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## Meadowvale Village Heritage Conservation District Subcommittee

**Date:** January 9, 2024  
**Time:** 3:05 PM  
**Location:** Online Video Conference

Members Present	James Holmes	(Chair)
	Dave Moir	Citizen Member
	Andrea Stewart	Citizen Member
	Kimberly Van Wart	Citizen Member
	Terry Wilson	Citizen Member
	Greg Young	Citizen Member
Members Absent	Greg Laughton	(Vice Chair)

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### Staff Present

John Dunlop, Manager, Indigenous Relations, Heritage and Museums  
Paula Wubbenhorst, Heritage Planner  
Andrew Douglas, Heritage Analyst  
Councillor Brad Butt, (Ward 11)  
Martha Cameron, Legislative Coordinator

1. CALL TO ORDER

Jim Holmes, Chair, called the meeting to Order at 3:05 PM

2. INDIGENOUS LAND STATEMENT

Martha Cameron, Legislative Coordinator read the Indigenous Land Statement.

3. APPROVAL OF AGENDA

Approved (D. Moir)

4. DECLARATION OF CONFLICT OF INTEREST - Nil5. MINUTES OF PREVIOUS MEETING5.1 Draft Meadowvale Village Heritage Conservation District Subcommittee minutes - September 12, 2023

Approved (K. Van Wart)

6. DEPUTATIONS

There were no deputations presented.

7. PUBLIC QUESTION PERIOD

There were no questions registered by the public.

8. MATTERS TO BE CONSIDERED8.1 Request to Alter a Heritage Designated Property at 1050 Old Derry Road (Ward 11)

Subcommittee members discussed the alterations to the back window and matching brick and requested that the back window be 6' x 5' with three panels and that the use of salvaged brick be installed on the western exterior side of the home and prioritize the salvaged brick on the remaining sides with street view and that a proposal be brought forward for an alternative siding for remaining areas where there would not be enough of the salvaged brick to use.

RECOMMENDATION MVHCD-0001-2024

Moved By K. Van Wart

That the memorandum from John Dunlop, Manager, Indigenous Relations, Heritage and Museums, entitled "Request to Alter a Heritage Designated Property at 1050 Old Derry Road (Ward 11)," dated November 27, 2023, be approved with the following conditions:

1. That the proposed picture window be revised to a three panel window, similar in form to the three panel window on the original western portion of the house, with an overall size of 6' (width) and 5" (height);
2. That the use of brick salvaged from the removal of the rear wall be used on the western exterior side of the addition, and;

3. That the prioritization of the matching brick exterior extend to the east and south walls of the addition and that if no matching brick can be sourced another sympathetic material be used as approved by staff.

Approved

## 8.2 Traffic Calming Measures – Old Derry Road

Subcommittee members discussed traffic calming measures and the location and implementation of two speed humps and requested that the revised drawings be brought to the Subcommittee's attention prior to installation.

RECOMMENDATION MVHCD-0002-2024

Moved By T. Wilson

That the memorandum from John Dunlop, Manager, Indigenous Relations, Heritage & Museums, dated November 29, 2023, be approved as the proposed project does not significantly alter the character of the village.

Approved

## 9. OTHER BUSINESS

Jim Holmes, Chair provided an update to the Subcommittee on the brick replacement at Sanford House.

Subcommittee members discussed the regulations around four plexes within the heritage conservation district with staff and were advised that rezoning is not permitted in the HCD area but staff would look at properties that could be converted in a sympathetic way to a four plex with sufficient parking. Subcommittee members raised concerns with on street parking and a proposal to send out a letter to the area impacted followed by enforcement would be considered.

## 10. DATE OF NEXT MEETING

February 13, 2024 at 3 PM

## 11. ADJOURNMENT - 3:54 PM

(T. Wilson)