

A by-law to amend various City by-laws  
necessitated by certain administrative  
restructurings within The Corporation of the  
City of Mississauga

**WHEREAS** the Council of The Corporation of the City of Mississauga (the “City”) has enacted various by-laws, which delegate authority to City staff to execute certain agreements or undertake certain actions on behalf of the City and/or reference certain City staff positions for the purposes of by-law administration;

**AND WHEREAS** the City has undertaken certain administrative restructurings and the most recent administrative restructuring has resulted in a number of divisions being moved to and from different departments within the City; and

**AND WHEREAS** City Council now deems it necessary and desirable in consequence of and to reflect such administrative restructurings that housekeeping amendments be enacted to various City by-laws where required to update and revise position titles and references to Commissioners, Directors, Managers, Supervisors and other staff position titles that have been renamed, re-designated or otherwise changed for the purposes of by-law administration or with respect to certain delegations of authority to execute certain agreements or to undertake certain actions on behalf of the City and to implement other housekeeping amendments necessitated by the administrative restructurings;

**NOW THEREFORE** the Council of The Corporation of the City of Mississauga, ENACTS as follows:

1. That the Animal Care and Control By-law 0098-2004, as amended, is hereby further amended by deleting the definition of “Commissioner” in section 1 and replacing it with a new definition, as follows:

**“Commissioner”** means the Commissioner appointed by Council with administrative responsibility for the Corporation’s Enforcement Division and includes their designate;

2. That the Clothesline By-law 0197-2014 is hereby amended by deleting the definition of “Commissioner” in section 2 and replacing it with a new definition, as follows:

**“Commissioner”** means the Commissioner appointed by City Council with administrative responsibility for the City’s Enforcement Division and includes their designate;

3. That the Discharge of Firearms By-law 0271-2011 is hereby amended by deleting the definition of “Commissioner” in section 2 and replacing it with a new definition, as follows:

**“Commissioner”** means the Commissioner appointed by Council with administrative responsibility for the City’s Enforcement Division and includes their designate;

4. That the Fence By-law 0397-1978, as amended, is hereby further amended by deleting the definition of “Commissioner” in section 2 and replacing it with a new definition, as follows:

**“Commissioner”** means the Commissioner appointed by Council with administrative responsibility for the City of Mississauga’s Enforcement Division and includes their designate;

5. That the Municipal Address By-law 0030-2011 is hereby amended by deleting the definition of “Commissioner” in section 1 and replacing it with a new definition, as follows:

**“Commissioner”** means the Commissioner appointed by City Council with administrative responsibility for the City’s Information Technology Division and includes their designate;
6. That the Noise Control By-law 0360-1979, as amended, is hereby further amended by deleting the definition of “Commissioner” in section 1 and replacing it with a new definition, as follows:

**“Commissioner”** means the Commissioner appointed by Council with administrative responsibility for the City’s Enforcement Division and includes their designate;
7. That the Nuisance Lighting By-law 0262-2012 is hereby amended by deleting the definition of “Commissioner” in section 1 and replacing it with a new definition, as follows:

**“Commissioner”** means the Commissioner appointed by City Council with administrative responsibility for the City’s Enforcement Division and includes their designate;
8. That the Nuisance Weed and Tall Grass Control By-law 0125-2017, as amended, is hereby further amended by deleting the definition of “Commissioner” in section 1 and replacing it with a new definition, as follows:

**“Commissioner”** means the Commissioner appointed by Council with administrative responsibility for the City’s Enforcement Division and includes their designate;
9. That the Public Distribution Box 0018-2007 is hereby amended by deleting the definition of “Commissioner” in section 1 and replacing it with a new definition, as follows:

**“Commissioner”** means the Commissioner appointed by Council with administrative responsibility for the Corporation’s Enforcement Division and includes their designate;
10. That the Shopping Cart By-law 0049-2009 is hereby amended by deleting the definition of “Commissioner” in section 2 and replacing it with a new definition, as follows:

