



**City of Mississauga**  
Transportation & Works  
201 City Centre Drive, Suite 800  
MISSISSAUGA ON L5B 2T4  
mississauga.ca

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**Insert Date**

**Jane Doe**  
Davebrook Rd.  
Mississauga, ON  
L5J 3M4  
Re: City of Mississauga 2021 Noise Wall Retrofit Program

Dear Jane,

You are receiving this letter, as your property is located within the boundaries of the City of Mississauga's 2021 Noise Wall Retrofit Program. In accordance with the City's Noise Wall Policy and existing provincial guidelines, the City is proposing to construct a noise wall along (insert location), behind your residence, to help reduce the traffic noise impacting your outdoor living area.

The City is seeking your permission to permanently remove your rear fence along (insert address/location) to replace it with a noise wall. The City is also seeking your permission to use a small portion of your land during the construction phase to install the noise wall. All of the necessary work will be carried out at the cost and expense of the City. Once built, the noise wall will be owned and maintained by the City.

The proposed noise wall will sit along your rear property line at approximately 2.5 metres (8.2 feet) in height. In order for it to be effective, the wall needs to be installed in a continuous block. Please refer to the **Key Plan** and the image attached of a noise wall installed along (insert location of attached image). The noise walls are architectural concrete panels attached to steel posts, which are clad in a similar coloured material for a consistent look and finish. It has a service life of approximately 40 years before needing replacement.

The City is asking for your written consent to access the rear of your property from (Insert location) during the construction phase, to a limit of approximately one metre (three feet) within your property line. Construction is scheduled to take place between the fall of 2021 and the summer of 2022. The City will do the following work:

- Prune and remove City-owned trees obstructing construction of the noise wall. Where possible, every effort will be made to preserve trees. All private trees which may be affected by the project will be discussed with the property owners, including how to reduce potential damage to the tree or the need for potential removal, replacement or compensation
- Permanently remove all fences, gates, supports and other existing infrastructure at the rear of your property along Southdown Road that will be replaced by the noise wall
- Provide and maintain temporary fencing at all times while work is not being performed on or around the property
- Install the noise wall along the rear property line to a height of approximately 2.5 metres (8.2 feet)
- Extend existing side-lot fencing to connect with the new noise wall
- Restore any disturbed gardens, sheds and decks to a condition as reasonably similar to the original condition prior to the start of work

The City will provide you with two weeks written notice before accessing or using your property.

While the majority of the work will take place on the City's property within the road allowance, in certain cases it may be necessary to locate equipment slightly within the rear of your property for the purpose of installation. If more access is required by the City, a representative of the City will meet with you to discuss the details beforehand.

The noise wall will have a two-year warranty period that begins once construction is complete. For this reason, the City is asking for continued access to your property for a period of two years, starting from the end of construction, for the purpose of carrying out warranty-related inspections and/or repairs. The City will contact you in the event that such work is required.

After you have signed and returned this letter, the City will compensate you for any damage or injury resulting from the City's use of your property and the work to be carried out. In addition, the City shall obtain and maintain insurance in an amount not less than five million dollars (\$5,000,000) per occurrence against any claims or actions resulting from the work being conducted, including personal injury or property damage.

You, as owners of the property, (and your tenants, if applicable) are asked to please sign the form below and return it to the City, with the entire letter, no later than **(Insert return date)** using one of the following options:

- Email: [steven.guan@mississauga.ca](mailto:steven.guan@mississauga.ca)
- Fax: (905) 615-3173
- Mail: using the attached addressed, postage-paid envelope

Please retain one fully signed copy for your records.

If you require any further information regarding this letter or the specific activities to take place on your property, please feel free to contact Steven Guan at (905) 615-3200, ext. 5933 or by email at the address provided above.

Thank you for your consideration and attention to this matter.

Sincerely,

Alessandro Torresan  
Manager, Transportation Asset Management  
Tel: (905) 615-3200 ext. 5153 | Fax: (905) 615-3173  
[alessandro.torresan@mississauga.ca](mailto:alessandro.torresan@mississauga.ca)

We the undersigned owners, by affixing our signatures, hereby consent to the access of our property, legally described as all of PIN 13438-0053 (LT), Part Lot 13, Plan 700; S/T TT173130, Mississauga.

Please return a copy of this entire letter along with the completed signed form below by email to [steven.guan@mississauga.ca](mailto:steven.guan@mississauga.ca) or by fax to (905) 615-3173 or by mail with the attached postage paid envelope.

The Property Owner and the City agree that this letter may be sent by fax or email and shall be deemed binding as though it were the original.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jane Doe  
Owner

