

**Status of Audit Recommendations
Outstanding and Extended for More Than a Year
as of June 30, 2021**

Appendix 2

Audit	No. of Recommendations	Rec. #	Management Comments/Status
Review and Update of Business Processes			
2016 Mississauga Sport Zone Cash Handling	1	11	<p>A Citywide policy is expected to be completed by December 31, 2021. Delays are due to decisions related to unclaimed electronics that are found on City property. Originally, the Policy referred to a partnership with Ontario Electronic Stewardship Program to dispose of electronics appropriately; however, that program was discontinued as of December 31, 2020.</p> <p>The working group is continuing to explore other solutions available to dispose of electronic assets with consideration for privacy, cost and the environment.</p> <p>As the solution may require a third-party service to properly dispose of the unclaimed electronic devices, the City's Sustainable Procurement Coordinator is in the process of finding a procurement solution for auction services and proper IT disposals.</p> <p>In the interim, Community Services has developed an SOP to assist staff with handling of lost and found items. This SOP will be updated within 3 months to align with Policy requirements.</p>
2019 Street Lighting Program	4	8, 9, 10, 11	<p>Street Lighting and Geospatial teams are working with Alectra Utilities GIS team on making updates to the attributes as a result of Alectra's transition to a new platform, called Hexagon, and integration with the City's ESRI platform. Resolving discrepancies between the two databases is presenting some challenges, but the discrepancies are decreasing over time. Confidentiality agreements are also being drafted between the two organizations.</p> <p>Additionally, the completion of the recommendation is contingent on resolution of the electronic component supply chain issues. A worldwide shortage of electronic components has been identified as problematic for the supply of Street Lighting Control System Adaptive Control Nodes; thus,</p>

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			<p>delay with zones remediation. Therefore, an optimistic targeted date of completion is December 31, 2022.</p> <p>A remediation project has been developed to methodically review and appropriately fix each zone. The street lighting business unit is to continue working closely with Dimonoff in verifying billing populations for LED street lighting infrastructure.</p> <p>In the interim, a Contract Cost Management Procedures document was developed to define the roles and responsibilities of staff. The street lighting and projects unit will also continue to work closely with the Energy Management Section to proactively review and reconcile the street lighting electricity billing.</p>
Review and Update of a By-law			
2018 Single, Sole Source and Emergency Acquisition	1	8	New Procurement By-law has been deferred for approval by Council on May 5, 2021. Effective date of new by-law is planned for September 1, 2021.
2019 Library Acquisitions	1	2	
Enhancement of Computer System			
2017 CLASS Facilities Rental	1	4	While the project is in progress, to mitigate risks the Director has approved the existing customers to continue to pay fees outside of established rates and fees for a specific term until Council approves a new model for storage rates and fees. This is within policy. Currently re-configuring CLASS to include storage category to onboard existing and future customers. Development of new rates and fees model for storage to be included in the proposed 2022 Recreation Rates & Fees By-law.
2019 Non-Union Payroll	1	4	To ensure employees' pay is not interrupted as a result of Payroll not approving time on behalf of management, Payroll requires the full implementation of the SAP Fiori Time Attendance Reporting Solution. The solution increases accountability of staff and approvers to ensure time is entered on time with frequent reminders. Once fully implemented, Payroll will no longer approve time on behalf of Management. This is currently underway and has successfully been implemented in 14 City divisions. Target completion date is December 31, 2023.
Total	9		