

2023 General Fees & Charges
Corporate Fees

Appendix 1

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Existing Fees & Charges									
Commissioning Documents (Affidavits/ Declarations) (Non - Municipal Purpose)	No Change			Per Document	\$35.00		\$35.00	\$0.00	0%
Photocopies	No Change			Per Page	\$0.50		\$0.50	\$0.00	0%
Locating/ Researching/ Preparing Documents	No Change			Per hr Minimum charge of 15 Minutes	\$30.00		\$30.00	\$0.00	0%

Appendix 1: 2023 General Fees & Charges
City Manager's Office
Legal Services

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current	In Year Fee	2023	Fee Increase	
					Fee (Pre-HST)		Proposed Fee	\$	%
Practice Area: Planning & Development or General Municipal									
Complex Documents and Agreements including requirements for site specific special clauses, as follows: -Preparation, negotiation, review and registration of complex documents/agreements (i.e. non-standard or requiring site specific and/or special clauses), including, but not limited to the following: Acknowledgement Agreements, Subdivision Agreements, Development Agreements, Site Development Plan Agreements, Structural Support Agreements, Joint Utility Corridor Agreements, Encroachment Agreements, Easement Agreements, Assumption Agreements, Future Mutual Access Agreements, Section 37 Planning Act Agreements, Licensing Agreements, Reciprocal Agreements, Pre-dedication Land Agreements, Common Elements/Vacant Land Servicing Agreements, Conditional Building Permit Agreements, Section 45 Planning, etcetera	Revised	Inflationary Increase	13%	Per Document or Agreement Depending on the Complexity and time spent as determined by the City Solicitor, Legal Services	\$7,673 to \$22,509 plus disbursements		\$7,903 to \$23,184 plus disbursements	\$230 to \$675	3.0%
Plans of Subdivision and Condominium Applications - review, preparation & registration of standard compliance documents	Revised	Inflationary Increase	13%	Per M Plan or Condominium Plan	\$4,779 plus disbursements		\$4922 plus disbursements	\$143	3.0%
Amendments to Subdivision and Condominium Agreements - preparation, review and registration of documents	Revised	Inflationary Increase	13%	Per Document	\$1,430 plus disbursements		\$1473 plus disbursements	\$43	3.0%
Site Development Plan Agreement - preparation, review and registration of documents	Revised	Inflationary Increase	13%	Per Document	\$1,950 plus disbursements		\$2009 plus disbursements	\$59	3.0%
Amendments to Site Plan Agreements - preparation, review and registration of documents	Revised	Inflationary Increase	13%	Per Document	\$1,430 plus disbursements		\$1473 plus disbursements	\$43	3.0%
Exemption from Part Lot Control - review, preparation and registration of Exemption By-Law and supporting documents	Revised	Inflationary Increase	13%	Per Document	\$900 plus disbursements		\$927 plus disbursements	\$27	3.0%
Lifting .3 meter Reserves - review, preparation and registration of By-law	Revised	Inflationary Increase	13%	Per Document	\$900 plus disbursements		\$927 plus disbursements	\$27	3.0%
Payment in Lieu of Off-street Parking P.L. Agreements - review and registration of documents	Revised	Inflationary Increase	13%	Per Document	\$879 plus disbursements		\$905 plus disbursements	\$26	3.0%
Applications for Site Plan and Rezoning - Review and registration of documents satisfying land conditions identified in Application including, but not limited to, Transfers for Road Widening and/or Sight Triangles, Transfers of Easements, Save Harmless Agreements, Warning Clause Agreements, Future Mutual Access Agreements, Acknowledgement Agreements, Common Element or Vacant Land Condominium Servicing Agreements, Pedestrian Walkway Easements, etcetera - Review and registration of Development Agreements arising from rezoning applications including "H" designations	Revised	Inflationary Increase	13%	Per Document or Agreement Depending on the Complexity and time spent as determined by the City Solicitor, Legal Services	\$1,000* to \$5,075 plus disbursements		\$1,030* to \$5,227 plus disbursements	\$30 to \$152	3.0%
Encroachment Agreements prepared by Legal Services Staff - Preparation, review and registration of a Canopy Encroachment Agreement; Shoring & Tieback Encroachment Agreement	Revised	Inflationary Increase	13%	Per Agreement	\$1,000 plus disbursements		\$1030 plus disbursements	\$30	3.0%
Development Charge Deferral or Credit Agreement - preparation, review and registration of Agreement	Revised	Inflationary Increase	13%	Per Agreement	\$1000 plus disbursements		\$1030 plus disbursements	\$30	3.0%
Limiting Distance and Spatial Separation Agreements and Pedestrian Walkway Easements - preparation, review and registration of template Agreement	Revised	Inflationary Increase	13%	Per Agreement	\$1,430 plus disbursements		\$1473 plus disbursements	\$43	3.0%
Routine Documents and Agreements - preparation, negotiation, review and/or registration of documents or agreements including but not limited to the following: Private Fire Hydrant Agreements, Off Site Parking Agreements, Save Harmless Agreements, Warning Clause Agreements, Section 37 Planning Act Agreements, Assignment Agreements, Status (Easement) Certificates, Easements, Amending Agreements, Municipal Obligations Agreement, etcetera	Revised	Inflationary Increase	13%	Per Document or Agreement depending on the complexity or time spent as determined by the City Solicitor, Legal Services	\$1,000* to \$3,283 plus disbursements		\$1,030* to \$3,381 plus disbursements	\$30 to \$98	3.0%
Official Documents or Statutory Requirement Documents - obtaining, but not limited to, Articles of Incorporation, Articles of Amalgamation, Partnership Certificate, Limited Partnership Certificate; Letters Patent, Court Orders etcetera	Revised	Inflationary Increase	13%	Per Document	\$180 plus disbursements		\$185 plus disbursements	\$5	3.0%
Committee of Adjustment - Review and registration of documents to satisfy Committee conditions including, but not limited to, Transfers for Road Widening and/or Sight Triangles, Transfers of Easements, Save Harmless Agreements, Warning Clause Agreements, Future Mutual Access Agreements, Off Site Parking Agreements, Section 45 Planning Act agreements, Section 53 Planning Act agreements etcetera	Revised	Inflationary Increase	13%	Per Adjustment	\$1,000 plus disbursements		\$1030 plus disbursements	\$30	3.0%
Property Standards Orders - review, preparation and registration of Property Standards Orders	Revised	Inflationary Increase	13%	Per Order	\$168 plus disbursements		\$173 plus disbursements	\$5	3.0%
Property Standards Orders - review, preparation and registration of removal of registered Property Standards Orders	Revised	Inflationary Increase	13%	Per Order	\$168 plus disbursements		\$173 plus disbursements	\$5	3.0%
Requests for Non-Party Production of City Documents (including Orders under Court or Tribunal Rules)	Revised	Inflationary Increase	13%	Per Response up to 30 Pages, thereafter Per Page of Record Reviewed	\$281 plus disbursements for first 30 Pages reviewed and produced, plus \$0.25 per page thereafter		\$289 plus disbursements for first 30 Pages reviewed and produced, plus \$0.25 per page thereafter	\$8	3.0%
Electronic Documents (CD-ROM or Flash Drive)	Revised	Inflationary Increase	13%	Per CD/Flash Drive	\$22		\$23	\$1	3.0%
Insurance and Claims Administrative Service Charge (overhead) on all claims recoveries from 3rd parties above actual cost of damage (e.g. damages within road allowance caused by third party)	No Change		0%		10% of City paid invoice		10% of City paid invoice	\$0	0.0%
Practice Area: Real Estate									
Complex Documents and Agreements including, but not limited to: 1. Encroachment Agreements 2. Easement Agreements 3. Shared Facilities Agreements 4. Assumption Agreements 5. License Agreements 6. Agreements of Purchase and Sale 7. Reciprocal Agreements 8. Land Exchange Agreements 9. Lease Agreements 10. Management and Operation Agreements 11. Memorandum of Agreements/Understanding 12. Joint Use Agreements	New	Real Estate Group wants their own category for fees so no one gets confused with fees pertaining to other groups.	13%	Per Document or Agreement depending on time spent as determined by the Legal Counsel			\$7,500.00 to \$25,000.00 plus disbursements		

