

**From:** [Sunil Sharma](#)  
**To:** [Stephanie Smith](#)  
**Cc:** [Suzanne Doyle](#)  
**Subject:** MCAC agenda items - Communications/Promotions  
**Date:** Friday, October 2, 2020 8:22:18 AM

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Hello Stephanie,

Please could I add the following two items to the next MCAC agenda, under Communications/Pomotions update:

1. Seek input regarding Phil Green award timeline used by previous MCACs. When did they start to promote, when did they accept/cut-off applications, when was the award given to the recipient. This is to confirm if there was an established process or not.

Using this information, seek input about whether this MCAC will follow a similar timeline, or establish a different one.

2. Based upon the above, seek input about when the process for the next Phil Green should be started.

Thank you,  
Sunil

Cc: Suzanne