

Heritage Impact Assessment: Hansa House, 6650 Hurontario Street, Part of Lot 9, Concession 1 West of Center Road, Toronto Township, Peel County, now City of Mississauga, Regional Municipality of Peel, Ontario

Project number: 2020-73

Report Type: Original

Report Date: 22 October 2021

10.2

Appendix 1

City of Mississauga

Proponents: Mobilinx - Hurontario LRT

Address: 110 Matheson Blvd West, Suite 400, Mississauga Ontario, LSR 4G7. .

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EXECUTIVE SUMMARY

Parslow Heritage Consultancy, Inc. (PHC) was retained by Mobilinx (the Project Co.) to prepare a Heritage Impact Assessment (HIA) for the designated heritage structure located at 6650 Hurontario Street, Mississauga, Ontario. The structure is located on part of Lot 9, Concession 1 West of Center Road (WCR). The structure is commonly known as the Hansa Haus and is currently owned by the German Canadian Club "Hansa". The Project Co. is undertaking the HIA in advance of the installation of the Hurontario Light Rail Transit (HuLRT).

This HIA has been prepared at the request of the Project Co. to meet the requirements of the *Mobilinx-Hurontario Procedure Cultural Heritage Risk Management Plan* (Mobilinx, 2020). The work has been conducted to meet the *Standards and Guidelines for the Conservation of Provincial Heritage Properties - Information Bulletin 3: Heritage Impact Assessments for Provincial Heritage Properties* (MHSTCI, 2017), as stipulated in the *Mobilinx-Hurontario Procedure Cultural Heritage Risk Management Plan* (Mobilinx, 2020).

The purpose of this assessment is to evaluate the potential impacts to the designated property and recommend mitigation options.

A site visit was conducted on January 22, 2021 to document the property, structure, and surrounding landscape; only the exterior of the building was assessed as internal assessment was not deemed necessary given the indirect nature of the proposed scope of work.

The proposed construction will have no direct impact to the designated structure located at 6650 Hurontario Street. The construction and use of the HuLRT may have the potential to indirectly impact the heritage structure located at 6650 Hurontario Street. The nature of the construction activities that will be occurring in the Hurontario Street ROW will produce vibrations that have the potential to impact the structure. Vibration directly resulting from construction activities, as well as long-term impacts related to vibrations resulting from traffic patterns, are the primary concern.

Given the potential indirect impacts due to vibrations, it is recommended the property (Hansa House) undergo a pre-construction evaluation and a vibration monitoring program be implemented to mitigate any potential impacts to the designated structure.

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PERSONNEL

Carla Parslow, PH.D., CAHP	Senior Cultural Resource Specialist
Wilson West, Ph.D., CAHP	Senior Cultural Heritage Specialist
Christopher Lemon, B.Sc., Dip. Heritage	Cultural Heritage Specialist
Bios and CVs for PHC staff are provided in Appendix B.	

ACKNOWLEDGEMENTS

Antonio Araujo	Mobilinx
Richard Booth, PH.D.	Mobilinx
Paula Wubbenhorst MA, CAHP	City of Mississauga
John Dunlop, M.A., CAHP	City of Mississauga

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1. Introduction

Parslow Heritage Consultancy, Inc. (PHC) was retained by Mobilinx (the Project Co.) to prepare a Heritage Impact Assessment (HIA) for the designated heritage structure located at 6650 Hurontario Street, Mississauga, Ontario. The property, designated under Part IV of the Ontario Heritage Act and reference the Designating By-Law No 504-77, is located on part of Lot 9, Concession 1 West of Center Road (WCR). The structure is commonly known as the Hansa Haus and is currently owned by the German Canadian Club "Hansa". The Project Co.is undertaking the HIA in advance of the installation of the Hurontario Light Rail Transit (HuLRT) (**Figure 1**).

The Hurontario Light Rail Transit (HuLRT) will provide communities across Mississauga and Brampton better, more convenient ways in which to live, work, and play. The Project is being delivered by Mobilinx (Project Co.) to the Contracting Authority using a Design-Build-Finance-Operate Maintain (DBFOM) model and includes:

- 18 km of LRT from Port Credit GO Station to Brampton Gateway Terminal, including 1 Station, 19 Stops, 14 traction power substations, an Operations Control Centre (OCC)/Backup OCC, and a Leadership in Energy and Environmental Design (LEED)certified Operations, Maintenance and Storage Facility (OMSF);
- > Design, construction, and commissioning of any additional Third-Party Infrastructure;
- Manufacturing, delivery, storage, and maintenance of Revenue Vehicles; and
- A 30-year Service Contract to perform operations, maintenance, and rehabilitation per the specifications in the Project Specific Output Specifications (PSOS), Schedule 15-3 – Operations and Maintenance Requirements (Execution Version).

The activities being proposed that have the potential to indirectly impact the heritage structure located at 6650 Hurontario Street consist of heavy construction association with the installation of subsurface and surface infrastructure to facilitate the installation of the HRLT system. All construction activities will be confined to the existing Hurontario Street Right of Way (ROW). Construction will only be occurring adjacent to the designated structure and will have no direct impact.

Given that the proposed construction activities pose no direct impacts to the heritage structure located at 6650 Hurontario Street, it is recommended that the structure undergo a preconstruction evaluation and a vibration monitoring program be implemented to ensure that construction-related vibrations do not impact the integrity of the heritage resource.

In preparing this HIA the following key documents have been consulted:

- Hurontario-Main LRT Project, Cultural Heritage Assessment Report (2014)
- City of Mississauga, Heritage Register (2020)
- City of Mississauga, By-Law 504-77
- City of Mississauga, Cultural Landscape Inventory (2005)
- City of Mississauga, Official Plan (2019)

- Standards & Guidelines for the Conservation of Provincial Heritage Properties-Information Bulletin 3 (2017)
- Hurontario-Main LRT Project, Preliminary Design/TPAP: Cultural Heritage Assessment Report (2014)

1.1 Site Description and Context

The Subject Property is situated on the west side of Hurontario Street, north of Courtneypark Drive West, in the former Toronto Township, Historic County of Peel, now City of Mississauga, Regional Municipality of Peel, Ontario (**Figure 2**). The Subject Property is approximately 0.6 acre (ac) in size and contains two distinct structures. The heritage designation is associated with the storey-and-a-half frame residential structure (Hansa Haus). The Hansa Haus fronts Hurontario Street, with the larger convention centre, parking lot and outdoor space to the rear of the property.

