

APPENDIX 1

**Schedule "A"
General Fees and Charges**

Effective Date: January 1, 2023

City Manager's Office Legal Services Division			
Practice Area: Real Estate			
Fee Name	Fee Basis	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
<p>Complex Documents and Agreements including, but not limited to:</p> <ol style="list-style-type: none"> 1. Encroachment Agreements 2. Easement Agreements 3. Shared Facilities Agreements 4. Assumption Agreements 5. License Agreements 6. Agreements of Purchase and Sale 7. Reciprocal Agreements 8. Land Exchange Agreements 9. Lease Agreements 10. Management and Operation Agreements 11. Memorandum of Agreements/Understanding 12. Joint Use Agreements 	<p>Per Document or Agreement depending on time spent as determined by the Legal Counsel</p>	<p>\$7,500.00 to \$25,000.00 plus disbursements</p>	<p>13%</p>
<p>Moderate Complexity Documents and Agreements including, but not limited to:</p> <ol style="list-style-type: none"> 1. Encroachment Agreements 2. Easement Agreements 3. Shared Facilities Agreements 4. Assumption Agreements 5. License Agreements 6. Agreements of Purchase and Sale 7. Reciprocal Agreements 8. Land Exchange Agreements 9. Lease Agreements 10. Management and Operation Agreements 11. Memorandum of Agreements/Understanding 12. Joint Use Agreements 13. Consent to Enter 14. Amending Agreements 	<p>Per Document or Agreement depending on time spent as determined by the Legal Counsel</p>	<p>\$4,000.00 to \$7,500.00 Plus disbursement</p>	<p>13%</p>

APPENDIX 1

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General Fees and Charges**

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Fee Name	Fee Basis	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Routine Documents and Agreements including, but not limited to: <ol style="list-style-type: none"> 1. Encroachment Agreements 2. Easement Agreements 3. Assumption Agreements 4. License Agreements 5. Agreements of Purchase and Sale 6. Reciprocal Agreements 7. Amending Agreements 8. Renewal Agreements 9. Extension Agreements 10. Releases 11. Waivers 12. Notices 13. Consent to Enter 14. Authorization Letters 15. Letter of Intent 16. Miscellaneous Letters 	Per Document or Agreement depending on time spent as determined by the Legal Counsel	\$250 to \$4,000.00 plus disbursements	13%
Responses to inquiries from Law Firms or members of the public, including but not limited to: <ol style="list-style-type: none"> 1. Third party real estate transaction inquiries; 2. Miscellaneous title matters or opinions 	For each request per address or per tax roll number involved	\$150.00 to \$500.00 plus disbursements	13%
Release and Abandonment of Easement <ol style="list-style-type: none"> 1. Where the other party has an easement over City lands (City's request to remove easement); or 2. Where the City has an easement over the other party's lands (other party's request to remove easement) 	Per easement	\$0 \$300.00 - \$500.00 plus disbursements	13%
Encroachment Agreement Registration or discharge	Per Agreement	\$270.00 plus disbursement	13%
Registration and/or discharge of miscellaneous Notices and Documents other than encroachment agreements	Per Document	\$270.00 plus disbursement	13%

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Effective Date: January 1, 2023

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Agreements prepared for Registered Community Groups in accordance with our Policy then in effect as determined by the Commissioner of Community Services.	Per Agreement	\$250.00 - \$500.00 plus disbursements	13%
Agreements with the Region of Peel.	Per Agreement	Reciprocal Policy of not charging fees	HST Exempt
Practice Area: Planning & Development or General Municipal			
<p>Complex Documents and Agreements including requirements for site specific special clauses, as follows:</p> <ul style="list-style-type: none"> - Preparation, negotiation, review and registration of complex documents/agreements (i.e. nonstandard or requiring site specific and/or special clauses), including, but not limited to the following: Acknowledgement Agreements, Subdivision Agreements, Development Agreements, Site Development Plan Agreements, Structural Support Agreements, Joint Utility Corridor Agreements, Encroachment Agreements, Easement Agreements, Assumption Agreements, Future Mutual Access Agreements, Section 37 Planning Act Agreements, Licensing Agreements, Reciprocal Agreements, Pre-dedication Land Agreements, Common Elements/Vacant Land Servicing Agreements, Conditional Building Permit Agreements, Section 45 Planning, etcetera 	Per Document or Agreement Depending on the Complexity and time spent as determined by the City Solicitor, Legal Services	\$7,903.00 to \$23,184.00 plus disbursements	13%

