

From: [L. Small](#)
To: [Megan Piercey](#)
Subject: Re: Leave of Absence
Date: Tuesday, November 3, 2020 4:44:41 PM
Attachments: [image001.png](#)

Hi Megan, thanks for letting me know the protocol.

Yes I will be able to attend for next week's meeting on Nov 10th, however because of my new schedule I unfortunately won't be able to attend in January. A four month request of absence is good for now. I am hoping that when I approach the 4 months that my new schedule will accommodate the monthly meetings.

If possible, please use this email as my request to the committee to seek approval for a leave of absence for 4 consecutive months starting January 2021.

If you require any further information or details, please let me know Megan. :)

Cheers
Lisa