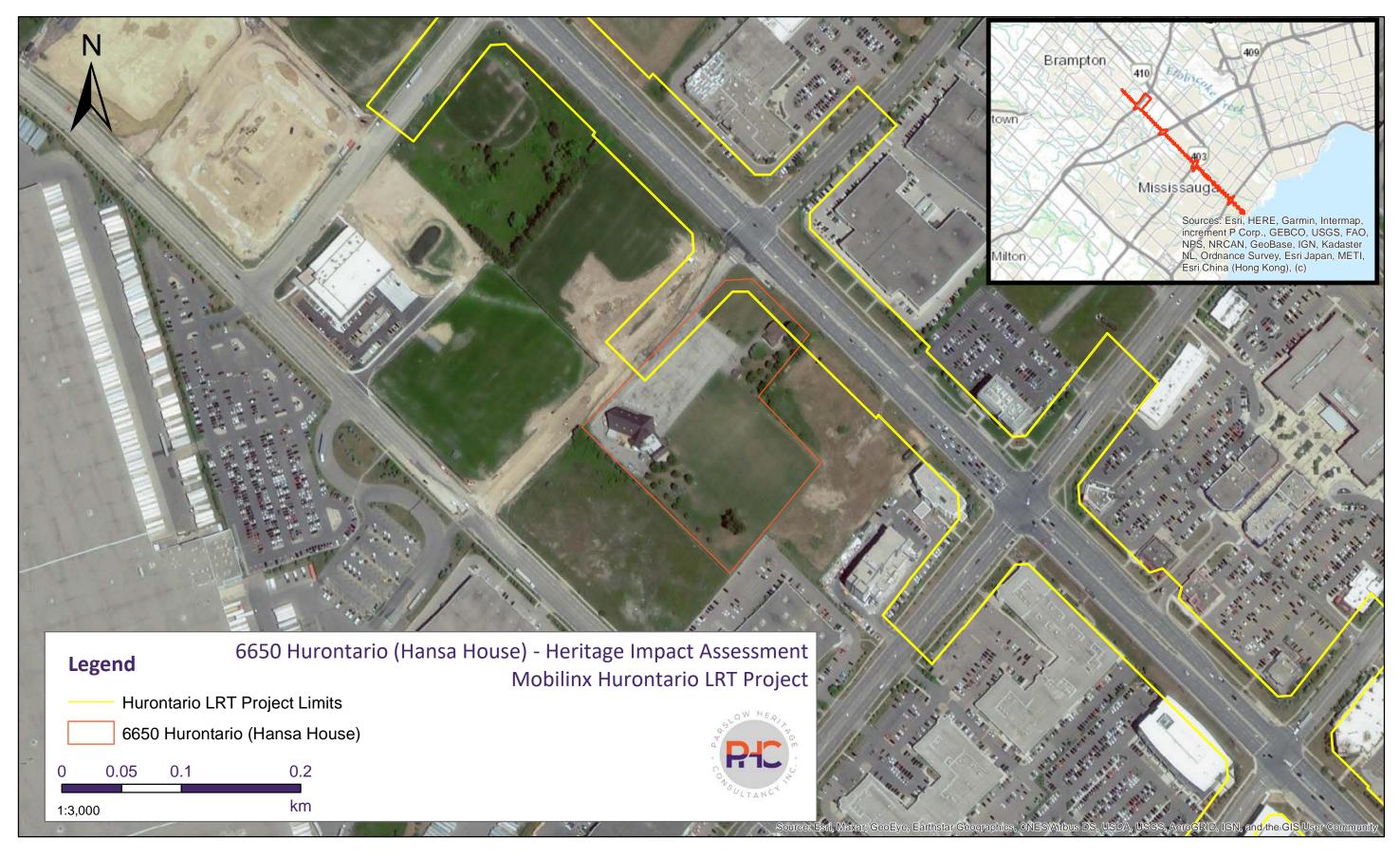
The Subject Property is located on the southeast edge of Lot 9, Concession 1 West of Center Road (WCR). Hansa Haus was constructed c.1880 by William Oliver (City of Mississauga Bylaw 504-1977).

The property is currently zoned O2-1 and was designated by the City of Mississauga in 1977 for its heritage value under Part IV of the *Ontario Heritage Act* under Mississauga By-law 504-77 (Appendix A).



Figure 1: General Location of the HuLRT

Figure 2: Location of 6650 Hurontario (Hansa House)



Road, Toronto Township, Peel County, now City of Mississauga, Regional Municipality of Peel, Ontario

2. Statement of Cultural Heritage Value

As per the designation statement presented in the City of Mississauga Bylaw 504-1977, the property municipally identified as 6650 Hurontario Street has cultural heritage value or interest and is currently designated under the terms of the OHA. The current designation is based on the following criteria:

The "Hansa House" is recommended for designation on the architectural grounds that it has particularly fine architectural details in its richly-carved window Lintels, roof cornices and eaves and door surrounds. Although a typical central-gable Ontario farmhouse, its fine, well-preserved craftsmanship makes it a unique and distinctive landmark on Hurontario Street. The house was built about 1880 by the family of William Oliver, who purchased the property in 1833 and it remained in the family's possession for 100 years.

2.1 Heritage Attributes

Based on the City of Mississauga Heritage Designation By-Law 504-1977, the Subject Property displays the following heritage attributes:

- Center gable storey and a half design;
- Richly-carved window lintels;
- Richly-carved roof cornices;
- Richly-carved eves;
- Richly-carved door surrounds; and,
- ▶ Well-preserved craftsmanship.

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3. Assessment of Existing Conditions

The property visit was conducted by Mr. Chris Lemon on January 22, 2021. During the inspection only the exterior of the building was assessed as the heritage designation is based solely on the exterior characteristics of the structure. Further, interior inspection was deemed unnecessary given the proposed construction activities pose no direct impact to the structure and only pose the potential for indirect impacts. The Hansa Haus fronts Hurontario Street, with the larger convention centre, parking lot and outdoor space to the rear of the property.

3.1 Hansa House

The Hansa Haus presents much as depicted in the Statement of Cultural Heritage Value and all identified heritage attributes remain. Overall, the structure exhibits signs of neglect resulting from a lack of annual maintenance. Paint failure was observed on all wooden surfaces resulting in exposure of the underlying substrate to the elements. The front façade of the structure exhibits signs of water infiltration of the stucco coating resulting in exfoliation of this surface (Image 6). It was also observed that much of the standing trim associated with structural openings has been clad in aluminum, thereby detracting from the craftsmanship of the structure.



Image 1: Front façade of Hansa House.

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Image 2: East exposure of Hansa House.



Image 3: Southeast exposure of Hansa House.

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Image 4: Southwest exposure of Hansa House.



Image 5: West exposure of Hansa House.



Image 6: Cracked and failing stucco on main façade.

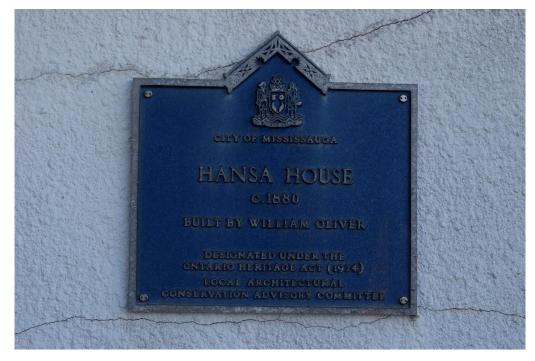


Image 7: Heritage plaque on main façade of Hansa House.

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Image 8: Overview of Hansa House heritage structure in relation to Hurontario Street ROW.



Image 9: Hansa House convention center and parking lot located behind heritage structure.

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4. Description of Proposed Activity

The proposed activity is the installation of infrastructure, both surface and subsurface, within the Hurontario Street ROW to facilitate the construction of the HuLRT. The proposed activities will be confined to the existing Hurontario Street ROW and pose no direct impact to the Subject Property. Design drawings and specifications for the proposed activity are provided in Appendix B.

The installation of the HuLRT is the result of years of planning and negotiation between Metrolinx and the City of Mississauga. The installation of the HuLRT system will provide 18 km of efficient and environmentally responsible public transit. The HuLRT system will service 19 stops and provide for the integration of multiple existing transit systems. The HuLRT system will provide a link that will integrate the Port Credit and Cooksville GO stations as well as the Mississauga Transitway, Square One GO Bus Terminal, Brampton Gateway Terminal and key MiWAY and Brampton Transit routes (City of Mississauga, 2021).