<p>Moderate Complexity Documents and Agreements including, but not limited to:</p> <ol style="list-style-type: none"> 1. Encroachment Agreements 2. Easement Agreements 3. Shared Facilities Agreements 4. Assumption Agreements 5. License Agreements 6. Agreements of Purchase and Sale 7. Reciprocal Agreements 8. Land Exchange Agreements 9. Lease Agreements 10. Management and Operation Agreements 11. Memorandum of Agreements/Understanding 12. Joint Use Agreements 13. Consent to Enter 14. Amending Agreements 	<p>New</p>	<p>Real Estate Group wants their own category for fees so no one gets confused with fees pertaining to other groups.</p>	<p>13%</p>	<p>Per Document or Agreement depending on time spent as determined by the Legal Counsel</p>		<p>\$4,000.00 to \$7,500.00 Plus disbursement</p>		
<p>Routine Documents and Agreements including, but not limited to:</p> <ol style="list-style-type: none"> 1. Encroachment Agreements 2. Easement Agreements 3. Assumption Agreements 4. License Agreements 5. Agreements of Purchase and Sale 6. Reciprocal Agreements 7. Amending Agreements 8. Renewal Agreements 9. Extension Agreements 10. Releases 11. Waivers 12. Notices 13. Consent to Enter 14. Authorization Letters 15. Letter of Intent 16. Miscellaneous Letters 	<p>New</p>	<p>Real Estate Group wants their own category for fees so no one gets confused with fees pertaining to other groups.</p>	<p>13%</p>	<p>Per Document or Agreement depending on time spent as determined by the Legal Counsel</p>		<p>\$250 to \$4,000.00 plus disbursements</p>		
<p>Responses to inquiries from Law Firms or members of the public, including but not limited to:</p> <ol style="list-style-type: none"> 1. Third party real estate transaction inquiries; 2. Miscellaneous title matters or opinions 	<p>New</p>	<p>Real Estate Group wants their own category for fees so no one gets confused with fees pertaining to other groups.</p>	<p>13%</p>	<p>For each request per address or per tax roll number involved</p>		<p>\$150.00 to \$500.00 plus disbursements</p>		
<p>Release and Abandonment of Easement</p> <ol style="list-style-type: none"> 1. Where the other party has an easement over City lands (City's request to remove easement); or 2. Where the City has an easement over the other party's lands (other party's request to remove easement) 	<p>New</p>	<p>Real Estate Group wants their own category for fees so no one gets confused with fees pertaining to other groups.</p>	<p>13%</p>	<p>Per easement</p>		<p>\$0 \$300.00 - \$500.00 plus disbursements</p>		
<p>Encroachment Agreement Registration or discharge</p>	<p>New</p>	<p>Real Estate Group wants their own category for fees so no one gets confused with fees pertaining to other groups.</p>	<p>13%</p>	<p>Per Agreement</p>		<p>\$270.00 plus disbursement</p>		
<p>Registration and/or discharge of miscellaneous Notices and Documents other than encroachment agreements</p>	<p>New</p>	<p>Real Estate Group wants their own category for fees so no one gets confused with fees pertaining to other groups.</p>	<p>13%</p>	<p>Per Document</p>		<p>\$270.00 plus disbursement</p>		
<p>Agreements prepared for Registered Community Groups in accordance with our Policy then in effect as determined by the Commissioner of Community Services.</p>	<p>New</p>	<p>Real Estate Group wants their own category for fees so no one gets confused with fees pertaining to other groups.</p>	<p>13%</p>	<p>Per Agreement</p>		<p>\$250.00 - \$500.00 plus disbursements</p>		
<p>Agreements with the Region of Peel.</p>	<p>New</p>	<p>Real Estate Group wants their own category for fees so no one gets confused with fees pertaining to other groups.</p>	<p>HST Exempt</p>	<p>Per Agreement</p>		<p>Reciprocal Policy of not charging fees</p>		

