

City of Mississauga
Memorandum



Date: May 8, 2023
To: Chair and Members of Governance Committee
From: Megan Piercey, Legislative Coordinator
Meeting date: May 29, 2023
Subject: **2023 Governance Committee Meeting Dates and Meeting Structure**

The 2023 meeting dates for the Governance Committee have been scheduled as follows:

Monday, September 25, 2023
Monday, November 27, 2023

Unless otherwise advised, all meetings will be held at 1:00 PM. Please ensure that the above dates are noted in your calendar.

Meetings may be added to consider time sensitive matters or cancelled at the call of the chair due to insufficient agenda items or lack of quorum.

Please kindly contact the Legislative Coordinator in advance of the meeting if you will be absent or late so that quorum issues can be anticipated and dealt with accordingly.

The Governance Committee should provide direction at the May 29th meeting on the format of how future meetings shall be conducted whether it is in-person, hybrid or virtual.

Megan Piercey

Prepared by: Megan Piercey, Legislative Coordinator