The City of Mississauga requires that a heritage permit be obtained prior to undertaking any construction activities adjacent to 6650 Hurontario Street.

5. Impact Assessment

To further assess potential impacts to the Hansa Haus, the *Standards and Guidelines for the Conservation of Provincial Heritage Properties - Information Bulletin 3: Heritage Impact Assessments for Provincial Heritage Properties* (MHSTCI, 2017) as well as MHSTCI *Info Sheet #5 Heritage Impact Assessments and Conservation Plans* were reviewed to assess seven potential negative impacts on the property's Cultural Heritage Value or Interest (CHVI) arising from the proposed activities (MHSTCI 2006b):

Destruction of any, or part of any, significant heritage attributes or features.

The proposed activities do not require the destruction of any part, or part of any, significant heritage attributes or features.

Alteration that is not sympathetic, or incompatible, with the historic fabric and appearance.

The proposed activities will not alter the property in a way that is non-sympathetic, or incompatible, with the historic fabric or appearance of the Subject Property.

Shadows created that alter the viability of a heritage attribute or an associated natural feature or plantings, such as a garden.

No shadow studies were undertaken as a part of this HIA.

Isolation of a heritage attribute from its surrounding environment, context or a significant relationship.

The proposed activities will not result in the isolation of any heritage attributes as they will not impact any of the previously identified heritage attributes or character-defining elements.

Direct or indirect obstruction of significant views or vistas within, from or of built and natural features.

The proposed activities will not result in direct or indirect obstruction of the current heritage attributes or impact lines of site from the structure.

A change in land use where the change in use may impact the property's cultural heritage value or interest.

> The proposed activities do not result in a change of land use.

Land disturbances such as a change in grade that alters soils and drainage patterns that may adversely affect archaeological or cultural heritage resources.

The proposed activities will not result in land disturbances within the boundaries of the Subject Property.

5.1 Direct Impacts

The proposed construction activities do not require the alteration or modification of any heritage attributes associated with the designated structure and as such pose no direct impact to the structure.

5.2 Indirect Impacts

The construction and use of the HuLRT system has the potential to indirectly impact the heritage structure located at 6650 Hurontario Street. The nature of the construction activities that will be occurring in the Hurontario Street ROW will produce vibrations that have the potential to impact the structure. Vibration directly resulting from construction activities, as well as long-term impacts related to vibrations resulting from traffic patterns, are the primary concern.

Vibrations can result in unintended damage to the underlying fabric of a structure. Mitigation measures should be employed to assess the existing structural condition of the heritage structure and a "zone of influence" established prior to undertaking construction activities. Following construction, the heritage structure should be subjected to ongoing vibration monitoring to assess the impact of ambient vibrations associated with traffic on Hurontario Street and the LRT system.

6. Considered Alternatives and Mitigation Measures

6.1 Considered Alternatives

No alternatives were considered as the proposed activities pose no direct impact to the identified heritage structure.

6.2 Mitigative Measures

As the proposed activities will not be directly impacting the heritage structure the mitigative measures for the property should focus on documentation and monitoring to ensure construction activities related to the HuLRT installation and subsequent operation do not adversely affect the previously identified heritage resource.

- The designated heritage structure should be subjected to a detailed pre-conditions survey to document its condition prior to any ground disturbance occurring on adjacent lands. The survey should pay special attention to any pre-existing defects, as such defects could be adversely affected by ground vibrations resulting from construction activities.
- 2. The designated structure should be subject to a vibration assessment prior to the commencement of construction so that a "zone of influence" can be established, and appropriate on-site monitoring can be arrange during construction activities. The structure should be monitored for vibration to ensure levels remain below the accepted threshold during all construction activities. This monitoring should be carried out by an individual with previous knowledge of heritage structures and the impact of vibration on heritage resources. The monitoring assessment must specify acceptable thresholds, how thresholds will be monitored and provide a management plan which outlines how exceedances will be mitigated.
- 3. The property limits of 6650 Hurontario Street should be clearly delineated on all construction documents and formal no-go instructions should be issued to all site personnel.

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7. Summary of Community Engagement

The German Canadian Club has been contacted and is aware of the pending construction activities that will be occurring within the boundaries of the Hurontario Street ROW.

John Dunlop of the City of Mississauga Heritage Department was contacted in January of 2021. Mr. Dunlop provided the existing City of Mississauga By-laws and confirmed that the City of Mississauga Heritage Department was fully aware of the pending construction activities related to the HuLRT project.

Metrolinx has been undertaking ongoing community engagements pertaining to the HuLRT project. The engagement involved round table discussions, online media displays, townhall style presentations and anonymous electronic commenting. The community is aware and informed of the HuLRT project and has ongoing opportunity to provide input.

The City of Mississauga has undertaken community engagement as it pertains to the HuLRT project, providing an online presence for community members to engage in the Project and remain informed as to its progress and impacts on the community.

As the constructor of the HuLRT Project, Mobilinx has undertaken community engagement initiatives providing links and access to information via their webpage.

To date no known concerns have been raised during community engagement pertaining to the Subject Property.

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8. Recommendations

As detailed in Section 8.2, the following is recommended for 6650 Hurontario Street:

- The designated heritage structure should be subjected to a pre-conditions survey to document its condition prior to any ground disturbance occurring on adjacent lands. The survey should document any pre-existing defects as such defects could be adversely affected by ground vibrations resulting from construction activities.
- 2. Prior to construction, a construction vibration zone of influence is to be established by a vibration specialist for all heritage structures. If vibration impact cannot be avoided, then Section 3.6 of Chapter 363: Building Construction and Demolition of the City of Toronto Municipal Code should be applied to mitigate any potential indirect impacts to the structural integrity of the subject building resulting from construction vibrations. Sections B and C of By-law 514-2008 states:
 - B. Prohibited Construction Vibrations.

(1) No person shall carry on a construction activity resulting in construction vibrations that exceed the levels set out in Table 1.0 "Prohibited Construction Vibrations:

Prohibited Construction Vibrations	
Frequency of Vibration (hertz)	Vibration Peak Particle Velocity (mm/sec)
Less than 4	8
4 to 10	15
More than 10	25

C. Vibration control form:

(3) If construction activities as described in Subsection B(1) are identified, the vibration control form shall also include the following:

(a) A preliminary study, including a plan showing the construction site and adjacent land and buildings, prepared by a professional engineer that identifies the zone of influence of vibrations and whether the zone of influence will extend beyond the legal boundaries of the construction site that is the subject of the permit application;

(b) The existence within the zone of influence of any buildings that have been designated under the OHA; and,

(c) A general review commitment certificate and letter of undertaking in a form acceptable to the Chief Building Official.

A Vibration Study should be undertaken to identity the vibration zone of influence, the proximity of heritage attributes and to monitor impacts.

3. The property limits of 6650 Hurontario Street should be clearly delineated on all construction documents and formal no-go instructions should be issued to all site personnel.

