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**Traffic Safety Council**

**Date:** April 27, 2023  
**Time:** 5:07 PM  
**Location:** Hearing Room, Civic Centre, 2nd Floor  
 300 City Centre Drive, Mississauga, Ontario, L5B 3C1

Members Present	Councillor John Kovac	Ward 4
	Councillor Sue McFadden	Ward 10
	Councillor Brad Butt	Ward 11
	Aamira Alvi	Citizen Member
	Faiz Ahmed	Citizen Member
	Irene Chu	Citizen Member
	Junaid Shah	Citizen Member
	Louise Goegan	Citizen Member
	Miles Roque	Citizen Member
	Peter Westbrook	Citizen Member
	Sandra Thomson	Citizen Member
	Seshagiri Pingali	Citizen Member
	Tammy Coulson	Citizen Member
	TJ Cieciera	Citizen Member
Vibha Sequeira	Citizen Member	
Members Absent	Councillor Chris Fonseca	Ward 3
	Councillor Dipika Damerla	Ward 7
	Trustee Brea Corbet	Dufferin-Peel Catholic District School Board
	Trustee Jill Promoli	Peel District School Board
	Kathy Leff	Citizen Member

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**Staff/Advisory Board Present**

Sheelagh Duffin, Supervisor, Crossing Guards  
 Alex Beard, Active Transportation Coordinator  
 Denna Tallia, Traffic Operations Technologist  
 Jonathan De Iuliis, Business Analyst, Transportation and Works  
 Jo-Anne Sutherland, Manager, Parking Enforcement  
 Catherine Nguyen-Pham, Communications Advisor  
 Matthew Sweet, Manager, Active Transportation  
 Megan Piercey, Legislative Coordinator

1. CALL TO ORDER - 5:07 PM

1.1 Appointment of Chair

Megan Piercey, Legislative Coordinator, called the meeting to order and called for nominations for appointment to the office of the Chair for the Mississauga School Traffic Safety Action Committee for the term ending November 14, 2026. Tammy Coulson, Citizen Member nominated Miles Roque, Citizen Member. No further nominations were received.

RECOMMENDATION MSTSAC-0022-2023

Moved By T. Coulson

That Miles Roque be appointed as the Chair of the Mississauga School Traffic Safety Action Committee for the term ending November 14, 2026 or until a successor is appointed.

Approved

1.2 Appointment of Vice Chair

At this point Miles Roque took over as chair.

Miles Roque, Chair called for nominations for appointment to the office of the Vice-Chair for the Mississauga School Traffic Safety Action Committee for the term ending November 14, 2026. Junaid Shah, Citizen Member nominated Tammy Coulson, Citizen Member. No further nominations were received.

RECOMMENDATION MSTSAC-0023-2023

Moved By J. Shah

That Tammy Coulson be appointed as the Vice-Chair of the Mississauga School Traffic Safety Action Committee for the term ending November 14, 2026 or until a successor is appointed.

Approved

2. INDIGENOUS LAND STATEMENT

Megan Piercey, Legislative Coordinator recited the Indigenous Land Statement.

3. APPROVAL OF AGENDA

Approved (L. Goegan)

4. DECLARATION OF CONFLICT OF INTEREST - Nil

5. MINUTES OF PREVIOUS MEETING

5.1 Mississauga School Traffic Safety Action Committee Draft Minutes - March 29, 2023

Tammy Coulson, Vice-Chair noted a spelling mistake. T. Coulson additionally enquired about the site inspection conducted at St. Bernard of Clairvaux Catholic Elementary School (Ward 10) and the removal of the roundabout. Louise Goegan, Citizen Member provided background information on the site inspection and Sheelagh Duffin, Supervisor, Crossing Guards further explained the safety concerns with the roundabout. Councillor S. McFadden noted support.

Approved (P. Westbrook)

6. DEPUTATIONS - Nil

7. PUBLIC QUESTION PERIOD - 15 Minute Limit - Nil

8. CONSENT AGENDA - Nil

9. MATTERS CONSIDERED

9.1 Site Inspection Report - Hillside Public School (Ward 2)

Site inspection report for the site inspection conducted on April 6, 2023 at 1290 Kelly Road in front of Hillside Public School.

No discussion took place regarding this Item.

