

<i>Current Policy – What Exists Today in Filming on City of Mississauga Property</i>	<i>Proposed Policy – If the information in a specific section is unchanged, or has required minimal revision to terminology only, “No change” will appear.</i>	<i>Rationale – Why changes (deletions and/or additions) to the revised policy were made.</i>
<p>POLICY STATEMENT The Corporation of the City of Mississauga recognizes the direct and indirect economic benefits to the community associated with filming and encourages film related projects within the City.</p>	<p>POLICY STATEMENT No change.</p>	
<p>PURPOSE This policy outlines the requirements for the assessment and approval of Film Permits for filming on City Property and/or filming that impacts the public.</p> <p>Pre-approval of projects ensures that property owned by the City and the rights, safety and privacy of the citizens of Mississauga are protected, while supporting the film industry.</p>	<p>PURPOSE No change.</p> <p>Pre-approval of film projects ensures that property owned by the City and the rights, safety and privacy of the citizens of Mississauga are protected, while supporting the film industry.</p>	<p>Minor edit for clarity to reference film projects.</p>
<p>SCOPE This policy applies to all commercial, independent and student filming which takes place on City Property, excluding newscasts.</p>	<p>SCOPE This policy applies to all commercial, independent and student filming which takes place on City Property, excluding newscasts, media and public affairs requests.</p>	<p>Revised for clarity to add media and public affairs requests.</p>
<p>Exclusions Filming for non-commercial purposes (e.g. weddings, sports and family or community events) does not require a Film Permit and is not subject to this policy. A Film Permit is not required for filming on private property. However, the property owner and Production</p>	<p>Exclusions The following are not subject to this policy and do not require a Film Permit:</p> <ul style="list-style-type: none"> • Filming for non-commercial purposes (e.g. sports and family or community events) • Filming on private property; however, the property 	<p>Revised to bullet format for ease of reading. Included weddings in the final bullet only to avoid confusion.</p>

<p>Company are responsible for determining the terms and conditions, including fees, related to the Production Company’s use of the private property and must abide by all applicable Federal, Provincial and municipal legislation, including City by-laws and policies.</p> <p>Park permits for professional photography and wedding ceremony needs in City parks or at City facilities are arranged through the City’s Customer Service Centre and are not subject to this policy.</p>	<p>owner and Production Company are responsible for determining the terms and conditions, including fees, related to the Production Company’s use of the private property and must abide by all applicable Federal, Provincial and municipal legislation, including City by-laws and policies, and</p> <ul style="list-style-type: none"> All still photography and wedding ceremony needs in City parks or at City facilities, which are arranged through the City’s Customer Service Centre. Refer to Corporate Policy and Procedure – Property and Facilities – Use of City Facilities 	<p>Minor edit to clarify that all still photography and wedding ceremony requirements go through the Customer Service Centre; provided a link to the Use of City Facilities policy.</p>
<p>LEGISLATIVE AUTHORITY Film Permits will be issued only in accordance with applicable City by-laws and policies, including noise control, road closures, fireworks, vehicle idling and fees and charges.</p>	<p>LEGISLATIVE AUTHORITY Film Permits will be issued only in accordance with applicable City by-laws and policies, including but not limited to, road closures, fireworks, vehicle idling and fees and charges. Filming activities on City Property are exempt from the Noise Control By-law 0360-79, as amended.</p>	<p>Revised to indicate that filming is now exempt from the Noise Control By-law.</p>
<p>DEFINITIONS For the purposes of this policy: “By-law”, in relation to any by-law referenced in this policy, means the current by-law, as may be amended or the by-law’s successor.</p>	<p>DEFINITIONS For the purposes of this policy: No change.</p>	