APPENDIX 1

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Effective Date: January 1, 2023

Fee Name	Fee Basis	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Plans of Subdivision and Condominium Applications - Review, preparation & registration of standard compliance documents	Per M Plan or Condominium Plan	\$4,922.00 plus disbursements	13%
Amendments to Subdivision and Condominium Agreements - Preparation, review and registration of documents	Per Document	\$1,473.00 plus disbursements	13%
Site Development Plan Agreement - Preparation, review and registration of documents	Per Document	\$2,009.00 plus disbursements	13%
Amendments to Site Plan Agreements - Preparation, review and registration of documents	Per Document	\$1,473.00 plus disbursements	13%
Exemption from Part Lot Control - Review, preparation and registration of Exemption By-Law and supporting documents	Per Document	\$927.00 plus disbursements	13%
Lifting .3 meter Reserves - Review, preparation and registration of By-law	Per Document	\$927.00 plus disbursements	13%
Payment in Lieu of Off-street Parking PIL Agreements - Review and registration of documents	Per Document	\$905.00 plus disbursements	13%

APPENDIX 1

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General Fees and Charges**

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Fee Name	Fee Basis	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
<p>Applications for Site Plan and Rezoning</p> <ul style="list-style-type: none"> - Review and registration of documents satisfying land conditions identified in Application including, but not limited to, Transfers for Road Widening and/or Sight Triangles, Transfers of Easements, Save Harmless Agreements, Warning Clause Agreements, Future Mutual Access Agreements, Acknowledgement Agreements, Common Element or Vacant Land Condominium Servicing Agreements, Pedestrian Walkway Easements, etcetera - Review and registration of Development Agreements arising from rezoning applications including "H" designations 	<p>Per Document or Agreement Depending on the Complexity and time spent as determined by the City Solicitor, Legal Services</p>	<p>\$1,030.00 to \$5,227.00 plus disbursements</p>	<p>13%</p>
<p>Encroachment Agreements prepared by Legal Services Staff</p> <ul style="list-style-type: none"> - Preparation, review and registration of a Canopy Encroachment Agreement; Shoring & Tieback Encroachment Agreement 	<p>Per Agreement</p>	<p>\$1,030.00 plus disbursements</p>	<p>13%</p>
<p>Development Charge Deferral or Credit Agreement</p> <ul style="list-style-type: none"> - Preparation, review and registration of Agreement 	<p>Per Agreement</p>	<p>\$1,030.00 plus disbursements</p>	<p>13%</p>
<p>Limiting Distance and Spatial Separation Agreements and Pedestrian Walkway Easements</p> <ul style="list-style-type: none"> - Preparation, review and registration of template Agreement 	<p>Per Agreement</p>	<p>\$1,473.00 plus disbursements</p>	<p>13%</p>

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<p>Routine Documents and Agreements</p> <ul style="list-style-type: none"> - Preparation, negotiation, review and/or registration of documents or agreements including but not limited to the following: Private Fire Hydrant Agreements, Off Site Parking Agreements, Save Harmless Agreements, Warning Clause Agreements, Section 37 Planning Act Agreements, Assignment Agreements, Status (Estoppel) Certificates, Easements, Amending Agreements, Municipal Obligations Agreement, etcetera 	<p>Per Document or Agreement depending on the complexity or time spent as determined by the City Solicitor, Legal Services</p>	<p>\$1,030.00 to \$3,381.00 plus disbursements</p>	<p>13%</p>
<p>Official Documents or Statutory Requirement Documents</p> <ul style="list-style-type: none"> - Obtaining, but not limited to, Articles of Incorporation, Articles of Amalgamation, Partnership Certificate, Limited Partnership Certificate; Letters Patent, Court Orders etcetera 	<p>Per Document</p>	<p>\$185.00 plus disbursements</p>	<p>13%</p>
<p>Committee of Adjustment</p> <ul style="list-style-type: none"> - Review and registration of documents to satisfy Committee conditions including, but not limited to, Transfers for Road Widening and/or Sight Triangles, Transfers of Easements, Save Harmless Agreements, Warning Clause Agreements, Future Mutual Access Agreements, Off Site Parking Agreements, Section 45 Planning Act agreements, Section 53 Planning Act agreements, etcetera 	<p>Per Adjustment</p>	<p>\$1,030.00 plus disbursements</p>	<p>13%</p>

