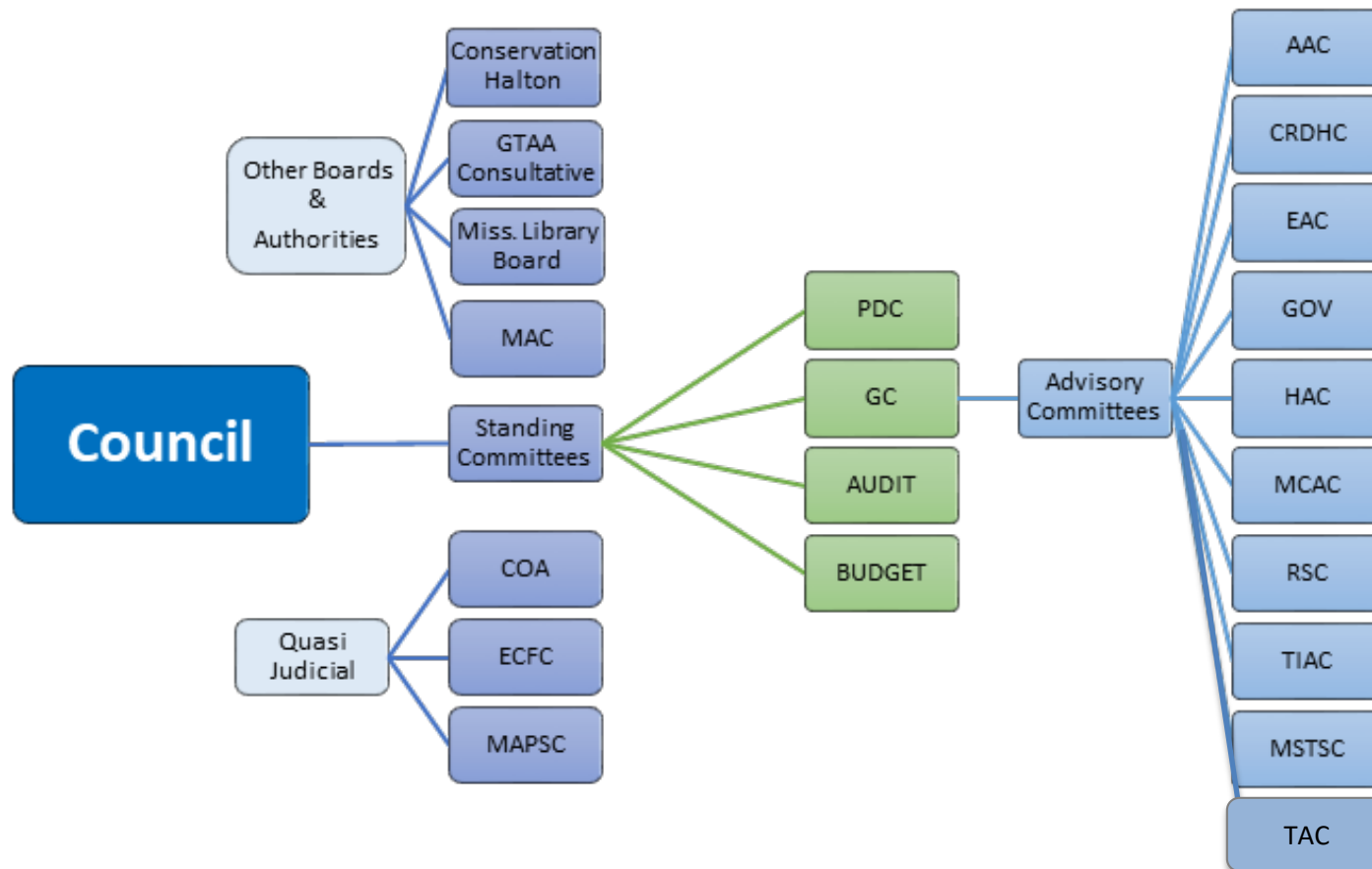


Road Safety Committee Procedures 2022-2026

Council/ Committee Structure



Legend to the Advisory Committees

- AAC – Accessibility Advisory Committee
- CRDHAC – Combating Racism, Discrimination and Hatred Advisory Committee
- EAC – Environmental Action Committee
- HAC – Heritage Advisory Committee
- MCAC – Mississauga Cycling Advisory Committee
- MSTSAC – Mississauga School Traffic Safety Action Committee
- RSC – Road Safety Committee
- TIAC – Towing Industry Advisory Committee
- TAC – Transit Advisory Committee

Road Safety Committee

- RSC promotes public awareness and education for road safety initiatives, programs and issues.
- There are additional Subcommittee meetings regarding promotional awareness.

