

City of Mississauga  
**Memorandum**



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Date: June 23, 2021  
To: Chair and Members of Governance Committee  
From: Sacha Smith, Manager, Legislative Services and Deputy Clerk  
Meeting date: June 28, 2021  
Subject: **Electronic Participation at Council, Committee and Quasi-Judicial Meetings**

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At Council's direction (Resolution 0269-2020), the Council Procedure By-law, Committee of Adjustment Procedure By-law and the Rules of Practice and Procedures for the Mississauga Appeal Tribunal and Property Standards Committee were amended to allow for electronic participation at all meetings until August 31, 2021. Since the enactment of by-laws to allow for electronic participation the majority of meetings were conducted virtually, with the exception of Council and Standing Committee meetings between September to November 2020 that were conducted as a hybrid of in-person and electronic.

Due to the Pandemic, the Province will move through different stages of reopening, it is important to maintain flexibility for electronic participation when required. It is recommended that electronic participation be extended until the end of 2021 and that staff report back to the Governance Committee prior to January 2022 as staff review ongoing changes of the Provincial stages of reopening.

A handwritten signature in black ink, appearing to read 'S. Smith', positioned above a horizontal line.

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Prepared by: Sacha Smith