

Date: April 22, 2021

To: Chair and Members of General Committee

From: Geoff Wright, P.Eng, MBA, Commissioner of
Transportation and Works

Originator's files:

Meeting date:
May 26, 2021

Subject

Amendment to the Business Licensing By-Law 01-2006 to Permit Outdoor Clothing Donation Drop Boxes on Properties Zoned Residential, subject to Minor Variance Approval

Recommendation

That a by-law to amend the City's Business Licensing By-law 01-2006, be enacted, to permit clothing donation drop boxes on those properties zoned residential where an application for a minor variance has been approved by the Committee of Adjustment to permit its use, to facilitate clothing donation drop box placement in accordance with the Region of Peel textile collection program as outlined in the report from the Commissioner of Transportation and Works dated April 22, 2021 under File BL.01.CLO.

Executive Summary

- From June 2018 until March 2020, Region of Peel staff worked with City of Mississauga staff on a pilot project for the placement of outdoor clothing donation drop boxes at 45 Peel Living buildings and four private multi-residential locations.
- The pilot program successfully diverted 225 tonnes of textile materials from landfill. As a result, in February 2020 Region of Peel Council approved a larger scale rollout as part of the textile collection program across Mississauga, Brampton and Caledon and at regional locations.
- To permit outdoor clothing donation drop boxes on select sites zoned residential, an amendment to the existing Business Licensing By-law 01-2006 is required. Currently, the City's Business Licensing By-law 01-2006 explicitly prohibits clothing donation drop boxes on any property zoned residential.

Background

City of Mississauga staff are supportive of identifying waste diversion opportunities to help the Region of Peel meet its 75 per cent waste diversion target by 2034. From June 2018 until March 2020, Region of Peel staff worked with City of Mississauga staff on a pilot project for the placement of outdoor clothing donation drop boxes at 45 Peel Living buildings and four private multi-residential locations. The pilot program successfully diverted 225 tonnes of textile materials from landfill. As a result, in February 2020 Region of Peel Council approved a larger scale rollout as part of the textile bin collection program across Mississauga, Brampton and Caledon and at regional locations.

Present Status

The requirement of business licenses for outdoor clothing donation drop boxes was in response to the proliferation of unregulated boxes in the City of Mississauga. The Business Licensing By-law 01-2006 not only created regulations for outdoor clothing donation drop boxes, but also permitted the City's Compliance and Licensing Enforcement staff to remove those boxes not in compliance with the requirements. Section 4.2(2) of the Business Licensing By-law prohibits clothing donation drop boxes to be located on any property zoned residential.

To receive a license, persons must meet several additional requirements for placement of their outdoor clothing donation drop boxes according to Schedule 30 of the Business Licensing By-law 01-2006. These additional requirements include:

- only permitted in commercial and employment zones in accordance with the City's Zoning By-law 0225-2007;
- in locations six metres from a residential zone;
- located outside of any required landscaped areas; and
- cannot be located on any property owned or maintained by the City, on any required parking area or obstruct any required parking space.

Comments

To allow the Region of Peel's textile collection program to continue at select number of approved locations zoned residential, the following changes are being recommended. An amendment is required to Business Licensing By-law 01-2006 to no longer explicitly prohibit clothing donation drop boxes on any property zoned residential. Once the by-law is amended in this regard, a person would be eligible to receive a business licence to own/operate a clothing donation drop box where an application for a minor variance has been approved by the Committee of Adjustment to permit a clothing donation drop box on residential property. Requiring both a business license and minor variance approval for the outdoor clothing drop boxes on residential property will allow the City of Mississauga to effectively manage the program with an anticipation that it will grow over time.

Options

Region of Peel and City of Mississauga staff reviewed the option for indoor clothing donation drop boxes at the select residential locations, however, due to COVID-19 related concerns from both the property owners and the service providers, this solution is not recommended.

Strategic Plan

A textile collection program for residents of residential locations aligns with the Strategic Plan as it supports the Green Pillar's Strategic Goals to "Lead and Encourage Environmentally Responsible Approaches" and "Promote a Green Culture".

Financial Impact

A business license for clothing donation drop boxes generates revenue for the City of Mississauga both for the issuance of the license and for the renewal of the license to recover the costs to administer and enforce. The 2021 clothing donation drop box license application fee is \$162 per box and the annual renewal fee is \$82 per box. The Region of Peel is proposing the placement of an estimated 21 boxes at 19 locations with the intention of expanding their program over time. The estimated revenue from these additional 21 boxes is a one-time amount of \$3,402 and an annual amount of \$1,722 in cost centre 22652 Compliance Licensing.

Conclusion

To permit outdoor clothing donation drop boxes on select sites zoned residential, an amendment to the existing Business Licensing By-law 01-2006 is required. Currently, the City's Business Licensing By-law 01-2006 explicitly prohibits clothing donation drop boxes on any property zoned residential. City of Mississauga staff have reviewed the requirements and determined that an amendment to the existing Business Licensing By-law 01-2006 is required to no longer explicitly prohibit clothing donation drop boxes on any property zoned residential. Limiting the number of clothing donation drop boxes at residential locations to those approved by the Committee of Adjustment would allow enforcement of any unapproved drop boxes.



Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works

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