

City of Mississauga
Corporate Report



<p>Date: October 14, 2020</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Shari Lichterman, CPA, CMA, Commissioner of Community Services</p>	<p>Meeting date: December 2, 2020</p>

Subject

Senior Elected Officials Handbook

Recommendation

That the report entitled "Senior Elected Officials Handbook" dated October 14, 2020 from the Commissioner of Community Services be received for information.

Report Highlights

- The updated provincial Senior Elected Officials Workshop has been adapted into a Senior Elected Officials (SEO) Handbook to provide a self-directed learning opportunity for the Mayor and members of Council.
- The SEO Handbook outlines the roles and responsibilities of the Mayor and members of Council as it relates to emergency management.

Background

The provincial Office of the Fire Marshall and Emergency Management (OFMEM) released an updated version of the Senior Elected Officials Workshop in 2019. The voluntary workshop is designed for senior elected officials and is meant to provide a high level overview of emergency management in the Province of Ontario through the following topics:

- Ontario's definition of an emergency
- Principles of emergency management
- Ontario's approach to emergency management
- Purpose of *Ontario's Emergency Management Doctrine*
- Roles and responsibilities of various levels of government
- OFMEM's role in supporting municipalities

Comments

The Office of Emergency Management has adapted the provincial Senior Elected Officials Workshop into a Senior Elected Officials Handbook, which provides an overview of emergency management in Ontario and outlines the roles and responsibilities of Mayor and members of Council before, during and after large emergencies and disasters. This self-directed learning opportunity provides Council with the opportunity to learn about emergency management without the need to have a physical gathering.

Financial Impact

There is no financial impact resulting from the recommendation in this report.

Conclusion

The provincial Senior Elected Officials Workshop has been adapted into a Senior Elected Officials Handbook, and serves as a self-directed reference tool for the Mayor and members of Council to understand emergency management within the Province of Ontario and the roles and responsibilities of the various levels of government related to large emergencies or disasters.

Attachments

Appendix 1: Senior Elected Officials Handbook



Shari Lichterman, CPA, CMA, Commissioner of Community Services

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