanly clarify which committees MIRANET's suggestions were applicable to. Ms. Shanly noted that MIRANET's recommendations were intended for both Standing and Advisory committees.

Councillor Ras moved that item 10.1 be moved forward on the agenda.

Councillor Ras suggested building flexibility into the rules and asked how other municipalities handle public question period. Diana Rusnov, Director Legislative Services and City Clerk noted that the allocation of 10 to 15 minutes for public question period is consistent across municipalities but that some municipalities do not allow preambles and request that individuals only ask questions. Ms. Rusnov further noted that the City of Toronto does not allow public question period at Council meetings but does allow it at other meetings.

Councillor Parrish spoke in support of requesting that individuals only ask questions noting that individuals with a preamble could book a delegation. Councillor Parrish suggested the following:

- That individuals provide their questions to the City Clerk in advance.
- That if preambles were eliminated more than three people could be included in the 15-minute public question period time limit.
- That public question period could be moved to after presentations on the agenda.
- That once meetings were conducted in person, it would be possible to consider lengthening public question period.
- That if individuals have more than two questions, they could be directed to the individual's Ward Councillor.

Councillor Carlson noted the importance of rules related to public question period but supported the idea of flexibility at the discretion of the Chair.

The Chair noted that the intention of the discussion surrounding public question period was to provide more structure for advisory committee meetings. The Chair also noted the importance of having a specific location for public question period on an agenda, but suggested that the Chair of each committee could move public question period as required. The Chair supported the idea of individuals being able to ask questions only and requested that the City Clerk review the timeline for when an individual receives their invitation to speak at a virtual meeting after registration.

7. PUBLIC QUESTION PERIOD - 15 Minute Limit (5 minutes per speaker) - Nil

8. CONSENT AGENDA

The following items were approved on the consent agenda: 9.4 and 11.1

RECOMMENDATION

Moved By Councillor G. Carlson

Approved

9. MATTERS TO BE CONSIDERED

9.1 Integrity Commissioner Request for Proposals

Andra Maxwell, City Solicitor noted that a request for proposals (RFP) would be initiated to select an Integrity Commissioner and that direction from Governance Committee was requested regarding who should sit on the evaluation committee. It was noted that during the previous selection process the City Solicitor and the City Clerk were on the

evaluation committee and all members of Council were invited to participate in the interview process.

Councillor Ras noted that the discussion could be opened up to Council but spoke in support of Governance Committee participating in the process.

Councillor Parrish spoke in support of the City Solicitor, City Clerk and members of Governance Committee participating in the interview process and of the City Solicitor, City Clerk or representative from Human Resources asking the interview questions.

RECOMMENDATION GOV-0011-2020

Moved By Councillor K. Ras

1. That the mandate of the Integrity Commissioner shall be to act as an advisor to members of Council and local boards on matters relating to ethics, their respective codes of conduct and the Municipal Conflict of Interest Act, to act as an educational resource in this respect, and to independently receive and investigate complaints regarding a possible breach of the code of conduct or Municipal Conflict of Interest Act by a member of Council or a local board;
2. That the qualifications of an Integrity Commissioner, beyond being independent and impartial, as set out in this report be affirmed;
3. That staff be authorized to issue a request for proposals (RFP) seeking applicants for the position of Integrity Commissioner for a four-year non-renewable term, to carry out this mandate and any additional duties that may be placed upon the Integrity Commissioner by legislation;
4. That the Governance Committee Members be appointed to the evaluation committee responsible for evaluating proposals and making a recommendation to City Council on a new Integrity Commissioner; and
5. That the new Integrity Commissioner be appointed for a four-year non-renewable term commencing July 2021 and ending June 2025.

Approved

9.2 Proxy Voting at Council Meetings

Councillor Ras spoke in support of proxy voting where Councillors cannot attend meetings due to illness and asked if Council had the ability to set the scope for when proxy voting would be permitted. Sacha Smith, Manager, Legislative Services and Deputy City Clerk noted that Bill 197 provided the City Clerk with the ability to establish processes surrounding proxy voting and that proxy voting could be limited to when a Councillor is ill or unable to attend a meeting electronically.