Appendix 1: 2023 General Fees & Charges

City Manager's Office

Economic Development

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Existing Fees & Charges									
Business Consultation	No Change	no changes from previous years	0%	Per Consultation	Free		Free	\$0	0%
Seminars & Events	Revised	Now that we are moving back to regular programming in the Innovation Hub, we will resume charging for most programs	13%	Per Seminar or Event	Free		\$25.00 to \$120.00	\$25.00 to \$120.00	N/A
Business Training Programs	Revised	Now that we are moving back to regular programming in the Innovation Hub, we will resume charging for most programs	13%	Per Course	Free		\$25.00 to \$120.00	\$25.00 to \$120.00	N/A
New Fees & Charges									
Membership for IDEA Square One Innovation Hub	New	New Innovation Hub Opening late 2022	13%	Per Month	N/A		\$150	N/A	N/A
Dedicated Desk for IDEA Square One Innovation Hub	New	New Innovation Hub Opening late 2022	13%	Per Month	N/A		\$350	N/A	N/A
Dedicated Office for IDEA Square One Innovation Hub	New	New Innovation Hub Opening late 2022	13%	Per Month	N/A		\$550	N/A	N/A
Drop in Fee for IDEA Square One Innovation Hub	New	New Innovation Hub Opening late 2022	13%	Per Day	N/A		\$25	N/A	N/A

Appendix 1: 2023 General Fees & Charges
General Government
Legislative Services

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Existing Fees & Charges									
Assessment Roll Information	Revised	Inflationary Increase	0%	Per Roll Number	\$10.00		\$10.25	\$0	3%
Assess View Copy	No Change		0%	Per Page	\$1.00		\$1.00	\$0	0%
Assessment Roll Copy	No Change		0%	Per Page	\$1.00		\$1.00	\$0	0%
Appeal of a Ban from City Facilities	No Change		0%	Per Appeal	\$100.00		\$100.00	\$0	0%
Ontario Land Tribunal Appeal	Revised	Inflation Increase. Change in description under "Fee Name" and "Unit"	0%	Per Person per Appeal (and/or per Application Type if applicable)	\$300.00		\$310.00	\$10	3%
Burial Permit (base fee)	Revised	Inflationary Increase	0%	Per Permit	\$55.00		\$56.50	\$2	3%
Burial Permit Weekend/Stat Holidays surcharge	Revised	Inflationary Increase	0%	in addition base fee	\$25.00		\$25.75	\$1	3%
Certification of Document	Revised	Cost Adjustment	0%	\$15 for first page per document plus \$1 for each subsequent page	\$15 for first page per document plus \$1 for each subsequent page		\$15.50 for first page per document plus \$1.00 for each subsequent page	\$0.00-\$0.50	0.0%-3.3%
Copies of By-Laws	Revised	Change in description from "All Other By Laws" to "Copies of By-Laws"	13%	Per Page	\$1.00		\$1.00	\$0	0%
Copy of meeting video (memory stick)	Revised	Cost Adjustment	13%	Per video segment	\$22.00		\$22.50	\$0	2%
Liquor Licence Board Information Letter	Revised	Inflationary Increase	13%	Per Letter	\$26.00		\$26.75	\$1	3%
Marriage Civil Ceremony	Revised	Inflationary Increase	13%	Per Ceremony	\$325.00		\$335.00	\$10	3%
Marriage Civil Ceremony Cancellation Fee (applicable after consultation has occurred)	No Change		13%	Per Cancellation	\$100.00		\$100.00	\$0	0%
Marriage Licence	Revised	Inflationary Increase	0%	Per Licence	\$150.00		\$154.50	\$5	3%
Provincial Offences Act -Certified Copy excluding Court transcripts	No Change		0%	Per Page	\$4.00		\$4.00	\$0	0%
Provincial Offences Act – photocopies of all documents excluding Court transcripts	No Change		0%	Per Page	\$1.00		\$1.00	\$0	0%
Provincial Offences Act – CD of Court Proceedings	No Change		0%	Per CD	\$22.00		\$22.00	\$0	0%
Ownership Letter (excluding Senior Citizens)	Revised	Cost Adjustment	0%	Per Letter	\$12.00		\$12.25	\$0	2%
Provincial Offence Act - CD of Court Proceedings Additional Trial Dates	No Change		0%	Per CD	\$10.00		\$10.00	\$0	0%
New Fees & Charges									
Municipal Significance Letter	New Fee		0.13	Per Letter	N/A		\$75.00		
Commissioner of Oaths	New Fee	Inflation Increase	0.13	Per Document	\$35.00		\$36.00	\$1	3%