<p>“City” means The Corporation of the City of Mississauga.</p>	<p>No change.</p>	
<p>“City Property” means all City-owned and controlled properties and facilities, including but not limited to, Managed City Property; indoor and outdoor recreation fields; parkland; gardens; open space and boulevards; Highways; buildings and rooms; furniture; equipment and fixtures; vehicles; buses; and bus shelters.</p>	<p>No change.</p>	
<p>“Film Office” means the section within the Culture Division, Community Services Department, responsible for managing film.</p>	<p>No change.</p>	
<p>“Film Permit” (Permit) means a permit, issued by the Film Office in a form satisfactory to Legal Services, authorizing filming (including movies and television) on City Property.</p>	<p>No change.</p>	
<p>“Film Permit Application” means an application, issued by the Film Office, for approval to conduct filming on City Property.</p>		
<p>“Highway”, as defined in the <i>Municipal Act, 2001</i>, means a common and public highway and includes any bridge, trestle, viaduct or other structure forming part of the highway and, except as otherwise provided, includes a portion of a highway.</p>	<p>“Highway”, as defined in the Traffic By-law 0555-2000 and the <i>Highway Traffic Act</i>, includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle and Mississauga Transitway, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.</p>	<p>Revised in consultation with T&W to reflect the definition in the Traffic By-law 0555-2000 and the <i>Highway Traffic Act</i>.</p>

<p>“Managed City Property” means City Property that is subject to a lease and/or management and operations agreement.</p>	<p>No change.</p>	
<p>“Production Company” means an individual or organization permitted by the City or private property owners in Mississauga to conduct filming.</p>	<p>“Production Company” means an individual or organization requesting permission from the City or private property owners in Mississauga to conduct filming.</p>	<p>Revised for clarity.</p>
<p>PERMIT ISSUANCE A Film Permit is required for all commercial filming on City Property. Film Permits are approved and issued by the Film Office after review with other applicable departments/divisions and/or outside organizations, as determined by the Film Office.</p> <p>The Production Company must keep a copy of the Film Permit on the film site at all times.</p> <p>All Production Companies, regardless of location of filming, must abide by all applicable Federal, Provincial and municipal legislation, including City by-laws and policies.</p>	<p>PERMIT ISSUANCE No change.</p> <p>No change.</p> <p>All Production Companies, regardless of location of filming, must abide by all applicable Federal, Provincial and municipal legislation and regulations, including City by-laws and policies.</p>	<p>Revised to include “regulations”.</p>
<p>Application Required The Production Company must submit a completed Film Permit Application to the Film Office within the stated time frame; otherwise a Film Permit may not be issued.</p>	<p>Application Required No change.</p>	<p><i>A link to the application will be provided.</i></p>

<p>Application Review and Approval Process The Film Office, in consultation with other City staff, as appropriate, is responsible for approving Film Permit Applications as they relate to City Property, other than Highways. The Supervisor of Traffic Engineering and Operations, Transportation and Works Department or his/her designate in writing, is responsible for approving the Road Occupancy portion of Film Permit Applications as they relate to Highways.</p>	<p>Application Review and Approval Process The Film Office, in consultation with other City staff, as appropriate, is responsible for approving Film Permit Applications as they relate to City Property, other than Highways. The Supervisor of Traffic Operations, Transportation and Works Department or their designate in writing, is responsible for approving the Road Occupancy portion of Film Permit Applications as they relate to Highways.</p>	<p>Minor revision to update T&W position title.</p>
<p>Film Permit Applications are considered on a case-by-case basis and may involve consultation with the manager/supervisor of the City Property and/or other City staff as required. Any concerns are discussed and special requirements/approvals are identified (such as police/fire approval for certain special effects).</p> <p>Issuance of Film Permits is subject to City Property availability. In addition, the City reserves the right to reject any Film Permit Application.</p> <p>Film Permits for the Civic Centre executive offices, including Council Chambers, will be issued only with the approval of a majority of elected officials and the City Manager.</p>	<p>No change.</p>	
<p>Application Timelines Applications must be made to the Film Office at least four business days in advance of filming activity. Special requests for Highway closures in excess of 24 hours will</p>	<p>Application Timelines Applications must be made to the Film Office at least four business days in advance of filming activity. If a Highway closure is required, the application must be made to the</p>	<p>The timeline for Highway closure has been revised to align with the Temporary Road Closures By-law 0206-2016 (in consultation with</p>