APPENDIX 1

**Schedule "A"
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Effective Date: January 1, 2023

Fee Name	Fee Basis	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Property Standards Orders - Review, preparation and registration of Property Standards Orders	Per Order	\$173.00 plus disbursements	13%
Property Standards Orders - Review, preparation and registration of removal of registered Property Standards Orders	Per Order	\$173.00 plus disbursements	13%
Requests for Non-Party Production of City Documents (including Orders under Court or Tribunal Rules)	Per Response up to 30 pages, thereafter Per Page of Record Reviewed	\$289.00 plus disbursements for first 30 pages reviewed and produced, plus \$0.25 per page thereafter	13%
Electronic Documents (CD-ROM or Flash Drive)	Per CD/Flash Drive	\$23.00	13%
Insurance and Claims - Administrative Service Charge (overhead) on all claims recoveries from 3rd parties above actual cost of damage (e.g. damages within road allowance caused by third party)		10% of City paid invoice	HST Exempt

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Effective Date: January 1, 2023

Corporate Services			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Photocopies	Per Page	\$0.50	13%
Locating/ Researching/ Preparing Documents	Per hour minimum charge of 15 minutes	\$30.00	13%

Corporate Services Legislative Services			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Assessment Roll Information	Per Roll Number	\$10.25	HST Exempt
Assess View Copy	Per Page	\$1.00	HST Exempt
Assess Roll Copy	Per Page	\$1.00	HST Exempt
Appeal of Ban from City Facilities	Per Appeal	\$100.00	HST Exempt
Ontario Land Tribunal Appeal	Per Person per Appeal (and/or per Application Type if applicable)	\$310.00	HST Exempt
Burial Permit (base fee)	Per Permit	\$56.50	HST Exempt
Burial Permit (Weekend/Stat Holidays surcharge)	In addition to Base Fee	\$25.75	HST Exempt
Certification of Document	\$15 for first page per document, plus \$1 for each subsequent page	\$15.50 for first page per document, plus \$1 for each subsequent page	HST Exempt
Copies of By-laws	Per Page	\$1.00	13%
Copy of meeting video (memory stick)	Per Video Segment	\$22.50	13%
Liquor Licence Board Information Letter	Per Letter	\$26.75	13%
Marriage Civil Ceremony	Per Ceremony	\$335.00	13%
Marriage Civil Ceremony Cancellation Fee (applicable after consultation has occurred)	Per Cancellation	\$100.00	13%
Marriage Licence	Per Licence	\$154.50	HST Exempt
Provincial Offences Act – Certified Copy excluding Court transcripts	Per Page	\$4.00	HST Exempt

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General Fees and Charges**

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Corporate Services Legislative Services			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Provincial Offences Act – photocopies of all documents excluding Court transcripts	Per Page	\$1.00	HST Exempt
Provincial Offences Act – CD of Court Proceedings	Per CD	\$22.00	HST Exempt
Provincial Offence Act - CD of Court Proceedings Additional Trial Dates	Per CD	\$10.00	HST Exempt
Ownership Letter (excluding Senior Citizens)	Per Letter	\$12.25	HST Exempt
Municipal Significance Letter	Per Letter	\$75.00	13%
Commissioner of Oaths	Per Document	\$36.00	13%
POS Service Fee*	Per Ticket	\$5.00	HST Exempt
This fee will be charged to a defendant who a non-resident of Mississauga is paying a non-Mississauga POA Ticket using a credit card.			

