

Appendix 3: Housekeeping Correction Categories and Circumstances

Road parcels subject to housekeeping correction fall into one of the following categories:

Category	Circumstances
Roads to Be Established as a Public Highway	Circumstance 1: Roads to be established by agreements <ul style="list-style-type: none"> Road parcels owned by the City that should have been established as a public highway pursuant to a legal agreement, such as development agreements or site plan applications. This does not include future road parcels that can be established in accordance with the City's standard procedures.
	Circumstance 2: Parcels to be established as roads to reflect current use <ul style="list-style-type: none"> Road parcels that are currently being traversed on and may be constructed as road that are being used by vehicles or pedestrians and are not established as public highway. Road parcels that are considered boulevard areas adjacent to travelled portions that may be encumbered by public utilities or sidewalks and are not established as public highway.
	Circumstance 3: Parcels that restrict public access to be established as roads to grant legal access <ul style="list-style-type: none"> Road parcels such as a 0.30m (1ft) reserve or parcels of land acquired by the City for road widening purposes that restrict legal access to a public highway from a privately held property.
Roads to be Closed as Public Highway	Circumstance 1: Public highway not constructed and not travelled <ul style="list-style-type: none"> Public highways or a portion of public highway established by a Plan of Subdivision or being an original road allowance that was never constructed and is currently not travelled.
	Circumstance 2: Public highway not constructed in accordance with plan location. <ul style="list-style-type: none"> Public highways or portions of public highway that deviated from the original plan due to site conditions, changes of infrastructure owned by higher tiers of government, or re-design resulting in a discrepancy between the original design or location shown on a plan and the current as-built location.
Roads to be Named or Renamed	Circumstance 1: Public highway does not reflect current street signage <ul style="list-style-type: none"> The name of a public highway was established by a Plan of Subdivision but does not reflect the posted street sign.

	<p>Circumstance 2: Public highways not named on a Plan of Subdivision</p> <ul style="list-style-type: none"> Public highways or portions of public highways that were established as a road or road allowance through a Plan of Subdivision but were not named. <p>Circumstance 3: Public highways to be renamed due to inconsistencies in bylaws</p> <ul style="list-style-type: none"> Public highways or portions of public highways that were not properly captured in the naming or renaming bylaws affecting the other portions or the public highway of the same. Correcting naming inconsistencies or errors in existing road bylaws.
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Prior to a road closure bylaw being enacted by Council, the appropriate utility companies will be circulated to determine if easement protection is required for all roads to be closed as public highway identified in this report