

City of Mississauga

Corporate Policy & Procedure



Policy Title: Spill Response in the City

Policy Number: 09-07-01

Section:	Environment and Conservation	Subsection:	Emergency Response and Spill Response
Effective Date:	December 17, 1997	Last Review Date:	December, 2017
Approved by: Council	Owner Division/Contact: Works Operations and Maintenance Division, Transportation and Works Department		

Policy Statement

The City of Mississauga's response to Spill Incidents within its municipal boundaries will be addressed according to its Spill Response Plan.

Purpose

The City of Mississauga Spill Response Plan outlines requirements and obligations the City should adhere to or fulfil with respect to Spill Incidents; defines the City's relationship with other agencies and Private Resources; and identifies roles and responsibilities assigned to City Personnel.

Definitions

For the purposes of this policy:

“City Personnel” includes staff, outside agents, contractors and assistance hired or retained by the City.

“Private Resources” means private parties to a Spill Incident, private agencies, outside experts and/or other resources required responding to a Spill Incident.

“Spill Incident” means a spill or the imminent threat of a spill, of oil or any other hazardous material, of such a magnitude or significance so as to require a response to control, clean-up and dispose of the spilled substance including any soil and/or debris contaminated as a result of the particular spill, in order to remove the threat or minimize the adverse effects to the natural environment and/or the public.

Scope

The Spill Response Plan applies to certain Spill Incidents within the jurisdiction of the City of Mississauga. The following incidents are not covered by this policy but by other policies:

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- Spill Incidents in the workplace are covered by Corporate Policy and Procedure - Spill Response in the Workplace
- Incidents of subsurface soil contamination affecting or affected by City properties within Mississauga are covered by the City of Mississauga Subsurface Contamination Response Plan, and
- An emergency event, which may involve a spill that escalates or may escalate beyond the normal scope of regular operations and may adversely affect a significant number of persons, properties or areas, is covered by the City of Mississauga's Emergency Plan

Regulatory Requirements

Under the *Environmental Protection Act*, R.S.O. 1990, c.E.19, as amended, the City of Mississauga has a responsibility to respond to Spill Incidents within its municipal boundaries. Failure to comply with such legislation or regulations made thereunder may result in fines and penalties both to the Corporation and its officers.

Responsibilities

The Spill Response Plan provides information on the roles and responsibilities of staff. Affected staff are expected to comply with the procedures outlined therein.

Administration

Substantive changes to the Spill Response Plan (i.e. those which would alter or affect overall City responsibilities or potential liability) require Council approval or endorsement.

Other changes made to reflect changes in provincial legislation and regulations must be approved by the Commissioner of Transportation and Works.

Minor housekeeping changes, e.g. telephone numbers, contact persons, position titles, etc., may be made by the Spill Response Committee.

A copy of the Spill Response Plan is available from the Works Operations and Maintenance Division, Transportation and Works Department.

Revision History

Reference	Description
GC-693-97 - 1997 12 17	
October 14, 2014	Scheduled review – minor housekeeping only