

City of Mississauga  
**Corporate Report**



<p>Date: May 23, 2023</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Shari Lichterman, CPA, CMA, City Manager and Chief Administrative Officer</p>	<p>Meeting date: June 7, 2023</p>

## Subject

**Emergency Management By-law and Plan**

## Recommendation

1. That the new consolidated Emergency Management By-law, which will include the adoption of the City's revised Emergency Plan as outlined in Appendix 1 of the Corporate Report dated May 23, 2023 entitled "Emergency Management By-law and Plan" from the City Manager and Chief Administrative Officer be enacted.
2. That the Disaster Management Plan By-law 0181-2019, as amended, be repealed.
3. That the Emergency Management Program and Committee By-law 0221-2016, as amended, be repealed.

## Executive Summary

- The Disaster Management Plan By-law 0181-2019 and the Emergency Management Program and Committee By-law 0221-2016, two by-laws related to the City's various emergency management functions, are being repealed and their contents will be consolidated into a singular by-law.
- The composition of the City's Emergency Management Program Committee and Municipal Emergency Control Group have been re-structured to better reflect the City's existing organizational decision-making structure.
- The Office of Emergency Management have revised the City's Emergency Plan (previously referred to as the Disaster Management Plan) to better reflect current City emergency management procedures.

## Background

As outlined in the *Emergency Management and Civil Protection Act, R.S.O. 1990, c. E9* and *Ontario Regulation 380/04* every municipality is required to develop and implement an emergency management program and emergency plan, and the council of the municipality shall by by-law adopt the emergency management program and emergency plan. The council are also required to appoint the members and chair of the municipal emergency management program committee, and the members of the City's municipal emergency control group

## Present Status

The Office of Emergency Management have consolidated the Disaster Management Plan By-Law 0181-2019 and the Emergency Management Program and Committee By-law 0221-2016, into a singular by-law which will be referred to as the Emergency Management By-law. The new consolidated Emergency Management By-law, which includes the City's revised Emergency Plan, is attached as Appendix 1 to this report. Consolidating these by-laws ensures that all of the City's emergency management processes as required under provincial legislation are captured in a single by-law, providing greater flexibility and efficiency when amending elements of the City's emergency management program and/or emergency plan. Minor administrative errors and inconsistencies were also corrected in the updated Emergency Management By-law.

The membership of the City's Emergency Management Program Committee (EMPC), responsible for reviewing and advising council on the development and implementation of the municipality's emergency management program, has been re-structured to reflect the City's existing organizational decision-making structure. As such, the EMPC now consists of the City's Leadership Team, Fire Chief & Director of Emergency Management, and Manager, Office of Emergency Management. Similarly, the City's Municipal Emergency Control Group (MECG), responsible for directing the municipality's response in an emergency, including the implementation of the municipality's emergency plan, has been re-structured to consist of the same membership as the EMPC. It should be noted that the responsibility for directing the City's response to emergencies is often delegated to the City's Incident Management Team(s), which consists of subject matter experts in areas related to specific hazard types.

This updated membership composition does not prohibit Mayor or Members of Council, or any employee of the City or external organization from participating in EMPC or MECG meetings, to provide their input and subject matter expertise as required.

The City's Emergency Plan (previously referred to as the Disaster Management Plan) has been revised to better reflect the City's current emergency management procedures. The content of the Plan has also been significantly condensed, ensuring that the plan is explicit and effective. The revision of the Plan to remove redundant and unnecessary information is consistent with the intent of the provincial legislation requiring municipalities to have emergency plan's that outline how the City will responds to emergencies.

## Financial Impact

There are no financial implications resulting from the recommendations in this report.

## Conclusion

The City's Office of Emergency Management are continuously reviewing and amending the various elements of the City's emergency management program to ensure program excellence. The updated Emergency Management By-Law and Emergency Plan provide the City with increased flexibility and efficiency in the delivery of its emergency management program. The Office of Emergency Management will continue to examine further opportunities to improve the City's emergency management program and ensure that the City is prepared and resilient for the various emergencies it may encounter.

## Attachments

- Appendix 1: Emergency Management By-law
- Appendix 2: City of Mississauga Emergency Plan



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Shari Lichterman, CPA, CMA, City Manager and Chief Administrative Officer

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