Councillor Parrish spoke in opposition of proxy voting due to the obligation for elected officials to attend meetings.

Mayor Crombie agreed that all efforts should be made by elected officials to attend meetings but noted that there could be scenarios where an elected official is called away on municipal business and is unable to vote on an important item. Councillor Parrish

suggested that by way of a compromise electronic attendance could allow absent elected officials to vote. Diana Rusnov, Director, Legislative Services and City Clerk noted that the ability to meet and vote electronically would be in place for a full year and that the process would be reviewed in a year's time.

Councillor Carlson and the Chair spoke in support of electronic meetings as a way for absent elected officials to participate in voting.

Councillor Ras suggested that the decision could be deferred but noted that once in person meetings begin again, Council should consider whether electronic participation in meetings would continue.

RECOMMENDATION GOV-0012-2020

Moved By Councillor K. Ras

That a decision regarding Proxy Voting at Council meetings be deferred and that a report be brought back to the Governance Committee in the fall of 2021 to review both "Electronic Participation" and "Proxy Voting".

Approved

9.3 Potential Citizen committee for Election related matters

Council Resolution 0335-2020 attached for reference

The Chair provided background noting that the Province of Ontario had eliminated the ability for municipalities to establish Ranked Choice Voting and therefore, if established, the committee would no longer review this item.

Discussion ensued on whether a subcommittee should be established for reviewing election related matters. In addition, Governance Committee would direct the subcommittee to establish a terms of reference and the criteria for the committee structure and how citizen members would be appointed.

Governance Committee discussed the timelines related to Ward boundary changes and Diana Rusnov, Director, Legislative Services and City Clerk clarified that the by-law to establish Ward boundary changes would have to be in place by December 31, 2021 in order to apply to the 2022 municipal election. Ms. Rusnov also suggested that the Planning and Building Department be involved in discussions related to Ward boundaries. The Chair suggested that if established, the committee's recommendations for a terms of reference, committee structure and appointment process could be included on the agenda for the January 25, 2021 Governance Committee meeting.

The following individuals spoke in support of establishing the subcommittee to review election related items:

- Councillor Parrish
- John Magill, Citizen Member
- Sandy Milakovic, Citizen Member

- Councillor Ras

RECOMMENDATION GOV-0013-2020

Moved By Councillor C. Parrish

1. That a Subcommittee of the Governance Committee be established to discuss election related matters and that a draft Terms of Reference be prepared for the next Governance Committee meeting.
2. That the Subcommittee initially be comprised of the Chair of the Governance Committee, Councillor Pat Saito, Sandy Milokovic, Citizen Member, John Magill, Citizen Member, Councillor Karen Ras, Councillor Carolyn Parrish and Mayor Bonnie Crombie as ex-officio.

Approved

9.4 Status of the Governance Committee Work Plan (CONSENT)

RECOMMENDATION

Moved By Councillor G. Carlson

That the Governance Committee Work Plan included as item 9.4 on the November 16, 2020 Governance Committee Agenda be received.

Approved

10. MATTERS PERTAINING TO THE COUNCIL PROCEDURE BY-LAW

10.1 Discussion with respect to Public Question Period

Item 10.1 discussion was moved up to item 6.2 and voted on.

RECOMMENDATION GOV-0014-2020

Moved By Councillor C. Parrish

1. That the provisions under s.42 of the Council Procedural by-law 0129-2013, regarding "Public Question Period" be amended to include the following:
 - a. Limited to 15 minutes maximum at Advisory Committees
 - b. The time period is at the discretion of the Mayor for Council and the Chair of Standing Committees.
 - c. Limit to two (2) questions
 - d. Questions can be submitted in advance to the City Clerk at least 24 hours prior to the meeting.
2. That the provisions under s.42 of the Council Procedural by-law 0129-2013, regarding "Public Question Period" be amended to remove the following:
 - a. "Persons invited to address Council with a question shall be limited to a preamble to their question of a maximum of two statements sufficient to establish the context for the question".