Advisory Committee Processes

- The Agenda will be delivered by email to members at least 72 hours prior to the meeting. If you do not receive the Agenda, please contact the Legislative Coordinator immediately.
- The Agendas and Minutes are posted on the City's Website:
<http://www.mississauga.ca/portal/cityhall/agendas>

Procedures of Advisory Committees

- If at any time a member is not clear on what the recommendation is before the Chair or any other matter, you may request clarification at any time. If a recommendation is 'received for information' that means that no action will be taken.

Procedures of Advisory Committees

- Debating and Discussion

- At meetings, all members of the Committee may engage in discussions on agenda items.
- When wanting to speak on a matter, ensure that you are recognized by the Chair by raising your hand before speaking and speak in order.
- Given the of number of members, keep remarks to a maximum of 5 minutes.

Procedures of Advisory Committees - Recommendations

- All recommendations from RSC will be forwarded to General Committee for consideration and can be approved, amended or referred back to the Committee.
- If the Recommendation Report is approved or amended, it will be forwarded to Council for approval.

Procedures of Advisory Committees – Consent Agenda

- The Consent Agenda will review all Matters to be Considered and Information Items to see if the Committee would like to move them on consent or if a Committee Member would like the item held. Items approved on consent will not require a discussion by Committee Members but will require a mover of the Consent Agenda.
- Items held will be reviewed separately by the Committee where a discussion will take place. Items held will require a mover.

Procedures of Advisory Committees - Voting on Matters

- You must vote by raising your hand.
- A majority vote is required for a recommendation or motion to pass.
- A tie vote is deemed to be lost.

Procedures of Advisory Committees – Composition, Quorum and Attendance

The Road Safety Mississauga Committee shall be comprised of:

- • 2 Councillors; (5)
- • 8 Citizen Members;
- • A representative from each of the: Mississauga School Traffic Safety Action Committee and the Mississauga Cycling Advisory Committee.

Non-voting members who serve as a resource to the Committee:

- • Peel Regional Police;
- • Ontario Provincial Police;
- • Ministry of Transportation Ontario Road Safety Marketing Branch;
- • Peel Region Traffic Safety;
- • Region of Peel Health Unit;
- • City of Mississauga Traffic Staff;
- • Region of Peel Traffic Staff;
- • Communications representative from Transportation and Works

Meeting Schedule

- RSC meets monthly except for July, August and December, with additional meetings at the call of the Chair, as required. Please see the attached link to the google calendar for RSC dates.
<https://www.mississauga.ca/council/council-activities/council-and-committees-calendar/>
- Meetings will be hybrid with a combination of virtual and in person and will be held in Council Chambers. (TBD)
- Quorum is required to conduct a meeting of the Road Safety Committee so ensure that you advise the Legislative Coordinator, Allyson D'Ovidio of your attendance.
- 3 Consecutive absences will require the review of a your position unless approved by the Committee.

Legislative Coordinators Role

- Your assigned Legislative Coordinator for RSC is Allyson D'Ovidio
- Allyson will keep you advised of meeting dates, agendas and other information required for the Committee's operation
- Any Committee members requests should go through Allyson as a point of contact.

Parking Passes

- Parking multi-visit cards have been issued for meetings that start prior to 6:00pm
- The multi-visit card can only be used for Committee meetings or Committee related business.
- Return multi-visit card at the end of the Committee term.

Mandatory Educational Session

- There will be a mandatory education session in June with the Integrity Commissioner in which all Citizen members must attend.
- Further details will be provided with respect to date and how it is delivered.

QUESTIONS?