

City of Mississauga
Corporate Report



<p>Date: August 14, 2023</p>	<p>Originator's files:</p>
<p>To: Chair and Members of Budget Committee - Fees and Charges</p> <p>From: Jodi Robillos, Commissioner of Community Services</p>	<p>Meeting date: October 4, 2023</p>

Subject

2024 Library Fees and Charges

Recommendation

1. That the Library Fees and Charges incorporating new, revised and existing Library fees as outlined in Appendix 1 attached to the Corporate Report dated August 14, 2023 from the Commissioner of Community Services entitled "2024 Library Fees and Charges" be approved.
2. That User Fees and Charges By-law 0247-2021, as amended, be repealed effective at the end of December 31, 2023.
3. That a consolidated fees and charges by-law, effective January 1, 2024, which will incorporate the approved fees and charges of various City departments, be enacted to incorporate and establish the new, revised, and existing Library fees and charges as outlined in the Corporate Report dated August 14, 2023 from the Commissioner of Community Services entitled, "2024 Library Fees and Charges".

Executive Summary

- The Library reviews fees and charges annually for the Library Board and Council's approval.
- The Library has introduced cost recovery fees associated with existing and new Maker equipment available in libraries.
- The remainder of the Library's fees and charges remain unchanged from 2023.

Background

The Mississauga Public Library Board (Board) reviews fees and charges annually, making adjustments as necessary. These include cost recovery fees as appropriate, establishing charges for new services and eliminating charges for services that are no longer offered. The resulting Fees and Charges Schedule is then considered by Council, and if approved, included in the City-wide Fees and Charges By-law.

The Library's preliminary 2024 Fees and Charges Schedule (Appendix 1) was considered and approved by the Board at the September 15th, 2023 Board meeting.

Comments

In 2022, Cricut machines were made available at Library Makerspaces. Based on monitored customer use, and inquiries around this technology, new consumable materials are being added for customers to purchase and use with the Cricut machine; priced at a cost recovery rate. Another machine will be made available at the Hazel McCallion Central Library upon re-opening, along with a mug presses to use in conjunction with the Cricut.

In late-Fall 2023, the renovated Hazel McCallion Central Library is scheduled to open with a new Makerspace. This Makerspace will house a laser cutter machine for customer use. As this new technology requires material consumption, and therefore fees associated with material use have been added to the 2024 Fees & Charges Schedule. Similar to other Makers charges, these fees are for cost recovery.

As part of housekeeping, Library has renamed the Item Charges category in the 2024 Fees & Charges Schedule to Makerspace Materials, and has moved the Processing Fee to the Service Charges categories. This provides more clarity and accuracy on the fee categories. Under Makerspace Materials fees, Library has also updated the unit type for Cricut Vinyl. There is no change to user-end fees, however this will provide the Library with flexibility on acquisition of these materials

Financial Impact

The Maker fees are in place to support cost recovery, and are expected to have no net impact.

Conclusion

The Board and Council review fees and charges annually, making adjustments as necessary. These include cost recovery fees as appropriate, establishing charges for new services and eliminating charges for services that are no longer offered. With new Makerspaces, and new technologies introduced in these spaces, fees for related consumable materials have been identified. All other fees and charges remain unchanged.

Attachments

Appendix 1: 2024 Library Fees and Charges Schedule

A handwritten signature in black ink, appearing to read "Jodi Robillos", is written over a horizontal line.

Jodi Robillos, Commissioner of Community Services

Prepared by: Rona O'Banion, Director, Library