**“Commissioner”** means the Commissioner appointed by the Council of The Corporation of the City of Mississauga with administrative responsibility for the City’s Enforcement Division and includes their designate;
11. That the Council Procedural By-law 0044-2022, as amended, is hereby further amended as follows:
  - (a) by deleting subsection 97(3) and replacing it the following:
    - (3) Despite the provisions of the City’s Noise Control Bylaw 360-79, as amended (or its successor By-law), Council delegates to the Commissioner appointed by Council with administrative responsibility for the Enforcement Division (or their designate) the authority to approve exemptions, where appropriate, under the Noise Control Bylaw 360-79, as amended, (or its successor By-law), subject to advance notification to the applicable Ward Councillor prior to the exercise of such delegation powers.
  - (b) by deleting the title of “Director, Culture Division” in subsection 97(8) and replacing it with the title “Director, Parks, Forestry and Environment”.
12. That By-law 0211-2009, as amended, being a by-law to delegate the powers and duties of the Treasurer with respect to the collection of taxes and the sale of land for tax arrears, is hereby further amended by deleting the title “Commissioner of Corporate Services and Treasurer” in section 2 and replacing it with the title “Director, Finance and Treasurer”.
13. That the Real Estate Delegation of Authority By-law 0136-2022 is hereby amended by deleting the definition of “Commissioner” in subsection 2.1(b) and replacing it with a new definition, as follows:

- (b) **"Commissioner"** means the Commissioner appointed by City Council with administrative responsibility for the City's Realty Services Section and shall include any person he or she authorizes to temporarily act in that position;
14. That By-law 0121-2017, being a by-law to delegate authority for the execution of agreements between The Corporation of the City of Mississauga and the Town of Newmarket on its acquisition of the TXM Tax Manager, is hereby amended by deleting the title "Commissioner of Corporate Services and Chief Financial Officer" in sections 1 and 2 and replacing it with the title "Director, Finance and Treasurer".
15. That By-law 0206-2020, being a by-law to delegate authority to enter into agreements for the licensing of intellectual property assets and to delegate authority to enter into non-disclosure agreements, is hereby amended by deleting the title "Commissioner of Corporate Services and Chief Financial Officer" in section 1 and replacing it with the title "Director, Strategic Communications and Initiatives."
16. That By-law 0167-2021, being a by-law to delegate authority to execute agreements pursuant to Corporate Policy 04-01-08 – Development Charges Interest Rates and Associated Payments, is hereby amended by deleting the title "Commissioner of Corporate Services and Chief Financial Officer" in the 4<sup>th</sup> Recital and section 1 and replacing it with the title "Director, Finance and Treasurer" .
17. That By-law 0215-1994, as amended, being a by-law to appoint alternate City Officials to execute a document on behalf of the City of Mississauga, is hereby amended by deleting section 3 in its entirety and replacing it with a new section 3, as follows:
3. Where the Commissioner of Corporate Services is delegated signing authority in a By-law and the said Commissioner is absent, with respect to documents relating to all other matters, the person appointed by the Commissioner of Corporate Services to serve in their absence as the Acting Commissioner of Corporate Services or designate, is authorized to execute the document on behalf of The Corporation of the City of Mississauga.
18. That the Procurement By-law 0013-2022, as amended, is hereby further amended as follows:
- (a) by deleting the title "Commissioner of Corporate Services and Chief Financial Officer" in subsection 1(10) and replacing it with "Commissioner appointed by Council with administrative responsibility for Procurement Services";
- (b) by deleting the title "Commissioner of Corporate Services and Chief Financial Officer" in the chart set out in Schedule B (High Value) and replacing it with the title "Commissioner appointed by Council with administrative responsibility for Procurement Services"; and
- (c) by deleting the title "Commissioner of Corporate Services and Chief Financial Officer" in footnote 4 of Schedule B and replacing it with "Commissioner appointed by Council with administrative responsibility for Procurement Services".

19. That By-law 0073-2013, as amended, being a by-law to authorize the execution of Performance Agreements under Corporate Policy and Procedure 05-03-05 – Procuring Performers for City-Produced Culture Events, is hereby further amended by deleting the chart in section 1 and replacing it with a new chart, as follows:

Title	Contract Value
Commissioner appointed by Council with administrative responsibility for the Recreation and Culture Division, or designate in writing	\$100,001 and up
Director, Recreation and Culture, or designate in writing	\$50,001 up to and including \$100,000
Manager, Culture and Events (Managers cannot delegate their signing authority. In the absence of the Manager, the signing authority would go to the Director)	\$10,001 up to and including \$50,000
Manager, Event Development (Managers cannot delegate their signing authority. In the absence of the Manager, the signing authority would go to the Director)	\$10,000 or less

20. That By-law 0173-2013, being a by-law to delegate authority for the execution of agreements for the acquisition and loan of materials and objects for the City's Museum Collection pursuant to Corporate Policy and Procedure 05-01-11 - Museums Collections, is hereby amended by deleting section 1 in its entirety and replacing it with a new section 1, as follows:

1. That the following persons (or their respective designates in writing) are hereby authorized to execute agreements on behalf of The Corporation of the City of Mississauga, in a form satisfactory to Legal Services, pursuant to Corporate Policy and Procedure 05-01-11-Museums Collections:

