
Audit Committee

Date: September 9, 2024
Time: 9:32 AM
Location: Council Chambers, Civic Centre, 2nd Floor
300 City Centre Drive, Mississauga, Ontario, L5B 3C1
and Online Video Conference

Members Present	Councillor Joe Horneck	Ward 6
	Councillor Chris Fonseca	Ward 3
	Councillor Alvin Tedjo	Ward 2
	Councillor John Kovac	Ward 4
Members Absent	Mayor Carolyn Parrish	(ex-officio)

Staff Present

Geoff Wright, City Manager and Chief Administrative Officer
Raj Sheth, Commissioner of Corporate Services
Sam Rogers, Commissioner of Transportation and Works
Amy Truong, Director, Internal Audit
Marisa Chiu, Director, Finance
Wesley Anderson, Manager, Financial and Treasury Services
Jay Smith, Manager Animal Services
Airene Cunanan, Senior Internal Auditor
Vandana Waghela, Information Technology Auditor
Allyson D'Ovidio, Legislative Coordinator
Heleana Tsabros, Legislative Coordinator

Others Present

Maria Khoushnood, Partner, KPMG Enterprise

1. **CALL TO ORDER**

Councillor J. Horneck, Chair called the meeting to order at 9:32 AM.

2. **INDIGENOUS LAND STATEMENT**

Councillor J. Horneck, Chair recited the Indigenous Land Statement.

3. **APPROVAL OF AGENDA**

That the September 9, 2024 Audit Agenda be approved as presented.

Approved (Councillor J. Kovac)

4. **DECLARATION OF CONFLICT OF INTEREST**

Nil.

5. **MINUTES OF PREVIOUS MEETING**

5.1 **Audit Committee DRAFT Minutes - May 13, 2024**

That the draft minutes of May 13, 2024 be approved as presented.

Approved (Councillor C. Fonseca)

6. **DEPUTATIONS - Nil**

7. **PUBLIC QUESTION PERIOD - 15 Minute Limit - Nil**

8. **CONSENT AGENDA - Nil**

9. **MATTERS CONSIDERED**

9.1 **Final Audit Reports:**

1. Transportation & Works Department, MiWay Transit Division, Transit Operations Section - Drivers Certification Program (DCP) 2024 Audit; and,
2. Corporate Services Department, Enforcement Division, Animal Services Section – Pet Licensing Program Audit * **Presentation Added**

Airene Cunanan, Senior Internal Auditor provided a presentation regarding the Drivers Certification Program (DCP) 2024 Audit and noted that this Audit found no infractions and complied with the Ministry of Transportation (MTO) mandated procedures, and resulted in a total of four (4) recommendations pertaining to data accuracy and verification; a tracking mechanism for Criminal Record Search renewal timelines; organizational structure; Standard Operating Procedures (SOPs) development.

Sam Rogers, Commissioner Transportation & Works and Amy Truong, Director, Internal Audit responded to questions.

Vandana Waghela, Information Technology Auditor, provided a presentation regarding

the results of the Pet Licensing Program Audit. V. Waghela noted that this Audit resulted in nine (9) recommendations and that Management agreed to complete six (6) recommendations by the end of 2025, one (1) recommendation by June of 2026, and two (2) by the end of 2026.

Councillor C. Fonseca enquired about pet licensing at public outreach events and collaboration with Mississauga Leash Free program. Councillor J. Horneck enquired about IT systems, resources and divisional partnerships. Raj Seth, Commissioner, Corporate Services and Jay Smith, Manager Animal Services, responded to questions.

RECOMMENDATION AC-0012-2024

Moved By Councillor J. Kovac

That the report dated August 20, 2024 from the Director, Internal Audit with respect to final audit reports:

1. Transportation & Works Department, MiWay Transit Division, Transit Operations Section - Drivers Certification Program (DCP) 2024 Audit; and,
2. Corporate Services Department, Enforcement Division, Animal Services Section – Pet Licensing Program Audit

be received for information.

YES (4): Councillor J. Horneck, Councillor C. Fonseca, Councillor A. Tedjo, and Councillor J. Kovac

ABSENT (1): Mayor Parrish

Carried (4 to 0)

9.2 Status of Outstanding Audit Recommendations as of June 30, 2024

Amy Truong, Director, Internal Audit provided a verbal update on the status of the outstanding audit recommendations. Councillor J. Horneck enquired about fleet management, realty services and resources. Sam Rogers, Commissioner, Transportation and Works and Amy Truong, Director, Internal Audit responded to questions.

RECOMMENDATION AC-0013-2024

Moved By Councillor A. Tedjo

That the Corporate Report dated July 26, 2024 entitled “Status of Outstanding Audit Recommendations as of June 30, 2024” from the City Manager & Chief Administrative Officer be received for information.

YES (4): Councillor J. Horneck, Councillor C. Fonseca, Councillor A. Tedjo, and Councillor J. Kovac

ABSENT (1): Mayor Parrish

Carried (4 to 0)

9.3 2024 Internal Audit Work Plan Status Report as of June 30, 2024

This item was discussed under item 9.2.

In response to Councillor C. Fonseca, Amy Truong, Director, Internal Audit spoke to the progress of the capital construction project management, the transit master application and the Global Institute of Internal Auditors' new standards implementation.

RECOMMENDATION AC-0014-2024

Moved By Councillor J. Kovac

That the Corporate Report dated July 18, 2024 from the Director, Internal Audit with respect to the status of the 2024 Internal Audit Work Plan be received for information.

YES (4): Councillor J. Horneck, Councillor C. Fonseca, Councillor A. Tedjo, and Councillor J. Kovac

ABSENT (1): Mayor Parrish

Carried (4 to 0)

10. ENQUIRIES - Nil

11. CLOSED SESSION - Nil

12. ADJOURNMENT

10:12 AM (Councillor J. Kovac)