<p>be handled by the Film Office, in consultation with the Transportation and Works Department.</p>	<p>Film Office at least 15 business days in advance of the requested closure. Requests for Highway closures will be coordinated by the Film Office, in consultation with the Transportation and Works Department.</p>	<p>T&W).</p>
<p>FEES Fees for commercial filming are outlined in the General Fees and Charges By-law 240-12 and in the Transportation and Works Fees and Charges By-law 250-12.</p> <p>The Production Company may be required to pay for the services of City staff when filming on City Property, as determined by the Film Office and the facility manager/supervisor, if applicable.</p> <p>Emergency services personnel may be required for a project, as determined by the Film Office in consultation with emergency services departments. All costs associated with these requirements are the responsibility of the Production Company. Where services are not provided by the City, the Production Company is required to pay the service provider directly.</p> <p>Fees must be paid in accordance with the terms and conditions outlined in the Permit.</p>	<p>FEES Fees for commercial filming are outlined in the User Fees and Charges By-law 0156-2019. Additional fees and charges may apply in compliance with other City bylaws.</p> <p>The Production Company may be required to pay for the services of City staff if they are required when filming on City Property or prior to filming on City property for site preparation, as determined by the Film Office, in consultation with other City departments. All costs associated with these requirements are the responsibility of the Production Company. Where services are not provided by the City, the Production Company is required to pay the service provider directly.</p> <p>No change.</p>	<p>The General Fee & Charges by-law and the T&W Fees and Charges By-law have been combined into the User Fees & Charges by-law. Advised other fees may apply.</p> <p>Combined the second and third paragraph to cover any City services/staff. Emergency services are covered in the Emergency Services section. Added that fees may apply for site preparation as well.</p>
<p>INSURANCE REQUIREMENTS Upon application for a Film Permit, each Production Company must present proof of insurance on the City</p>	<p>INSURANCE REQUIREMENTS Upon application for a Film Permit, each Production Company must present complete proof of insurance on</p>	<p>Identified that Risk Management will determine the form content.</p>

<p>Certificate of Insurance form available on the City’s external website. No Permit will be issued without proof of valid insurance.</p> <p>The form must be completed by a broker or insurer and sent to the Film Office at the address indicated on the form.</p> <p>The limit of insurance required will be at the discretion of the Film Office, based on the level of risk of each filming project. Students producing films as part of their school curriculum may be covered under the school’s insurance policy.</p> <p>The applicant must, at their own expense, obtain and maintain insurance coverage and indemnify and save harmless the City, in accordance with the terms and conditions of the Film Permit.</p>	<p>the City Certificate of Insurance form available on the City’s external website, as determined by Risk Management. No Permit will be issued without proof of valid insurance.</p> <p>The limit of insurance required will be at the discretion of the Film Office, based on the level of risk of each filming project. Students producing films as part of their school curriculum must be covered under the school’s insurance policy.</p> <p>No change.</p>	<p>Forms can be accepted in an email chain that includes the broker. An explicit email noting there is no stamp is not necessarily required.</p> <p>Minor revision to state that students must be covered under school insurance.</p>
<p>NOTICE REQUIREMENTS Notice to the Community</p> <p>The Production Company must notify affected residents and businesses, in writing and in advance of filming, as instructed by the Film Office. The notice will include information related to the project, such as the duration and location of filming, planned special effects, Highway closures, sidewalk usage and street parking restrictions. A copy of all notification letters must be on file with the Film Office and appropriate City departments. A sample</p>	<p>NOTICE REQUIREMENTS Notice to the Community</p> <p>The Production Company must notify affected residents and businesses, in writing and a minimum of 48 hours in advance of filming, or as instructed by the Film Office. The notice will include information related to the project, such as the duration and location of filming, planned special effects, Highway closures, sidewalk usage and street parking restrictions. A copy of all notification letters must be on file with the Film Office and appropriate City</p>	<p>Revised to include the minimum advance notification period.</p>