Approved

11. INFORMATION ITEMS

11.1 2021 Governance Committee Meetings Dates (CONSENT)

RECOMMENDATION

Moved by Councillor G. Carlson

That the memorandum dated November 16, 2020, from the Governance Committee Legislative Coordinator, to the Chair and Members of Governance Committee with respect to the committee meeting dates for 2021 be received.

Approved

12. OTHER BUSINESS - Nil

13. DATE OF NEXT MEETING - January 25, 2021

14. ADJOURNMENT – 2:16 PM (Councillor K. Ras)

Governance Subcommittee

Date: January 15, 2021

Time: 1:07 PM

Location: Online Video Conference

Members Present

Councillor Pat Saito
Councillor Karen Ras
Councillor Carolyn Parrish
Mayor Bonnie Crombie
Sandy Milakovic
John Magill

Ward 9
Ward 2
Ward 5
Ex-Officio
Citizen Member
Citizen Member

Staff Present

Paul Mitcham, City Manager and Chief Administrative Officer
Diana Rusnov, Director, Legislative Services and City Clerk
Sacha Smith, Manager, Legislative Services and Deputy Clerk
Jason Bevan, Director, City Planning Strategies
Angie Melo, Legislative Coordinator, Legislative Services

1. CALL TO ORDER – 1:07 PM

1.1 Appointment of Governance Subcommittee Chair

Councillor Ras nominated John Magill as Chair of the Governance Subcommittee. Mr. Magill accepted the nomination.

RECOMMENDATION

Moved By Councillor K. Ras

That John Magill, Citizen Member, be appointed Chair of the Governance Subcommittee for the term ending November 14, 2022 or until a successor is appointed.

Carried

2. APPROVAL OF AGENDA

Moved By Councillor K. Ras

3. DECLARATION OF CONFLICT OF INTEREST - Nil

4. MINUTES OF PREVIOUS MEETING - Nil

5. MATTERS CONSIDERED

5.1 Terms of Reference for Governance Subcommittee - Elections

In response to John Magill and Councillor Saito's request for clarity on the subcommittee's operations, Diana Rusnov, Director, Legislative Services and City Clerk advised that the Governance Subcommittee can start discussions on the processes in the absence of the Terms of Reference. She further advised that she would seek confirmation that the Governance Committee would recommend approval of the Terms of Reference.

Diana provided background on the Governance Subcommittee's mandate highlighting ward boundaries, election signs and membership as topics of importance to focus on.

Diana Rusnov, Director, Legislative Services and City Clerk, spoke to the role of the Governance Subcommittee in relation to the work staff have undertaken with respect to ward boundaries.

In response to Councillor Saito's inquiry regarding additional City Council representation at the Region, Diana Rusnov, Director, Legislative Services and City Clerk advised that the ward boundary review is not to add an additional Councillor but rather a boundary line redistribution. Councillor Saito noted that the reference to the ward boundary review should explicitly note that the review is for ward redistribution and not to add another ward.

In response to Sandy Milakovic's inquiry regarding Council's approval timelines, Ms. Rusnov, Director, Legislative Services and City Clerk advised that Council must approve the bylaw which must contain the ward boundaries by December 31, 2021.

Councillor Parrish noted that the idea of creating a new boundary and bringing in a new Councillor should not be dismissed and suggested that the review be open to that scenario.

Jason Bevan, Director, City Planning Strategies provided background and options of ward boundary scenarios and timelines.

Diana Rusnov, Director, Legislative Services and City Clerk noted that the Governance Subcommittee would be inviting members of the public to participate as citizen members for public outreach on different approaches and feedback on ward boundaries prior to staff proceeding with their process, but noted concern that Council's direction and approval to go forward is necessary before public input.

Subcommittee Members engaged in discussion regarding informing Council of the review being undertaken by the Governance Subcommittee in parallel to the review of staff, and receiving Council's direction; establishing timelines and criteria, and Citizen Member selection process and participation.