**Donations, Transfers and Loans**

Up to \$10,000: Supervisor, Museums Collections  
From \$10,001 up to an including \$25,000: Manager, Indigenous Relations, Heritage and Museums (or designate in writing)  
Over \$25,000: Director, Parks, Forestry and Environment (or designate in writing)


**Purchases**

Up to \$10,000: Supervisor, Museum Collections  
From \$10,001 up to and including \$25,000: Manager, Indigenous Relations, Heritage and Museums (or designate in writing)  
From \$25,001 up to and including \$50,000: Director, Parks, Forestry and Environment (or designate in writing)  
Over \$50,000: Council

21. That By-law 0074-2013, being a by-law to execute agreements under Corporate Policy and Procedure 05-02-07 – City Acquired Art, is hereby amended by deleting the title “Director, Culture Division (or his/her designate, in writing)” in section 1 and replacing it with the title “Director, Parks, Forestry and Environment (or their designate, in writing)”.
22. That By-law 0446-2007, being a by-law to authorize the Manager of Parks and Forestry to enter into appropriate agreements on the Parks Community Stewardship Program, is hereby amended as follows:
- (a) by deleting the title “Manager of Parks and Forestry” in the by-law description and replacing it with the title “Manager, Parks Operations”; and
- (b) by deleting the title “Manager of Parks and Forestry and/or his/her designate” in section 1 and replacing it with “Manager, Parks Operations (or their designate)”.
23. That By-law 0278-1994, as amended, is hereby further amended by deleting references to the title “Commissioner of Corporate Services and Treasurer” in sections 1, 2, and 4 and replacing it with the title “Director, Finance and Treasurer”.

24. That By-law 0012-2020, being a by-law delegating authority to the Commissioner of Community Services and the City Clerk to enter into fire protection and rescue service agreements with municipalities, is hereby amended as follows:
- (a) by deleting the title “Commissioner of Community Services” in the by-law description and replacing it with the title “City Manager and Chief Administrative Officer”;
  - (b) by deleting the title “Commissioner of Community Services” in the fifth Recital and replacing it with the title “City Manager and Chief Administrative Officer”; and
  - (c) by deleting the title “Commissioner of Community Services in the section 1 and replacing it with the title “City Manager and Chief Administrative Officer”.
25. That By-law 0040-2018, being a by-law to delegate authority to execute agreements under Corporate Policy - Provincial Offences Act (POA) Collection of Defaulted Fines, is hereby amended by deleting the title “Director of Revenue and Materiel Management” in section 1 and replacing it with the title “Director, Finance and Treasurer”.
26. That By-law 0092-2012, being a by-law to delegate authority to the Treasurer to authorize the temporary borrowing of monies in any given year until taxes and other revenues are collected and to repeal By-Law 0052-2003, is hereby amended by deleting references to the title “Treasurer” in sections 1, 2, and 4 and replacing it with the title “Director, Finance and Treasurer”.
27. That By-law 0448-2001, being a by-law to authorize the execution of Applications under the Land Titles Act to delete from title certain Financial, Engineering and Housekeeping Agreements which have become obsolete, is hereby amended by deleting the title “Commissioner of Corporate Services and Treasurer” in sections 1, 2, and 4 and replacing it with the title “Director, Finance and Treasurer”.
28. That By-law 0296-2007, being a by-law to authorize the execution of an Easement Protocol Agreement, is hereby amended by deleting the title “Commissioner of Corporate Services and Treasurer” in section 2 and replacing it with the title “Commissioner of Corporate Services”.
29. That the Cash and Securities Management By-law 0188-2015 is hereby amended, as follows:
- (a) by deleting the definition of “Commissioner” in section 1;
  - (b) by adding the following new definition in section 1:  
  
"Deputy Treasurer" means the Corporation's Sr. Manager, Financial Strategies and Deputy Treasurer, and includes any person who has been authorized, in writing, to temporarily act during absence or vacancy in that office;
  - (c) by deleting references to the title “Commissioner” and replacing it with the title “Deputy Treasurer” in sections 6, 7(2)(b), 8(2), 9(2)(a), 19, 21 and 24; and
  - (d) by deleting reference to the title “Commissioner” in section 18 and replacing it with the title “Director”.

ENACTED and PASSED this                      day of November 2023.

Approved by Legal Services <b>City Solicitor</b> City of Mississauga

Nupur Kotecha
Date: November 15, 2023
File: BL.01-23.22

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MAYOR

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CLERK