

## Audit Committee

**Date:** March 7, 2022  
**Time:** 9:31 AM  
**Location:** Online Video Conference

Members Present	Mayor Bonnie Crombie	(Arrived at 9:36AM)
	Councillor Stephen Dasko	Ward 1 (Vice-Chair)
	Councillor Pat Mullin	Ward 2
	Councillor Dipika Damerla	Ward 7 (Chair)
Members Absent	Councillor Ron Starr	Ward 6

### Staff Present

Paul Mitcham, City Manager and Chief Administrative Officer  
Shari Lichterman, Commissioner of Corporate Services and Chief Financial Officer  
Jodi Robillos, Commissioner of Community Services  
Luis Souza, Director, Internal Audit  
Kristina Zietsma, Director, Recreation  
Jeff Jackson, Director, Finance and Treasurer  
Wesley Anderson, Manager, Financial and Treasury Services  
Yianni Foufas, Senior Internal Auditor  
Barb Webster, Senior Internal Auditor  
Dayna Obaseki, Legislative Coordinator, Acting Team Lead

**1. CALL TO ORDER**

Councillor Damerla, Chair called the meeting to order at 9:31AM.

**2. INDIGENOUS LAND STATEMENT**

Councillor Damerla, Chair recited the Indigenous Land Statement.

Luis Souza, Director of Internal Audit provided a brief Internal Audit staff announcement.

**3. APPROVAL OF AGENDA**

Approved (Councillor Mullin)

**4. DECLARATION OF CONFLICT OF INTEREST - Nil.****5. MINUTES OF PREVIOUS MEETING****5.1 Audit Committee DRAFT Minutes - December 6, 2021**

Approved (Councillor Dasko)

**6. DEPUTATIONS - Nil.****7. PUBLIC QUESTION PERIOD - 15 Minute Limit**

No members of the public registered to speak.

**8. CONSENT AGENDA**

No items were approved under the Consent Agenda.

**9. MATTERS CONSIDERED****9.1 Internal Audit Activity Report and Work Plan 2022-2024**

Members of the Committee spoke to the matter and raised the following questions and concerns regarding the scope and feedback of Internal Audit Customer Survey and the unit selection for the Corporate Risk Assessment.

Luis Souza, Director of Internal Audit responded to the questions from the Committee.

*Mayor Crombie joined the meeting at 9:36AM during the discussion of Item 9.1.*

**RECOMMENDATION AC-0001-2022**

Moved By Councillor P. Mullin

That the Corporate Report dated February 18, 2022 from the Director, Internal Audit entitled "Internal Audit Activity Report and Work Plan 2022-2024" be approved.

YES (4): Mayor Crombie, Councillor Dasko, Councillor P. Mullin, and Councillor Damerla

ABSENT (1): Councillor R. Starr

Carried (4 to 0)

9.2 Final Audit Report: Community Services Department, Recreation Division, Community Development Section – Community Group Registry Program Audit

Yianni Foufas, Senior Internal Auditor provided a presentation on the Community Group Registry Program Audit and noted the background, scope, objectives and action plans. Mr. Foufas highlighted the recommendations and the targeted completion dates.

Councillor Mullin spoke to the matter and raised the questions and concerns regarding the Community Group Registry Program corporate policy and the process for determining critical items.

Luis Souza, Director of Internal Audit and Kristina Zietsma, Director of Recreation responded to the question from Councillor Mullin.

RECOMMENDATION AC-0002-2022

Moved By Councillor P. Mullin

That the report dated February 3, 2022 from the Director, Internal Audit with respect to final audit report, Community Services Department, Recreation Division, Community Development Section – Community Group Registry Program Audit, be received for information.

YES (4): Mayor Crombie, Councillor Dasko, Councillor P. Mullin, and Councillor Damerla

ABSENT (1): Councillor R. Starr

Carried (4 to 0)

9.3 Status of Outstanding Audit Recommendations as of December 31, 2021

Councillor Damerla briefly spoke to the item and noted the progress regarding to the recommendations.

RECOMMENDATION AC-0003-2022

Moved By Mayor Crombie

That the Corporate Report dated February 4, 2022 from the City Manager & Chief Administrative Officer regarding the status of outstanding audit recommendations as of December 31, 2021 be received for information.

YES (4): Mayor Crombie, Councillor Dasko, Councillor P. Mullin, and Councillor Damerla

ABSENT (1): Councillor R. Starr

Carried (4 to 0)

10. ENQUIRIES - Nil.

11. CLOSED SESSION - Nil.

12. ADJOURNMENT

9:51AM (Councillor Dasko)