

STATUS OF AUDIT RECOMMENDATIONS
OUTSTANDING AND EXTENDED FOR MORE THAN A YEAR
AS OF DECEMBER 31, 2020

Appendix 2

Audit	No. of Recommend- ations	Rec. #	Comments/Status
Review and Update of Business Processes			
2016 Mississauga Sport Zone Cash Handling	1	11	A Citywide policy has been completed by Security Services and is being circulated to the stakeholders for comment. Target for approval is before the end of Q2. Community Services will update their Lost and Found Standard within 3 months to comply with the policy requirements.
2019 Street Lighting Program	7	5, 6, 7, 8, 9, 10, 11	Due to a change in project leads because of a retirement, the time needed to assemble a team to adequately focus on the remediation project and concurrently address audit recommendations, the complexity of the streetlight system remediation project and a dependency on project timeliness. With a focus on the remediation project, the streetlighting team is committed to addressing the audit recommendations during the anticipated duration of the project. We are making an extensive effort to upgrade tools and practices to manage streetlighting operations and maintenance. This includes implementation of the Esri GIS application, creation of a SharePoint site for streetlighting, training and coaching all of the streetlighting team members involved in supporting the streetlighting system as well as the upcoming update of the streetlight monitoring system application. Expected completion is end of 2021.
2019 Non-union Payroll	2	1 & 13	Currently Human Resources is reviewing the newly created protocols in light of working remotely, creating the new Working Remotely Policy in the context of Council's endorsement of the Corporate recovery pillar. The protocol was reviewed by most of CPS Directors, pending the approval of the CPS Commissioner and LT as the next step. The checklist is a part of the new Termination pending the review of Commissioner CPS and LT. Target date for completion is end of March 2021.
2017 MFES Building and Fleet Maintenance	1	11	All non-truck inventory items to be purchased and installed for specific planned/demand work and invoices for parts will be allocated to the associated Work Order created for the work/building. Each service technician will be assigned a separate account number to purchase inventory and a full

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			inventory count will be completed and reviewed annually. Development and implementation to be done by March 31, 2021.
Review and Update of a By-law			
2018 Single, Sole Source and Emergency Acquisition Audit	1	8	New Procurement By-law will be presented to the Leadership Team on February 11, then to Council in March for approval. Expected completion is by the end of Q1 2021.
2019 Library Acquisitions Audit	1	2	
Enhancement of Computer System			
2017 CLASS Facilities Rental	1	4	While the project is in progress, to mitigate risks the Director has approved the existing customers to continue to pay fees outside of established rates and fees for a specific term until Council approves a new model for storage rates and fees. This is within policy. Currently re-configuring CLASS to include storage category to onboard existing and future customers. Development of new rates and fees model for storage to be included in the proposed 2022 Recreation Rates & Fees By-law.
2019 Non-union Payroll	1	4	To ensure employees' pay is not interrupted as a result of Payroll not approving time on behalf of management, Payroll requires the full implementation of the SAP Fiori Time Attendance Reporting Solution. The solution increases accountability of staff and approvers to ensure time is entered on time with frequent reminders. Once fully implemented, Payroll will no longer approve time on behalf of Management. This is currently underway and has successfully been implemented in 14 City divisions. Target completion date is December 31, 2023.
Total	15		