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MHSTCI (Ministry of Heritage, Sport, Tourism and Culture Industries)

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Modern Mississauga

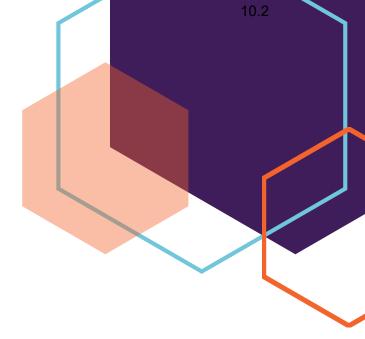
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Mobilinx

2020 *Hurontario Procedure: Cultural Heritage Risk Management Plan.* Report on file with Mobilinx, Prepared November 12, 2020.

Appendix A





Historic Information

BY-LAW NUMBER 504-77

To designate the "Hansa House" located on the west side of Hurontario Street, south of Derry Road of architectural value and of historic interest.

WHEREAS The Ontario Heritage Act, S.O. 1974, Chapter 122, Section 29 (6), authorizes the council of a municipality to enact by-laws to designate real property including all the buildings and structures thereon, to be of historic or architectural value or interest; and

WHEREAS notice of intention to so designate the "Hansa House" located on the west side of Hurontario Street, south of Derry Road having been duly published and served and no notice of objection to such designation having been received by the Council of The Corporation of the City of Mississauga.

WHEREAS the reasons for the said designation are set out as Schedule 'A' hereto;

THEREFORE the Council of The Corporation of the City of Mississauga enacts as follows:

1. That the real property, more particularly described in Schedule 'B' hereto, known as the "Hansa House" located on the west side of Hurontario Street, south of Derry Road be designated as being of architectural and historic value or interest.

2. That the City Clerk is hereby authorized to cause a copy of this by-law to be served upon the owner of the aforesaid property and upon the Ontario Heritage Foundation and to cause notice of this by-law to be published in a newspaper having general circulation in the City of Mississauga.

ENACTED AND PASSED this \mathcal{C}

day of 1977. 11

MAYOR V DEPUT CLERK

Approved City Solicito auca

SCHEDULE "A" TO

BY-LAW NO. 504-77 OF THE CITY OF MISSISSAUGA

SHORT STATEMENT OF THE REASONS FOR THE PROPOSED DESIGNATION:

The "Hansa House" is recommended for designation on the architectural grounds that it has particularly fine architectural details in its richly-carved window lintels, roof cornices and eaves and door surrounds. Although a typical central-gable Ontario farmhouse, its fine, well-preserved craftsmanship makes it a unique and distinctive landmark on Hurontario Street. The house was built about 1880 by the family of William Oliver, who purchased the property in 1833 and it remained in the family's possession for 100 years.

SCHEDULE "B" TO

BY-LAW NO. 504 OF THE CITY OF MISSISSAUGA

ALL AND SINGULAR that certain parcel or tract of land and premises, situate, lying and being in the City of Mississauga Regional Municipality of Peel in the Province of Ontario and being composed of Part of Lot 9, Concession 1, west of Hurontario Street, which said parcel may be more particularly described as follows:

PREMISING that the south-westerly limit of Highway Number 10 as widened by deposited plans 75992 and 80012 has an astronomic bearing of north 44 degrees 26 minutes west and relating all bearing herein thereto;

BEGINNING at the most easterly angle of the said Lot 9; THENCE NORTH 44 degrees 26 minutes west along the original south westerly limit of the allowance for road between Concession 1 west of Hurontario Street and Concession 1 east of Hurontario Street, known also as Highway Number 10, 248.0 feet to a point;

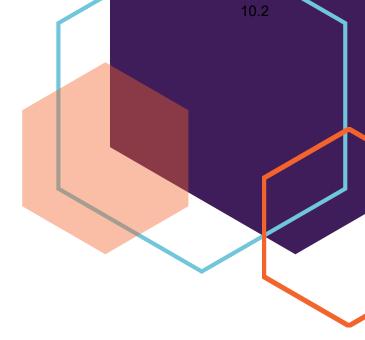
THENCE SOUTH 40 degrees 43 minutes west 17.07 feet to a point in the south-westerly limit of Highway Number 10 as widened, said point being the point of commencement; THENCE CONTINUING SOUTH 40 degrees 43 minutes west parallel to the limit between Lots 8 and 9, 272.33 feet to a point in a post and wire fence;

THENCE NORTH 44 degrees 14 minutes west along the said fence 126.37 feet to a point;

THENCE NORTH 40 degrees 15 minutes east along the line of a post and wire fence 272.08 feet to a point in the south-westerly limit of Highway Number 10 as widened; THENCE SOUTH 44 degrees 26 minutes east along the said south-westerly limit of Highway Number 10 as widened, 128.49 feet more or less to the point of commencement. AND containing by admeasurement an area of 0.79 acres, be the same more or less.

Appendix **B**





Qualifications

Project Manager – Carla Parslow, PhD, CAHP: Dr. Carla Parslow has over 20 years of experience in the cultural heritage resource management (CHRM) industry in Canada. As the President of PHC Inc., Dr. Parslow is responsible for the for the management of CHRM projects, as well as the technical review and quality assurance of all archaeological and cultural heritage projects completed by PHC. Throughout her career, Carla has managed both large and small offices of CHRM professionals and has mobilized both large (50+) and small (4+) teams of CHRM and Environmental projects offices throughout the province of Ontario. Dr. Parslow has served as either Project Manager or Project Director on hundreds of Archaeological and Cultural Heritage Assessments. Dr. Parslow is a Professional member of the Canadian Association of Heritage Professionals (CAHP).

Dr. Parslow is responsible for the overall management of the work and is the primary point of contact. Dr. Parslow is also responsible for the overall quality assurance.

Senior Heritage Specialist – Wilson West, Ph.D., CAHP: Dr. West has worked in the heritage/culture sector for over thirty-five years. His background is diverse with experience as a historian, archaeologist, curator, researcher, policy advisor and heritage preservation consultant. These positions were held within many levels of government and in the private sector. This work included research conducted in library, archival, and web-based venues, and policy advice and expertise to ministry offices, stakeholders and other preservation groups concerning the development and implementation of regulations and guidelines for the protection and preservation of Ontario's marine heritage resources. He also has extensive experience researching, writing and editing cultural heritage resource assessments required for compliance with the Ontario Heritage Act and the Standards & Guidelines for Conservation of Provincial Heritage Properties, including, but not limited to, Heritage Impact Assessments, Cultural Heritage Evaluation Reports and Strategic Conservation Plans.

Dr. West is responsible for senior advisory services to the Heritage Specialist and also serves as the senior review for heritage impact assessments.

Heritage Specialist – Chris Lemon, B.Sc., Dip.: Chris Lemon is a Cultural Heritage Specialist and Licensed Archaeologist (R289) with 15 years' experience. He received an Honours B.Sc. in Anthropology from the University of Toronto and has completed course work towards an M.A. from the University of Western Ontario. Mr. Lemon has a Diploma in Heritage Carpentry and Joinery and a Certificate in Heritage Planning from Algonquin College. During his career Mr. Lemon has participated in cultural heritage assessments across Ontario as both a Senior Field Director in archaeology and as a Built Heritage Practitioner. Chris's previous experience includes representation on Joint Health and Safety Committees; he is dedicated to maintaining a safety-first focus on all job sites. Chris has an application for CAHP waiting for approval.

Mr. Lemon is responsible for research, reporting and analysis.