RECOMMENDATION MSTSAC-0024-2023

Moved By P. Westbrook

1. That the warrants have not been met for the placement of a school crossing guard at 1290 Kelly Road in front of Hillside Public School.
2. That Transportation and Works be requested to review the signage on Kelly Road in front of Hillside Public School and replace the "No Parking" driveway prohibition with "No Stopping".

Approved

9.2 Site Inspection Report - Hawthorn Public School (Ward 7)

Site Inspection report for the site inspection conducted on April 13, 2023 at 2473 Rosemary Drive in front of Hawthorn Public School.

No discussion took place regarding this Item.

RECOMMENDATION MSTSAC-0025-2023

Moved By Councillor S. McFadden

1. That the warrants have not been met for the placement of a school crossing guard at 2473 Rosemary Drive in front of Hawthorn Public School.

2. That the Peel District School Board be requested to review the feasibility of painting a walkway on Hawthorn Public School property from the school driveway entrance along the west side of the school driveway to the playground, across the school driveway at the entrance and continuing the marked walkway on the east side to the public sidewalk and installing a stop sign at the school driveway exit.
3. That the Principal of Hawthorn Public School be requested to advise the teachers to park in the parking spaces opposite the school to leave the spaces on the school side for parent drop off and pickup.

Approved

9.3 Site Inspection Report - St. Bernard of Clairvaux Catholic Elementary School (Ward 10)

Site Inspection report for the site inspection conducted on April 18, 2023 at the roundabout at Churchill Meadows Boulevard and Rosanna/Escada Drive for the students attending St. Bernard of Clairvaux Catholic Elementary School.

No discussion took place regarding this Item.

RECOMMENDATION MSTSAC-0026-2023

Moved By Councillor S. McFadden

1. That the warrants have not been met for the placement of a school crossing guard at Churchill Meadows Boulevard and Rosanna/Escada Drive for the students attending St. Bernard of Clairvaux Catholic Elementary School.
2. That Transportation and Works be requested to remove the roundabout at Churchill Meadows Boulevard and Rosanna/Escada Drive and instead install stop signs on the side streets Rosanna Drive and Escada Drive.
3. That Transportation and works review the feasibility of creating an all way stop controlled intersection at Churchill Meadows Boulevard and Rosanna/Escada Drive.
4. That Mississauga School Traffic Safety Action Committee be requested to re-inspect the intersection of Churchill Meadows Boulevard and Rosanna/Escada Drive once part 2 of the recommendation has taken place to determine if the warrants are met for the implementation of a school crossing guard.

Approved

9.4 School Walking Routes Signage – Resident Survey Results

No discussion took place regarding this Item.

RECOMMENDATION MSTSAC-0027-2023

Moved By Councillor B. Butt

That the memorandum titled "School Walking Routes Signage - Resident Survey Results" dated April 27, 2023 from Sarah Giacomantonio and Alex Beard, Active Transportation Coordinators be received for information.

Received

9.5 Subcommittee Overview

Miles Roque, Chair advised that subcommittees or working groups should only meet on an as needed basis. Louise Goegan, Citizen Member advised that the work of the Walk to School Subcommittee was taken over by the Active Transportation Division and was no longer needed. Peter Westbrook, Citizen Member requested that Walk to School Subcommittee and the Public Information Subcommittee be disband.

RECOMMENDATION MSTSAC-0028-2023

Moved By P. Westbrook

1. That the Walk to School Subcommittee and the Public Information Subcommittee be disband.
2. That the Mississauga School Traffic Safety Action Committee Terms of Reference be amended to remove both Subcommittees.

Approved

9.6 Task Force Subcommittee

Committee Members engaged in discussion with respect to establishing the Task Force as a Subcommittee or a Working Group. Megan Piercey, Legislative Coordinator advised that if the committee chose to make the Task Force a Working Group, it would be more informal and there would be no formal minutes or agendas for the meetings. M. Piercey further advised if the committee chose to make the Task for a Subcommittee it would follow a more formalized structure like regular committee meetings and members would need to be appointed.

Councillor J. Kovac requested that the Task Force be further explained for the new members. Louise Goegan, Citizen Member advised that the discussions of the Task Force began as the committee was concerned about parking and safety in and around the school, and the committee wanted to bring different departments together to support. Councillor J. Kovac enquired how often the Task Force would meet and Louise Goegan, Citizen Member recommended the Task Force meet on an as needed basis.

