

City of Mississauga  
**Corporate Report**



<p>Date: August 31, 2023</p>	<p>Originator's files:</p>
<p>To: Chair and Members of Budget Committee - Fees and Charges</p> <p>From: Andrew Whittemore, M.U.R.P., Commissioner of Planning &amp; Building</p>	<p>Meeting date: October 4, 2023</p>

## Subject

2024 Planning Act Processing Fees and Charges

## Recommendation

1. That the *Planning Act* processing fees and charges, as outlined in Appendix 1 attached to the Corporate Report dated August 31, 2023 from the Commissioner of Planning and Building entitled "2024 Planning Processing Fees and Charges" be approved.
2. That a consolidated fees and charges by-law, effective January 1, 2024, which will incorporate the approved fees and charges of various City departments, be enacted to incorporate and establish new, revised, and existing fees and charges for the Planning and Building Department, Corporate Services Department, and Transportation and Works Department as outlined in Appendix 1 attached to the Corporate Report dated August 31, 2023 from the Commissioner of Planning and Building entitled, "2024 Planning Processing Fees and Charges".

## Executive Summary

- Fees related to the *Planning Act* include rates for minor variances, zoning certificates, planning applications and site plan inspections;
- The *Planning Act* fees and charges are reviewed annually to recover increased costs and respond to market conditions;
- This report sets out the proposed Fees and Charges for 2024;
- The City of Mississauga is currently completing a comprehensive review of the Planning Act Processing Fees and Charges, and a recommendation report to Budget Committee is expected in 2024 followed by an amending fees by-law to support implementation of the comprehensive review.

## Background

Each year the City undertakes a review of the fees and charges collected under the *Planning Act*, R.S.O. 1990, c.P.13, as amended. The *Planning Act* Processing Fees and Charges include fees for services and activities provided by the City departments involved with processing planning related applications (i.e. Development & Design, Transportation & Infrastructure Planning, Legislative Services - Committee of Adjustment, etc.)

## Comments

A fee increase of 3% to the majority of application fees related to the Planning Act as identified in the accompanying table (Appendix 1) is recommended.

Increases are generally intended to account for increases in the consumer price index, new services provided, and the increased administrative and production costs related to the service.

There are no new fees introduced for 2024.

## Financial Impact

The revenues generated from the proposed changes to the fees and charges collected under the *Planning Act* have been included in the 2024 Budget.

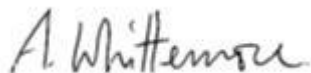
## Conclusion

The fee adjustments outlined in Appendix 1 are a result of a complete review of all Planning Act processing fees and charges.

The proposed changes to the *Planning Act* Processing Fees and Charges for 2024 included in Appendix 1 will result in improved cost recovery.

## Attachments

Appendix 1: Proposed *Planning Act* Processing Fees and Charges



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Andrew Whitemore, M.U.R.P., Commissioner of Planning & Building

Prepared by: Faraz Agha, MBA, CPA, CMA, Manager, Business Services and Process Solutions