Diana Rusnov, Director, Legislative Services and City Clerk advised that she would wordsmith the Terms of Reference based on the Governance Subcommittee's discussion and will include workplan timelines as appendices, to be brought to the Governance Committee on January 25, 2021.

6. OTHER BUSINESS

The matter relating to elections signs is to be discussed at a future Governance Subcommittee meeting.

7. DATE OF NEXT MEETING - To Be Determined

8. ADJOURNMENT – 1:56 PM (Councillor K. Ras)

Terms of Reference for Governance Subcommittee - Elections

Subcommittees

That, as per the Procedure By-law 139-2013, a Committee of Council may establish a subcommittee which shall consist of members of the parent Committee, as may be determined by such parent Committee and any other member approved by Council.

- Subcommittees will be formed to deal with specific issues, and will make recommendations to the parent Committee. Once the specific issue is dealt with the subcommittee shall cease.
- All appointed members of the subcommittee have the right to vote.
- The Chair of the subcommittee will be appointed at the first meeting of the subcommittee.

Mandate/Work Plan

The mandate of the Governance subcommittee (Elections) is to review and provide input into the following matters in preparation for the 2022 municipal elections:

- Ward boundary review
 - to allow for implementation for the 2022 election, by-law is to be approved by Council and any appeals dealt with prior to December 31, 2021
 - Planning and Building staff to lead the project, with input and comments from the Governance Subcommittee as noted in Appendix 1 – Governance Subcommittee Workplan for implementation for the 2022 municipal election.
 - A revised timeline will be prepared if direction is provided to pursue the ward boundary review for subsequent elections
- Election sign by-law, subject to schedule availability

The subcommittee will report to Governance Committee with final approval of any recommendations requiring final approval from Council.

Procedures and Frequency of Meetings

All Committees are subject to Council Procedure By-law, which outlines the procedures for Council and Committee meetings.

http://www7.mississauga.ca/documents/bylaws/procedural_by-law_2013.pdf

Appendix 1 outlines the workplan and timelines for various stages of the process should a potential 2022 election year implementation be desired. The Subcommittee meetings will be scheduled in accordance with the workplan timelines.

Membership

The Subcommittee will be comprised of appointed Governance Committee members and one citizen member from each ward in the City. Existing citizen members of the Governance Committee shall be deemed to represent the ward in which they reside.

Members of the Subcommittee shall provide input and comments with their local ward understanding as well as a wider City perspective on matters that are important to consider when evaluating ward boundaries. The Subcommittee members shall understand that their input is for the purpose of providing advice, sharing local neighbourhood knowledge and priorities to the Planning and Building staff as they undertake the Ward Boundary review.

All members are subject to the Code of Conduct and Complaint Protocol for Local Boards.

http://www7.mississauga.ca/documents/CityHall/pdf/2014/Local_Boards_Code_of_Conduct.pdf.
and Corporate Policy 02-01-01:

Notwithstanding the Citizen Appointments to Committees, Boards and Authorities policy. <http://inside.mississauga.ca/Policies/Documents/02-01-01.pdf>, opportunities for membership to the Subcommittee shall be advertised through the City's social media channels, and on the website for a period of two weeks. The applications will be reviewed by the Subcommittee's Governance Committee members and those members shall make recommendations to Council on the proposed citizen appointments.

Role of Chair

The Chair of the Subcommittee will be appointed at the first meeting of the Committee.

The role of the Chair is to:

1. Preside at the meetings using City of Mississauga's Procedure By-law, and keep discussion on topic.

2. Provide leadership to Governance Subcommittee - Elections to encourage that its activities remain focused on its mandate as an Advisory Committee of Council.
3. Recognize each Member's contribution to the Committee's work.

Role of Committee Members

The role of Committee Members is to:

1. Ensure that the mandate of Governance Subcommittee - Elections is being fulfilled.
2. Provide the Chair with solid, factual information regarding agenda items.
3. Notify the Legislative Coordinator if they are unable to attend meetings to ensure that quorum will be available for all meetings.