Corporate Services Facilities and Property Management			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Mississauga Celebration Square - FPM Maintenance Labour (mandatory) - hourly, (1) one Building Service Technician	Per Hour	\$71.62	13%
Mississauga Celebration Square - FPM Maintenance Labour (mandatory) - hourly, (1) one Custodian	Per Hour	\$38.88	13%
MEETING ROOM RENTALS			
Meeting Rooms - Affiliated Groups			
Great Hall/Civic Centre Council Chamber (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$44.39	13%
Civic Centre Committee Rooms A - E (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$27.13	13%
Civic Centre Council Chamber Foyer (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$83.96	13%
Civic Centre Hearing Room (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$41.32	13%

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Corporate Services Facilities and Property Management			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Civic Centre Chapel (1/2 hour minimum)	Per hour / 3 hour minimum	\$85.22	13%
Noel Ryan Auditorium - Weekdays: per hour/3 hour minimum	Per hour / 3 hour minimum	\$77.48	13%
Noel Ryan Auditorium - Weekends: per hour/3 hour minimum	Per hour / 3 hour minimum	\$91.70	13%
Great Hall-Flat Rate Facility Rental Fee- Affiliated, Not For Profit Displays and Exhibits	Per Week	\$317.70	13%
Civic Space Required for Federal/Provincial Government (and their respective government agencies and arm's length agencies) Announcements	Per Reservation	\$0.00	13%
Meeting Room - Community Groups			
Great Hall/Civic Centre Council Chamber (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$50.57	13%
Civic Centre Committee Rooms A - E (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$34.88	13%
Civic Centre Council Chamber Foyer (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$83.96	13%
Civic Centre Hearing Room (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$50.37	13%
Civic Centre Chapel (1/2 hour minimum)	Per Hour/ 1/2 hour Minimum	\$85.22	13%
Noel Ryan Auditorium - Weekdays: per hour/ 3 hour minimum	Per hour / 3 hour minimum	\$95.59	13%
Noel Ryan Auditorium - Weekends: per hour/ 3 hour minimum	Per hour / 3 hour minimum	\$116.21	13%
Meeting Rooms - Residents			
Great Hall/Civic Centre Council Chamber (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$67.42	13%
Civic Centre Committee Rooms A - E (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$38.74	13%
Civic Centre Council Chamber Foyer (per hour/3 hour minimum)	Per hour / hour minimum	\$83.96	13%
Civic Centre Hearing Room (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$61.99	13%

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Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Civic Centre Chapel /Jubilee Gardens (1/2 hour rate)	Per Hour/ 1/2 hour Minimum	\$85.22	13%
Civic Centre Jubilee Gardens Wedding Photo (1.5 hours)	Per 1.5 hours	\$116.21	13%
Noel Ryan Auditorium - Weekdays: per hour/3 hour minimum	Per hour / 3 hour minimum	\$1116.21	13%
Noel Ryan Auditorium - Weekends/Holidays: per hour/3 hour minimum	Per hour / 3 hour minimum	\$138.18	13%
Library Display Case/Wall Display (monthly rate)	Monthly	\$95.77	13%
Meeting Rooms - Commercial Use			
Great Hall/Civic Centre Council Chamber (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$84.46	13%
Meeting Room Category D	Per hour / 3 hour minimum	\$99.09	13%
Meeting Room Category L	Per hour / 3 hour minimum	\$29.21	13%
Civic Centre Committee Rooms A - E (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$51.84	13%
Civic Centre Council Chamber Foyer (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$86.42	13%
Civic Centre Hearing Room (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$85.10	13%
Chapel -1/2 hour rate	Per hour / 3 hour minimum	\$87.74	13%
Noel Ryan Auditorium -Weekdays: per hour/3 hour minimum	Per hour / 3 hour minimum	\$159.51	13%
Noel Ryan Auditorium - Weekends/Holidays: per hour/3 hour minimum	Per hour / 3 hour minimum	\$190.09	13%

Note:

Meeting Rooms – City Staff:

City Staff can receive free facility space for City business except when the booking is done on behalf of another group, the booking is requested at a community hall/banquet facility or the booking is for a staff retirement.

