# **Corporate Report**



Date: November 24, 2022

To: Chair and Members of Audit Committee

From: Luis H. Souza, CPA, CMA, CIA
Director, Internal Audit

Originator's files:

Meeting date:
December 5, 2022

## **Subject**

**Final Audit Reports:** 

- Transportation & Works Department, Works Operations & Maintenance Division, Fleet Services Section – Fleet Management Audit
- 2. Corporate Services Department, Facilities & Property Management Division, Energy Management & Facilities Maintenance Section Utility Management Database Administration Audit

#### Recommendation

That the report dated November 24, 2022 from the Director, Internal Audit with respect to final audit reports:

- 1. Transportation & Works Department, Works Operations & Maintenance Division, Fleet Services Section Fleet Management Audit; and,
- Corporate Services Department, Facilities & Property Management Division, Energy Management & Facilities Maintenance Section – Utility Management Database Administration Audit

be received for information.

## **Background**

In accordance with the Terms of Reference for the Audit Committee (By-law 0069–2015), the Committee is responsible for, "reviewing reports from the Director of Internal Audit identifying audit issues and the steps to resolve them [and] reviewing the adequacy of the management responses to audit concerns, having regard to the risks and the costs involved."

#### Comments

Internal Audit has completed finalization of the following two audits:

1. Transportation & Works Department, Works Operations & Maintenance Division, Fleet Services Section – Fleet Management Audit; and,

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 Corporate Services Department, Facilities & Property Management Division, Energy Management & Facilities Maintenance Section – Utility Management Database Administration Audit

The two audit reports are hereby submitted to the Audit Committee for consideration.

## **Financial Impact**

There are no financial impacts resulting from the Recommendation in this report.

### Conclusion

The final report for Transportation & Works Department, Works Operations & Maintenance Division, Fleet Services Section – Fleet Management Audit; and Corporate Services Department, Facilities & Property Management Division, Energy Management & Facilities Maintenance Section – Utility Management Database Administration Audit are now complete and are submitted for consideration by the Audit Committee.

#### **Attachments**

- Appendix 1. Transportation & Works Department, Works Operations & Maintenance Division, Fleet Services Section Fleet Management Audit
- Appendix 2. Corporate Services Department, Facilities & Property Management Division, Energy Management & Facilities Maintenance Section – Utility Management Database Administration Audit

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Director, Internal Audit

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