Quorum

1. Quorum of the Governance Subcommittee - Elections shall be reached with the presence of a majority of the appointed and elected members, at a time no later than thirty (30) minutes past the time for which the beginning of the meeting was scheduled and so noted on the agenda or notice of the meeting.
2. The issuance of an Agenda for a meeting of this Committee will be considered as notice of that meeting.
3. The presence of one (1) of the appointed Council members shall be required to establish quorum.

APPENDIX 1

Date	Workplan Items
February	Receive Council direction to proceed with Governance Subcommittee workplan
	Appoint citizen representatives
March	Inaugural meeting of Governance Subcommittee. Presentation from Planning and Building Staff (P&B) outlining Ward Boundary review process and prior work undertaken. Review and provide direction/suggestions related to principles for ward boundary review.
April	P&B to develop revised ward boundary scenarios
May	P&B present Governance Subcommittee with scenarios for ward boundaries.
	Subcommittee to provide input on scenarios and preferred option(s).
June	P&B address feedback and finalize scenarios
July	Hold broader public consultation session
	Subcommittee to participate in consultation process
August	Report to Governance Subcommittee on comments received through public consultation process.
	Subcommittee to provide input on public comments.
	P&B to make refinements to scenarios
September	Governance Subcommittee provide recommendation on scenario(s)
	Report back to Governance Committee with final proposed scenario(s)
October	Recommendation Report and Statutory Public Meeting
November	Council Approval of Ward Boundary By-law
December	Appeal Period – to proceed for 2022 Municipal Election by-law must be approved without appeals prior to December 31, 2021.

Status of Governance Committee Workplan Items – January 25, 2021

Issue	Timeline	Details
1. Follow up from Council Strategic Direction Setting Workshop	Ongoing	<p>Update:</p> <p>GOV-0008-2019</p> <p>That the report dated September 4, 2019, from the City Manager and Chief Administrative Officer: Council Strategic Direction Setting Workshop Debrief, be received and referred to staff to obtain feedback from Members of Council and report back to Governance Committee.</p>
2. RFP Integrity Commissioner and Evaluation of Proposals	To be completed prior to July 2021	<p>GC-0386-2020</p> <ol style="list-style-type: none"> 1. That the mandate of the Integrity Commissioner shall be to act as an advisor to members of Council and local boards on matters relating to ethics, their respective codes of conduct and the <i>Municipal Conflict of Interest Act</i>, to act as an educational resource in this respect, and to independently receive and investigate complaints regarding a possible breach of the code of conduct or <i>Municipal Conflict of Interest Act</i> by a member of Council or a local board; 2. That the qualifications of an Integrity Commissioner, beyond being independent and impartial, as set out in this report be affirmed; 3. That staff be authorized to issue a request for proposals (RFP) seeking applicants for the position of Integrity Commissioner for a four-year non-renewable term, to carry out this mandate and any additional duties that may be placed upon the Integrity Commissioner by legislation; 4. That the Governance Committee Members be appointed to the evaluation committee responsible for evaluating proposals and making a recommendation to City Council on a new Integrity Commissioner; and 5. That the new Integrity Commissioner be appointed for a four-year non-renewable term commencing July 2021 and ending June 2025. <p>(GOV-0011-2020)</p>

Updated items in **Bold**

Status of Governance Committee Workplan Items

Issue	Timeline	Details
3. Issues resulting from the Region of Peel representation discussions	Completed.	Council adopted Resolution 0394-2020 on December 23, 2020 consenting to the Regional By-law 83-2020 to change the composition of Regional Council.
4. Proxy Voting at Council Meetings	Deferred until Fall 2021	GC-0387-2020 That a decision regarding Proxy Voting at Council meetings be deferred and that a report be brought back to the Governance Committee in the fall of 2021 to review both “Electronic Participation” and “Proxy Voting”.
5. Review of Code of Conduct	Completed.	
		<p>GC-0399-2018 That the review of the Council Code of Conduct be deferred until the 2018-2022 term of Council.</p> <p>GOV-0003-2019 That the Governance Committee meet to review the Council Code of Conduct and discuss possible amendments, upon completion of the citizen appointments to the Committee for the current term of Council.</p> <p>Update:</p> <p>GC-0672-2019 That the report dated December 2, 2019 titled “Council Code of Conduct Review” from Principals Integrity, Integrity Commissioner for the City of Mississauga be approved.</p>

