

City of Mississauga Corporate Report



<p>Date: May 13, 2025</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Raj Sheth, P.Eng, Commissioner of Community Services</p>	<p>Meeting date: June 4, 2025</p>

Subject

Single Source Contract Awards for Provision of Electronic Resources for the Mississauga Library System

Recommendation

1. That the Chief Procurement Officer or designate be authorized to award and execute the single source contracts with respect to the purchase between The Corporation of the City of Mississauga and Data Axle Inc., NAS Software Inc., Niche Academy, PressReader, Inc. and Tumbleweed Press Inc. for the supply of streaming, downloadable and database resources in the cumulative amount exclusive of taxes of approximately \$92,300 annually or \$738,400 for a term of up to eight (8) years, expiring December 31, 2033 as outlined in the corporate report entitled "Single Source Contract Awards for Provision of Electronic Resources for the Mississauga Library System" dated May 13, 2025 from the Commissioner of Community Services, and all necessary agreements and related ancillary agreements, all in a form satisfactory to the City Solicitor, in accordance with the City's Procurement Bylaw 0013-2022, as amended.
2. That all necessary by-laws be enacted.

Executive Summary

- Electronic resources, including streaming and downloadable database resources are required by the Mississauga Library to satisfy customer demand. The market for these electronic resources is served by speciality suppliers who have exclusive distribution rights.
- Procurement By-law # 0013-2022, as amended, requires that single source contract awards that exceed ten (10) years or have a value of \$125,000 or more be approved by Council.

Background

Electronic Databases and Streaming Services

Mississauga Library offers customers access to a variety of streaming, downloadable and database resources that are available from a variety of suppliers. These suppliers provide unique digital content and resources created for public libraries and their users. These resources provide 24/7 access to library customers, meeting customers where they are and when they need them. These resources support the diverse digital needs of Mississauga residents and the life-long learning goals of the Library.

These electronic resources are provided on a subscription basis and are subject to regular renewal periods.

Comments

This report seeks authority to award single source contracts to Data Axle Inc., NAS Software Inc., Niche Academy, PressReader Inc., and Tumbleweed Press Inc., for the supply of streaming, downloadable and database resources.

Procurement Authorization

The contracts with Data Axle Inc., NAS Software Inc., Niche Academy, PressReader, Inc. and Tumbleweed Press Inc. will be executed under Procurement By-law 0013-2022, as amended, Schedule "A" using:

- (c) The Goods and/or Services are unique to one particular supplier and no reasonable alternative or substitute exists due to exclusive rights such as patent, copyright or licence.

Each supplier offers access to unique digital content and resources which they created or for which they have been granted exclusive distribution rights by the resources' producers. These resources have been created for, or provide access features for, use by public library customers. The Library has selected electronic resources that satisfy the demands of its customers with the appropriate licensing and features to facilitate public use of materials.

Financial Impact

The cumulative impact over eight (8) years for the single source contracts is estimated at \$738,400. The breakdown of which can be found in Table 1 below.

The Budget for these contracts will be requested annually during the Operating budget process within Cost Centre 27271 (Library Services, Collection) CE 715815. Note that the estimated annual contract values are estimates only and may change to accommodate demand, changing

distribution rights, currency exchange and/or product offerings by suppliers. Total spending is expected to remain within budget.

Table 1: Estimated Annual and Cumulative (8Year) Costs:

Vendor Name	Annual - Current Estimated Contract Value (rounded)		Cumulative (8 Year) Estimated Contract Value (rounded)	
	CAD \$	Total CAD* \$	CAD \$	Total CAD* \$
Data Axle Inc.	8,000	8,000	64,000	64,000
NAS Software Inc.	10,000	10,000	80,000	80,000
Tumbleweed Press Inc.	10,000	10,000	80,000	80,000
Niche Academy (Note 1)	30,100	30,100	240,800	240,800
PressReader, Inc. (Note 1)	34,200	34,200	273,600	273,600
Total	92,300	92,300	738,400	738,400
* 2024 average exchange rate used for conversion (0.7298)				

Conclusion

The Library strives to meet the demands of its customers by providing desirable electronic resources. Over time, core suppliers have been established who provide access to a variety of streaming, downloadable and database resources on a subscription basis. Each of the suppliers holds exclusive distribution rights, granted by the producer of the electronic resource.

The recommended single source awards are provided for in the Procurement By-law # 0013-2022, Schedule A (1) (c) *The Goods and Services are unique to one particular supplier and no reasonable alternative or substitute exists due to exclusive rights such as patent, copyright or licence.*



Raj Sheth, P.Eng, Commissioner of Community Services

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