<p>notice letter is provided by the Film Office website and Production Companies are expected to follow it as closely as possible.</p>	<p>departments. A sample notice letter is provided on the Film Office website and Production Companies are expected to follow it as closely as possible.</p>	
<p>Letters of notification must be forwarded to the Film Office for review and approval before the letter is delivered by the Production Company to the neighbourhood(s) where filming is proposed to take place.</p>	<p>No change.</p>	
<p>The Production Company must place signs in heavily trafficked public access areas to inform residents that the area is being used for filming and delays may occur. Any such delays must not exceed three minutes unless prior approval has been arranged.</p>		<p>This paragraph has been removed, as Production Companies are not permitted to place signage on City properties, including Highways. It is industry standard for Production Companies to place courtesy signage; however, this isn't required in the policy.</p>
<p>Notice to Elected Officials and City Staff The Film Office will notify the Mayor, Members of Council and all members of the Leadership Team as soon as the Film Permit has been issued.</p> <p>Copies of the Film Permit and/or information pertaining to the project will be forwarded by the Film Office to applicable City departments and external stakeholders (e.g. Peel Regional Police).</p>	<p>Notice to Elected Officials and City Staff The Film Office will notify the Mayor, Members of Council, all members of the Leadership Team, and applicable internal staff and external partners as soon as the Film Permit has been issued.</p> <p>Copies of the Film Permit and/or information pertaining to the project will be forwarded by the Film Office to applicable City departments and external stakeholders (e.g. Peel Regional Police), as needed.</p>	<p>Clarified that internal and external partners will also be notified.</p> <p>Clarified that this will be done as needed, dependent on the scope of the film project.</p>

<p>SECURITY DEPOSIT Security deposit amounts are based on the value of the City Property and extent of filming and are at the discretion of the Film Office. Security deposits related to the use of Highways are determined and managed by Transportation and Works.</p> <p>Where deemed necessary by the Film Office or Transportation and Works, a certified cheque will be required from the applicant prior to Permit issuance. The security deposit will be retained until all conditions have been fulfilled, including clean up and all expenses, including costs of City staff, damage repair and additional time, have been paid in full.</p>	<p>SECURITY DEPOSIT No change.</p> <p>On a case-by-case basis, in consultation with the applicable department, a certified cheque will be required from the applicant prior to Permit issuance. The security deposit will be retained until all conditions have been fulfilled, including clean up and all expenses, such as the cost of additional City staff and damage repair, have been paid in full.</p>	<p>The Film Office in consultation with other departments (e.g. T&W) determines the need for a security deposit; revised for clarification. Other minor edits for readability.</p>
<p>IMPACT ON RESIDENTS, OCCUPANTS AND BUSINESSES It is the Production Company’s responsibility to ensure there is minimal inconvenience and impact caused to all residents, occupants, businesses and City staff where filming occurs.</p>	<p>IMPACT ON RESIDENTS, OCCUPANTS AND BUSINESSES It is the Production Company’s responsibility to ensure that their staff operate in a safe and professional manner in the course of their duties there is minimal inconvenience and impact caused to all residents, occupants, businesses and City staff where filming occurs.</p>	<p>Revised to move the information from the Code of Conduct section here, as the behaviour of Production staff has an impact on residents, occupants and businesses during filming.</p>
<p>Approval of Affected Residents Where the approval of affected residents or businesses (as determined by the Film Office and Traffic Operations) is required prior to a Film Permit being issued or prior to filming taking place, the Production Company is responsible for requesting approval.</p>	<p>Approval of Affected Residents Where the approval of affected residents or businesses (as determined by the Film Office and in consultation with Traffic Operations, when necessary) is required prior to a Film Permit being issued and prior to filming taking place, the Production Company is responsible for obtaining approval.</p>	<p>Minor revision to clarify consultation with Traffic Operations is as needed. Also clarified that the Production Company is responsible for obtaining approval, not merely requesting it.</p>