Meeting Rooms – Mayor Council:

When using the Great Hall/Civic Centre Council Chamber, Mayor and Council will be charged the Affiliated Group rate.

APPENDIX 1

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Corporate Services Realty			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Nominal Sum Real Estate Agreement Transaction Fee (Non-Profit Groups are exempt from this fee)	Per File	\$2,222.00	13%
Fees for Compliance Letters to confirm that Title matters including Expropriations, Easement Documents or Encroachment Agreements remain in good standing and in compliance with the terms therein	Per Municipal Address	\$127.00	13%
Encroachment Agreement Application Fee (Non-Refundable)	Per Agreement	\$640.00	13%

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Effective Date: January 1, 2023

Corporate Services Finance - Revenue and Taxation			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Tax Receipt	Per Year	\$25.00	HST Exempt
Local Improvement Details	Per Tax Account	\$25.00	HST Exempt
Photocopy of Processed Cheque	Per Cheque	\$10.00	13%
Tax levy and payments information (prior years)	Per Year	\$50.00	HST Exempt
Duplicate Tax Bill	Per Bill	\$25.00	HST Exempt
Tax Statement	Per Statement	\$25.00	HST Exempt
Tax Adjustment Application, except 357(1) (d.1)	Per Application	\$30.00	HST Exempt
Cheque Retrieval Fee	Per Cheque	\$20.00	13%
Payment Redistribution Fee	Per Request	\$40.00	13%
Refund Request Fee	Per Request	\$30.00	13%
Returned Payment Fees	Per Payment	\$40.00	13%
Tax Certificate:			
Web electronic	Per Certificate	\$55.00	HST Exempt
Mail or expedited	Per Certificate	\$80.00	HST Exempt
Search (Title or Corporate)	Per Search	\$125.00	HST Exempt
On-line Simplified Tax Receipt	Per Receipt	\$0.00	HST Exempt
Bailiff Assignment Fee	Per year assigned	\$50.00	HST Exempt
Notice of Impending Registration	Per Notice	\$50.00	HST Exempt
Mortgage Company Administration Fee	Per Account, Per Interim and Final Bill	\$11.00	13%
Tax Sale Registration	Per Registration	\$1,100.00	HST Exempt
Tax Sale Final Notice	Per Notice	\$1,900.00	HST Exempt

APPENDIX 1

**Schedule "A"
General Fees and Charges**

Effective Date: January 1, 2023

Tax Sale of Property	Per Sale plus actual advertising costs	\$7,800.00 plus actual incurred advertising costs	HST Exempt
Tax Sale Extension Agreement	Per Extension	\$1,100.00	HST Exempt
Notice to Interested Parties Fee	Per Notice	\$30.00	HST Exempt
Ownership Change Fee	Per Ownership Change	\$40.00	HST Exempt
Addition to Tax Roll	Per Item Added	\$50.00	HST Exempt
New Account Administration Fee	Per Account	\$60.00	HST Exempt
Reminder Fee	Per Notice	\$9.00	HST Exempt
Final Notice Fee	Per Notice	\$20.00	HST Exempt
Defaulted POA Fines - Administration Fee	Per Fine	\$30.00	HST Exempt

Corporate Services Human Resources			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Applicant's Testing Fee - Transit Operators, per applicant	Per Applicant	\$30.00	13%

Corporate Services Information Technology			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Audio Visual Technician Rates			
Weekdays, per hour (min. 3 hrs.)	Per Hour	\$59.00	13%
After hours, per hour (min. 3 hrs.)	Per Hour	\$85.00	13%
Weekends, per hour (min. 3 hrs.)	Per Hour	\$85.00	13%
Overhead, per day	Per Day	\$40.00	13%
Tripod Screen, per day	Per Day	\$25.00	13%
TV/DVD (on a cart), per day	Per Day	\$80.00	13%
Noel Ryan Auditorium Sound System, per day	Per Day	\$60.00	13%