SUMMARY OF DELETES

Conservation Review Board Appeals	Delete		0%	Per Person Per Appeal	\$150.00		\$150.00	\$0	0%
Copies of Consolidated By-laws: Business Licensing	Delete	Inflation Increase	13%	Per Copy	\$25.00		\$25.75	\$1	3%
Public Vehicle Licensing	Delete	Inflation Increase	13%	Per Copy	\$25.00		\$25.75	\$1	3%
Road Closure Advertising (where stopped up road allowance is conveyed to original or adjacent owner)	Delete		0%	Per Advertisement	Actual cost of advertising		Actual cost of advertising	\$0	0%

**Appendix 1: 2023 General Fees & Charges
Facilities and Property Management**

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Existing Fees & Charges									
Mississauga Celebration Square - FPM Maintenance Labour (mandatory) - hourly, (1) one Building Service Technician	Revised	Inflation and cost adjustment	13%	per Hour	\$68.72	\$2.90	\$71.62	\$2.90	4.2%
Mississauga Celebration Square - FPM Maintenance Labour (mandatory) - hourly, (1) one Custodian	Revised	Inflation and cost adjustment	13%	per Hour	\$37.31	\$1.57	\$38.88	\$1.57	4.2%
MEETING ROOM RENTALS									
Meeting Rooms - Affiliated Groups									
Great Hall/Civic Centre Council Chamber (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$42.60	\$1.79	\$44.39	\$1.79	4.2%

Facilities and Property Management

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Civic Centre Committee Rooms A - E (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$26.03	\$1.10	\$27.13	\$1.10	4.2%
Civic Centre Council Chamber Foyer (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$80.54	\$3.42	\$83.96	\$3.42	4.2%
Civic Centre Hearing Room (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$39.64	\$1.68	\$41.32	\$1.68	4.2%
Civic Centre Chapel (1/2 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$81.76	\$3.46	\$85.22	\$3.46	4.2%
Noel Ryan Auditorium - Weekdays: per hour/3 hour minimum	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$74.34	\$3.14	\$77.48	\$3.14	4.2%
Noel Ryan Auditorium - Weekends: per hour/3 hour minimum	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$87.98	\$3.72	\$91.70	\$3.72	4.2%
Great Hall-Flat Rate Facility Rental Fee-Affiliated, Not For Profit Displays and Exhibits	Revised	Inflation and cost adjustment	13%	Per Week	\$304.82	\$12.88	\$317.70	\$12.88	4.2%
Civic Space Required for Federal/Provincial Government (and their respective government agencies and arm's length agencies) Announcements	No Change		13%	Per Reservation	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Meeting Rooms - Community Groups									
Great Hall/Civic Centre Council Chamber (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$48.52	\$2.05	\$50.57	\$2.05	4.2%
Civic Centre Committee Rooms A - E (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$33.46	\$1.42	\$34.88	\$1.42	4.2%
Civic Centre Council Chamber Foyer (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$80.54	\$3.42	\$83.96	\$3.42	4.2%

Facilities and Property Management

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Civic Centre Hearing Room (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$48.32	\$2.05	\$50.37	\$2.05	4.2%
Civic Centre Chapel (1/2 hour minimum)	Revised	Inflation and cost adjustment	13%	Per Hour/ 1/2 hour Minimum	\$81.76	\$3.46	\$85.22	\$3.46	4.2%
Noel Ryan Auditorium - Weekdays: per hour/3 hour minimum	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$91.71	\$3.88	\$95.59	\$3.88	4.2%
Noel Ryan Auditorium - Weekends: per hour/3 hour minimum	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$111.50	\$4.71	\$116.21	\$4.71	4.2%
Meeting Rooms - Residents									
Great Hall/Civic Centre Council Chamber (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$64.69	\$2.73	\$67.42	\$2.73	4.2%
Civic Centre Committee Rooms A - E (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$37.16	\$1.58	\$38.74	\$1.58	4.3%
Civic Centre Council Chamber Foyer (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$80.54	\$3.42	\$83.96	\$3.42	4.2%
Civic Centre Hearing Room (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$59.47	\$2.52	\$61.99	\$2.52	4.2%
Civic Centre Chapel /Jubilee Gardens (1/2 hour rate)	Revised	Inflation and cost adjustment	13%	Per Hour/ 1/2 hour Minimum	\$81.76	\$3.46	\$85.22	\$3.46	4.2%
Civic Centre Jubilee Gardens Wedding Photo (1.5 hours)	Revised	Inflation and cost adjustment	13%	Per 1.5 hours	\$111.50	\$4.71	\$116.21	\$4.71	4.2%
Noel Ryan Auditorium - Weekdays: per hour/3 hour minimum	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$111.50	\$4.71	\$116.21	\$4.71	4.2%

