



**City of Mississauga**  
 Transportation and Works Department  
 300 City Centre Drive  
 Mississauga, ON  
 L5B 3C1  
 mississauga.ca

**VOLUNTEER TITLE:** School Streets Volunteer  
**VOLUNTEER HOURS:** Before/after school (hours vary by location)  
**DEPARTMENT:** Transportation and Works  
**DIVISION:** Active Transportation  
**LOCATIONS:** 2 locations:

- Kelly Road: Hillside Public School
- Havenwood Drive: Brian W. Fleming Public School and St. Alfred Separate School



### **VOLUNTEER REQUIREMENTS**

- Must be 14 years of age or older
- Volunteers must be fully vaccinated or apply for and receive confirmation of a creed or medical exemption from the City, as per the City of Mississauga's Employee and Volunteer COVID-19 Vaccination Policy
- Volunteers will be required to follow all City and site-specific COVID-19 related protocols
- All volunteers must complete required reading and forms before their first shift, including:
  - Terms and Conditions Form
  - COVID Waiver Form
  - Record of Offenses Declaration Form
  - Consent to Audio and Video Form
- All volunteers will be expected to attend a virtual training session, and will be provided with an event t-shirt. They will join one of two teams to help run the School Street at that location.

### **PRIMARY FUNCTION**

Successful candidates will support the School Streets team with supervising the road closure barriers, accompanying vehicles, and/or running activities within the closure area.

### **POSITION FUNCTION/DUTIES**

When completing your application for this position, please indicate which of the two positions you are most interested in. Volunteers will be assigned as needed; however, we will try to accommodate your preference as best as possible.

- **Activity Leader:** Activity leaders will contribute to planning and implementation of activities within the School Street, including:
  - Leading students and their families in cooperative games
  - Distribution of healthy snacks
  - Set-up and clean-up of materials
- **Event Supporter:** Event supporters will fulfill a variety of roles, including:
  - Standing at one of the barriers to welcome families and neighbours as they arrive at the School Street, and to provide information on alternate routes to drivers
  - Escorting vehicles driving through the space to travel at a walking pace
  - Filling in as needed to help the Activity Leaders
  - Helping to set up and take down barriers at beginning and end of the volunteer shift

**OTHER INFORMATION**

- Shifts will be determined based on the availability of volunteers.
- High school students may claim volunteer hours toward their graduation requirements, and may request a letter of recommendation from the City of Mississauga.

The application form can be found on <https://mississauga.ca/schoolstreets>. To apply, please submit your completed application to:

Sheelagh Duffin: [Sheelagh.duffin@mississauga.ca](mailto:Sheelagh.duffin@mississauga.ca)

We thank all who apply, however, only selected candidates will be contacted.

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We are an Equal Opportunity Employer. In accordance with the *Accessibility for Ontarians with Disabilities Act, 2005* and the Ontario *Human Rights Code*, the City of Mississauga will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform your recruiter of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. All personal information is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*.