6. Electronic Participation at meetings.	Completed.	<p>GC-0064-2020</p> <ol style="list-style-type: none"> 1. That the report dated October 28, 2019 from the Commissioner of Corporate Services and Chief Financial Officer be approved as outlined with the following amendments: 2. That electronic participation be permitted for Accessibility Advisory Committee members to allow voting and to count for quorum. 3. That the current procedure for the Consent Agenda remain the status quo. <p>(GOV-0004-2020)</p>
7. Survey of Election Candidates	Completed	<p>GC-0152-2020</p> <ol style="list-style-type: none"> 1. That the Corporate Report dated June 1, 2020 from the Director of Legislative Services and City Clerk titled Election Administration Information Report: City of Mississauga Campaign Contribution Rebate Program and Consolidated Statistics be received. 2. That the Mississauga's 2022 Election Campaign Contribution Rebate Program be referred to the Budget Committee.
8. Tour de Mississauga Delivery Model for 2016 and beyond	<p>Completed.</p> <p>Adopted by Council on February 10, 2016.</p>	<p>MCAC-0004-2016</p> <ol style="list-style-type: none"> 1. That the letter dated December 18, 2015 from Glenn Gumulka, Executive Director, SustainMobility, regarding the management of the Tour de Mississauga, be received for information. 2. That the Members of the Mississauga Cycling Advisory Committee support the transfer of the management of the Tour de Mississauga to SustainMobility. 3. That the Tour de Mississauga Subcommittee of the Mississauga Cycling Advisory Committee continue to work with SustainMobility on the Terms and Conditions relating to the transfer of the management of the Tour de Mississauga to SustainMobility.

9. Feasibility Study for Internet Voting	Completed	<p>The following recommendation was approved by Governance on June 20, 2016:</p> <ol style="list-style-type: none"> 1. That the Corporate Report dated June 7, 2016 from the Director of Legislative Services and City Clerk, outlining the potential enhancements for the 2018 Municipal Election be received for information. 2. That staff be directed to implement Vote Anywhere for the 2018 Municipal Election on Election Day and Advance Poll Days and that the City of Mississauga will wait for the Province to test the ranked ballot option before it is implemented for a municipal election.
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Updated items in **Bold**

Status of Governance Committee Workplan Items

Issue	Timeline	Details
10. Procedure By-law Review	Completed	<p>The following recommendation was approved by Governance on November 14, 2016:</p> <p>That a by-law be enacted to amend By-law 0139-2013, being the Corporation of the City of Mississauga Council Procedure By-law as amended, in accordance with the Corporate Report dated October 5, 2016, from the Commissioner of Corporate Services and Chief Financial Officer titled 'Proposed Amendments to the Council Procedure By-law 0139-2016.</p>
11. Report on Pilot Committee of Adjustment Streaming	Completed	<p>The following recommendation was approved by Governance Committee on September 19, 2016:</p> <p>GOV-0014-2016</p> <ol style="list-style-type: none"> 1. That the Corporate Report dated August 8, 2016 from the Commissioner of Corporate Services and Chief Financial Officer titled. "Video streaming and On-demand videos for Additional Committee meetings" be received. 2. That staff be directed to implement video streaming and on-demand videos for the Audit and Governance Committees as a one year pilot project.
12. Municipal Election Campaign Contribution Rebate Program for the 2018 Election	Completed	Adopted by Council on February 22, 2017.
13. Review of Section 29 of the Committee of Adjustment Procedure By-law	Completed	Adopted by Council on September 14, 2016.

