

## Memorandum

To:Chair and Members of the Audit CommitteeFrom:Allyson D'Ovidio, Legislative Coordinator

Date: December 7, 2020

Subject: 2021 Audit Committee Meeting Dates

The 2021 meeting dates for the Audit Committee have been scheduled as follows:

Monday, March 1, 2021 Monday, May 3, 2021 Monday, September 20, 2021 Monday, December 6, 2021

All Committee meetings are currently scheduled at 9:30 AM as an Online Video Conference until further notice.

Meetings may be cancelled at the call of the Chair due to insufficient agenda items or lack of quorum.

Please kindly contact the Legislative Coordinator in advance of the meeting if you will be absent or late so that quorum issues can be anticipated and dealt with accordingly.

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