

<p>Date: November 7, 2022</p>	<p>Originator's files:</p>
<p>To: Chair and Members of Budget Committee - Fees and Charges</p> <p>From: Geoff Wright, P.Eng, MBA, Commissioner of Transportation and Works</p>	<p>Meeting date: November 30, 2022</p>

## **Subject**

**2023 Road Occupancy, Lot Grading and Municipal Services Protection Deposits Update**

## **Recommendation**

1. That a by-law be enacted to amend Schedule "A" of Lot Grading and Municipal Services Protection Deposit By-law 0223-2020, effective January 1, 2023, to effect housekeeping measures and general amendments as outlined in the report from the Commissioner of Transportation and Works, dated November 7, 2022 and entitled "2023 Road Occupancy, Lot Grading and Municipal Services Protection Deposits Update".
2. That a by-law be enacted to amend Schedule "A" of the Road Occupancy Permit By-law 0224-2020, effective January 1, 2023, to effect housekeeping measures and general amendments as outlined in the report from the Commissioner of Transportation and Works, dated November 7, 2022 and entitled "2023 Road Occupancy, Lot Grading and Municipal Services Protection Deposits Update".

## **Executive Summary**

- This report is the annual review of the Lot Grading and Municipal Services Protection Deposit and Road Occupancy Permit.
- Changes include maintenance on existing deposits, a deletion of an existing deposit and a few housekeeping changes under the Maintenance Standards and Permits Section.

## **Background**

Each year, the Transportation and Works Department undertakes a review of its refundable deposits. A review of the deposits as set out in By-law 0223-2020 and By-law 0224-2020 has now taken place.

On October 28, 2020, Council enacted Lot Grading and Municipal Services Protection Deposit By-law 0223-2020 and the Road Occupancy Permit By-law 0224-2020 implementing the 2021 deposits.

## Comments

In undertaking this review, the following changes have been proposed:

### **Infrastructure Planning and Engineering Services Division - Lot Grading and Municipal Services Protection Deposit**

No proposed changes.

### **Works Operations and Maintenance Division- Road Occupancy Deposit**

1. The title of the report has been changed from “ROAD OCCUPANCY DEPOSITS” to “ROAD OCCUPANCY AND MUNICIPAL SERVICES PROTECTION DEPOSITS”.
2. Under “Maintenance Standards and Permits Section-Road Occupancy Permit Section”, the following revisions were made:
  - The following phrase “Maintenance/Restoration deposit” has been added the Road Occupancy Permit.
  - a) Under Temporary Roadway Occupation- Mobile Crane, \$1,000.00 per application (or an amount determined by Transportation and Works) has been deleted.
  - a) Under Temporary Roadway Occupation, the Construction Materials, equipment and vehicles the “(excluding mobile cranes)” has been added.
3. Under “Road Occupancy Permit – Service Connections – Maintenance/Restoration Deposit”, The following revisions were made:
  - d) The word “minimum” has been removed from “minimum \$1000.00 per trench” and “ the word “may be required” has been added after per trench
  - The word “Connections” has been removed from “\*\*Road Occupancy Permit Connections – Maintenance/Restoration Deposit:”
4. On the second page, the following revisions have been made:
  - The subtitle “WORKS OPERATIONS AND MAINTENANCE DIVISION”, has been changed to “INFRASTRUCTURE PLANNING AND ENGINEERING SERVICES DIVISION”
  - The subtitle “Maintenance Standards and Permits Section” has been changed to “Environmental Services Section”.

## Financial Impact

There is no impact on the 2023 budget with the proposed changes to the Road Occupancy, Lot Grading and Municipal Services Protection Deposits.

## Conclusion

The annual review of the Road Occupancy, Lot Grading and Municipal Services Protection Deposit By-laws has resulted in the deletion of a deposit under the Maintenance Standards and Permits Section including a few housekeeping changes.

## Attachments

Appendix 1: Schedule "A" Municipal Services Protection and Lot Grading Deposits

Appendix 2: Schedule "A" Road Occupancy and Municipal Services Protection Deposits



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