Facilities and Property Management

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Noel Ryan Auditorium - Weekends/Holidays: per hour/3 hour minimum	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$132.58	\$5.60	\$138.18	\$5.60	4.2%
Library Display Case/Wall Display (monthly rate)	Revised	Inflation and cost adjustment	13%	Monthly	\$91.88	\$3.89	\$95.77	\$3.89	4.2%
Meeting Rooms - Commercial Groups									
Great Hall/Civic Centre Council Chamber (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$81.03	\$3.43	\$84.46	\$3.43	4.2%
Meeting Room Category D	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$95.07	\$4.02	\$99.09	\$4.02	4.2%

Facilities and Property Management

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Meeting Room Category L	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$28.02	\$1.19	\$29.21	\$1.19	4.2%
Civic Centre Committee Rooms A - E (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$49.73	\$2.11	\$51.84	\$2.11	4.2%
Civic Centre Council Chamber Foyer (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$82.91	\$3.51	\$86.42	\$3.51	4.2%
Civic Centre Hearing Room (per hour/3 hour minimum)	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$81.64	\$3.46	\$85.10	\$3.46	4.2%
Chapel -1/2 hour rate	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$84.17	\$3.57	\$87.74	\$3.57	4.2%
Noel Ryan Auditorium -Weekdays: per hour/3 hour minimum	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$153.03	\$6.48	\$159.51	\$6.48	4.2%
Noel Ryan Auditorium - Weekends/Holidays: per hour/3 hour minimum	Revised	Inflation and cost adjustment	13%	Per hour /3 hour minimum	\$182.39	\$7.70	\$190.09	\$7.70	4.2%

Facilities and Property Management

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
SUMMARY OF FEES MOVED TO REALTY									
Nominal Sum Real Estate Agreement Transaction Fee (Non-Profit Groups are exempt from this fee)	No Change	Inflation	13%	Per File	\$2,140	\$17	\$2,157	\$17	0.8%
Fees for Compliance Letters to confirm that Title matters including Expropriations, Easement Documents or Encroachment Agreements remain in good standing and in compliance with the terms therein	No Change	Inflation	13%	Per Municipal Address	\$122	\$1	\$123	\$1	0.8%
Encroachment Agreement Application Fee (Non-Refundable)	No Change	Inflation	13%	Per Agreement	\$616	\$5	\$621	\$5	0.8%

Appendix 1: 2023 General Fees & Charges
Business Services
Revenue and Materiel Management

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Existing Fees & Charges									
Tax Receipt	No Change		0%	Per Year	\$25		\$25	\$0	0%
Local improvement details	No Change		0%	Per Tax Account	\$25		\$25	\$0	0%
Photocopy of Processed Cheque	No Change		13%	per Cheque	\$10		\$10	\$0	0%
Tax levy and payments information (prior years)	No Change		0%	per Year	\$50		\$50	\$0	0%
Duplicate Tax Bill	No Change		0%	Per Bill	\$25		\$25	\$0	0%
Tax Statement	No Change		0%	Per Statement	\$25		\$25	\$0	0%
Tax Adjustment Application, except 357(1) (d.1)	Revised	Changed fee name	0%	Per Application	\$30		\$30	\$0	0%
Cheque Retrieval Fee	No Change		13%	Per Cheque	\$20		\$20	\$0	0%
Payment Redistribution Fee	No Change		13%	Per Request	\$40		\$40	\$0	0%
Refund Request Fee	No Change		13%	Per Request	\$30		\$30	\$0	0%
Returned Payment Fees	No Change		13%	Per Payment	\$40		\$40	\$0	0%
Tax Certificate:	No Change								
Web electronic	No Change		0%	Per Certificate	\$55		\$55	\$0	0%
Mail or expedited	No Change		0%	Per Certificate	\$80		\$80	\$0	0%
Search (Title or Corporate)	No Change		0%	Per Search	\$125		\$125	\$0	0%
On line Simplified Tax Receipt	No Change		0%	Per Receipt	\$0		\$0	\$0	0%
Balliff Assignment Fee	No Change		0%	Per year assigned	\$50		\$50	\$0	0%
Notice of Impending Registration	No Change		0%	Per Notice	\$50		\$50	\$0	0%
Mortgage Company Administration Fee	No Change		13%	Per Account per interim and final bill	\$11		\$11	\$0	0%
Tax Sale Registration	No Change		0%	Per Registration	\$1,100		\$1,100	\$0	0%
Tax Sale Final Notice	No Change		0%	Per Notice	\$1,900		\$1,900	\$0	0%
Tax Sale of Property	No Change		0%	Per Sale plus actual advertising costs	\$7,800 plus actual incurred advertising costs		\$7,800 plus actual incurred advertising costs	\$0	0%
Tax Sale Extension Agreement	No Change		0%	Per Extension	\$1,100		\$1,100	\$0	0%
Notice to Interested Parties Fee	No Change		0%	Per Notice	\$30		\$30	\$0	0%
Ownership Change Fee	Revised	Based on average from survey of surrounding municipalities	0%	Per ownership change	\$35		\$40	\$5	14%
Addition to Tax Roll	No Change		0%	Per item added	\$50		\$50	\$0	0%
New Account Administration Fee	No Change		0%	Per Account	\$60		\$60	\$0	0%
Reminder Fee	Revised	Based on average from survey of surrounding municipalities	0%	Per Notice	\$7		\$9	\$2	29%
Final Notice Fee	No Change		0%	Per Notice	\$20		\$20	\$0	0%
Defaulted POA Fines - Administration Fee	No Change		0%	Per Fine	\$30		\$30	\$0	0%