<p>The request for approval must be in a form approved by the Film Office and must clearly state what the residents or businesses are being asked to approve, why their approval is being sought and that they have a right to object to the project taking place.</p>	<p>The request must be in a form approved by the Film Office and must clearly state what action the residents or businesses are being asked to take (e.g. to respond only if they object) and why their input is being sought.</p>	<p>Revised to reflect current practices, whereby there is only a need to respond to object.</p>
<p>The approval must be by signature, noting the name and address of the resident or business owner, with 80 per cent approving, and is required if any of the following conditions are occurring:</p> <ul style="list-style-type: none"> • Film activity has already occurred twice within the year on a residential street block • Filming is occurring anytime on Sunday or a statutory holiday • Overnight parking on public streets is requested • Vehicles will be moved between 11:00p.m. And 7:00a.m. • Outdoor filming activities, including set up and cleanup, between 11:00p.m. and 7:00a.m., and • Outside equipment, such as high levels of lighting or generators, are oriented towards neighbouring properties 	<p>Approval of affected residents or businesses is required if any of the following conditions are occurring:</p> <ul style="list-style-type: none"> • A Film Permit has been issued twice within the calendar year on a residential street block • Filming is occurring anytime on a statutory holiday • No change • No change. • No change. • No change. 	<p>The percentage for approval has been reduced and is noted following the bullets.</p> <p>Clarified a Permit has been issued twice in a calendar year, as filming could have occurred on private property without a permit from the City.</p> <p>Removed Sunday as a restriction to align with the benchmarking that was undertaken. It is industry standard to now treat Sunday the same as any other day in the week.</p>

	<p>The Production Company provides a release form with email and contact information to all affected residents or business owners outlining the applicable filming activity. If more than 34 per cent object by the stated deadline, the Film Permit will <u>not</u> be issued.</p>	<p>Provincial benchmarking showed that the City has the highest resident approval required, at 80%. Within the City, T&W’s parking petition process requires that 66% of returned questionnaires are in favour. Based on this, the Film Office is proposing that if more than 34 per cent object by the stated deadline, the Film Permit will <u>not</u> be issued. Also, to limit physical interaction between film crews and residents due to COVID-19, a release form is currently being sent to all affected residents with email and phone contact information for the Production Company, requesting a response by the stated deadline if they object to the proposal. This process has not resulted in any backlash; the Film Office is therefore proposing that this process remain in place post-COVID-19.</p>
<p>In certain situations (e.g. the use of pyrotechnics, large crowds, party scenes, excessive noise or light) on a film site outside of normal filming hours, 7:00a.m. – 11:00 p.m. Monday to Saturday, excluding statutory holidays, two assessments will be made. The first is to ensure 80% of the immediate surrounding occupied residences have agreed to the Production Company’s request. If this is satisfied, the second assessment will be made to determine if the neighbourhoods on the periphery of the immediate surrounding occupied residences have also provided 80% agreement.</p>	<p>In certain situations (e.g. the use of pyrotechnics, large crowds, party scenes, excessive noise or light) on a film site outside of normal filming hours, 7:00a.m. – 11:00 p.m., excluding statutory holidays, two assessments will be made. The first is to determine if more than 34 per cent of the immediate surrounding occupied residences object to the Production Company’s request by the stated deadline. If they do not, the second assessment of the neighbourhoods on the periphery of the immediate surrounding occupied residences will be conducted.</p>	<p>In keeping with the section above, if more than 34 per cent object by the stated deadline, the Film Permit will not be issued. This process has been trialed during COVID-19 and has not resulted in any backlash.</p>

