

Date: May 21, 2021

To: Chair and Members of General Committee

From: Geoff Wright, P.Eng, MBA, Commissioner of
Transportation and Works

Originator's files:

Meeting date:
June 9, 2021

Subject

Housekeeping Matters Related to Roads – All Wards

Recommendations

1. That the Corporate Report titled "Housekeeping Matters Related to Roads – All Wards" dated May 21, 2021, from the Commissioner of Transportation and Works be received; and
2. That all necessary by-laws be enacted authorizing the establishment of public highways on those lands described in Appendix 1 attached to the report titled "Housekeeping Matters Related to Roads – All Wards" dated May 21, 2021, from the Commissioner of Transportation and Works, and that City staff be authorized to register the by-law(s) on title against the subject lands in the appropriate land registry office.

Background

Council is granted the authority to pass by-laws over highways within its jurisdiction pursuant to Sections 27, 31, 34 and 53 of the *Municipal Act, 2001*, as amended (the Act). City staff routinely identifies roads and associated parcels of land that are incorrectly designated and require correction by by-law, which requires Council approval. These categories include:

1. Instances when land currently in use as a public highway should have been established as public highway to form part of the City's road network;
2. Instances when untraveled and unconstructed land that had been designated as a public highway should be closed as public highway and removed from the City's road network to correctly reflect the use of the land; and
3. Instances when roads need to be named or renamed to reflect the current street signage.

For each road or parcel subject to a housekeeping correction, staff typically prepares a report for review and approval by the Commissioner of Transportation and Works. Subsequently, the report is brought forward to General Committee with recommendations to seek approval from Council on a number of matters to facilitate the housekeeping corrections, including the appropriate by-laws.

Staff has completed a preliminary review of a roads database and identified approximately 1,000 instances for which a housekeeping correction is required. In lieu of a separate corporate report for each property which requires a correction, staff will prepare simplified reports that list roads or parcels requiring similar housekeeping corrections in accordance with the categories identified above. The intent is to streamline and reduce the number of individual corporate reports and by-laws submitted to Council annually. Staff will bring these simplified housekeeping reports to General Committee as required.

Comments

This report is seeking approval from Council to facilitate housekeeping corrections for the road parcels listed in Appendix 1 and illustrated in Appendix 2, both attached. These road parcels fall into the housekeeping correction categories of “Roads to be Established as a Public Highway” or “Roads to be Named or Renamed”, as described in in Appendix 3, attached.

Strategic Plan

The recommendations in this report align with the City’s Strategic Pillars of *Move* and *Connect*.

Financial Impact

The fees associated with registering the appropriate by-laws will total approximately \$3,500 with funding available from the Infrastructure Planning and Engineering Services Division’s 2021 Operating Budget, Cost Centre 23724.

Conclusion

There are many instances that require staff attention to correct the designation of roads or associated parcels of land. To address these and other similar road issues in an efficient manner, this is a simplified report seeking approval from Council to make a number of corrections which are housekeeping in nature. Subsequent reports will follow on a regular basis until all of the necessary housekeeping corrections have been addressed.

Attachments

Appendix 1: List of parcels subject to housekeeping by-laws

Appendix 2: Location maps

Appendix 3: Housekeeping Correction Categories and Circumstances



Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works

Prepared by: Lin Rogers, P.Eng., Manager, Transportation Projects