

City of Mississauga
Corporate Report



<p>Date: March 26, 2026</p> <p>To: Chair and Members of General Committee</p>	<p>Originator's files:</p>
<p>From: Sam Rogers, MBA, Commissioner of Transportation and Works</p>	<p>Meeting date: April 8, 2026</p>

Subject

Single Source Approval for Original Equipment Manufacturer Parts and Repair Services

Recommendation

1. That the Chief Procurement Officer or designate be authorized to award and execute single source contracts with respect to the purchase between The Corporation of the City of Mississauga and each of the Suppliers outlined in Appendix 1 for the supply and delivery of replacement parts and repair services for City fleet until such time as the parts/services they provide are no longer required or if a particular supplier fails to perform or ceases to provide the parts or services required or an update is needed, as outlined in the Corporate Report from the Commissioner of Transportation and Works entitled "Single Source Approval for Original Equipment Manufacturer Parts and Repair Services", dated March 26, 2026 and all necessary agreements and related ancillary agreements, all in a form satisfactory to the City Solicitor, in accordance with the City's Procurement Bylaw 0013-2022, as amended; and
2. That all necessary by-laws be enacted.

Executive Summary

- Corporate Fleet Services, Mississauga Fire and Emergency Services (MFES), and MiWay rely on a wide range of specialized vehicles, equipment, and systems to deliver critical municipal services to residents, including winter maintenance operations, emergency response, fire suppression, and transit service delivery. The availability and reliability of these assets is directly dependent on timely access to Original Equipment Manufacturer (OEM) replacement parts and authorized repair services.
- This report seeks Council approval to establish contracts for the supply of OEM parts and authorized service support for Corporate Fleet Services, Mississauga Fire and Emergency Services (MFES), and MiWay. These contracts ensure the City maintains access to qualified OEM suppliers and authorized service providers capable of

supporting increasingly complex and aging assets across multiple service areas.

- Maintaining contracts for OEM parts and authorized services enables operational areas to respond quickly to unplanned equipment failures, minimize service disruptions, and maintain public safety, particularly during high-demand periods such as winter operations and emergency events. There is no additional financial impact associated with this recommendation, as all expenditures will be accommodated within existing approved operating budgets.

Background

Corporate Fleet Services, Mississauga Fire and Emergency Services (MFES), and MiWay collectively support the City's operational backbone by maintaining vehicles, equipment, and specialized apparatus essential to daily service delivery. These assets operate in demanding environments and are relied upon year-round to support front-line services provided to residents.

A significant portion of the City's fleet and emergency response equipment inventory is aging due to limited capital funding for timely replacement. As assets approach or exceed their intended service life, they require more frequent and increasingly specialized maintenance, often requiring OEM replacement parts and manufacturer-authorized repair services to ensure safety, reliability, and regulatory compliance.

As technology advances and vehicles and apparatus become more specialized, the pool of qualified suppliers capable of providing compliant parts and repairs continues to narrow.

Comments

Maintaining contracts for OEM parts suppliers and authorized repair service providers is necessary to support business continuity and operational readiness across Corporate Fleet Services, MFES, and MiWay. OEM parts and authorized repair services are frequently proprietary and available only through specific manufacturers or their authorized dealers. Maintaining these contracts ensures timely access to qualified suppliers, minimizes downtime for critical vehicles and emergency apparatus, and supports reliable service delivery during high-demand periods such as winter operations and emergency events.

Procurement Bylaw Authorization

Contracts with the Suppliers in Appendix 1 will be executed under Procurement By-law 0013-2022, as amended, Schedule 'A' (1) using the Single Source procurement justification:

- (c) The Goods and/or Services are unique to one particular supplier and no reasonable alternative or substitute exists due to exclusive rights such as patent, copyright or license;

Corporate Fleet Services, MiWay, MFES, Legal Services and Procurement Services staff will collaborate to establish requirements and prepare the requisite forms, including agreements.

This report was prepared in consultation with MFES and they concur in the report content and recommendations.

Financial Impact

There are no additional financial impacts resulting from the recommendations in this report. Funding for replacement OEM Parts and Repair Services are available in the existing operating budget within Fleet Services (cost center 23672), MFES (cost centers 23001 and 23002), and MiWay (cost center 23619) subject to annual approval.

Conclusion

Establishing contracts with OEM suppliers ensures the City maintains timely access to specialized OEM equipment and authorized repair services necessary to support fleet, emergency response, and transit operations. These contracts minimize the risk of extended vehicle and equipment downtime and supports reliable service delivery, particularly during peak demand periods such as winter operations and emergency events. Council approval of the recommendations in this report is therefore requested.

Attachments

Appendix 1: Suppliers for Replacement OEM Parts and Repair Services



Sam Rogers, MBA, Commissioner of Transportation and Works

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