

Appendix 1

Statement of Work

Procurement Authority for a Two-Year Period to Obtain COVID-19 Personal Protective Equipment (PPE) and Supplies for Mississauga Fire & Emergency Services – (PRC 002601) (PRC 002693) (PRC 002574) (PRC 0022462)

1.0 Background

The COVID-19 pandemic has resulted in global supply chain shortages, particularly affecting personal protective equipment (PPE) and supplies. It has been difficult for the City to obtain critical PPE and supplies: 3M KN95 masks, medical grade gowns, disposable masks and disinfecting wipes.

A temporary PPE Pandemic Supply has been established with the aim of maintaining a constant stockpile of PPE supplies as market availability allows. The estimated cost of a two year supply of Sundstrom half masks, filters, medical grade gowns, disposable masks and disinfecting wipes is approximately \$500,000. The benefits of the Mississauga Fire Stores:

- Timely access to PPE during recovery and in the event of delivery delays associated with a second wave of COVID-19 infections;
- Anticipated cost savings related to bulk purchasing;
- Ensuring that suppliers and products are screened properly; and,
- Service levels for medical calls be maintained and to ensure the safety of Fire Personnel and the residents of the City of Mississauga.

Mississauga Fire & Emergency Services – Capital Assets Stores Division is located at FS101, 15 Fairview Rd. W., Mississauga.

2.0 Deliverables

The vendor will provide all PPE and supplies on a mutually agreed upon date with MFES. MFES will pay for the PPE and supplies upon receipt of the Deliverables.

Payment is conditional on satisfactory acceptance of the Deliverables by the Project Authority.

3.0 Performance Standards and Quality Assurance

The vendor will provide warranty replacements against defective materials or replacement of the unit or its parts.

4.0 Financial Impact

Vendor	PRC Number	Current Upset Limit (to date)	Proposed Change Adjustment to Upset Limit
Canadian Safety Supply Sundstrom Half Mask and Filters	PRC 002601	\$116,800	\$250,000
TM Safety Supply Level 3 Medical Gowns	PRC 002574	\$35,150	\$100,000
CDK Packaging Level 2 Disposable Masks	PRC 002693	\$22,500	\$50,000
Ecolabs Disinfecting Wipes	PRC 002462	\$49,300	\$100,000
Total		\$223,750	\$500,000

The cost to the City is estimated to be approximately \$500,000 for the two-year period intended to be covered by this report. Funds for this purpose are available in the existing operating budget within Mississauga Fire and Emergency Services.