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## Governance Committee

**Date:** May 29, 2023  
**Time:** 1:04 PM  
**Location:** Council Chambers, Civic Centre, 2nd Floor  
300 City Centre Drive, Mississauga, Ontario, L5B 3C1  
And Online Video Conference

|                 |                           |                |
|-----------------|---------------------------|----------------|
| Members Present | Mayor Bonnie Crombie      |                |
|                 | Councillor Dipika Damerla | Ward 7         |
|                 | Councillor Joe Horneck    | Ward 6         |
|                 | Councillor Matt Mahoney   | Ward 8         |
|                 | Councillor Brad Butt      | Ward 11        |
|                 | Harminder Dhillon         | Citizen Member |
|                 | Jennifer Green Frank      | Citizen Member |

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Shari Lichterman, City Manager and CAO  
Andra Maxwell, City Solicitor  
Diana Rusnov, Director, Legislative Services and Clerk  
Sacha Smith, Manager of Legislative Services and Deputy Clerk  
Michelle Sanstra, Legislative Coordinator

1. CALL TO ORDER - 1:04 PM

1.1 Appointment of Chair

Diana Rusnov, Director of Legislative Services and City Clerk, called the meeting to order and called for nominations for appointment to the office of the Chair for the Governance Committee for the term ending November 14, 2026. Councillor Matt Mahoney nominated Councillor Dipika Damerla. No further nominations were received.

RECOMMENDATION GOV-0002-2023

Moved By Councillor M. Mahoney

That Councillor Dipika Damerla be appointed Chair of the Governance Committee for the term ending November 2026 or until a successor is appointed.

Approved

1.2 Appointment of Vice-Chair

At this time Councillor Dipika Damerla took over as chair.

Councillor Dipika Damerla called for nominations for appointment to the office of the Vice-Chair for the Governance Committee for the term ending November 14, 2026. Mayor Bonnie Crombie nominated Councillor Matt Mahoney. No further nominations were received.

RECOMMENDATION GOV-0003-2023

Moved By Mayor Crombie

That Councillor Matt Mahoney be appointed Vice-chair of the Governance Committee for the term ending November 2026 or until a successor is appointed.

Approved

2. INDIGENOUS LAND STATEMENT

Councillor Dipika Damerla recited the Indigenous Land Statement.

3. APPROVAL OF AGENDA

Approved (Councillor M. Mahoney)

4. DECLARATION OF CONFLICT OF INTEREST - Nil

5. MINUTES OF PREVIOUS MEETING

5.1 Governance Committee Draft Meeting Minutes - January 30, 2023

Approved (Councillor B. Butt)

- 6. PRESENTATIONS - Nil
- 7. DEPUTATIONS - Nil
- 8. PUBLIC QUESTION PERIOD - 15 Minute Limit - Nil
- 9. CONSENT AGENDA

RECOMMENDATION GOV-0004-2023

Moved By H. Dhillon

That the following items were approved on Consent Agenda:

- 10.1 Procurement of Integrity Commissioner Services
- 11.1 Council Procedure By-law Review
- 12.1 2023 Governance Committee Meeting Dates and Meeting Structure

Approved

10. MATTERS CONSIDERED

10.1 Procurement of Integrity Commissioner Services (CONSENT)

RECOMMENDATION GOV-0005-2023

Moved By H. Dhillon

1. That the mandate of the Integrity Commissioner shall be to act as an advisor to members of Council and local boards on matters relating to ethics, their respective codes of conduct and the *Municipal Conflict of Interest Act*, to act as an educational resource in this respect, and to independently receive and investigate complaints regarding possible breaches of the code of conduct or *Municipal Conflict of Interest Act* by a member of Council or a local board.
2. That the qualifications of an Integrity Commissioner, beyond being independent and impartial, as set out in the report titled "Procurement of Integrity Commissioner Services" dated May 15, 2023 from the City Solicitor, be approved.
3. That staff be authorized to issue a request for proposals (RFP) seeking applicants for the position of Integrity Commissioner for a term of up to two years, renewable for an additional term of up to four years, to carry out this mandate and any additional duties that may be placed upon the Integrity Commissioner by legislation.
4. That the City Clerk, the City Solicitor and the City Manager be appointed to the evaluation committee responsible for evaluating proposals and making a recommendation to City Council on a new Integrity Commissioner.

Approved

10.2 Governance Committee Work Plan 2022-2026

Councillor Dipika Damerla enquired about the strategic direction setting workshop, and survey of election candidates and bench-marking from other municipalities. Councillor Joe Horneck enquired about a future ward boundary review and the potential of reporting back based on future populations and further enquired about tools to encourage voter turnout. Diana Rusnov, Director of Legislative Services and City Clerk and Shari Lichterman, City Manager and CAO advised that a report on the 2022 election would be coming forward, which would include subjects such as turnout, bench-marking, and tools to encourage voting.

RECOMMENDATION GOV-0006-2023

Moved By Councillor M. Mahoney

That the status of the Governance Committee Work Plan items, updated for May 29, 2023 Governance meeting, be received.

Received

11. MATTERS PERTAINING TO THE COUNCIL PROCEDURE BY-LAW

11.1 Council Procedure By-law Review - (CONSENT)

RECOMMENDATION GOV-0007-2023

Moved By H. Dhillon

That the Council Procedure By-law be received for information.

Received

12. INFORMATION ITEMS

12.1 2023 Governance Committee Meeting Dates and Meeting Structure - (CONSENT)

RECOMMENDATION GOV-0008-2023

Moved By H. Dhillon

That the memorandum dated May 29, 2023 from Megan Piercey, Legislative Coordinator entitled "2023 Governance Committee Meeting Dates and Meeting Structure" be received.

Received

13. OTHER BUSINESS

Diana Rusnov, Director of Legislative Services and City Clerk enquired if the committee would like meetings to be held, hybrid, virtual or in person moving forward. Councillor Matt Mahoney requested that committee meetings be held in a hybrid format in the Council Chambers moving forward.

RECOMMENDATION GOV-0009-2023

Moved By Councillor M. Mahoney

That the Governance Committee meetings take place in a hybrid format as required.

Approved

14. DATE OF NEXT MEETING - September 25, 2023 at 1:00 PM
15. ADJOURNMENT - 1:19 PM (H. Dhillon)

DRAFT