CARLA PARSLOW PRINCIPAL ARCHAEOLOGIST



Dr. Carla Parslow has over 20 years of experience in the field of archaeology and 15 years of experience in the cultural heritage resource industry in both Manitoba and Ontario. She managed medium- to large-scale projects, as well as the technical review and quality assurance of numerous archaeological and cultural heritage projects. Dr. Parslow has varied cultural heritage experience, from policy development and enforcement, to managing and reviewing large and small heritage projects, to authoring cultural heritage evaluation reports and assessments, as well as special interest cultural studies.

Having worked with municipal, provincial, and federal governments, Dr. Parslow has strong knowledge of the various regulatory frameworks in Ontario, including the Transit Project Assessment Process, Provincial and Municipal Class Environmental Assessments, and the Provincial Policy Statement under the *Planning Act*. Furthermore, Dr. Parslow is also well versed in the Ministry of Heritage, Sport, Tourism and Cultural Industries Standards and Guidelines for Consultant Archaeologists as the Standards and Guidelines for Provincial Properties.

While employed with the Ontario Ministry of Transportation (MTO), Carla was part of the MTO heritage bridge committee, responsible for finalizing the interim heritage bridge guidelines, and was also the MTO representative responsible for commenting on the Standards and Guidelines for Provincial Heritage Properties. Furthermore, Dr. Parslow has worked on several federal heritage projects; starting in the late 1990s working with Parks Canada in Kluane National Park, and most recently working with Public Works and Services Canada on lighthouse conservation at Mitchepicoten Island (2018) and archaeological monitoring along the Ontonobee River (2020).

Dr. Parslow currently serves as the Subject Matter Expert for Metrolinx on all of their expansion projects. In this capacity, Carla reviews all Cultural Heritage and Archaeological report produced for Metrolinx for compliance purposes.

Employment History	PARSLOW HERITAGE CONSULTANCY INC.
	2018-Present, Principal Archaeologist
	Key Responsibilities: Archaeological program design, quality assurance and control, business
	development
	GOLDER ASSOCIATES LTD.
	2009-2018, Associate, Lead Cultural Resource Specialist
	Key Responsibilities: Responsible for the coordination, technical review and quality assurance
	of archaeological and cultural heritage projects.
	ONTATIO MINISTRY OF TRANSPORTATION
	2007-2009, Regional Archaeologist
	Key Responsibilities: Develop archaeological/heritage policy development and procedures,
	manage archaeological and cultural heritage consultants working on class environmental

	assessments on behalf of the ministry, Indigenous consultation on behalf of the Ministry (Crown). ARCHAEOLOGICAL SERVICES INC. 2006-2007, Assistant Manager, Environmental Assessment Division Key Responsibilities: Management and coordination of archaeological and cultural heritage assessments within an environmental assessment context (municipal, provincial and national).
Education and qualifications	Ph.D. Anthropology, specialization in Archaeology, University of Toronto, Toronto, ON, 2006 M.A. Anthropology, University of Manitoba, Winnipeg, MB, 1999 B.A. Anthropology, Honours, University of Alberta, Edmonton, AB, 1996 Ontario Professional Archaeological License – P243 Member of Canadian Association of Heritage Professionals (CAHP) 2018 – Present

PROJECT EXPERIENCE CULTURAL HERITAGE

, ,	Primary author for the Cultural Heritage Risk Management Plan and Archaeological Risk Management plan in advance of construction of the Hurontario LRT. PHC was also contracted as the Project Co. Cultural Heritage and Archaeological Consultant to complete outstanding Heritage Impact Assessments for heritage properties that may have indirect or direct impacts (2020).
Public Works and	Project Manager and writing assistant for a Heritage Impact Assessment of the Michipicoten Island
Government Services	Light Tower at the east end of Lake Superior. The purpose of the survey was to observe the
Canada	condition of the structure's exterior parging, door and windows and to recommend materials that
Michipicoten Island	are sympathetic to the visual aesthetics of the Lighthouse and will not have a negative impact on
Witchipicoten Island	the heritage property. PWGSC requires this HIA as a component of a lead abatement program that
	is being proposed for the Light Tower. (2018)
NextBridge East-West	Senior writer for the CEAA effects assessment and senior technical reviewer/advisor for a Stage 1
Tie Transmission Project	archaeological assessment and heritage impact assessment of East-West Tie access roads, laydown
Thunder Bay, ON	yards, worker camps, Loon Lake reroute on behalf of NextBridge for the proposed new East-West Tie
	Transmission Project. The Preferred Route primarily parallels the existing East-West Tie and is
	approximately 450 km long and will consist of the installation of a double-circuit 230 kV transmission
	line generally paralleling the existing double-circuit 230 kV transmission corridor (the existing East-
	West Tie) connecting the Wawa TS to the Lakehead TS near Thunder Bay, with a connection

approximately mid-way at the Marathon TS. (2016-2018)

10.2

Cultural Resource Study Brampton ON Cultural Lead (archaeology and cultural heritage) on behalf of the City of Brampton to complete a desktop-level cultural resource (archaeological and heritage) survey for the Queen Street Rapid Transit Corridor Master Plan (RTCMP) for the City of Brampton, Ontario. The study area comprises 200m on either side (a 400m corridor) of the 14.4 km stretch of Queen Street East and West, between McLaughlin Road and Highway 50. Duties include the research and production of an information document detailing known archaeological and heritage resources within a 100m radius of Lakeshore Road and provide mapping and recommendations for culturally sensitive areas within the Study Area. (2016)

Cultural Resource Study Mississauga ON Mississauga ON Cultural Lead (archaeology and cultural heritage) on behalf of the City of Mississauga for the Transportation Management Plan (TMP) Class EA for future planning of Lakeshore Road. Study Area encompassed the entire length of Lakeshore Road, within the City of Mississauga limits. Duties include the research and production of an information document detailing known archaeological and heritage resources within a 100m radius of Lakeshore Road and provide mapping and recommendations for culturally sensitive areas within the Study Area. (2016)

Cultural Value and Project Director and Senior Reviewer and main point of contact for a cultural heritage impact Heritage Impact assessment for the TRCA as part of the East Don Trail Project. In February 2015 the Toronto and Region Conservation Authority (TRCA) completed the East Don Trail. Environmental Assessment (East Don EA) for a proposed "East Don Trail" extension to link the existing East Don Trail with the Don Trail network located south of the Forks of the Don. Based on the findings of a TRCA Stage 1 Archaeological Assessment (2013), the Environmental Assessment recommended that a Heritage Impact Assessment (HIA) be undertaken of the proposed trail extension. (2015)

Cultural HeritageProject Director and Senior Reviewer for a Heritage Impact Assessment (HIA) for the North KentImpactImpactWind 1 Project. The project is being proposed by North Kent Wind 1 LP, by its general partner,
North Kent Wind 1 GP Inc. The HIA is a required component of the client's application for aAssessment Municipality
of Chatham Kent, ONRenewable Energy Approval, as outlined in Ontario Regulation 359/09 of the Environmental
potential cultural heritage landscapes were documented and evaluated according to Ontario
Regulation 09/06. (2015)