Updated items in **Bold**

Status of Governance Committee Workplan Items

Issue	Timeline	Details
14. Election Lawn Signs	Completed	<p>Resolution 0220-2016 adopted by Council on November 16, 2016 to establish the period of time that the signs can be up.</p> <p>Resolution 0221-2016 adopted by Council on November 16, 2016 which gives direction to staff to provide further information on the Sign By-law as it relates to Municipal Elections.</p>
15. Community Group Support	Completed	<p>The following recommendation was approved by Governance Committee on March 6, 2017:</p> <p>GOV-0001-2017 That the report entitled Community Group Support Program Policy 08-01-01 dated February 28, 2017 from the Commissioner of Community Services be received for information.</p>
16. Budget Allocation Process for Advisory Committees	Completed	Adopted by Council on December 14, 2017.
17. Integrity Commissioner RFP and Recruitment	Completed	Integrity Commissioner appointed by Council on June 21, 2017.
18. Posting of comments from Planning Staff with respect to Committee of Adjustment applications	Completed	
19. Bill 8 (Accountability Act) implementation	Completed	

Updated items in **Bold**

Status of Governance Committee Workplan Items

Issue	Timeline	Details
20. Procedure for establishing committees or task forces	Completed	
21. Corporate Policy Review pertaining to Municipal Elections	Completed.	<p>The following recommendation was approved by General Committee on November 15, 2017:</p> <p>GC-0742-2017 That the draft Corporate Policy titled 'Use of City Resources During an Election Campaign, attached as Appendix 2 to the Corporate Report dated November 2, 2017 from the Commissioner of Corporate Services and Chief Financial Officer titled 'Corporate Policy and Procedure - Use of City Resources During an Election Campaign', be approved with the exception of paid campaign ads in City facilities and that staff report back on campaign material as it relates to the Placing Advertisement with the City Policy 03-09-01.</p>
22. Corporate Policy Review - Citizen Appointment Process (including a review to limit citizen member appointments to one committee)	Completed	<p>The matter was considered by General Committee at its meeting on March 21, 2018 and the following recommendation was issued:</p> <p>GC-0175-2018</p> <ol style="list-style-type: none"> 1. That the report dated January 25, 2018, entitled 'Requirements for Citizen Appointments to Committees of Council', from Gary Kent, CPA, CGA, Commissioner of Corporate Services and Chief Financial Officer, be received 2. That the Canadian citizenship remain as a requirement for citizen appointments to Committees of Council, as outlined in Corporate Policy 02-01-01 Citizen Appointments to Committees, Boards and Authorities.

Updated items in **Bold**

Status of Governance Committee Workplan Items

Issue	Timeline	Details
23. Citizen appointments to committees (membership/ composition)	Completed.	Arising from discussion at General Committee on June 15, 2016.
24. Review of committees for 2018-2022 term of Council	Completed	
25. Review of Protocol Corporate Policy 06-02-01	Completed	<p>The following recommendation was approved at General Committee on November 15, 2017:</p> <p>GC-0732-2017</p> <p>That staff be directed to incorporate the following changes to the Civic Protocol Policy 06-02-01 and report back to General Committee:</p> <p>a) Move the Regional Chair to appear directly following Members of Council in the Order of Precedence for Processions.</p> <p>b) Move the Regional Chair to speak directly following the Mayor or Acting Mayor in the Speaking Order at Official City Openings/Events.</p> <p>c) Clarify that Federal and Provincial Government representatives be invited to speak if there is a partnership/funding agreement in place.</p>

