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## Facility Accessibility Design Subcommittee of the Mississauga Accessibility Advisory Committee

**Date:** January 20, 2025  
**Time:** 1:40 PM  
**Location:** Online Video Conference

Members Present	Carol-Ann Chafe	Citizen Member
	Steven Viera	Citizen Member
	Asim Zaidi	Citizen Member
	Naz Husain	Citizen Member
	Moneira Salic	Citizen Member
Members Absent	Clement Lowe	Citizen Member (Chair)

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Staff Present  
Dan Sadler, Manager, Standards, Training and Compliance  
Taghreed Alz, Accessibility Specialist  
Alicia Burlon, Accessibility Specialist  
Martha Cameron, Legislative Coordinator

1. **CALL TO ORDER**

Martha Cameron, Legislative Coordinator called the meeting to order at 1:40 PM

1.1 **Call for Nomination of Chair**

**RECOMMENDATION** FADS-0001-2025

Moved By N. Husain

That Moneira Salic, Citizen Member be appointed Chair of the Facility Accessibility Design Subcommittee for the term ending November 14, 2026, or until a successor is appointed.

Approved

2. **INDIGENOUS LAND STATEMENT**

Martha Cameron, Legislative Coordinator recited the Indigenous Land Statement.

3. **APPROVAL OF AGENDA**

Approved (A. Zaidi)

4. **DECLARATION OF CONFLICT OF INTEREST - Nil**

5. **DEPUTATION**

5.1 **Harpreet Singh, Interior Designer, Prime Consultant and Meena Nijhawan, Project Leader, Senior Capital Projects regarding News Conference Zone City Hall**

Harpreet Singh, Interior Designer, Prime Consultant spoke to the News Conference Zone at City Hall and its usage and noted accessible features to include turn radius in the various rooms, doorway clearance for wheelchairs and scooters, flooring, vertical and horizontal colour contrast, lighting, flexible use of furniture in the space with a potential completion date of September 2025.

Committee Members provided comments regarding the following items:

- availability of automatic door openers;
- turn radius in the kitchenette and conference rooms;
- site markings on glass doors and walls;
- colour contrast in the lobby area;
- adjustable lecterns, podiums and a variety of chair styles including some with arms;
- multi height counter tops in the kitchenette;
- location of electrical outlets in the floor to avoid tripping hazards; and
- window coverings to factor in light sensitivity.

In response to Committee Members concerns, H. Singh advised the following:

- that wave operators would be installed for entry into boardrooms;

- spoke to radius clearance around tables and ability to move furniture;
- the use of vertical ticks 12" in height on glass doors and advised that committee member concerns about colour contrast would be taken back for consideration;
- electrical outlets would be flush with the floor;
- that they are looking at various height adjustable podiums; and
- windows would have a two-shade system, one being black out shades.

RECOMMENDATION FADS-0002-2025

Moved By S. Viera

That the deputation and presentation by Harpreet Singh, Interior Designer, Prime Consultant regarding the News Conference Zone City Hall, be received.

Received

**6. PUBLIC QUESTION PERIOD**

There were no questions registered by the public.

**7. MATTERS CONSIDERED**

There were no matters for consideration.

**8. PROJECT UPDATES**

There were no project updates provided.

**9. DATE OF NEXT MEETING**

March 31, 2025 at 1:30 PM

**10. ADJOURNMENT - 2:15 PM**

(C. Chafe)