- Heritage Impact Senior Reviewer for a Heritage Impact Statement (HIS) of the McCormicks Building at 1156 Statement Dundas Street in the City of London at the request of The City of London. The McCormicks Building is designated by the City of London under the Ontario Heritage Act as a property of London, ON cultural heritage value or interest under By-law No. L.S.P.-3441-366. The City required this HIS to assist in preparing a Preliminary Design Concept for the property. (2015)
- Heritage ImpactTransCanada PipeLines Limited (TransCanada) is planning the construction and operation of the
AssessmentAssessmentKing's North Connection Pipeline Project (the Project) to be located in the Cities of Brampton,
Toronto, and Vaughan, Ontario.Vaughan, ONprepare the environmental and socio-economic assessment report and other approval
applications, including a Heritage Impact Assessment, for the Project. (2014 2015)

Heritage Impact Assessment and Archaeological Assessment Mississauga, ON	Project Director and senior reviewer for a heritage impact assessments and Stage 1-2 archaeological assessments for the proposed Lakeshore–Royal Windsor Hydro Corridor multi- use trail from North Service Road to Westfield Drive in the City of Mississauga, Ontario as part of a larger Class Environmental Assessment process. Served as reviewer for all documentation and data submitted to the client or the regulatory body, client contact, and senior advisor to the Golder team. (2013 - 2015)
Cultural Resource Assessments District of Kenora, ON	Senior Technical Reviewer/Advisor for background cultural heritage and archaeological study for the New Transmission Line to Pickle Lake Project (the Project), as part of a larger environmental assessment Retained by Wataynikaneyap Power, a partnership between Central Corridor Energy Group which represents 13 First Nation communities, and Goldcorp Canada Ltd. The Project includes the construction of a proposed 230 kilovolt (kV) High Voltage alternating current (HVac) electricity transmission system in a corridor extending approximately 300 km. (2012 – 2014)
Feasibility Study City of Toronto, ON	Cultural Heritage/Archaeology lead for a cultural heritage and archaeological review of the Yonge Street – Highway 401 Interchange Functional Planning Study (PT11-796) study area as part of a larger planning assessment study designed to inform planning decisions affecting the preferred configuration and alignment of the proposed interchange. (2013)
Cultural Resource Assessments Welland, East Durham, Huron, and Bruce County, ON	Project Manager for six major Wind Energy projects managing a combined budget of over \$3 million. Project Management involved delivery of Cultural Heritage Impact Assessments and an archaeological program for various Stage 1 through 4 assessments. Duties include scheduling and budgeting of projects; providing senior review for archaeological reports; client communications; liaison with MTCS. (2012-2013)
Cultural Resource Assessments Oshawa, ON	Golder was retained by AECOM through the Ministry of Transportation of Ontario (MTO) to undertake the cultural heritage and archaeological work for the Detail Design Study for rehabilitation of the Highway 401 Bloor Street underpass bridge in the City of Oshawa (GWP 2186-08-00). This will include repaying of Bloor Street over the structure. Duties include senior oversight of the heritage and archaeological component, client communications, and liaison with MTCS (2012)
Cultural Resource Assessments Various Locations, Central Region, ON	Lead for the Cultural Heritage and archaeological component as contracted by HDR to provided cultural heritage and archaeology reports for eight intersections in MTO's Central Region 2009-E-0078 (WO# 10- 20001). Responsibilities include senior oversight of heritage and archaeological component, primary contact for prime consultant and MTO, and management of scope and budgets. (2011)
Feasibility Study City of Toronto, ON	Cultural Heritage/Archaeological senior reviewer for a cultural heritage and archaeological review in support of the Downtown Rapid Transit Study (TTC Contract No. G85-275) study area as part of a larger planning assessment study (2012).
Heritage and Archaeological Feature Assessment City of Toronto, ON	Project Coordinator and main point of contact to Metrolinx for the Georgetown South Heritage and Archaeological Features Assessment. Heritage Impact Assessments were completed for 17 bridges, two residences as well as two cultural heritage landscapes. Duties include scheduling and budgeting of the project; client communications; and liaison with MTCS. (2010- 2011)

CHRIS LEMON, B.Sc., Dip. HERITAGE SPECIALIST



Chris Lemon is a Cultural Heritage Specialist and Licensed Archaeologist (R289) with 15 years' experience. He received an Honours B.Sc. in Anthropology from the University of Toronto and has completed course work towards an M.A. from the University of Western Ontario. Mr. Lemon has a Diploma in Heritage Carpentry and Joinery and a Certificate in Heritage Planning from Algonquin College. During his career Mr. Lemon has participated in cultural heritage assessments across Ontario as both a Senior Field Director in archaeology and as a Built Heritage Practitioner. He has managed field teams and projects ranging in value from <\$5,000.00 to in excess of \$1,000,000.00. Mr. Lemon is a member of the Ontario Archaeological Society and the Council for Northeast Historical Archaeology. Chris's previous experience includes representation on Joint Health and Safety Committees; he is dedicated to maintaining a safety-first focus on all job sites.

Employment History	 PARSLOW HERITAGE CONSULTANCY INC. 2020-Present, Built Heritage Specialist Key Responsibilities: Built Heritage Assessments, Health and Safety protocols ALGONQUIN COLLEGE. 2019, Perth Façade Recovery Project Staff Key Responsibilities: Built Heritage Assessments, Historic Research, Coordination with Town staff GOLDER ASSOCIATES LTD. 2008-2018, Project Archaeologist Key Responsibilities: Senior archaeological field director GTA, crew training, report production, coordination and quality control of archaeological field work, cultural heritage assessments and report production ARCHAEOLOGIX INC. 2006-2008, Field Director/Field technician Key Responsibilities: Oversaw the day-to-day operation of site field work, maintained a safety-focused workspace, conducted background research and prepared report sections
Education and qualifications	Dip. Heritage Carpentry and Joinery – Algonquin College (2020) Certificate in Heritage Planning – Algonquin College (2019) M.A. course work – University of Western Ontario (2012-2014) Honors B.Sc. (Anthropology) – University of Toronto (2006) Ontario Research Archaeological License – R289

PROJECT EXPERIENCE

CULTURAL HERITAGE

Cultural Heritage Impact Assessment, 5961 Hurontario Street Mississauga, Ontario 2021	Field documentation and reporting of a 19th century Gothic Revival church and cemetery. Work was completed using the Provincial Standards and Guidelines for Heritage Impact Assessments.
Cultural Heritage Impact Assessment, 5768 Ninth Line Mississauga, Ontario 2020	Field documentation and reporting of a 19th century Gothic Revival residential structure. The documentation and report included a review of the history of the property, archival research, and evaluation of the property against OHA Regulation 9/06.
Cultural Heritage Impact Assessment, 10874 Steels Ave Halton Hills, Ontario 2020	Field documentation and reporting of a 19th century Gothic Revival residential structure. The documentation and report included a review of the history of the property, archival research, and evaluation of the property against OHA Regulation 9/06.
Cultural Heritage Impact Assessment, 8227 Kipling Ave Vaughn, Ontario 2020	Field documentation and reporting of a residential structure in the Victory House architectural style for a cultural heritage impact assessment as part of a proposed redevelopment. The report involved research into the history of the property, and an evaluation of the potential cultural heritage value or interest for the property. Recommendations were also developed to mitigate cultural heritage impacts to the property.
Cultural Heritage Impact Assessment, 247 West Street Brantford, Ontario 2020	Field documentation and reporting of an early 20 th century residential structure for a cultural heritage impact assessment as part of a proposed redevelopment. The report involved research into the history of the property, and an evaluation of the potential cultural heritage value or interest for the property. Recommendations were also developed to mitigate cultural heritage impacts to the property.