\_\_\_\_\_  
Date

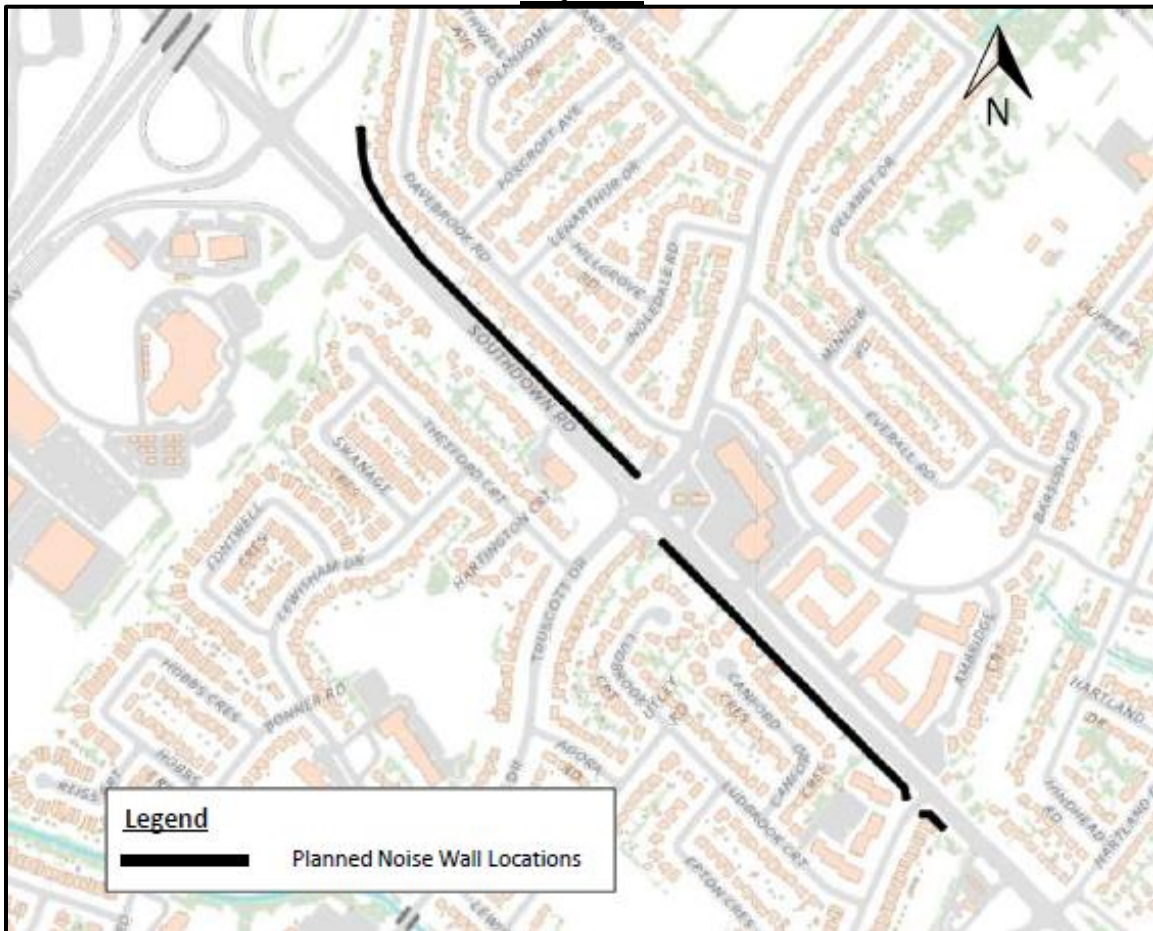
\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant (if applicable)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant (if applicable)



**Example of Planned Noise Wall**

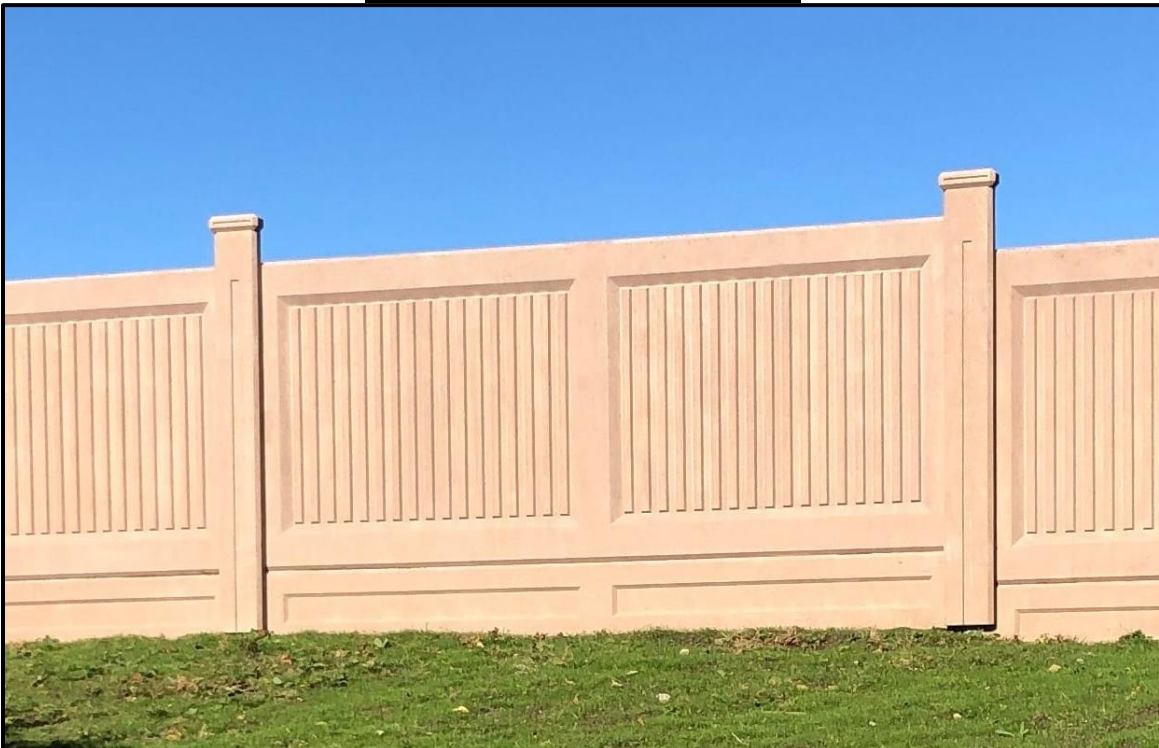


Image source: existing noise wall located along Eglinton Avenue West, east of Mississauga Road