RECOMMENDATION MSTSAC-0029-2023

Moved By Councillor B. Butt

1. That a Task Force Subcommittee of the Mississauga School Traffic Safety Action Committee be established to address the following issues:
  - a. To communicate with Mississauga Schools within the Peel District School Board and Dufferin-Peel Catholic District School Board to encourage full utilization of Kiss and Rides during morning school drop off and afternoon school pickup to relieve some of the pressures on the street.
  - b. To ensure a safer environment in Mississauga on the street in front of schools at morning school drop off and afternoon school pickup.
  - c. To provide communications to Mississauga Schools within the Peel District School Board and Dufferin-Peel Catholic District School Board that can be shared with parents regarding procedures for safe drop off and pickup both on and off school property.
2. That the Task Force Subcommittee meet on an as needed basis.
3. That Peter Westbrook, Aamira Alvi, Junaid Shah, Louise Goegan, Tammy Coulson, and Miles Roque be appointed to the Task Force Subcommittee for the term ending November 14, 2026 or until successors are appointed.
4. That the following areas be requested to participate in the Task Force Subcommittee meetings: Parking Enforcement Services, Communications, Peel District School Board, Dufferin-Peel Catholic School Board, and Peel Regional Police.
5. That the Mississauga School Traffic Safety Action Committee Terms of Reference be amended to add the Task Force Subcommittee.

Approved

#### 9.7 Meeting Location Discussion (Verbal)

Megan Piercey, Legislative Coordinator advised the committee to provide direction on how they would like their meetings to take place moving forward; in person or virtually. Committee Members engaged in discussion and came to the consensus that hybrid meetings would be the best option moving forward.

Councillors B. Butt and S. McFadden noted that the Council Chambers was currently the only location with the capacity for hybrid meetings and further noted that there may not be room in the Council Chambers for a committee of this size.

M. Piercey advised that the committee could make an additional recommendation if the hybrid meeting option was not feasible. Committee Members engaged in discussion and advised that they would prefer all meetings to be held in person, with the option of fully

virtual meetings at the call of the chair or by recommendation from the committee, if the hybrid option was unavailable.

RECOMMENDATION MSTSAC-0030-2023

Moved By Councillor J. Kovac

1. That Mississauga School Traffic Safety Action Committee meetings take place in a hybrid format.
2. That if hybrid meetings are not feasible, the committee shall hold in person meetings, until a hybrid option becomes available.
3. That the committee allow for fully virtual meetings at the call of the chair or by recommendation of the committee.

Approved

9.8 2023 Mississauga School Traffic Safety Action Committee Meeting Dates

No discussion took place regarding this Item.

RECOMMENDATION MSTSAC-0031-2023

Moved By T. Cieciora

That the memorandum titled "2023 Mississauga School Traffic Safety Action Committee Meeting Dates" dated April 14, 2023 from Megan Piercey, Legislative Coordinator be received for information.

Received

9.9 Site Inspection Statistic Report - April 2023

No discussion took place regarding this Item.

RECOMMENDATION MSTSAC-0032-2023

Moved By Councillor B. Butt

That the Site Inspection Statistics Report for April 2023 be received for information.

Received

9.10 Site Inspection Report - Cooksville Creek Public School and St. Hilary Catholic Elementary School (Ward 5)

Site Inspection report for the site inspection conducted on April 20, 2023 at the intersection of Ceremonial Drive and Fairwind Drive for the students attending Cooksville Creek Public School and St. Hilary Catholic Elementary School.

No discussion took place regarding this Item.

RECOMMENDATION MSTSAC-0033-2023

Moved By L. Goegan

1. That the warrants have not been met for the placement of a third school crossing guard at the east leg of Ceremonial Drive and Fairwind Drive for the students attending Cooksville Creek Public School and St. Hilary Catholic Elementary School.
2. That Transportation and Works be requested to review the warrants for the implementation of traffic signals at the intersection of Ceremonial Drive and Fairwind Drive.
3. That Transportation and Works be requested to replace the faded school zone sign (WC1) just south of Ceremonial Drive on the west side of Fairwind Drive.