Cultural Heritage Impact Assessment, 253 West Street

Brantford, Ontario 2020

Cultural Heritage Impact Assessment, 134 Sandringham Drive

Toronto, Ontario 2020

Cultural Heritage Assessment Report, 1326 Bronte Road Oakville, Ontario 2020

Cultural Heritage Impact Assessment, 13735 Highway 27 Nobleton, Ontario 2020

Cultural Heritage Evaluation Report, Old Fort Overhead Bridge Midland, Ontario 2020

Cultural Heritage Evaluation Report, 450 Finch Street Pickering, Ontario 2020

Perth, Ontario Façade Recovery Project Perth, Ontario 2019 Field documentation and reporting of a late 19th century Italianate residential structure for a cultural heritage impact assessment as part of a proposed redevelopment. The report involved research into the history of the property, and an evaluation of the potential cultural heritage value or interest for the property. Recommendations were also developed to mitigate cultural heritage impacts to the property.

Field documentation and reporting of an early 20th century Tudor Revival residential structure for a cultural heritage impact assessment as part of a proposed redevelopment application. The report involved research into the history of the property, an evaluation of the cultural landscape and an evaluation of the potential cultural heritage value or interest for the property.

Field documentation and reporting of an early 20th century Edwardian residential structure for a cultural heritage impact assessment as part of a proposed redevelopment of the Bronte Road West Lands in the Town of Oakville. The report involved research into the history of the property, an evaluation of the cultural landscape and an evaluation of the potential cultural heritage value or interest for the property.

Field documentation and reporting of a late 19th century Gothic Revival residential structure for a cultural heritage impact assessment as part of a proposed redevelopment. The report involved research into the history of the property, and an evaluation of the potential cultural heritage value or interest for the property. Recommendations were also developed to mitigate cultural heritage impacts to the property.

Field documentation and reporting of a late 20th century concrete bridge. The report involved research into the history of the structure and surrounding landscape, an evaluation of the cultural landscape and an evaluation of the potential cultural heritage value or interest for the property.

Principal investigator and author of a Cultural Heritage Evaluation Report on a mid-18th century stone neo-classical storey and a half residential structure. The documentation and report included producing measured drawings of the property and exterior and interior of the structure, and evaluation of the property against Ontario Regulation 9/06.

Part of a two-person team responsible for the production of accessible heritage documentation of culturally significant structures located within the Town of Perth's Heritage Conservation District. Project was undertaken as a joint venture between Algonquin College and the Town of Perth. Coordinated workflow with Perth's heritage planner and development officer.

Cultural Heritage Evaluation Report, 400 Mary Street East Whitby, Ontario 2018

Heritage Impact Assessment, 400 Maple Street Collingwood, Ontario 2018

Cultural Heritage Evaluation Report, 276 St. Marie Street Collingwood, Ontario 2018

Cultural Heritage Evaluation Report, 18924 2nd **Concession** East Gwillimbury, Ontario 2017

Cultural Heritage Evaluation Report, County Road 53 Springwater Township, Ontario 2017

Heritage Impact Assessment, 12 John Street North Hamilton, Ontario 2017

Cultural Heritage Assessment, 262 MacNab Street North Hamilton, Ontario 2017 Secondary investigator and report writer for a cultural heritage evaluation of an early to mid-20th century residential structure. Field investigations included production of measured drawings of the interior and exterior, and determining the structural sequence. An evaluation of the potential cultural heritage value or interest for the property was necessary to recommend next steps.

Primary field investigator and contributing author for the heritage impact assessment of the remaining annex of a 19th century Victorian school complex. Field investigations included production of measured drawings of the interior and exterior, and determining the structural sequence of interior alterations.

Primary field investigator and archival researcher for a mid-20th century residential structure. Evaluation was conducted in advance of a proposed adaptive reuse of the property. Field investigations included production of measured drawings of the interior and exterior. Archival research involved consultation with the local archivist.

Secondary field investigator and researcher for a cultural heritage evaluation of a late 19th century residential structure. Field investigations included production of measured drawings of the interior and exterior, detailed photography and determining the structural sequence. An evaluation of the potential cultural heritage value or interest for the property was undertaken to recommend next steps.

Primary field investigator for proposed infrastructure upgrades as part of a Class environmental assessment (EA). Project involved the investigation of three listed properties and four other properties adjacent to proposed impacts. Field work involved photographic documentation and collection of heritage data utilizing an electronic database.

Field documentation and historic research of "Treble Hall" and associated additions. Treble Hall dates to 1879 and is one of the last surviving examples of Renaissance Revival architecture in Hamilton. Field investigations involved the production of measured drawings of the interior and exterior, detailed photography of the structure. Research involved evaluation of available mapping and written accounts of the structure and associated additions including the "Pegoda Building" located at 85 King Street East.

Field documentation and collection of pertinent data resulting from interview with current owner. The residential structure is the work of noted architect James Balfour. Field work involved the recording of structural details and extensive photo documentation of the interior and exterior of the structure. Further research was conducted at a local restaurant know to maintain information pertinent to the property. The objective of the project was to have the structure included on the City of Hamilton's cultural heritage register.

883 St. Clair Ave. West, Rear Toronto, ON M6C 1C4 www.phcgroup.ca

W. Wilson West, PhD, CAHP Senior Heritage Specialist



Dr. Wilson West is a heritage preservation specialist with over 35 years of professional experience as a historian, archaeologist, curator, researcher, policy advisor and heritage preservation consultant. These positions were held within many levels of government and in the private sector in Canada and the United States.

Employment History

- WestHall Heritage Research & Consulting (WHRC), Toronto, Ontario Current: Principal Consultant
 - WHRC provides heritage resource management services to federal, provincial, state and local agencies, and the private sector, in Canada and the United States
 - WHRC offers heritage preservation planning guidance of all types, including research, documentation, analysis and policy and program development for the management of significant cultural resources
 - WHRC has extensive experience preparing cultural heritage evaluations required for compliance with the *Ontario Heritage Act*, including, but not limited to, Heritage Impact Assessments, Cultural Heritage Evaluation Reports and Strategic Conservation Plans
 - Recent projects include:
 - o *Heritage Impact Assessment* for redevelopment at 93 Bronte Rd., Oakville, Ontario
 - o *Heritage Impact Assessment* for redevelopment at 23 Jesse St., Brampton, Ontario
 - o *Heritage Impact Assessment* for redevelopment at 42 Beverly St., Kingston, Ontario
 - o *Heritage Impact Assessment* for redevelopment at 661-665 Huron St., Toronto, Ontario
 - o *Heritage Impact Assessment* for redevelopment at 58 Major Mackenzie Dr., West, Richmond Hill, Ontario
 - o *Heritage Impact Assessment* for redevelopment at 1365 Stavebank Rd., Mississauga, Ontario

o Consultations on *Heritage Impact Assessment* for redevelopment at 1326 Bronte Rd., Oakville, Ontario

Letourneau Heritage Consulting, Kingston, Ontario

2017-2018: Senior Historian

- Project Lead for the Development of a Strategic Conservation Plan for Ontario Place
- Co-Project Lead for the development of a Heritage Impact Assessment related to development proposals in the Village of Brooklin, Ontario
- Historical research and evaluation
- Writing and editing of cultural heritage management reports
- Technical support to senior staff and project managers

