

**Rental Fee Notes****Rental Notes**

- Harmonized Sales Tax (HST) not included in rates.
- The City Manager or Commissioner of Community Services or the Director of Recreation, as applicable, or his or her designate, may approve a new fee, waive a fee, approve promotional pricing, and/or discounts on any Recreation fee in accordance with the general criteria for any such waiver, reduction or variation.
- Payment by cash, debit card, Visa, MasterCard, American Express, money order, certified cheque, cheques (if event is later than 14 days from booking) accepted
- Corporate Policy 04-01-05 shall govern payment terms for all Facility rentals and refunds.
- Proof of Insurance is required when booking a City facility, including bookings that are provided at no cost under the Community Group Registry Program. The City provides access to a general liability insurance policy that is paid for solely by the renter and is available at reasonable rates on a per rental basis.

**User Group Definitions:****Affiliate Fees correspond to:**

- Any registered community group that has been approved for inclusion in the Community Group Registry Program (CGRP) and has been approved for the affiliated rental rate category.

**Community Fees correspond to:**

- Any registered community group that has been approved for inclusion in the Community Group Registry Program (CGRP) and has been approved for the community rental rate category.

**Resident Fees correspond to:**

- Any individual whose principal address is in Mississauga (temporary absences for reasons such as vacation do not affect residence status), or
- A student who is registered in an educational institution in Mississauga and who lives and attends school in Mississauga for a period of at least eight months during the calendar year, or
- A non-CGRP Not-for-Profit organization, whose principal address is in Mississauga, that is a corporation or an unincorporated association formed for the purpose of providing services, activities, programs and opportunities that improve or benefit one or more communities, is governed by a volunteer Board of Directors or trustees, does not generate revenue to be distributed amongst its members, directors, officers or trustees, as the case may be, for their financial gain, and turns back any revenue remaining after expenditures into the organization to further its aims and activities, or
- A business in Mississauga, that permits time with no intent to gain financially as a result of the activity, or
- A non-resident who is the principal owner of a business in Mississauga, that permits time with no intent to gain financially as a result of the activity.

**Non Resident Fees correspond to:**

- Any individual whose principal address is outside of Mississauga, or
- Any business whose principal address is outside of Mississauga, that permits time with no intent to gain financially as a result of the activity.

**Commercial Fees correspond to:**

- Any individual or business, that permits time with the intent to gain financially as a result of the activity.

## Rental Fee Notes

### Gym Notes:

- Room Category D minimum booking period is 1 hour.
- 1/2 gym hourly rates at Paramount Fine Foods Centre or Mississauga Valley are 50% of the corresponding group rates unless otherwise listed
- Requests for gym equipment, pool inflatable etc. have \$26.00 charge per contract.
- 33% Holiday Rate for Statutory Holidays. Opening must be approved by the Manager of the facility.
- 20% off Regular Affiliated rate for Registered OA Providers & Clubs (evenings & weekends)

### Arena Notes:

- 33% Holiday rate applied for statutory holidays. Opening must be approved by the Manager of the facility.
  - Last Minute Ice Rentals may be booked up to 5 days in advance
  - Tournaments, Championships & Special Events ice rates will apply for all tournament hours, regardless of prime time ice definition.
  - Tournaments, Championships & Special Events ice bookings between 50-149 tournament hours are eligible for one lobby space location within the facility for the duration of the tournament, with Facility Manager & Sport Development & CSC Manager approval (at no charge).
  - Tournaments, Championships & Special Events ice bookings of 150+ tournament hours are eligible for use of ancillary bookable spaces within the facility for the duration of the tournament, with Facility Manager & Sport Development & CSC Manager approval (at no charge).
  - Tournaments, Championships & Special Events - Arena Floor Full Day rates will apply to events that require full use of the facility floor for a min. 8 hours.
  - Tournaments, Championships & Special Events - Arena Floor Full Day bookings are eligible for use of ancillary bookable spaces within the facility for the duration of the event, with Facility Manager & Sport Development & CSC Manager approval (at no charge).
- Extra Fee - Skate Patrols (Affiliate/City) applies to Affiliated Groups, Councillor or City events. Fee includes one lead skate patroller and two skate patrollers.
- Extra Fee - Skate Patrols (Non-Affiliate) applies to Non-Affiliate groups, Resident, Non-Resident and Commercial events. Fee includes one lead skate patroller and two skate patrollers.
- Extra Fee - Skate Instruction applies to all user groups and events. Fee includes one lead skate program instructor and two learn to skate instructors.
- Special Events Administration Fee will apply to all events that require additional approvals secured by the Community Development - Sauga Celebrates team.
  - The corresponding Affiliate Sport Provider Rate will be applied to national, provincial or regional sport organization event bookings.

### Arena Operation Dates:

- Fall/Winter: September 1 – April 30
- Spring/Summer: May 1 – August 31

### Prime Time Ice Definition:

- Spring/Summer Season: Sunday – Friday 6 pm – 11 pm
- Fall/Winter Season: Monday – Friday 5 pm – 11 pm

## Rental Fee Notes

### Fieldhouse & Dome Notes:

- 33% Holiday rate applied for statutory holidays. Opening must be approved by the Manager of the facility.
- 50% discount applied to City of Mississauga employee league bookings.
- 1/2 field hourly rates are 2 times 1/4 field hourly rates; full field rates are 4 times 1/4 field hourly rates, unless otherwise listed.
- Special Events set-up and tear down will be charged Special Events Full day field rates

### Prime Time Definition:

- Fall/Winter: Monday – Friday 6 pm - 11 pm
- Fall/Winter: Saturday - Sunday 8 am – 11 pm
- Spring/Summer: Sunday – Thursday 7 pm - 11 pm

### Seasonal Definition:

- Fall/Winter: October 1st - April 30th
- Spring/Summer: May 1st - September 30th

### Elections Exceptions:

- Provincial elections receive free space for polling stations (as per the elections act R.S.O 1990, Chapter E.6)
- Federal elections pay \$100 per polling stations (as per the Canada Elections Act, S.C 2000, c.a)