	Notwithstanding the above, The Film Office, in consultation with the Director, Culture and the applicable ward councillor, may elect that a lower threshold of objections be used by the Production Company to determine if a Permit will be issued.	A lower threshold may be implemented on a case-by-case basis, where, for example, concerns about filming have been expressed in the past.
Restrictions on Hours/Days for Filming and Parking Permits will be authorized for filming and/or parking in residential areas between 7:00am – 11:00 p.m. Monday to Saturday (not including statutory holidays) only, unless approval of affected residents or businesses is acquired.	Restrictions on Hours/Days for Filming and Parking Permits will be authorized for filming and/or parking in residential areas seven days a week between 7:00am – 11:00p.m. (not including statutory holidays) only, unless approval of affected residents or businesses is acquired	Revised to “seven days a week”, as Sunday is no longer restricted.
	Filming on Sundays – Residential Neighbourhoods Sunday filming in residential neighbourhoods may require neighbourhood approval, as determined by the Film Office and in consultation with the applicable ward councillor.	New section to ensure that, in residential areas where Sunday filming may be of concern, residents may be canvassed to give their approval.
Restrictions on Number of Filming Projects Location filming in residential areas will be limited to two Film Permits per calendar year for each residential block unless the approval of at least 80 per cent of affected residents is obtained. Notwithstanding the above limitation, the Director, Culture Division may elect to require that the Production Company seek approval of at least 80 per cent of the	Restrictions on Number of Filming Projects Location filming in residential areas will be limited to two Film Permits per calendar year for each residential block, unless prior approval is obtained by the Production Company. If more than 34 per cent of affected residents object by the stated deadline, the additional Film Permit will <u>not</u> be issued. Notwithstanding the above, the Film Office, in consultation with the Director, Culture and the applicable ward councillor, may elect that a lower threshold of	The percentage has been revised to align with the Approval of Affected Residents section, above. A lower threshold may be implemented on a case-by-case basis, where, for example, concerns about filming have been expressed in

<p>impacted residents for the first and subsequent Film Permit requests:</p> <p>(I) In areas where there are extenuating circumstances, and (ii) Where multiple issues and concerns have been brought forward to the Film Office by a number of residents in the past</p> <p>The number of film projects in areas other than residential areas may also be limited as determined by the Film Office in consultation with applicable ward councillor(s).</p>	<p>objections be used by the Production Company for the first and subsequent Film Permit requests:</p> <p>(I) No change. (ii) No change.</p> <p>No change.</p>	<p>the past.</p>
<p>Compensation for Disruption The City does not compensate individuals for disruption due to filming, nor will the City require a Production Company to do so, unless there is a legal requirement to provide compensation.</p>	<p>Compensation for Disruption No change.</p>	
<p>CODE OF CONDUCT It is the responsibility of the Production Company to ensure that their staff operate in a safe and professional manner in the course of their duties.</p>		<p>Moved this wording to the “Impact on Residents, Occupants and Businesses” section above, as the behaviour of Production staff does impact residents, occupants and businesses during filming.</p>
<p>PRODUCTION VEHICLES Identification of Production Vehicles All vehicles carrying equipment involved in the production will be issued a Location Filming Vehicle</p>		<p>This information has been moved to the Parking and Standing section, with no change to the wording.</p>

<p>Permission Card which must be prominently displayed. It is the responsibility of the Production Company to determine, in advance, the number of production vehicles requiring such a permit.</p>		
<p>Access to Premises Temporary Highway closures may be permitted in accordance with the Special Events Temporary Road Closure By-Law 51-06. However, the Production Company must ensure that residents, owners and customers have access to their respective premises and that there is pedestrian and vehicular access to adjoining properties.</p>	<p>Access to Premises Temporary Highway closures may be permitted in accordance with the Temporary Road Closure By-Law 0206-2016. However, the Production Company must ensure that residents, owners and customers have access to their respective premises and that there is pedestrian and vehicular access to adjoining properties.</p>	<p>Revised to reflect the correct by-law.</p>
<p>Parking The Production Company must make every effort to ensure that people displaying legitimate credentials such as accessible parking permits for persons with disabilities are accommodated.</p>		<p>This section has been incorporated into the Parking and/or Standing section.</p>
<p>Traffic Stoppages Intermittent traffic stoppages, if permitted, will be limited to a maximum of three minutes unless otherwise stated on the Permit and must be conducted under the supervision of a paid duty police officer. The Production Company is responsible for arranging for and covering any charges related to the City's Transportation and Works Department covering, altering, removing and/or reinstalling traffic or street signs as may be necessary.</p>	<p>Traffic Stoppages No change.</p>	<p>This paragraph isn't required in the policy, as any charges would be part of the Permit.</p>

