

City of Mississauga

Corporate Report



Date: February 14, 2020 To: Chair and Members of General Committee From: Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works	Originator's files: MG.23.REP RT.10.ZGEN
	Meeting date: March 11, 2020

Subject

Delegation of Authority – Routine Traffic Regulation Amendments to Schedules under Traffic By-law 555-00, as amended

Recommendation

1. That a by-law be enacted to delegate authority to the Commissioner of Transportation and Works, or designate, to approve routine amendments to the Schedules of Traffic By-law 555-00, as amended, by submitting such amending by-laws directly to Council for enactment, as outlined in the report from the Commissioner of Transportation and Works, dated February 14, 2020, and entitled "Delegation of Authority – Routine Traffic Regulation Amendments to Schedules under Traffic By-law 555-00, as amended".
2. That the Commissioner of Transportation and Works, or designate, be directed to consult with and obtain endorsement from the applicable Ward Councillor for routine amendments to the Schedules of Traffic By-law 555-00, as amended, prior to the submission of any amending by-laws to Council for enactment.

Background

Approximately 50 corporate reports per year are prepared by Transportation and Works staff for General Committee, recommending standard traffic regulation changes/amendments to Traffic By-law 555-00 (parking regulation changes, stop sign installations, turning restrictions, etc.) as a result of a technical review generated by internal or external stakeholders. Given the nature of the corporate reports, the overwhelming majority of these recommendations are approved as part of the General Committee's consent agenda.

Comments

Under Council Procedure By-law 139-13, as amended (“Council Procedure By-law”) the Commissioner of Transportation and Works, or designate, is currently granted the authority during summer and election recess of Council to approve traffic regulation changes/amendments under the Traffic By-law 555-00 (“Traffic By-law”). Similar to the authority delegated during summer and election recess, staff are proposing that the Commissioner of Transportation and Works be delegated the authority to approve routine Traffic regulation changes/amendments on a permanent basis.

The proposed amendment would delegate to the Commissioner of Transportation and Works, or designate, the authority to approve traffic regulation changes/amendments to the Schedules of the Traffic By-law without the need for a corporate report being submitted to General Committee. Following consultation and endorsement from the relevant Ward Councillor, the Commissioner could then approve any traffic regulation amendment listed in the Schedules of the Traffic By-law without restriction.

It is important to note that any traffic regulation change still requires a Council-approved by-law amendment to be enforceable. Therefore, Council approval will be required to enact or implement any change.

The delegation of authority would remove the need for a corporate report to be submitted to General Committee for many of the regulation changes recommended by staff. This would be a significant savings in staff time associated with report preparation and approvals as well as a reduction in the number of reports put on the General Committee Agenda on a bi-weekly basis.

The following items would still require a corporate report to General Committee:

- Any item or issue considered contentious that would require discussion at Committee;
- Any item specifically requested by a Ward Councillor; or,
- Any item that staff are not recommending but have been requested to bring forward.

Traffic Services and Road Safety staff have worked in consultation with Legal Services and Clerks staff to develop the appropriate by-law that would provide delegation of authority to the Commissioner of Transportation and Works to approve traffic regulation amendments under the Traffic By-law, provided that the applicable Ward Councillor has been consulted with in advance, and has endorsed the amendment.

Financial Impact

Based on the number of corporate reports submitted in 2019, delegation of authority would result in a reduction of approximately 50 corporate reports. With an estimated minimum of 6 hours staff time per report, this would result in a total savings of staff time of 300 hours, and an approximate cost avoidance value of \$22,500.

Conclusion

The delegation of authority to the Commissioner of Transportation and Works, or designate, for the approval of routine amendments to the Schedules of the Traffic By-law will significantly reduce the amount of staff time dedicated to formal procedural processes related to standard traffic regulation changes under the Traffic by-law by removing the need for corporate report preparation and approvals. Additionally, it will reduce the number of reports put on the General Committee Agenda on a bi-weekly basis.



Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works

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