

**Internal Audit Workplan  
2021 - 2023**

**Appendix 1**

Community Services Department						
	2021 Q1	2021 Q2	2021 Q3	2021 Q4	2022	2023
Culture						
Art Collections						
Culture and Community Grants						
Fire & Emergency Services						
MFES Training and Accreditation						
Parks, Forestry and Environment						
Waste Diversion						
Recreation						
Community Group Registry Program						

Corporate Services Department						
	2021 Q1	2021 Q2	2021 Q3	2021 Q4	2022	2023
Facilities and Property Management						
Capital Construction Project Management						
F&PM Capital Asset Management						
F&PM Supplies Inventory						
Utility Management Database						
Finance						
Accounts Payable						
Investments						
Business Planning						
HR						
Performance Management (non-union)						
Employee Terminations (non-union)						
Information Technology						
SAP Development Lifecycle						
INFOR System						
NIST Assessment						
Legislative Services						
Provincial Courts						
Revenue and Materiel Management						
HVA Acquisitions						
e-Bidding Platform						

Planning and Building Department						
Building						
	2021 Q1	2021 Q2	2021 Q3	2021 Q4	2022	2023
Building Permit Inspection Processes						
Development Charges						
Economic Development						
Small Business Grants Management						

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Transportation and Works Department						
	2021 Q1	2021 Q2	2021 Q3	2021 Q4	2022	2023
Enforcement						
Animal Services						
Infrastructure Planning and Engineering						
Capital Works Project Management						
MiWay - Transit						
Transit Operations						
MTO Driver Certification Program						
Works Operations and Maintenance						
Technical Services and Inspections						
Fleet Management						
Maintenance Contract Management						

City Manager's Office						
	2021 Q1	2021 Q2	2021 Q3	2021 Q4	2022	2023
Legal Services						
Insurance Program						

Corporate Audits						
	2021 Q1	2021 Q2	2021 Q3	2021 Q4	2022	2023
Entity-Level Controls Assessment						
Fraud Risk Management Review						
Placeholder for Management Requests/New						