Appendix 1: 2023 General Fees & Charges

Business Services

Human Resources

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Existing Fees & Charges									
Applicant's Testing Fee-Transit Operators, per applicant	No Change		13%	Per Applicant	\$30		\$30	\$0	0%

Appendix 1: 2023 General Fees & Charges
Land Development Services
Building

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Existing Fees & Charges									
LLBO Clearance Letters	No Change		0%	Per Letter	\$200		\$200	\$0	0.0%
Day Care and Inspection Clearance Letters	No Change		0%	Per Letter	\$200		\$200	\$0	0.0%
Building Division Information or Clearance Letters	No Change		0%	Per Letter	\$100		\$100	\$0	0.0%
Zoning Letters	Revised	Infationary Increase and modified name	0%	Per Letter	\$229.18		\$236	\$7	3.0%
Pre-application Zoning and Applicable Law Review Applications	Revised	Fee correction to better reflect service changes	0%	Per Application	\$413.10		\$500.00	\$87	21.0%
Sign Permits:									
Permanent Signs Ground Signs Fascia Signs Billboard Signs	No Change		0%		Minimum application fee of \$110 and \$55 per sign in excess of 2 signs		Minimum application fee of \$110 and \$55 per sign in excess of 2 signs	\$0	0.0%
Portable Signs on Private Property: Counter Service	No Change		0%	Per Sign	\$120		\$120	\$0	0.0%
Online Service	No Change		0%	Per Sign	\$110		\$110	\$0	0.0%
Portable Signs on City Road Allowance: Counter Service	No Change		0%	Per Sign	\$120		\$120	\$0	0.0%
Online Service	No Change		0%	Per Sign	\$110		\$110	\$0	0.0%
Portable Signs for Festivals	No Change		0%	Per Ward within which any signs are located per Festival event	\$120		\$120	\$0	0.0%
New Development Home Signs	No Change		0%	Per Sign per Calendar year	\$120		\$120	\$0	0.0%
Sidewalk Signs	No Change		0%	Per Sign per Calendar year	\$120		\$120	\$0	0.0%
Inflatable Signs	No Change		0%	Per Sign	\$120		\$120	\$0	0.0%
Sign Variances:									
Application Fee	No Change		0%	Per Application	\$1,226		\$1,226	\$0	0.0%
Application Fee for an Existing Sign erected without a permit	No Change		0%	Per Application	\$1,500		\$1,500	\$0	0.0%

SUMMARY OF DELETES

Private Sewage System Information Letters	Revised	Remove - Service no longer provided	0%	Per Letter	\$100		\$100	\$0	0%
Duplicate Sets of Drawings (Counter)	Revised	Remove - Service no longer provided	13%	Per Hour	\$75 (per hour or part thereof basic fee for first (1) hour or less of remarking time and at the rate of each additional hour) or \$75 plus cost of photocopying		\$75 (per hour or part thereof basic fee for first (1) hour or less of remarking time and at the rate of each additional hour) or \$75 plus cost of photocopying	\$0	0%
Printing plans from hard copy	Revised	Remove - Service no longer provided	13%	Per sq ft	\$1		\$1	\$0	0%
Printing plans from microfiche	Revised	Remove - Service no longer provided	13%	Per sq ft	\$1		\$1	\$0	0%
Printing plans from digital records	Revised	Remove - Service no longer provided	13%	Per sq ft	\$1		\$1	\$0	0%
Early Review of House Model Drawings	Revised	Remove - Service no longer provided	0%	Per Drawing	\$1,500		\$1,500	\$0	0%
Zoning Letters-Homeowners	Revised	Infationary Increase	0%	Per Letter	\$171.36		\$171.36	\$0	0%
Special Request for Access to Off Site Records and Drawings	Revised	Remove - Service no longer provided	0%	Per Permit Request	\$100		\$100	\$0	0%

Appendix 1: 2023 General Fees & Charges
Land Development Services
City Planning Strategies

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Existing Fees & Charges									
PRINTED MATERIALS:									
Miscellaneous Policy Planning Studies (prepared in-house)	No Change		13%	Per Study	\$50		\$50	\$0	0%
Miscellaneous Policy Planning Studies (prepared by consultants)	No Change		13%	Per Study	\$100		\$100	\$0	0%
OTHER:									
Research undertaken for information not available on standard reports or special study reports	No Change		13%	Per Hour	\$100 for each hour or part thereof with a minimum fee of \$100		\$100 for each hour or part thereof with a minimum fee of \$100	\$0	0%

Appendix 1: 2023 General Fees & Charges
Land Development Services
Development and Design