<p>Traffic No interference with pedestrian or vehicular traffic is to occur without being noted on the Permit. Every opportunity is to be taken to ensure that access, either vehicular or pedestrian, is not restricted to persons with disabilities.</p> <p>Production vehicles must comply with appropriate traffic regulations, unless stated otherwise on the Permit. All moving vehicles must comply with regulations governing traffic on City Property, unless otherwise noted on the Permit.</p>		<p>The information in the Traffic section is not required in the policy, as it is in the Permit. T&W supports this change.</p>
<p>Except where a Highway is closed for filming, where a moving vehicle is involved the applicant shall adhere to the posted speed limits and to lawful conditions, unless directed otherwise by a paid duty police officer.</p>		
<p>Parking and/or Standing :</p>	<p>Parking and/or Standing The City does not permit parking of Production Vehicles in the designated accessible parking spaces. The Production Company must make every effort to ensure that people displaying legitimate credentials such as accessible parking permits for persons with disabilities are accommodated.</p> <p>All support vehicles that have been permitted to park on the road must have a copy of the Film Permit prominently displayed. It is the responsibility of the Production Company to determine, in advance, the number of production vehicles requiring such a permit.</p>	<p>Moved from a separate section, above, with no change to wording.</p> <p>This paragraph has been moved from the Identification of Production Vehicles section, above, and revised to reflect that vehicles associated with the shoot must display the Film Permit, as the Vehicle Permission Card is no</p>

<p>In addition to all other relevant City By-laws and policies, production vehicles must comply with the Traffic By-Law, 555-00.</p> <p>Relocating vehicles by towing to accommodate filming or parking will not be permitted.</p>	<p>In accordance with the Idling Control By-law 194-09, production vehicles may idle in order to keep required heating or refrigeration operational. In addition to all other relevant City By-laws and policies, production vehicles must comply with the Traffic By-Law, 555-00.</p> <p>No change.</p>	<p>longer issued (Lean small improvement).</p> <p>Referenced the Idling Control By-law that permits certain vehicles to idle beyond three minutes.</p>
	<p>Winter Snow Conditions</p> <p>Transportation and Works staff are responsible for performing winter maintenance activities on all City-owned streets and “priority” sidewalks. Winter maintenance activities on “non-priority” sidewalks (i.e. those on local roads) are the responsibility of the adjoining property owners.</p> <p>Production Companies may perform winter maintenance activities, including salting and/or plowing of City streets and “priority”/“non-priority” sidewalks, or remove snow within the City’s right of way (ROW), at their own risk and cost, under the following circumstances:</p> <ul style="list-style-type: none"> • Where a Permit for on-street parking has been issued • The City is notified a minimum four hours prior to the undertaking of the work. • If a the Production Company requires the street(s) and/or “priority” sidewalk(s) salted or plowed and salted or snow removed within the City’s ROW due to 	<p>This section has been added in consultation with Operations Maintenance, WOM, T&W. Currently, if snow is forecast for the next day a film permit could be pulled to prevent production vehicles from blocking snow removal by the City. The process of allowing the Production Company to remove the snow is in place in several other municipalities.</p>