Ministry of Tourism, Culture and Sport, Toronto, Ontario

2014-2016: Culture Services Advisor/Cultural Consultant

- Project Lead for the development and implementation of a Compliance Monitoring & Reporting Framework (CMRF) for the Standards & Guidelines for Conservation of Provincial Heritage Properties (S&Gs)
- Developed quantitative and qualitative compliance metrics, based on performance objectives, outcomes and indicators
- Organized and facilitated consultations with stakeholders on CMRF implementation plan
- Designed and prepared report content for submission to the Management Board of Cabinet on S&G implementation and compliance
- Prepared briefing materials for senior management on the reporting and approvals process
- Provided expert advice and review of ministry-required cultural heritage assessment reports for Huronia Historical Parks, Ft. William Historical Park, Niagara Parks Commission and the Lake Superior National Marine Conservation Area

Office of the Fairness Commissioner, Toronto, Ontario

2007-2012: Policy/Program Advisor

- Advised on the implementation of the legislation, associated regulations and reporting requirements under the Fair Access to Regulated Professions Act (FARPA 2006)
- Developed and managed relationships with a portfolio of professional regulatory bodies and liaised with government ministries and other stakeholders on issues related to professional regulatory practices in Ontario
- Prepared and presented findings, reports and supporting

documents for approval for proposed project/program initiatives

Ministry of Culture, Toronto, Ontario

2005-2007: Policy Advisor

- Project Lead for the development and implementation of guidelines and regulations for the protection of marine heritage resources under the Ontario Heritage Act
- Organized and facilitated stakeholder consultations related to site selection, licensing, and other regulatory controls involving federal, provincial, territorial, and local agencies and interested parties
- Made site recommendations to senior management and the Minister
- This work resulted in O. Reg. 11/06, establishing Ontario's first marine protected areas for the wreck sites of the USS *Hamilton* and USS *Scourge*, and the SS *Edmund Fitzgerald*

U.S. Coast Guard, Portsmouth, VA

2003-2004: Atlantic Area Command Historian

- Established the first Atlantic Area Command Historian's Office (a satellite office of the Coast Guard Chief Historian)
- Identified, collected, and compiled documents and oral history interviews necessary to preserve and interpret the history of the Atlantic Area Command
- Established and maintained the first Atlantic Area Command library and archives

Save Ontario Shipwrecks, Toronto, Ontario

2001-2003: Director, Central Region & President, Toronto Chapter

- Save Ontario Shipwrecks (SOS) is a provincial heritage (allvolunteer) organization dedicated to the study, preservation, and promotion of marine heritage
- Worked with Chapters members on a variety preservation projects including, a mooring buoy program, historical and archival research, and underwater archaeological investigations
- Organized, hosted, and facilitated internationally recognized diver training courses through the Ontario Ministry of Culture and the Nautical Archaeology Society (NAS-UK)
- Met with policy advisors at the Ontario Ministry of Culture to discuss pending and future changes to the Ontario Heritage Act regarding the protection of submerged heritage resources

2000-2001: Heritage Resources Management Planner/TEA-21 Specialist,

- Under contract with the Civil War Preservation Trust (CWPT) to prepare, for submission to various state transportation departments, applications for funding through the Transportation Equity Act for the 21st Century (TEA-21)
- Worked with federal, state, and local government agencies and organizations to research and identify lands for acquisition, either through fee simple purchase or conservation easements
- Participated in a conference workshop and panel discussion forum for the dissemination of TEA-21 methodology to the public

Alabama Historical Commission, Montgomery, AL

1996-1997: Heritage Resources Management Planner

- Under contract with the Alabama Historical Commission researched and wrote a resource management plan entitled, *The Battle for Mobile Bay Cultural Resources Management Plan*
- Worked with federal, state, and local property owners and non-profit organizations to identify and select significant battle sites for protection
- Conducted extensive research on the Civil War in Mobile Bay, and included the compilation of data on shipwreck sites, assessment of threats to these sites, and preservation strategies

Ocean Sciences Research Institute (OSRI), Denver, CO. & Maritime Heritage Program, National Park Service, Washington, DC

1995-1996: Heritage Resources Management Planner

- Under contract with Ocean Sciences Research Institute, researched and wrote a draft nomination to the National Register of Historic Places for the wreck site of USS *San Diego*, ARC-6
- Site nominated to the Register 2/1998. Under contract with the Maritime Heritage Program, researched and wrote preliminary drafts of National Historic Landmark (NHL) nominations for the wreck sites of USS *Tecumseh* and USS *Hatteras*

U. S. Navy & National Park Service, Washington, DC

1994-1995: Heritage Resources Management Planner

- Under contract with the Naval Historical Center and the Maritime Heritage Program (NPS) designed, researched and wrote a resource management plan entitled, *The USS Tecumseh Shipwreck Management Plan*
- Worked with federal, state, and local agencies and non-profit organizations to coordinate site evaluation, interpretation, and protection
- Developed options and recommendations for the continued protection and preservation of the wreck site Responsible for media inquiries concerning the history and disposition of the vessel

House Library, Office of the Clerk, U. S. House of Representatives, Washington, DC

1989-1994: Senior Researcher/Assistant Librarian

- Assisted Members of Congress and their staffs with research related to the legislative histories of bills and public and private laws. Provided research assistance for the Office of the Clerk related to the administration of the House
- Maintained the library's collection of documents including public laws, statutes, bills, House and Senate committee reports, and the Congressional Record
- Oversaw the yearly process of binding of the *Congressional Record* for library use and archival storage
- Answered public inquiries related to all aspects of the history and operation of Congress

Hampton Roads Naval Museum, Norfolk, VA; Submarine Force Library and Museum, Groton, CT; Naval War College Museum, Newport, RI 1983-1989: Director/Curator/Assistant Curator

1983-1989: Director/Curator/Assistant Curator

- Responsible for directing staff and volunteers in the planning, design, and fabrication of permanent and temporary museum exhibits related to the history of the U.S. Navy in Virginia, Rhode Island, and Connecticut
- Conducted general research and writing on naval history and ship construction, and the more particular research associated with the thorough documentation of the regional naval establishment
- Maintained museum collections database and provided professional assessment and evaluations of prospective acquisitions
- Wrote reports involving in-depth research and recommendations concerning disposition of the collection

Education and Qualifications	 2003 Doctor of Philosophy in Naval & Military History University of Alabama, Tuscaloosa, Alabama 1985 Master of Arts in History East Carolina University, Greenville, North Carolina 1974 Bachelor of Arts in Anthropology/Archaeology East Carolina University, Greenville, North Carolina
Professional Organizations	Member – Canadian Association of Heritage Professionals Member - North American Society for Oceanic History Member – Association for Great Lakes Maritime History Member - Canadian Nautical Research Society Fellow International - The Explorers Club – Canadian Chapter Member – Save Ontario Shipwrecks – Toronto Chapter Member – Underwater Archaeological Society of British Columbia Member – The Arts & Letters Club of Toronto
Additional Training	Ontario Ministry of Labour – Worker Health and Safety Awareness St. John Ambulance Canada – Creating a Safe Workplace St. John Ambulance Canada – Workplace Hazardous Materials Information System 2015 St. John Ambulance Canada – Standard First Aid – CPR C – AED Ontario Public Service Innovation & Leadership Course: The Circle Game – 360 Evaluations that Support Policy and Program Ontario Public Service Centre for Leadership and Learning Course: Conflict Resolution

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