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Existing Fees & Charges									
Mailing List Labels of Assessed Property Owners	No Change		13%	Per Property	\$1.00 (\$50.00 minimum)		\$1.00 (\$50.00 minimum)	\$0	0%
Notice of Telecommunication Antenna Tower Exclusion	Revised	Inflationary Increase	0%	per Notice	\$477.79		\$492	\$14	3.0%
Telecommunication Antenna Tower Application where a Public Information Session is <u>not</u> required	Revised	Inflationary Increase	0%	Per Request	\$3,054.02		\$3,146	\$92	3.0%
Telecommunication Antenna Tower Application where a Public Information Session is required	Revised	Inflationary Increase	0%	Per Application	\$4,447.30		\$4,581	\$133	3.0%
Peer Review Consultant for Telecommunication Antenna Tower Application	No Change		13%	Per Consultant	Peer Review Consultant costs up to a maximum of \$4,000.00 plus 15% of costs for administration		Peer Review Consultant costs up to a maximum of \$4,000.00 plus 15% of costs for administration	\$0	0%
Advertising Fee	No Change		13%	Per Advertisement	Minimum charge of \$2,000.00. If costs exceed \$2,000.00, balance to be paid prior to the report being considered by Council		Minimum charge of \$2,000.00. If costs exceed \$2,000.00, balance to be paid prior to the report being considered by Council	\$0	0%
Compliance Letters – Work Orders	Revised	Inflationary Increase	0%	Per Municipal Address	\$104.36		\$107	\$3	3.0%
Compliance Letters - Work Orders: Additional fee for information provided subsequent to the initial request	Revised	Inflationary Increase	0%	Per Municipal Address	\$52.18		\$54	\$2	3.0%
Compliance Letters – Agreement Release	Revised	Inflationary Increase	0%	Per Release	\$156.54		\$161	\$5	3.0%
Compliance Letters – Agreement Compliance	Revised	Inflationary Increase	0%	Per Municipal Address	\$156.54		\$161	\$5	3.0%
Compliance Letters – Agreement Compliance (Rush Service)	Revised	Inflationary Increase	0%	Per Municipal Address	\$260.90		\$269	\$8	3.0%
Public Meeting Notice Fee	No Change			Per Notice	Fee to cover costs associated with providing public meeting notice by mail to be payable at the time of the notice, including those applications where 9 months has lapsed from the time of the formal public meeting and the final Supplementary Report, requiring additional notification to be given		Fee to cover costs associated with providing public meeting notice by mail to be payable at the time of the notice, including those applications where 9 months has lapsed from the time of the formal public meeting and the final Supplementary Report, requiring additional notification to be given	\$0	0%
Fee for Notice of Complete Application	No Change			Per Notice	Fee to cover costs associated with providing notice of receipt of complete applications by mail to the public, to be payable at the time of the notice		Fee to cover costs associated with providing notice of receipt of complete applications by mail to the public, to be payable at the time of the notice	\$0	0%
Portable Sign for Public Meeting Advertising for Official Plan Amendment, Rezoning and Plan of Subdivision Applications	No Change		13%	Per Sign	\$200		\$200	\$0	0%
ZONING BY-LAW:									
OFFICIAL PLAN:									
Mississauga Official Plan (Principal Document)	No Change		0%	Per Plan	\$400		\$400	\$0	0%

Appendix 1: 2023 General Fees & Charges
Information Technology
Geospatial Solutions

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Existing Fees & Charges									
Legal Survey Group:									
Change of Municipal Address Requests By Owner *Note: The Commissioner of Corporate Services and/or his/her designate, has the authority to waive, reduce or otherwise vary the fee for Change of Address Requests, if, in his/her view, the change is required for reasons other than convenience, such as safety, duplication or confusion.	Revised	Cost Adjustment	13%	Per Address	\$761.20	\$13.32	\$774.52	\$13.32	1.8%
Change of Municipal Address Request									
a) Condominium or property with 2-10 units	Revised	Cost Adjustment	13%	Per Parcel	\$135.05	\$2.36	\$137.42	\$2	1.8%
b) Condominium or property with 11-50 units	Revised	Cost Adjustment	13%	Per Parcel	\$207.69	\$3.63	\$211.33	\$4	1.8%
c) Condominium or property with 51+ units	Revised	Cost Adjustment	13%	Per Parcel	\$351.19	\$6.15	\$357.33	\$6	1.8%
Assignment of new Municipal Address(es) - Where and existing property is developed from a municipal address to a higher density where the existing address does not meet the address density required by the new development. - Where a group of existing properties are redeveloped into a higher density where the existing municipal addresses do not meet the address density required by the new development. - Increased unit density through building permits where a commercial, industrial or condominium increases the number of discreet units within a current structure and the operating entities wish or use a discreet new unit or suite number	Revised	Cost Adjustment	13%	Per Address or unit Assigned	\$73.66	\$1.29	\$74.95	\$1	1.8%
Lifting of 0.3m Reserve Note: Additional charges apply: please see the list of Legal Services Fees in Schedule "A" to the City's General Fees and Charges By-law or contact Legal Services for details	Revised	Cost Adjustment	13%	Per Property	\$702.88	\$12.30	\$715.18	\$12	1.8%
Survey Field Notes - Copies Charge to copy and e-mail relevant survey field notes	Revised	Cost Adjustment	13%	Per Location	\$104.36	\$1.83	\$106.18	\$2	1.8%
Survey Field Notes - Search Request Charge for request to search City field notes for relevant legal surveys	Revised	Cost Adjustment	13%	Per Search	\$151.20	\$2.65	\$153.85	\$3	1.8%
Two Person Field Crew /hr	Revised	Cost Adjustment	13%	Per Hour	\$181.09	\$3.17	\$184.26	\$3	1.8%
CAD Technician /hr	Revised	Cost Adjustment	13%	Per Hour	\$96.17	\$1.68	\$97.86	\$2	1.8%
Ontario Land Surveyor (Technical) /hr	Revised	Cost Adjustment	13%	Per Hour	\$117.15	\$2.05	\$119.20	\$2	1.8%
Ontario Land Surveyor (Project Manager)	Revised	Cost Adjustment	13%	Per Hour	\$181.09	\$3.17	\$184.26	\$3	1.8%
AOLS Plan Submission Form	Revised	Cost Adjustment	13%	Per Form	\$18.42	\$0.32	\$18.74	\$0	1.8%

