

Sustainable Procurement Policy Update

Presented to the Environmental
Action Committee December 8, 2020

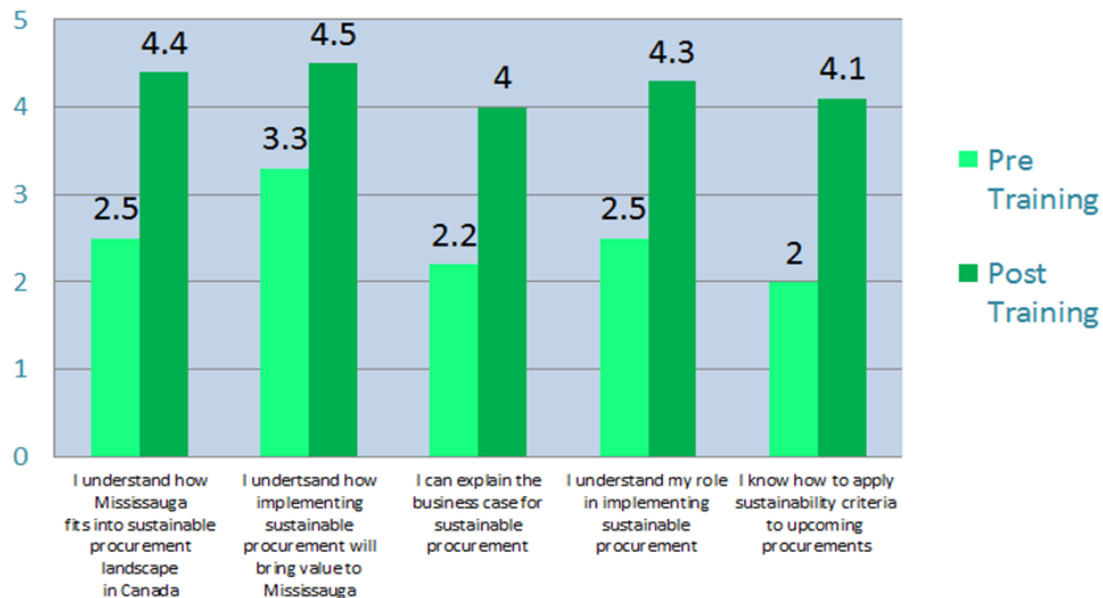
Sustainable Procurement Policy



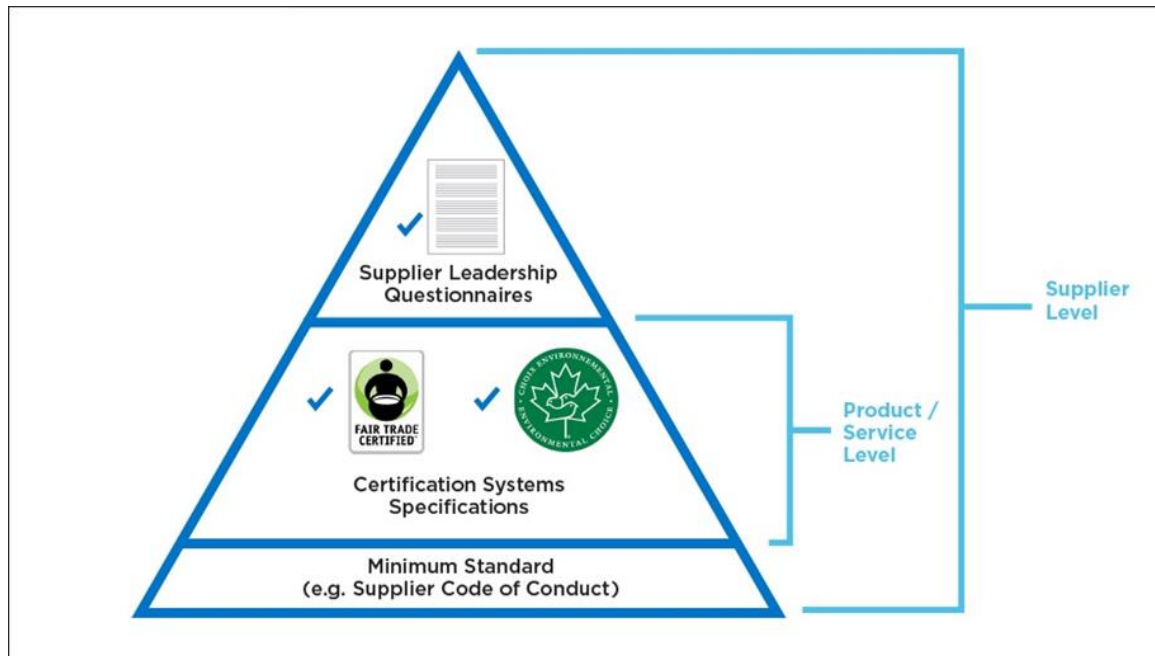
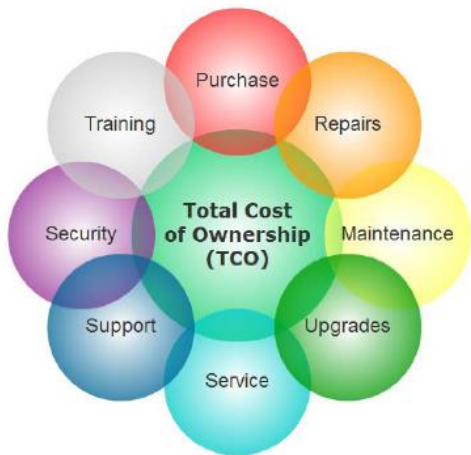
Build Staff Capacity