	<p>the pull in/out of vehicles and/or equipment, and the timing does not align with Transportation and Works' winter maintenance activity</p> <ul style="list-style-type: none"> • In the case of a complete road closure, the Production Company must reinstate the occupied road(s) and “priority”/“non-priority” sidewalk(s) to City standards, including plowing and salting and snow removal within the ROW • Snow removal includes any snow windrows in the road or those blocking accesses/exits to driveways, sidewalks, transit stops, residential/commercial/industrial addresses and stockpiled snow in the boulevards • Regardless of the above conditions, if the Production Company is providing winter maintenance to the occupied street(s) and/or sidewalk(s) serviced by Transportation & Works or property owners they must be treated and cleared in compliance with the City's service levels and Provincial Regulation 239/02, Minimum Maintenance Standards for Municipal Highways, and shall hold the City harmless from any and all claims as a result of the Production Company's actions or lack thereof, and • The City will recover its costs from the Production Company if the City is required to recomplete the winter maintenance activities performed by the Production Company should they not comply with City service levels and/or Provincial Minimum Maintenance Standards 	
--	--	--

<p>EMERGENCY SERVICES Qualified emergency services personnel (police, fire, ambulance) may be required to be on site during filming involving, for example, special effects, stunts and/or detonation of pyrotechnics, as determined by the Film Office, in consultation with Mississauga Fire and Emergency Services (MFES) and/or Peel Regional Police.</p> <p>The Production Company must advise MFES in advance, in writing, when the use of pyrotechnic devices, fireworks or flammable or combustible liquids or materials is being planned. The notice must provide details of how the materials will be used. MFES may impose conditions regarding the use of these materials. Any MFES conditions will be included as part of the Film Permit</p>	<p>EMERGENCY SERVICES Qualified emergency services personnel (police, fire, ambulance) may be required to be on site during filming involving, for example, special effects, stunts and/or detonation of pyrotechnics, as determined by the Film Office, in consultation with Mississauga Fire and Emergency Services (MFES) and/or Peel Regional Police.</p> <p>All costs associated with these requirements are the responsibility of the Production Company.</p> <p>No change.</p>	<p>Reiterated that the Production Company is responsible for the cost of emergency services.</p>
<p>Paid duty police officers are required as determined by the Film Office for such items as permit compliance, intermittent traffic stoppages and traffic control and/or when required to direct pedestrian or vehicular traffic, including those instances involving City Property. Paid duty police officers are required for the detonation of pyrotechnic special effects. A blast analysis may be required and additional time is needed to arrange for this activity. A copy of the Film Permit is to be supplied to the paid duty police officer on duty.</p>	<p>Paid duty police officers are required for certain circumstances and/or for special effects, as determined by the Film Office, in consultation with applicable City divisions/departments.</p>	<p>Revised to be more generic, as not all situations can be captured. Specific requirements related to the activity are outlined in the Permit.</p>

	<p>DRONE/UNMANNED AERIAL VEHICLE (UAV) USE Prior to permit issuance, Production Companies must submit:</p> <ul style="list-style-type: none"> • Complete proof of aviation liability insurance form with a minimum coverage of \$5 million • Pilot certificate for operations (basic vs. advanced, as mandated by Transport Canada) • Drone registration from Transport Canada, and • Flight plan 	<p>New section to outline drone and UAV requirements, as these are now often employed during shoots.</p>
<p>CLEAN UP Production Company crews are responsible for location clean up at the end of the day, with a minimum amount of noise and disruption. Upon completion of the shoot the Production Company must ensure that the area is returned to its original condition, unless otherwise approved by the Film Office and/or other arrangements have been made with the appropriate City department or facility manager/supervisor, with notification to the Film Office. Failure to do so will result in billing to the Production Company.</p> <p>Complaints will be forwarded to the location manager for resolution.</p>	<p>CLEAN UP No change.</p> <p>Complaints will be forwarded to the Production Company for resolution.</p>	<p>Revised to clarify who complaints are forwarded to.</p>
<p>COMPLIANCE Despite the issuance of a Film Permit, the Production Company will ensure that the company, its staff and agents comply with all applicable Federal, Provincial and municipal laws, including City by-laws and policies, in</p>	<p>COMPLIANCE No change.</p>	

<p>addition to the conditions provided on the Film Permit. Failure to comply with such requirements may result in the revocation of the Film Permit, even if no specific terms on the Film Permit are breached.</p>		
---	--	--