Information Technology Geospatial Solutions

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Compliance Letters/Report (No Inspection Required)	Revised	Cost Adjustment	13%	Per Report	\$159.61	\$2.79	\$162.40	\$3	1.8%
Compliance Letters/Report (Inspection Required)	Revised	Cost Adjustment	13%	Per Report	\$255.78	\$4.48	\$260.26	\$4	1.8%
Preparation of Corporate Report	Revised	Cost Adjustment	13%	Per Report	\$159.61	\$2.79	\$162.40	\$3	1.8%
Replace Survey Control Monument, per monument	Revised	Cost Adjustment	13%	Per Monument	\$5,217.91	\$91.31	\$5,309.23	\$91	1.8%
Digital Data Products and Services									
Minimum Charge apply for all listed services where products or services are charged by area or hourly rates.	Revised	Cost Adjustment	13%		\$104.83	\$1.83	\$106.67	\$2	1.8%
D14 - Engineering Drawings (Raster - per file)	Revised	Cost Adjustment	13%		\$37.80	\$0.66	\$38.46	\$1	1.8%
D17 - Custom Data Extraction/ Conversion or Processing (Service - per hr)	Revised	Cost Adjustment	13%		\$104.83	\$1.83	\$106.67	\$2	1.8%
Paper Based Map Products and Services									
P05 - Street Guide Book (B&W)	Revised	Cost Adjustment	13%	Each	\$15.88	\$0.28	\$16.15	\$0	1.8%
P14 - Storm Sewer Book (B&W)	Revised	Cost Adjustment	13%	Each	\$89.21	\$1.56	\$90.77	\$2	1.8%
SUMMARY OF DELETES									
D15 - Engineering Drawings (Vector - limited availability - per file)	Revised	COLA Increase	13%		\$37.50	\$0.30	\$37.80	\$0	0.8%
P08 - Street, Property, Topographic, Orthometric or Aerial Imagery (from OCE up to D size - 36" B&W)	Revised	COLA Increase	13%		\$26.50	\$0.21	\$26.71	\$0	0.8%
P11 - Engineering Drawings (36" B&W)	Revised	COLA Increase	13%		\$12.75	\$0.10	\$12.85	\$0	0.8%
P12 - Registered Plans - conventional at various scales (36" B&W)	Revised	COLA Increase	13%		\$12.75	\$0.10	\$12.85	\$0	0.8%

**Appendix 1: 2023 General Fees & Charges
Information Technology**

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Existing Fees & Charges									
Audio Visual Technician Rates:									
Weekdays, per hour (min. 3 hrs.)	Revised	Inflationary increase	13%	Per Hour	\$59		\$61	\$2	3%
After hours, per hour (min. 3 hrs.)	Revised	Inflationary increase	13%	Per Hour	\$85.00		\$87.55	\$3	3%
Weekends, per hour (min. 3 hrs)	Revised	Inflationary increase	13%	Per Hour	\$85		\$88	\$3	3%
Overhead, per day	Revised	Inflationary increase and increase in AV hardware pricing	13%	Per Day	\$40		\$41	\$1	3%
Tripod Screen, per day	Revised	Inflationary increase and increase in AV hardware pricing	13%	Per Day	\$25		\$26	\$1	3%
TV/DVD (on a cart), per day	Revised	Inflationary increase and increase in AV hardware pricing	13%	Per Day	\$80		\$82	\$2	3%
Noel Ryan Auditorium Sound System, per day	Revised	Inflationary increase and increase in AV hardware pricing	13%	Per Day	\$60		\$62	\$2	3%
SUMMARY OF DELETES									
Flipchart, per day	Revised	Thes items are supported by F&PM not IT.	13%	Per Day	\$21			(\$21)	(100%)

Appendix 1: 2023 General Fees & Charges
General Government
Realty

Fee Name	Fee Status	Description of Change and Justification	HST Eligibility	Unit of Measure	2022 Current Fee (Pre-HST)	In Year Fee	2023 Proposed Fee (Pre-HST)	Fee Increase	
								\$	%
Existing Fees & Charges									
Nominal Sum Real Estate Agreement Transaction Fee (Non-Profit Groups are exempt from this fee)	Revised	Inflationary Increase	13%	Per File	\$2,157		\$2,222	\$65	3.0%
Fees for Compliance Letters to confirm that Title matters including Expropriations, Easement Documents or Encroachment Agreements remain in good standing and in compliance with the terms therein	Revised	Inflationary Increase	13%	Per Municipal Address	\$123		\$127	\$4	3.0%
Encroachment Agreement Application Fee (Non-Refundable)	Revised	Inflationary Increase	13%	Per Agreement	\$621		\$640	\$19	3.0%