Updated items in **Bold**

Status of Governance Committee Workplan Items

Issue	Timeline	Details
26. Government Relations with Federal and Provincial Governments	Completed	<p>The following recommendation was approved by General Committee on February 28, 2018.</p> <p>GC-0137-2018 That the Draft Government Relations Protocol as outlined in Appendix 1, attached to the memorandum dated, February 6, 2018 from Robert Trewartha, Chief of Staff, Office of the Mayor, be approved as amended at the February 28, 2018 General Committee meeting.</p>
27. Governance Subcommittee - Municipal Governance Leadership Challenge	<p>GC-0138-2018</p> <p>Completed.</p> <p>Implementation of Recommendations Ongoing.</p>	<p>The following recommendation was approved by General Committee on February 28, 2018.</p> <p>GC-0138-2018</p> <ol style="list-style-type: none"> 1. That the report from John Magill, Citizen Member, entitled "Governance Subcommittee Report –Municipal Governance Leadership Challenge", dated February 5, 2018, be received. 2. That the Guide to Good Municipal Governance Concluding Chapters Question Review be reviewed on a semi-annual basis by the Governance Committee to maintain and update the document. 3. That the recommendations from the Citizen members outlined in this report be added to the Governance Committee work plan.

Updated items in **Bold**

Status of Governance Committee Workplan Items

Issue	Timeline	Details
	<p>GOV – 0004-2018</p> <p>1. a. Completed at the beginning of each term. b. Completed at the beginning of each term.</p> <p>2. a. Completed during the annual budget process.</p>	<p>(GOV-0004-2018)</p> <p>As a result of the review and discussions, the Citizen Members of Governance Committee have the following recommendations:</p> <ol style="list-style-type: none"> 1. That a more comprehensive orientation be prepared for new/incoming Council Members. <ol style="list-style-type: none"> a. The orientation at the beginning of each term would establish agreed upon City priorities and the principles upon which decisions and strategic priorities will be based and prioritized. Councillors will understand the fit of their ward priorities and appropriate ward actions. b. Create a governance culture supportive of consensus building among councillors beginning with the early mandate orientation sessions and a strategy to reinforce it throughout the mandate. 2. Ensure decisions are being made aligned with and have a balance between City-wide and ward specific issues. <ol style="list-style-type: none"> a. Annually as staff begin to prepare next year's budget Council should be informed of potential challenges and priorities. 3. Ensure Strategic and Master Plans are provided in an

Updated items in **Bold**

Status of Governance Committee Workplan Items

Issue	Timeline	Details
	<p>3. a. & b. Ongoing by the Community Relations section of the Planning and Building Department. c. Ongoing by staff as required and during the budget process.</p> <p>4. a., b., & c. Ongoing by the Community Relations section of the Planning and Building Department as part of the Community Engagement Strategy.</p> <p>5. a. Ongoing by staff in the City Manager's Office and with direction from Council.</p> <p>6. a. Completed b., c., d., e., Ongoing implementation of recommendations.</p>	<p>informative and user friendly format.</p> <ul style="list-style-type: none"> a. Include an executive summary to large documents b. Provide simplified information for the public c. Staff to present an executive summary to Council following approval of the Budget regarding major projects coming forward. <p>4. Effectively and efficiently expand and experiment with methods for consultation with the public including the hard to access for:</p> <ul style="list-style-type: none"> a. Consensus building around priorities and unique City characteristics b. Strategic planning c. Decision making <p>5. Manage relationships more effectively</p> <ul style="list-style-type: none"> a. Establish a plan of action with specific objectives and resources for approaching other levels of government for support of the City's strategic priorities and asset requirements utilizing all appropriate staff and Council members. <p>6. Process improvements and the role of the Governance Committee</p> <ul style="list-style-type: none"> a. Report to Governance Committee and Council on the

Updated items in **Bold**

Status of Governance Committee Workplan Items

Issue	Timeline	Details
		<p>implications of Bill 68</p> <ul style="list-style-type: none"> b. Continue to identify opportunities for improvements in governance c. Consider the impact on governance improvements contained in procedural rules for Council and in the Code of Conduct d. Add the City's core values to signature blocks e. Monitor the progress of achievement of recommendations applicable to staff contained in Appendix 2
28. New Council Orientation	Completed	<p>GOV-0010-2018</p> <p>That staff be directed to organize orientation and strategic direction setting sessions for the Members of Council for the 2018-2022 term, as outlined in the report entitled, 'New Council Orientation and Strategic Direction Setting' dated March 15th, 2018, from the City Manager and Chief Administrative Officer.</p> <p>(GOV-0010-2018)</p>

Updated items in **Bold**