APPENDIX 1

**Schedule "A"
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Effective Date: January 1, 2023

Corporate Services Information Technology - Geospatial Solutions			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
<p>Change of Municipal Address Requests By Owner</p> <p>Note: The Commissioner of Corporate Services and/or their designate, has the authority to waive, reduce or otherwise vary the fee for Change of Address Requests, if, in their view, the change is required for reasons other than convenience, such as safety, duplication or confusion.</p>	Per Address	\$774.52	13%
<p>Change of Municipal Address Request</p> <p>(a) Condominium or property with 2-10 units</p> <p>(b) Condominium or property with 11-50 units</p> <p>(b) Condominium or property with 51+ units</p>	Per Parcel	\$137.42	13%
	Per Parcel	\$211.33	
	Per Parcel	\$357.33	
<p>Assignment of new Municipal Address(es)</p> <ul style="list-style-type: none"> - Where and existing property is developed from a municipal address to a higher density where the existing address does not meet the address density required by the new development. - Where a group of existing properties are redeveloped into a higher density where the existing municipal addresses do not meet the address density required by the new development. - Increased unit density through building permits where a commercial, industrial or condominium increases the number of discreet units within a current structure and the operating entities wish or use a discreet new unit or suite number 	Per Address or Unit Assigned	\$74.95	13%

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Corporate Services Information Technology - Geospatial Solutions			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Lifting of 0.3m Reserve Note: Additional charges apply: please see the list of Legal Services Fees in Schedule "A" to the City's General Fees and Charges By-law	Per Property	\$715.18	13%
Survey Field Notes - Copies Charge to copy and e-mail relevant survey field notes	Per Location	\$106.18	13%
Survey Field Notes - Search Request Charge for request to search City field notes for relevant legal surveys	Per Search	\$153.85	13%
Two Person Field Crew /hr	Per Hour	\$184.26	13%
CAD Technician /hr	Per Hour	\$97.86	13%
Ontario Land Surveyor (Technical) /hr	Per Hour	\$119.20	13%
Ontario Land Surveyor (Project Manager)	Per Hour	\$184.26	13%
AOLS Plan Submission Form	Per Form	\$18.74	13%
Compliance Letters/Report (No Inspection Required)	Per Report	\$162.40	13%
Compliance Letters/Report (Inspection Required)	Per Report	\$260.26	13%
Preparation of Corporate Report	Per Report	\$162.40	13%
Replace Survey Control Monument, per monument	Per Monument	\$5,309.23	13%
Digital Data Products and Services			
Minimum Charge apply for all listed services where products or services are charged by area or hourly rates:		\$106.67	13%
D14 - Engineering Drawings (Raster - per file)	Per File	\$38.46	13%

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D17 - Custom Data Extraction/Conversion or Processing (Service - per hr)	Per Hour	\$106.67	13%
Paper Based Map Products and Services			
P05 – Street Guide Book	Each	\$16.15	13%
P14 – Storm Sewer Book (B&W)	Each	\$90.77	13%

Planning & Building Economic Development			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Business Consultation	Per Consultation	Free	HST Exempt
Seminars & Events	Per Seminar or Event	\$25.00 to \$120.00	13%
Business Training Courses	Per Course	\$25.00 to \$120.00	13%
Membership for IDEA Square One Innovation Hub	Per Month	\$150.00	13%
Dedicated Desk for IDEA Square One Innovation Hub	Per Month	\$350.00	13%
Dedicated Office for IDEA Square One Innovation Hub	Per Month	\$550.00	13%
Drop in Fee IDEA Square Once Innovation Hub	Per Day	\$25.00	13%

Planning & Building Building			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
LLBO Clearance Letters	Per Letter	\$200.00	HST Exempt
Day Care and Inspection Clearance Letters	Per Letter	\$200.00	HST Exempt
Building Division Information or Clearance Letters	Per Letter	\$100.00	HST Exempt