100% of Buyers
Trained

82% of Contract
Managers Trained



Implement Tools and Procedures



High Impact Procurement Opportunities

FAIRTRADE COFFEE COMES TO MISSISSAUGA

Material Management conducted a procurement process for the supply and delivery of coffee, hot beverages, products and equipment. Aramark was the successful bidder and with Leadership Team endorsement, is now supplying us with Fairtrade coffee for both Concessions and Corporate use at the same cost as regular coffee.



What does Fairtrade mean?

When you buy products with the FAIRTRADE mark, you support farmers and workers as they work to improve their lives and communities. By choosing Fairtrade coffee we ensure farmers get a fair price for their beans and an additional premium to invest in schools, and reforestation and agricultural improvements. This means that they can improve their working, social and community lives and protect the environment they live in.



The City officially launched Fairtrade Coffee during Waste Reduction Week October 15-21 2018.

The C-Cafe offered free Fairtrade coffee to anyone who brought their own reusable mugs.

Pictured left: Senior Buyer Vesna Marjanovic and Sustainable Procurement Coordinator Natalie Adams enjoying Fairtrade coffee in the C-Cafe (October 15, 2018)

A SIMPLE CONVERSATION ABOUT PACKAGING

The City had to purchase 966 Laptops for the Municipal Elections in 2018. This was the first year voting would all be done electronically.



What can we do to reduce packaging waste?

The IT department asked the vendor what could be done about packaging waste.

The result was that rather than packaging each laptop individually, the vendor packaged them in bundles of 25. This was the most that they could pack without risking the integrity of the product.



Benefits

This saved time, storage space and eliminated excessive waste

Driving Value for Dollar

Maria Torres, Intermediate Buyer
John Crozier, Fleet Manager, T&W

In Spring of 2018, Transportation and Works completed a tender process for the purchase of ten new vehicles. This purchase was to replace 4 vehicles (2008 and 2009 Honda Civic Hybrids) and purchase 6 new ones.

In this tender process, Vendors were asked to submit estimated fuel costs as well as initial vehicle price on fuel, hybrid and electric vehicle options.

This is a method of **life cycle costing** and an example of analyzing **total cost of ownership** past the point of sale/lease.

Successful Vehicle in Analysis: Hybrid

Savings: 4192.4 T of ECO2 and \$110,000 in fuel savings (over 10 years) and a \$70,000 EHVP rebate for purchasing Hybrid option.

There is future saving potential if these vehicles are used as fully electric - this will depend on users and availability.

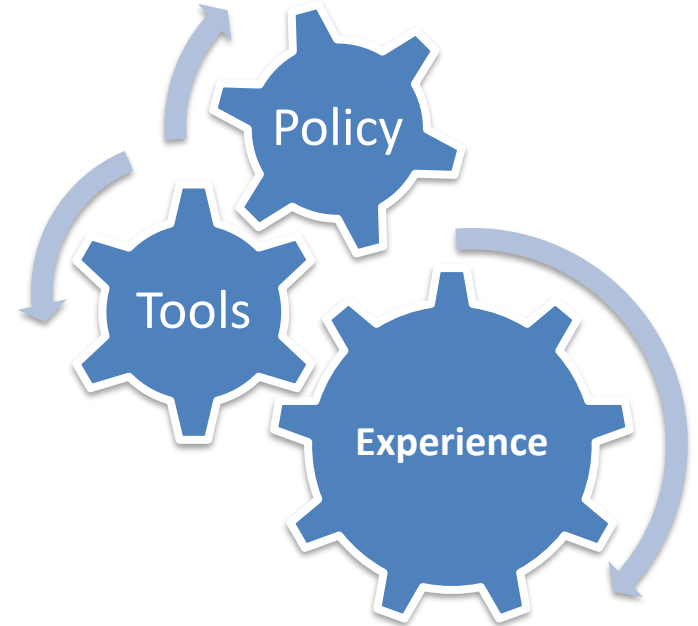


Shared Learnings:

1. Make sure tender is as clear and open as possible
2. Ensure infrastructure is available for vehicles selected
3. Know the market and what is available
4. Research historical data on Lifecycle costs (may be difficult to find)

Routine Sustainable Procurement

- Sustainable Leadership Questionnaire
- Specifications and statement of work
- Corporate Green Building Standard



Cultivate Stakeholder Relations



Monitor, Evaluate, Plan

- Monitoring internal processes and vendor sustainability through KPI's
- Sustainable Procurement Barometer 2020



Post-Implementation: Beyond 2020

Investigation of
Fair Wage/Living
Wage

Diverse Supplier
List

Ongoing Training:
e-learning

Grow routine
sustainable
procurement