

October 24, 2024

Attention:  
City Clerk's Office  
City of Mississauga

Re: Removal of a Board Director, Cooksville Business Improvement Area

To Whom It May Concern,

This letter is to advise of the removal of Gail-Ann (Mercedez) Martinez, effective October 8<sup>th</sup>, 2024, from the role of a Board Director with the Cooksville Business Improvement Area in accordance with Section 27 (3) of the Cooksville Business Improvement Area Governance By-Law 0035-2020. The following resolution was passed on October 8<sup>th</sup>, 2024:

*to remove Gail-Ann Martinez (Mercedez) as a Director from the Board of Directors of the Cooksville BIA, effective immediately*

Furthermore, enclosed are the signed approved Meeting Minutes.

Sincerely,



Tony Nguyen  
Chair, Board of Directors  
Cooksville Business Improvement Association



Shawn Abraham  
Vice Chair, Board of Directors  
Cooksville Business Improvement Association

Cc: Executive Committee, Board of Directors, Cooksville Business Improvement Area

# Meeting Minutes

## Cooksville BIA Special Board Meeting

**Date:** Tuesday, October 8, 2024

**Time:** 6:00-6:30pm

**Location:** Virtual

**Present:** Adil Abraham, Ajmal Muhammad, Amardeep Singh, Andrew Rizk, Antonia (Toni) Velianou, Councillor Dipika Damerla, Neena Anand, Sharon Johnson, Shawn Abraham, Tony Nguyen (Chair)

**Regrets:** Roya Vakili

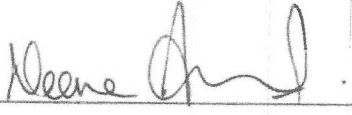
**Absent:** Mercedes Martinez

1. **Call to Order (Welcome/Quorum)**
  - Meeting was called to Order at 6:08pm
  - Quorum was confirmed
2. **Changes/approval to the meeting agenda**
  - Neena moved to approve the agenda; Amardeep seconded. Motion carried unanimously.
3. **Declaration of Conflict of Interest**
  - None declared.
4. **Approval of previous meeting minutes**
  - Adil moved to defer the approval of the September Monthly Board Meeting minutes to the next regular monthly Board meeting; Ajmal seconded. Motion carried unanimously.
5. **Personal Matter About an Identifiable Individual**
  - Ajmal moved to start closed session; Adil seconded at 6:11pm
  - Shawn moved to end closed session; Adil seconded at 6:22pm
  - Ajmal moved to remove Gail-Ann Martinez (Mercedes) as a Director from the Board of Directors of the Cooksville BIA, effective immediately; Amardeep seconded. Motion carried unanimously.
6. **Adjournment**
  - Shawn moved to adjourned; Neena seconded.
  - Meeting adjourned at 6:27pm

Next scheduled Board meeting – Thursday, October 17 at 6:00 pm

Meeting Minutes approved by the Board of Directors on October 17<sup>th</sup>, 2024.

Signed, On Behalf of the Board of Directors:



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Neena Anand  
Secretary, Board of Directors



Tony Nguyen  
Chair, Board of Directors