Approved

9.11 Site Inspection Report - Kindree Public School and St. Albert of Jerusalem Catholic Elementary School (Ward 10)

Site Inspection report for the site inspection conducted on April 11, 2023 at the intersection of Terragar Boulevard and Cork Tree Row for the students attending Kindree Public School and St. Albert of Jerusalem Catholic Elementary School.

Vibha Sequeira, Citizen Member noted that the area has many traffic and safety concerns. V. Sequeira further noted that the start times of both schools are at the same time, which causes a lot of congestion. Committee Members engaged in discussion and noted concerns with the schools' conflicting start and end times. Louise Goegan, Citizen Member requested that the recommendation be amended to request that both of the school boards change the school start and end time to be at least 15 minutes apart.

RECOMMENDATION MSTSAC-0034-2023

Moved By L. Goegan

1. That the warrants have not been met for the placement of a school crossing guard at Terragar Boulevard and Cork Tree Row for the students attending Kindree Public School and St. Albert of Jerusalem Catholic Elementary School.
2. That Mississauga School Traffic Safety Action Committee be requested to re-inspect at the start of the new school year, September 2023.
3. That the Peel District School Board and the Dufferin-Peel District School Board be requested to change the school start times and dismissal times at Kindree Public School and St. Albert of Jerusalem Catholic Elementary School to be spread out by 15 minutes starting September 2023.



Approved

9.12 Site Inspection Report - Kindree Public School and St. Albert of Jerusalem Catholic Elementary School (Ward 10)

Site Inspection report for the site inspection conducted on April 11, 2023 at the intersection of Terragar Boulevard and Rosehurst Drive for the students attending Kindree Public School and St. Albert of Jerusalem Catholic Elementary School.

No discussion took place regarding this Item.

RECOMMENDATION MSTSAC-0035-2023

Moved By Councillor B. Butt

1. That the warrants have not been met for the placement of a school crossing guard at Terragar Boulevard and Rosehurst Drive for the students attending Kindree Public School and St. Albert of Jerusalem Catholic Elementary School.
2. That Mississauga School Traffic Safety Action Committee be requested to re-inspect at the start of the new school year, September 2023.

Approved

9.13 2023 OTC Annual Conference & Supplier Showcase – May 29-31, 2023

Megan Piercey, Legislative Coordinator noted that the committee could choose to send up to two members to the OTC annual conference either in person or virtually. Irene Chu, Citizen Member and Aamira Alvi, Citizen Member advised that they would like to attend the conference in person. Miles Roque, Chair advised that when the committee has previously sent citizen members to this conference they have reported back to the committee.

RECOMMENDATION MSTSAC-0036-2023

Moved By T. Coulson

1. That Irene Chu and Aamira Alvi be authorized to attend the 2023 Ontario Traffic Council Annual Conference, on May 29 to 31, 2023 in Toronto, Ontario, and that the costs for registration, and travel of up to \$1960.00 be allocated in the 2023 Council and Committees support budget.
2. That the Mississauga School Traffic Safety Action Committee members who attend the 2023 Ontario Traffic Council Annual Conference on May 29 to 31, 2023 report back to the committee, summarizing the sessions they attended at a future Mississauga School Traffic Safety Action Committee meeting.

Approved

10. SUBCOMMITTEE REPORTS - Nil

11. PARKING ENFORCEMENT REPORT

11.1 Parking Enforcement in School Zone Report - March 2023

No discussion took place regarding this Item.

RECOMMENDATION MSTSAC-0037-2023

Moved By T. Cieciora

That the Parking Enforcement in School Zone Report for March 2023 be received for information.

Received

12. TRANSPORTATION AND WORKS ACTION ITEMS

12.1 Transportation and Works Action Items List - March 2023

No discussion took place regarding this Item.

RECOMMENDATION MSTSAC-0038-2023

Moved By P. Westbrook

That the Transportation and Works Action Items List for March 2023 be received for information.

Received

13. OTHER BUSINESS

TJ Cieciora, Citizen Member enquired about how the committee can communicate at site inspections to know who is attending. Sheelagh Duffin, Supervisor, Crossing Guards advised that members could text her.

14. DATE OF NEXT MEETING - May 31, 2023

15. ADJOURNMENT - 5:56 PM (L. Goegan)