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Planning & Building Building			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Zoning Letters	Per Letter	\$236.05	HST Exempt
Pre-application Zoning and Applicable Law Review Applications	Per Application	\$500.00	HST Exempt
Site Permits:			
Permanent Signs: Ground Signs Fascia Signs Billboard Signs		Minimum application fee of \$110.00 and \$55.00 per sign in excess of 2 signs	HST Exempt
Portable Signs on Private Property: Counter Service	Per Sign	\$120.00	HST Exempt
Online Service	Per Sign	\$110.00	HST Exempt
Portable Signs on City Road Allowance: Counter Service	Per Sign	\$120.00	HST Exempt
Online Service	Per Sign	\$110.00	HST Exempt
Portable Signs for Festivals	Per Ward within which any signs are located per Festival event	\$120.00	HST Exempt
New Development Home Signs	Per Sign per Calendar year	\$120.00	HST Exempt
Sidewalk Signs	Per Sign per Calendar year	\$120.00	HST Exempt
Inflatable Signs	Per Sign	\$120.00	HST Exempt
Sign Variances:			
Application Fee	Per Application	\$1,226.00	HST Exempt
Application Fee for an Existing Sign erected without a permit	Per Application	\$1,500.00	HST Exempt

APPENDIX 1

**Schedule "A"
General Fees and Charges**

Effective Date: January 1, 2023

Planning & Building City Planning Strategies			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Printed Materials:			
Miscellaneous Policy Planning Studies (prepared in-house)	Per Study	\$50.00	13%
Miscellaneous Policy Planning Studies (prepared by consultants)	Per Study	\$100.00	13%
Other:			
Research undertaken for information not available on standard reports or special study reports	Per Hour	\$100.00 for each hour or part thereof with a minimum fee of \$100.00	13%

Planning & Building Design & Development			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Mailing List Labels of Assessed Property Owners	Per Property	\$1.00 (\$50.00 minimum)	13%
Notice of Telecommunication Antenna Tower Exclusion	Per Notice	\$492.00	HST Exempt
Telecommunication Antenna Tower Application where a Public Information Session is not required	Per Request	\$3,146.00	HST Exempt
Telecommunication Antenna Tower Application where a Public Information Session is required	Per Application	\$4,581.00	HST Exempt
Peer Review Consultant for Telecommunication Antenna Tower Application	Per Consultant	Peer Review Consultant costs up to a maximum of \$4,000.00 plus 15% of costs for administration	13%

APPENDIX 1

**Schedule "A"
General Fees and Charges**

Effective Date: January 1, 2023

Planning & Building Design & Development			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Advertising Fee	Per Advertisement	Minimum charge of \$2,000.00. If costs exceed \$2,000.00, balance to be paid prior the report being considered by Council	13%
Compliance Letters – Work Orders	Per Municipal Address	\$107.00	HST Exempt
Compliance Letters – Work Orders: Additional fee for information provided subsequent to the initial request	Per Municipal Address	\$54.00	HST Exempt
Compliance Letters – Agreement Release	Per Release	\$161.00	HST Exempt
Compliance Letters – Agreement Compliance	Per Municipal Address	\$161.00	HST Exempt
Compliance Letters – Agreement Compliance (Rush Service)	Per Municipal Address	\$269.00	HST Exempt
Public Meeting Notice Fee	Per Notice	Fee to cover costs associated with providing public meeting notice by mail to be payable at the time of the notice, including those applications where 9 months has lapsed from the time of the formal public meeting and the final Supplementary Report, requiring additional notification to be given	
Fee for Notice of Complete Application	Per Notice	Fee to cover costs associated with providing notice of receipt of complete applications by mail to the public, to be payable at the time of the notice	

APPENDIX 1

**Schedule "A"
General Fees and Charges**

Effective Date: January 1, 2023

Planning & Building Design & Development			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Portable Sign for Public Meeting Advertising for Official Plan Amendment, Rezoning and Plan of Subdivision Applications	Per Sign	\$200.00	13%
Zoning By-law Official Plan:			
Mississauga Official Plan (Principal Document)	Per Plan	\$400.00	HST Exempt

Transportation and Infrastructure Planning Roads, Storm Drainage and Watercourses			
Fee Name	Unit	2023 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Peer Review Consultant for specific review of studies and reports beyond the expertise of the City	Per Review	Up to a maximum of \$25,000.00 plus 15% of costs for administration	13%
Review of technical reports & plans, associated research, and negotiation of agreements not covered by the Planning Act Processing Fees	Per Hour	\$100.00 for each hour or part thereof with a minimum fee of \$100.00	13%